

**MINUTES OF THE MEETING OF THE AUDIT COMMITTEE HELD IN THE CIVIC CENTRE, 128 PROSPECT ROAD, PROSPECT, ON MONDAY 12 OCTOBER 2009 AT 6.11 PM**

**SUBJECT TO  
CONFIRMATION**

**PRESENT:**

Presiding Member: Ms L Scinto  
Committee: Mayor D O'Loughlin, Cr M Mulvihill, Mr P Taylor and Mr L Kozlovic

**IN ATTENDANCE:**

Mr M Goldstone Chief Executive Officer  
Mr J Commons Director Corporate Services  
Mrs G Moon Financial & Customer Service Manager

**ON LEAVE:**

Nil

**APOLOGIES:**

Nil

**CONFIRMATION OF MINUTES:**

Mr L Kozlovic moved Mr P Taylor seconded

- (1) The minutes of the Audit Committee meeting held on 10 August 2009, as circulated, be taken as read and confirmed as a true record.

**CARRIED**

**PRESIDING MEMBER'S REPORT:**

Nil

**QUESTIONS WITHOUT NOTICE:**

Nil

**QUESTIONS WITH NOTICE:**

Nil

**DEPUTATION:**

The Presiding Member welcomed Jim Keogh (Dean Newbery & Partners) who provided a synopsis of the end of year audit in relation to Item 9.1 on the agenda.

**NOTICES OF MOTIONS:**

Nil

**REPORTS OF OFFICERS:****Item 9.1            Audited Financial Statements for the year ended 30 June 2009**  
**File No            4/14/5**

Mr P Taylor moved Mr L Kozlovic seconded

- (1) Council notes that the Audit Committee is satisfied that the City of Prospect's Financial Statements for the year ended 30 June 2009 as per **Attachments 2-45**, *present fairly the state of affairs of the council* and are in accordance with the Local Government Act 1999, the Local Government (Financial management) Regulations 1999 and Australian Accounting Standards.
- (2) The Financial Statements for the year ended 30 June 2009 be adopted subject to receipt of an unqualified audit opinion and acceptance of Council's position in relation to the treatment of Master Plan expenditure.
- (3) The Mayor and Chief Executive Officer be authorised to sign the Financial Statements for the year ended 30 June 2009.

**CARRIED**

**Item 9.2            Waste Care SA Financial Statements for the year ended 30 June 2009**

Mr P Taylor moved Mr L Kozlovic seconded

- (1) Council notes the Audited Annual Financial Statements of Waste Care SA for the year ended 30 June 2009.
- (2) Council notes Waste Care SA's Annual Report for the year ended 30 June 2009.
- (3) Council seek clarification from Waste Care SA how the subsidiary plans to fund the maturity of the long term loan(s).

**CARRIED**

**Item 9.3            Eastern Health Authority Financial Statements for the year ended 30 June 2009**

Mr L Kozlovic moved Mr P Taylor seconded

- (1) Council notes the Audited Annual Financial Statements of the Eastern Health Authority for the year ended 30 June 2009.

**CARRIED**

**Item 9.4            Review of External Auditor Contract**

Mr L Kozlovic moved Mr P Taylor seconded

- (1) Council notes this report regarding the annual review of Council's External Auditor against the tender specification for the *Appointment of Auditor*.

**CARRIED**

**Item 9.5            Local Government (Accountability Framework) Amendment Bill 2009**  
**File No            4/15/6**

Mr P Taylor moved Mr L Kozlovic seconded

- (1) Council provide feedback to the LGA in relation to the Local Government (Accountability Framework) Amendment Bill 2009 as listed within **Attachments 34-38** (as amended).

**CARRIED**

**Item 9.6            Mutual Liability Schemes – Risk Management Review 2009**

Mr P Taylor moved Mr L Kozlovic seconded

- (1) Council note the Local Government Association Mutual Liability Scheme's Risk Management Review for 2009 and that the status of implementation of the recommendations arising from the Review be reported to the March 2010 meeting of the Audit Committee.

**CARRIED**

**Item 9.7            Audit Committee Work Program : Status Report**

Mr L Kozlovic moved Mr P Taylor seconded

- (1) Council note the progress of implementation of the Audit Committee Work Program – November 2008 – October 2010 provided as **Attachments 1-17**.
- (2) Council seek to compare it's Audit Committee Work Program with Eastern Regional Alliance Councils to determine opportunities for alignment of programs and associated cost sharing.

**CARRIED**

**GENERAL BUSINESS:**

Nil

**GENERAL BUSINESS – Urgent Matters:**

Nil

**CONFIDENTIAL ITEMS**

**Item 12.1 Order to Exclude Public – Tender Evaluation – Internal Audits – Procurement & Contract Management**

Mr L Kozlovic moved Mayor D O’Loughlin seconded

- (1) That under the provisions of section 90 (2) and (3)(k) of the Local Government Act, 1999, an order be made that the public, with the exception of the Chief Executive Officer, Director Corporate Services, Finance and Customer Services Manager and the Minute Secretary, be excluded from attendance at the meeting in order to receive, discuss or consider in confidence:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;

**CARRIED**

**Item 12.2 Review of Expression of Interest Received re: Internal Audit(s) – Procurement & Contract Management**

Mayor D O’Loughlin moved Cr M Mulvihill seconded

- (1) KPMG be engaged to undertake an Internal Audit of the Procurement and Contract Management functions consistent with their tendered expression of interest and the consultant brief for this audit.

**CARRIED**

**CLOSURE:**

The meeting closed at 9.03 pm

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**Ms L Scinto**  
Presiding Member  
Date: 15 March 2010