

Workshop Program

Tuesday 1 May 2018 commencing at the conclusion of the Special Council Meeting

Prospect Town Hall, 126 Prospect Road, Prospect

Workshop Chair: Cate Hart, Chief Executive Officer

Workshop Opening

- Apologies
- On Leave

Page

Notes from previous workshop	3
Workshop Items.....	7
1. Development & Public Realm Compliance.....	7
2. Asset Management Plan (AMP).....	7
3. Prospect Economic Snapshot	8
Future Workshop and Council Agenda Items.....	9

Meeting Close

Workshop Guidelines

The following details provide an overview of the procedures to be observed:

1. The Workshop will be held on the first and second Tuesday of each month, other than January of each year, between the hours of 6.15pm and 9.30pm (commencing with a light meal for elected members and staff), for the term of the Council or until the Council determines to discontinue the Workshop structure.
2. The need for extraordinary Workshops will be assessed and determined by the CEO.
3. The Workshops will be held in the Reception Room, Civic Centre, 128 Prospect Road, Prospect SA 5082.
4. The time, date and location may be subject to change by the CEO where necessary.
5. The Workshops will be open to the public and media. Notice of a Workshop and the program for a Workshop is to be placed on the Council's website.
6. A confidentiality declaration may be determined by either the Council or CEO in accordance with Council's Informal Gatherings Policy.
7. No decisions will be made at the Workshops. There will be the opportunity for discussion and questions and answers only, and the provision of guidance to the Administration.
8. The CEO or proxy will convene and chair the Workshop to ensure the smooth running of the meeting. The proxy will be determined by the CEO on a needs basis.
9. All Elected Members will be encouraged to attend.
10. The CEO will ensure the Program and papers for the Workshop, which will include Agenda items for the following Council Meeting, will be provided to members by the Friday preceding the Workshop to allow time for members to read the reports and prepare their questions prior to the Workshop.
11. Notes will be made of the general issues and items covered by the Workshop, given that no decisions can be made, and distributed to Elected Members for information.
12. The format for the Workshop may vary on a meeting by meeting basis and could include training, planning, presentations, and discussions.
13. The format for the Workshop will be determined by the CEO.
14. External parties may make Presentations/deputations to the Workshop, subject to prior agreement by the CEO.
15. Elected Members, employees and consultants will be required to disclose any financial and/or conflicts of interest in matters to be discussed. The disclosure of such interest and participation in the Workshop will need to be made as if the matter was considered in accordance with the Local Government Act 1999. A record of the disclosures of interest will be made and maintained by the CEO.

Workshop Protocol

The protocols are a set of guiding principles that aim to achieving enhanced, meaningful engagement of members and to facilitate an equal and equitable participation of all members.

The individual members commitment to active listening and disciplined talking, displaying both courtesy and respect to other members is paramount.

1. The Chair ensures that every members' input is heard and not overlooked or lost, and will enforce a limit on speakers' time when it is best required.
2. No rank and/or officer position of administrative or governance authority recognised within the workshop (except for the Chair), and protocols are enforced when deemed necessary.
3. Members and staff are to be addressed by their first name and not by their title of office they hold.
4. Discussion must be focussed on the issues and matters being the subject of discussion.
5. One member speaking at a time is a right, and must be enjoyed by all members.
6. Interrupting another member speaking is not desired and members are encouraged to exercise restraint for the benefit of all concerned. Equally, there should be no dialogue between members and person(s) in the gallery that interrupts the workshop discussion.
7. No ridicule, blame or shame to be expressed and/or exchanged during the workshop and care should always be taken with the words used in debate.
8. Problems and solution expressed by members are a healthy part of the discussion and may lead to positive outcomes, and should not be frowned upon but rather encouraged.
9. Although it is not a decision-making forum, it is an important part of ensuring a well-informed and enhanced decision-making process for Council.
10. The imperatives for a successful conduct of these workshops are that all members need to work together, displaying courtesy and respect to each other.

It is important that all members recognise the above list of protocols is not about rules; protocols are a set of guiding principles that are agreed on and committed to by all participating members.

Notes from previous workshop

Notes from Workshop 17/04/2018

- Chair:** Cate Hart, Chief Executive Officer
- Present:** D O'Loughlin, K Barnett, T Evans, A De Backer, A Harris, M Lee, M Groote, M Larwood
- Apologies:** M Standen

Notes from previous workshop held on 10/04/2018

- Taken as read.

1. CLIC Design Development

Cate Hart facilitated discussion with Elected Members as the design team from JPE (Tom Vinall, Josephine Evans, Michelle Male and Joanne Kaesler) presented the 100% Design Development package and options for the Community Hub, Library and Innovation Centre (CLIC).

The presentation included review of two different material boards that showed options for flooring, ceiling and material finishes, and the team also brought a life-size model / example section of how the façade screen would be constructed (folded steel vertical fins, welded to flat steel horizontal members).

Comments and Questions from Elected Members (responses in italics)

External Appearance and Colour

Example of façade screen construction presented – folded profile for vertical fins reduces weight of material. Angle and depth of fins optimised using software that has been modelled based on site and building orientation (and fin depth).

- Request that further modeling be done, and a desire to see a moving model. *Modelling has been done and further information can be provided*
- Don't want to stop all sun, particularly winter sun. Will blade orientation be uniform across the façade, or varied to add visual interest? Was hoping to see more variation in façade. *Uniform spacing and angle, but thinner profile and frame provide visual interest. Appears visually different as you move around the building*
- Will the façade model be as it appears from the street? Are horizontals the size as per the example/model? Facade needs a lot of care and attention as it's the element that people will experience first. *Yes, with vertical fins at 500mm centres and horizontal flat bars to the outside (but not as many horizontal members as in the model)*

JPE explained colour palette options that have been explored. Eucalypt tones and Town Hall material tones. Two tone spandrel finish tested, along with darker colours. Result is lighter colour preferred as heavier colour feels more enclosing / heavy. Colour of building (where not glass) presented in relation to façade screen. Renders updated to better capture colour of Town Hall stonework. Green and sandstone options explored. Bird roosting report has been prepared by ARUP.

- What is green area at right of street elevation. Appears a little jarring, seems out of place. *It's a green wall. If no appetite can be revised*

- Where is any greenery in the build? Nothing inside? *Planter at entry and to balcony, but no internal green walls. Internal planting not addressed yet*
- External appearance is pretty bare of landscaping, but green wall not supported
- Has any work been done on how footpath can be landscaped – planter box, trees etc. *Council staff reviewing landscaping options including jacarandas*
- *Would be good to get some feedback on colours.* Don't like options presented
- What happened to blue/green/teal colour? *Colour not in standard range*
- Why wouldn't you use glass? *Cost efficiency and construction*
- Prefer punchier orange to give it a bit of oomph on the street. Not making enough of a statement. Like the crispness of the white in the original image. Use colour "pop" to Town Hall and gallery perhaps
- How does level change work between footpath and floor level? *Ramp and steps to entrance*
- Would people easily know where to go in? *Yes, clear sense of arrival*
- Look at Morphett St bridge nurses building, yellow splashes on grey/blue building. CBUS' office has green walls. Use some colour that you are drawn towards.
- Difficult to comment when not knowing what will be constructed next door.
- Is green wall covering something? *Yes, services.* Could be louvered instead to unify with rest. *Colour splash could be explored*
- Is ramp covered? *No, only partially*
- It looks like there are so many bars - would have been good to see more glass. What is the spacing? *500mm*
- *Could look at having different colours/tones on each face of the verticals to change the way light affects the building*
- Is timber (plywood) possible for soffit lining? *Yes, but more maintenance required, although would achieve a warmer tone.* Natural material working with colour should be explored.
- Concerned about use of corrugated profile for spandrels. Comparison with appearance of a shed. *Different profiles available.* Consider flat finish panel instead.
- Add bright pop of colour to Town Hall and to CLIC, potentially in a way that can be changed in the future to allow for future flexibility
- *Any majority view on stone vs green?* Green would limit options for a refresh in 5 years, so steer away from it
- What colour would glass be? *Grey tint, not blue or green*
- Have you considered white and soft grey for spandrels and fins. *Grey scheme appeared a little like a battleship*
- Dominant unchangeable colour is bluestone – work with that or mimic it (consider grey) as unlikely to change in next 100 years. Sandstone to side not so dominant, so doesn't need to be replicated
- What has been done re lighting the external? *JPE Options have been considered including lighting with screen (maintenance issues) or from street.* Consider a lighting scheme complementary to the Pulse artwork
- The colour is a little insipid, a little tame. Consider different colour to gallery façade
- Are we painting quoins white on Town Hall? *Yes, off-white.* Play more with colour option.
- The nominated brick profile (for around gallery) is supported, but could also do standard brick profile. Color of this should be able to be changed to refresh / update over time.

Internal materials and colours

Section shown – no comments. Interior view from entry point shown. Larger format sample of terrazzo tile shown.

- Would the terrazzo be used through entirety of ground floor? *No, options being presented*

- How will space works from an acoustic perspective? *Acoustic engineer has provided advice on extent of perforated ceiling required to control noise. Both levels are fully perforated ceilings. Use a lot of upholstered furniture would also assist*
- *Fabrics and colours inspired by Tourrific etc. Black framing (option 2) provides common design language (steel and window frames) throughout the building.*
- Does all of ground level have black ceiling? *Yes*
- Any reason you've gone for track lighting rather than pendants? *Keep it clean, consider in study space and children's area, keep it pared back, achieve bookshop vibe by adding art and displays of items for sale*
- Is there a white option (framing / ceiling)? *Can be circulated, not preferred.*
- Lighting? *Still under development, so doesn't need to be part of decision next week*
- Opportunity to grow plants in entry void.
- Like the black (framing, language), warm and inviting
- Black and white terrazzo preferred over colour option

Ground floor flooring treatment introduced – matting to each entry, terrazzo throughout, carpet inlays around customer service, carpet to kids area and edge of library, and timber deck to balcony, marmoleum to processing, carpet to parent room, terrazzo through Town Hall corridors, marmoleum to maker space.

- Some feedback has been that carpet would be good for library area. Thomas Street proves durability.
- Kids spaces with carpet can result in carpet burn – use hard floor and add furniture that's cosy. Consider lino to children's area.
- Feedback from CRG was carpet should be provided in children's area
- *Larger extent of carpet area presented as an option, but not encouraged as would limit future flexibility*
- Why is terrazzo not used in maker space? *Marmoleum used for cleanability and acoustics, as original ceiling retained. Explore other options including timber.*

Level 1 floor finishes presented – Tasmanian oak to main area and meeting rooms, terrazzo to balcony, tile to wet areas, carpet to staff area, marmoleum to kitchen, modwood balcony.

- Timber is beautiful. Consider acoustics, particularly for video of meetings and gallery being able to hear discussion. *Acoustic ceiling and walls being considered*
- Recycled / enviro-friendliness of materials? *Generally, yes. Report can be provided once selections complete*
- *White perforated ceiling in public spaces, standard ceiling tile beyond*
- Consider acoustics of sliding doors. *Track and notch where doors meet improve acoustic performance*
- Glued timber or floating floor? *Timber is floating floor, with underlay. Provide timber floor to meeting room (L108)*
- Can we get better visibility into meeting rooms? Need to be easy to find. *Can be explored*

Level 2 flooring – Terrazzo to lobby, base carpet to commercial, better carpet to staff area

- No comments

Art Gallery

- *PAAN supported rectangular gallery at recent presentation. Storage area explained*
- Is there a canopy over the window? *Yes, the glass is likely to be further recessed.*
- *After hours chute relocation explained – EMs supportive*
- *Lighting explained – no comments.*

Local history area

- *Balance between display (curated) and storage space is challenging. Prospect map to be located at top of stairs.*
- *Curating collection throughout building should be explored. Make it accessible / obtainable throughout. Will be working with Archetype on opportunities*
- *Where are screens in main meeting room? Integrated, recessed*
- *Scanning (A3) and printing capabilities? Small units provided*
- *Change configuration to allow visibility of public meeting rooms beyond, such as by removing end storage bays*

Large meeting / events space

- *Leather clad sliding doors (RM Williams) to storage area. Consider leather as trim or panels due to potential damage*
- *Like the track lighting, but uniform lighting grid throughout space would be preferred*
- *Desk option on left of slide leaves most space for gallery, but looks cheap. Chairs as shown won't cut it – need wheels, arms, adjustable height. Table needs to have a presence.*
- *Balcony sliding doors should open from centre, not from end*

Concluding statements

- *Interior on the right track, exterior needs a little more refinement*
- *Consider availability/number of study spaces*
- *Ensure opportunities for indoor landscaping eg like Sunny's*

Workshop closed at 8:50pm

Workshop Items

1. Development & Public Realm Compliance

Responsible Director: Nathan Cunningham, Director Community & Planning
Simon Bradley, Director Infrastructure & Environment

Expected Duration: 60 minutes

Presented by: Nathan Cunningham, Darren Starr, Simon Bradley, Pam Andritsakis, Victor Di Maria

The Development & Public Realm workshop item is in response to discussion at Council related to development and public realm compliance matters.

On 19 December 2017 a report was presented to Council where the Development and Associated Public Realm Compliance Policy was endorsed as a draft. This workshop is intended to discuss the draft document in further detail and also introduce the proposed City Works Guide.

The Draft City Works & Draft Development and Associated Public Realm Enforcement Policy seek to outline a co-ordinated approach to related compliance issues based on a targeted compliance model that has a focus on reviewing major development that is occurring in the Urban Corridor Zone.

Attachments: Nil.

2. Asset Management Plan (AMP)

Responsible Director: Simon Bradley, Director Infrastructure & Environment

Expected Duration: 30 minutes

Presented by: Pam Andritsakis, Manager Infrastructure & Assets

Council's DRAFT Asset Management Plan (AMP) for Transport Assets is progressing and an updated presentation of road reseals for 2018/2019 financial year will be presented.

In accordance with the Local Government Act 1999, Council is required to have infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by the council for a period of at least 10 years.

During this Workshop, staff will provide an update to Elected Members on the progress of the Transport Infrastructure Asset Management Plan.

Attachments: Nil

3. Prospect Economic Snapshot

Responsible Director: Chris Hannaford, Director Business & Innovation
Expected Duration: 45 minutes
Presented by: Chris Hannaford, Director Business & Innovation
Daniel Adams, Economic Development Coordinator

Elected Members will be provided with an Economic Snapshot of Prospect's Businesses. The Economic Snapshot will focus on recent changes to the local economy using a wide range of data but including 2011 – 2016 Australian Bureau of Statistics findings. Much of this data has only been recently available with the release of census business data. Council has also recently purchased a copy of REMPlan (statistical software) which has made it easier to access this data and do comparisons between councils and regions.

It is proposed to use the Economic Snapshot information to update Prospect's two economic plans

- Strategic Economic Development Plan 2014 -2018
- Next Generation Digital Economy Strategy 2014 -2018.

Both of these plans are due to be completed at the end of this year. A desktop analysis of the strategies indicates they are largely complete. As such it is timely to use the new economic data to update our Economic Plan and also feed into our Strategic Plan.

It is also proposed that the Prospect Business Leaders Group could be re-established and used as a group to consult with in the development of such a Plan.

Attachments: Nil

Future Workshop and Council Agenda Items

Members may seek advice as to the purpose, or intended resolutions planned for the next Council meeting. These items are subject to change.

Council Workshop 08/05/2018

- Electrification works along the Gawler line - Darren Schulz
- CLIC Design Development
- Website Revitalisation
- Smart City Presentation

Council Meeting 22/05/2018

- Australian Local Government Association Voting Preferences
- Elected Member Training and Development 2017-2018
- Audit committee Report
- North Park Lands Upgrade Update
- Cinema Parking Strategy Review
- Leasing and Licencing Policy adoption following consultation
- Draft Open Space Strategy
- Transition Budget Update
- Community Engagement and Consultation Policy
- CLIC Project Update Nathan
- Prospect Fast Wifi and Pedestrian Counts
- Flying of Flags (and Flag Policy Review)