Workshop Program
Tuesday 1 November 2016 commencing at 6.15pm
Reception Room, Civic Centre, 128 Prospect Road, Prospect

Workshop Chair: Cate Atkinson,
Chief Executive Officer

Agenda

Workshop Opening
- Apologies – Cr M Lee & Cr M Groote
- On Leave

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Meeting Close
Workshop Guidelines

The following details provide an overview of the procedures to be observed:

1. The Workshop will be held on the first and second Tuesday of each month, other than January of each year, between the hours of 6.15pm and 9.30pm (commencing with a light meal for elected members and staff), for the term of the Council or until the Council determines to discontinue the Workshop structure.
2. The need for extraordinary Workshops will be assessed and determined by the CEO.
3. The Workshops will be held in the Reception Room, Civic Centre, 128 Prospect Road, Prospect SA 5082.
4. The time, date and location may be subject to change by the CEO where necessary.
5. The Workshops will be open to the public and media. Notice of a Workshop and the program for a Workshop is to be placed on the Council's website.
6. No decisions will be made at the Workshops. There will be the opportunity for discussion and questions and answers only, and the provision of guidance to the Administration.
7. The CEO or proxy will convene and chair the Workshop to ensure the smooth running of the meeting. The proxy will be determined by the CEO on a needs basis.
8. All Elected Members will be encouraged to attend.
9. The CEO will ensure the Program and papers for the Workshop, which will include Agenda items for the following Council Meeting, will be provided to members by the Friday preceding the Workshop to allow time for members to read the reports and prepare their questions prior to the Workshop.
10. Notes will be made of the general issues and items covered by the Workshop, given that no decisions can be made, and distributed to Elected Members for information.
11. The format for the Workshop may vary on a meeting by meeting basis and could include training, planning, presentations, and discussions.
12. The format for the Workshop will be determined by the CEO.
13. External parties may make Presentations/deputations to the Workshop, subject to prior agreement by the CEO.
14. Elected Members, employees and consultants will be required to disclose any financial and/or conflicts of interest in matters to be discussed. The disclosure of such interest and participation in the Workshop will need to be made as if the matter was considered in accordance with the Local Government Act 1999. A record of the disclosures of interest will be made and maintained by the CEO.

Workshop Protocol

The protocols are a set of guiding principles that aim to achieving enhanced, meaningful engagement of members and to facilitate an equal and equitable participation of all members.

The individual members commitment to active listening and disciplined talking, displaying both courtesy and respect to other members is paramount.

1. The Chair ensures that every members' input is heard and not overlooked or lost, and will enforce a limit on speakers' time when it is best required.
2. No rank and/or officer position of administrative or governance authority recognised within the workshop (except for the Chair), and protocols are enforced when deemed necessary.
3. Members and staff are to be addressed by their first name and not by their title of office they hold.
4. Discussion must be focussed on the issues and matters being the subject of discussion.
5. One member speaking at a time is a right, and must be enjoyed by all members.
6. Interrupting another member speaking is not desired and members are encouraged to exercise restraint for the benefit of all concerned. Equally, there should be no dialogue between members and person(s) in the gallery that interrupts the workshop discussion.
7. No ridicule, blame or shame to be expressed and/or exchanged during the workshop and care should always be taken with the words used in debate.
8. Problems and solution expressed by members are a healthy part of the discussion and may lead to positive outcomes, and should not be frowned upon but rather encouraged.
9. Although it is not a decision-making forum, it is an important part of ensuring a well-informed and enhanced decision-making process for Council.
10. The imperatives for a successful conduct of these workshops are that all members need to work together, displaying courtesy and respect to each other.

It is important that all members recognise the above list of protocols is not about rules; protocols are a set of guiding principles that are agreed on and committed to by all participating members.
Notes from previous workshop

Notes from Workshop 11/10/2016

Chair: Cate Atkinson, Chief Executive Officer
Present: D O’Loughlin, K Barnett, T Evans, M Groote, M Larwood, A Harris,
Apologies: M Lee, M Standen, A Bowman

Notes from previous workshop held on 04/10/2016
  • Taken as read.

1. Charles Cane Reserve (Parndo Yerta) & George Whittle Master Plan

Greg Georgopoulos and Nicole Halsey (Consultant from URPS) presented on the proposed master plan as an area considered vital to the future growth of the Churchill Road residential development.

The presentation noted the importance of increasing open space amenity and function as aligning with Councils strategic direction as a ‘space that people love’. The master plan will further offer an opportunity to think strategically and for future investment.

Nicole identified the existing differences between the two reserves as one being further developed than the other and whether this is how it should remain or that they may be developed in the future to provide the same level of service.

Items of discussion and Elected Member comments included:
  • The opportunity to identify new green space versus developing of existing sites when the new open space reserve funding becomes available.
  • New residential development built to face the reserves.
  • Vertical gardens to camouflage unsightly areas.
  • Is this a vision or expected deliverables as staged projects?
  • What are the future budget expectations? Use previous examples to demonstrate what has been done in the past to reflect the cost and manage community expectations.

Next steps for Community Engagement:
  o Over coming weeks meet with Community Clubs e.g. Lacrosse; DPTI; Café Owners (George Whittle); City of Charles Sturt;
  o Saturday November 26 - visible event at the Charles Cane Reserve including photo uploads, ‘planning for real’ and activities;
  o Bring together feedback with all options to present in draft plans.

Key Points:
  • Open Space versus Development;
  • Community Gardens;
  • Connectivity (free WiFi);
  • Davenport Terrace carpark and reclaim for bikeways;
  • Multifunction facility, add a playground, exercise equipment;
  • Precinct Plan;
  • How do we protect the noisy uses e.g. skating & basketball.

2. Tourrific Prospect

Nathan Cunningham and Carolyn Ramsey spoke on the planning towards the delivering of Tourrific 2017 after having briefed the Champions Group recently. It was advised that feedback received from the 2016 event surrounding what worked and what needed improving has been part of the consideration of the team, including new consultant group (Enventive).
The theme is ‘Our Colourful Community’ with a focus on culture, colour, lighting and targeted murals.

Items of discussion:
- A new event logo was proposed and passed around;
- Larger arrival presence is being planned; fringe activities, children’s zone and music events;
- Traders Toolkit online to be introduced at the Network Prospect event on 12 Oct., further leveraging the business sector to deliver at the Tourrific Event;
- Green Event Strategy (award winning strategy) will again be implemented;
- Women’s Tour opportunity still in negotiations, barricading cost commitment estimate $15k so negotiations will continue.

Elected Member comments included:
- Consider the notion to ‘Give a School a Corner’ as part of the Women’s Tour race;
- Delay in cash withdrawals (ATMs) at 2016 event, any opportunity to encourage vendors to provide ‘pay wave’ or use other software platforms, or to provide more ATMs in the event site?
- We are a ‘Smart City’, what are we doing to demonstrate or display that? Ideas provided were: Event App; interactive activities; QR Code scanners to capture attendances etc.
- How is the event meeting the objectives to engage investment opportunities, business engagement program & training, platform for developers to display their activities?
- The Women’s Tour may provide a difference if not too distant from the street party. That is an important part of negotiations to occur with the Women’s Tour so the events have visible linkages;
- Referred to the Prospect Fair and the handing out of materials and that this would not satisfy the event objective. Goal to get the traders to ‘lift’ their standards, but acknowledged this is difficult.

Comments will be used to continue development of the event program and to engage businesses.

3. Volunteer Policy Update Phase 2

Brendan Lott and Alison Wall spoke about the process so far in reviewing the Volunteer Management Policy with an intention to deliver the draft to Council at the ordinary meeting in November.

A previous workshop was held where key comments were captured and these have shaped the direction of the new policy.

Items of discussion and Elected Member comments included:
- Reduce ‘red tape’;
- Transparent training and Development;
- Use of Volunteering SA app;
- Potential to align with other Councils to enable cross boundary support;
- May use to fill a short term gap in other Councils resources;
- Volunteer’s feedback was for improved procedural involvement;
- Comments that the Code of Conduct document is too long and we need to recognize who our audience is for that document.

Amendments to occur based on feedback and will be presented to Council for adoption in November.

Workshop closed at 8.35pm
Workshop Items

1 Galway Avenue Median Stage 1 Concept

Responsible Director: Greg Georgopoulos
Expected Duration: 45 minutes
Presented by: Greg Georgopoulos

Background
Council has endorsed the streetscape redevelopment of Galway Avenue median (between McInnes Avenue and Jellicoe Street), as part of the 2016-17 budget. The project is to redevelop section one of the Galway Avenue median between McInnes Avenue and Staffa Street.

The intention for this space is to utilise the greenway as open space to encourage community use. It directly links with ‘Place’ in the Strategic Plan and recognises an opportunity for high quality and unique design.

The main objective for this project is to improve the overall visual amenity, function and enhance the areas for biodiversity.

Design development
Considerations for this node of space include:
• Water sensitive urban design integration
• Fitness trail or dog walking trail
• Contemplative space
• Vegetated areas with new trees and buffers
• Meandering pathways
• Art walk
• Low maintenance and construction cost due to limited budget

Attachments:
Nil
Intelligent Communities are those that understand the challenges and opportunities of the broadband economy, and have taken conscious steps to create an economy capable of prospering in it. Intelligent Communities seek to make better cities where people prosper by finding vision-driven, community-based, technology-smart solutions to their most urgent problems. By doing so, they build economic prosperity while meeting social challenges in an age technological disruption.

City of Prospect has been recognised as a Smart21 Community on five occasions (2012-2015 and 2017) due to the success of its delivery of a series of programs and initiatives, a number of which were identified in the Strategic Economic Development Plan and the Digital Economy Strategy. With the increased recognition of intelligent communities as a targeted approach to supporting growth and wellbeing, it is timely that an overarching intelligent communities framework is developed to guide (and measure the success of) future initiatives delivered by City of Prospect.

The purpose of the workshop session is to discuss the concept of smart cities, including why City of Prospect is a smart city and the benefits of being a smart city. There will also be opportunity to discuss the form and content of a smart city framework, including how our success as a smart city could be measured in the future.

Attachments:
Nil.
3 North Parklands

Responsible Director: Greg Georgopoulos, Director of Infrastructure, Assets and Environment

Expected Duration: 45 minutes

Presented by: Greg Georgopoulos

The purpose of this workshop item is to inform Elected Members of potential funding for the upgrade of North Parklands.

Key objectives discussed will include:

- Seek funds to upgrade the North Parklands Precinct to reflect the desires and uses of the local population (North Adelaide, Ovingham, Brompton, Fitzroy, Thorngate and Prospect)
- Improve the functionality, strengthen connections and deliver high priority opportunities for major uses and leaseholders (collaboration between City of Prospect, Adelaide City Council, State Government and Blackfrairs Priory School)
- Provide increased visual appeal and safety for active travellers, locals, motorists, cyclists, pedestrians and, the greater community
- Open space in the inner metro areas are lacking and with the forecast population growth in Urban Corridor Zones there is an increasing need for quality open space so as to encourage healthy active lifestyles

Attachments:

Nil.
Future Workshop and Council Agenda Items

Members may seek advice as to the purpose, or intended resolutions planned for the next Council meeting. These items are subject to change.

Workshop 08/11/2016
- Broadview Oval Master Plan
- Percy Street/Prospect Road Intersection Landscape Architecture Concept

Council Meeting 22/11/2016
- Elected Members Allowance
- Audit Committee Membership
- Request for review of engagement policies
- Memorial Gardens Traffic Speeds
- Mayoral Monthly Report
- Local Government Grants Commission
- Delegation Review
- Volunteer Policy
- LGA Board Member - Voting Preference
- Development Assessment Panel Membership
- Public Art Grants
- Appointment of Panel for Citizen Awards