Minutes of the Ordinary Meeting of Council of the City of Prospect held in the Prospect Town Hall, 126 Prospect Road, Prospect on Tuesday 22 May 2018, at 7:00pm

Present:

Mayor D O’Loughlin
Councillors A De Backer, T Evans, M Groote, A Harris, M Larwood and M Standen.

C Hart - Chief Executive Officer
C Hannaford - Director Business & Innovation
N Cunningham - Director Community & Planning
G Moon - Director Corporate Services
S Bradley - Director Infrastructure & Environment
J Tanti - Manager Governance & Administration
J Page - Minute Secretary

Item 1: Opening

Item 1.1 Acknowledgment of the Kaurna people as the traditional custodians of the land

Item 1.2 Council Pledge

We seek wisdom and understanding as we face the duties of our united task, praying for the peace and prosperity of our City.

Item 1.3 Declaration by Members of a Conflict of Interest

Nil.

Item 2: On Leave

Nil.

Item 3: Apologies

Cr K Barnett and Cr M Lee.

Item 4: Confirmation of Minutes

Cr M Standen moved Cr T Evans seconded

(1) The Minutes of the Ordinary Meeting of Council held on Tuesday 24 April 2018 and the Minutes of the Special Council Meeting held on Tuesday 1 May 2018 be taken as read and confirmed as a true record.

Carried Unanimously 96/18

Subject to Confirmation

Item 5: Mayoral Monthly Report

Cr A De Backer moved Cr M Larwood seconded

(1) Council having considered Item 5 Mayoral Monthly Report for the period of 25 April 2018 to 22 May 2018, receive and note the report.

Carried Unanimously 97/18
Item 6: Elected Member Reports and Briefings
Nil.

Item 7: Petitions

Item 7.1 Petition - Residents of Edwin Avenue, North East Road, Rutherglen Avenue and Galway Avenue

Mayor D O’Loughlin invited Mr Dennis Tredinnick, 14 Edwin Avenue Collinswood to make his presentation to Council.

Mr Tredinnick addressed Council and answered questions from Elected Members.

Cr A Harris moved Cr M Standen seconded

(1) Council having considered Item 7.1 Petition receive and note the petition received from the Residents of Edwin Avenue, North East Road, Rutherglen Avenue and Galway Avenue.

The Mayor sought leave of the meeting, with the consent of the mover and seconder of the Motion to include “(2) The traffic management for Edwin Avenue, North East Road, Rutherglen Avenue, North Street and Galway Avenue to be investigated by staff in association with ward Councillors and local residents and a report to be provided by August 2018”.

Leave granted.

The Motion as varied:

(1) Council having considered Item 7.1 Petition receives and note the petition received from the Residents of Edwin Avenue, North East Road, Rutherglen Avenue and Galway Avenue.

(2) The traffic management for Edwin Avenue, North East Road, Rutherglen Avenue, North Street and Galway Avenue to be investigated by staff in association with ward Councillors and local residents and a report to be provided by August 2018.

Carried Unanimously 98/18

Item 8: Deputations
Nil.

Item 9: Motions on Notice

Item 9.1 Cr A Harris - Newstart Allowance Increase

Cr A Harris moved Cr M Groote seconded

The Mayor sought leave of the meeting to extend the speaking time for Cr A Harris for a further 5 minutes.

Leave granted.

(1) That the Chief Executive Officer be delegated to write to the Australian Prime Minister, the Leader of the Opposition, the Leader of the Australian Greens including the Federal Minister for Human Services and Federal Member for Adelaide, calling for a minimum increase of $75 per week to the Newstart Allowance for individuals.

Carried Unanimously 99/18
Item 9.2 Cr M Groote – Main North Road Traffic Management

Cr M Groote moved Cr A Harris seconded

(1) Council administration consult with car yard operators on the eastern and western side of Main North Road (from Nottage Terrace to Regency Road) to:
   - discuss the impact on local streets and residents of all day parking of staff vehicles
   - identify options to reduce this impact, including the provision of on-site parking.

(2) A report be provided to Council on the outcomes of these discussions, and options for dealing with parking congestion by August 2018.

Carried Unanimously 100/18

Item 10: Questions with Notice

Nil.

Item 11: Questions without Notice

Nil.

Item 12: Report of Committees / Regional Subsidiaries / Other Bodies

Item 12.1 Eastern Waste Management Authority Board Meeting Minutes 26/04/2018

Cr A Harris moved Cr T Evans seconded

(1) Council having considered Item 12.1 Eastern Waste Management Authority Board Meeting Minutes receive and note the Minutes of the Eastern Waste Management Authority Board Meeting held on Thursday 26 April 2018, as presented in Attachments 1-4.

Carried Unanimously 101/18

ITEM 13: Reports for Decision

Item 13.1 Prospect Website Revitalisation – Stage 2

Cr A De Backer moved Cr M Larwood seconded

(1) Council having considered Item 13.1 Prospect Website Revitalisation – Stage 2, receives and notes the report.

(2) That $23,515 be carried forward to the 2018/2019 financial year to the Website Revitalisation initiative.

Carried Unanimously 102/18

Item 13.2 Smart City and Suburbs Program – Connected Cities Implementation

Cr A De Backer moved Cr T Evans seconded

(1) Council having considered Item 13.2 Smart City and Suburbs Program – Connected Cities Implementation, receives and notes the report.

(2) That $289,900 be carried forward to the 2018/2019 financial year to the Smart City and Suburbs Program initiative.

Carried Unanimously 103/18
Item 13.3  Changes to Small Temporary Public Art Grant Program

Cr A Harris moved Cr A De Backer seconded

(1) Council having considered Item 13.3 Changes to Small Temporary Public Art Grant Program receive and note the report.

(2) That Council’s Small Temporary Public Art Grant scheme be amended to be made available as a Quick Response program throughout the financial year, assessed as per endorsed Criteria and Funding Priorities.

(3) A 2018/2019 Small Temporary Public Art - Quick Response Grant Program Application Form be developed based on the Criteria and eligibility as contained in this Report.

Carried Unanimously 104/18

Item 13.4  Environmental Action Plan 2018-2022

Cr M Standen moved Cr T Evans seconded

(1) Council having considered Item 13.4 Environmental Action Plan receive and note the report and public consultation feedback.

(2) Council adopt the Environmental Action Plan 2018-2022 (as presented in Attachments 1-21) subject to minor administrative edits.

(3) That Council respond to all parties that provided comment during the consultation period thanking them for their contribution.

Carried Unanimously 105/18

Item 13.5  Plans for Endorsement – Community Hub, Library and Innovation Centre (CLIC)

Cr M Groote moved Cr T Evans seconded

(1) Council having considered Item 13.5 Plans for Endorsement - Community Hub, Library and Innovation Centre receive and note the report.

(2) Council endorses the May 2018 Design Development Plans generally as described in the Attachments provided under separate cover, and in particular endorses the following external elements of the design:

   a. Spandrel material being pre-finished folded interlocking panel with concealed fixings
   b. Spandrel material colour being Ironstone (or similar) and Shale Grey (or similar)
   c. Window tint colour (being an applied tint to clear glass) for the Prospect Road main entrance being similar to Dulux Cavelli, with remainder of glass to be double glazed clear glass (with low E coating).

(3) The following external elements as described in the May 2018 Design Development Plans are also endorsed, subject to funding:

   a. A sculptured structure pergola with vines to rear balcony of Ground level (noting the final sculptured shape is subject to design development)
   b. External lighting to the façade screen in the form of coloured and programmable LED lighting strips along the bottom of the façade screen (noting further design development will be required)
   c. External paving upgrade (as per existing Village Heart treatment) to front of CLIC and Town Hall, including installation of flagpoles and bike parking / racks, extending across to Subject to Confirmation
Cl BO (noting potential for the extent of paving and street trees / landscaping to be increased through the Vine Plaza Integration Plan project).

(4) Council notes the following external elements as described in the May 2018 Design Development Plans, which have been resolved by staff and the Project Team in accordance with previous delegations:
   a. The Window Gallery seating protrusion is to be provided with timber perpendicular to the window
   b. The northern precast wall is to be provided with a lighter coloured concrete and visual interest pattern in parts as presented.

(5) In endorsing the May 2018 Design Development Plans as described in the Attachments to this report, Council endorses the following internal elements of the design:
   a. The maker space to be provided with a jarrah timber floor or similar sealed floor finish to match or complement the existing Eliza Hall flooring
   b. Terrazzo flooring to the Café (to be laid following lease and fitout)
   c. Internal lighting layout (with final decision on fittings to occur at a later date) excluding Level 1 Chamber / Event space
   d. Provision of pop-up / occasional furniture to encourage the use of Eliza Hall outside of programmed activities.

(6) The following internal elements as described in the May 2018 Design Development Plans are also endorsed, subject to funding:
   a. Replacement and upgrading of the Town Hall bar joinery in the south-east corner of Eliza Hall
   b. Update of the existing sound booth with new joinery, reusing the existing equipment
   c. Internal fitout to Town Hall including:
      • Motorised curtains to new Eliza Hall openings
      • Improvements to existing stage including new access lift and new steps
      • Installation of air-conditioning (split system) for food and drink store.

(7) In endorsing the May 2018 Design Development Plans as described in the Attachments to this report, Council notes the following components remain outstanding for further design development and review at workshop before being returned to Council for endorsement:
   a. Internal light fittings
   b. Level 1 Chamber / Event space furniture, layout and lighting preferences
   c. Town Hall internal lighting
   d. External lighting to Town Hall (for further design development)

Carried Unanimously 106/18

Item 13.6 Eastern Health Authority Third Budget Review 2017-2018

Cr A Harris moved Cr M Groote seconded

(1) Council having considered Item 13.6 Eastern Health Authority Third Budget Review 2017-2018, receive and approve the adjustments to Eastern Health Authority’s Budget.

(2) Council write to the Eastern Health Authority advising them of this approval.

(3) Council make a favourable adjustment of $2,730 in the fourth budget review 2017-2018 to reflect Eastern Health Authority’s increase in forecast equity share as at 30 June 2018.

Carried Unanimously 107/18

Item 13.7 Leasing and Licencing Policy

Item 13.7 Leasing and Licencing Policy was withdrawn by the Chief Executive Officer.
**Item 13.8 Flying of Flags**

Cr A Harris moved Cr A De Backer seconded

1. The Council having considered Item 13.8 Flying of Flags receive and note the report.

2. The Council authorise the flying of the Australian National Flag, South Australian State flag and Australian Aboriginal flag at St Helen’s Park until the official opening of Council’s new Civic Centre (Principal Office) at 128 Prospect Road, Prospect.

3. The Council recommend an update of the Flag Policy prior to the official opening of the new Civic Centre (Principal Office) in 2019.

The Mayor sought leave of the meeting, with the consent of the mover and seconder of the Motion to vary the Motion to change the South Australian State Flag to the “Torres Strait Islander Flag”.

Leave granted.

The Motion as varied:

1. The Council having considered Item 13.8 Flying of Flags receive and note the report.

2. The Council authorise the flying of the Australian National Flag, Australian Aboriginal Flag and Torres Strait Islander Flag at St Helen’s Park until the official opening of Council’s new Civic Centre (Principal Office) at 128 Prospect Road, Prospect.

3. The Council recommend an update of the Flag Policy prior to the official opening of the new Civic Centre (Principal Office) in 2019.

**Carried Unanimously 108/18**

**Item 13.9 Eastside Business Enterprise Centre service review**

Cr M Groote moved Cr A De Backer seconded

1. That Council having considered Item 13.9 Eastside Business Enterprise Centre service review receive and note the report.

2. That Council recognises the value that Eastside Business Enterprise Centre has provided to local businesses over the past 17 years, where funding has been contributed to by the State and Commonwealth Governments.

3. That Council funding to Eastside Business Enterprise Centre in 2018/2019 is suspended until a firm commitment to the service is made by the Commonwealth or State Governments’. Further to this, any funding commitment would need to be at least $200,000 per annum (for a minimum of three years) to ensure a quality service is provided for local small and medium businesses.

4. A further report on EBEC is provided to Council in the next 6 months when support from the Commonwealth or State Government is clearer.

**Carried Unanimously 109/18**
**Item 13.10  Appointment of Council Assessment Panel Member**

The Mayor called for nominations for the vacant position on the Council Assessment Panel.

Cr M Groote nominated Cr M Larwood. Cr M Larwood accepted the nomination.

Cr M Groote moved Cr A Harris seconded

(1) Council having considered Item 13.10 Appointment of Council Assessment Panel Member receive and note the report.

(2) Council appoints Cr M Larwood to the vacant member position on the Council Assessment Panel commencing at the June 2018 meeting and concluding following the October 2018 meeting of the Council Assessment Panel.

*Carried Unanimously 110/18*

**Item 13.11  Community Engagement and Consultation Policy**

Cr M Groote moved Cr A De Backer seconded

(1) Council having considered Item 13.11 Community Engagement and Consultation Policy endorse the Community Engagement and Consultation Policy (as presented in Attachments 1-15) for community consultation.

(2) Community consultation will be conducted to gain an understanding of community satisfaction and support for the draft Community Engagement and Consultation Policy; with the process to include:

   a) Advertisement within The Advertiser and local Messenger newspaper, inclusion within the mid-July rates notices distribution, updates on Council’s website and through social media channels, as well as displays at Council’s customer service counter and Thomas Street Centre inviting residents to provide comment to the Draft Policy.

   b) Access to copies of the Draft Policy will be provided on-line through Council’s website and hard copies made available at Council’s customer service counter and Thomas Street Centre. Inspection of the policy is without charge; Council’s photocopy costs will be applied to obtain a hard copy.

   c) Provision of an on-line survey through Council’s website and hard copies provided at Council’s customer service counter and Thomas Street Centre to capture community comment. The consultation period will commence from the date that all promotional activities, identified within (2) a) have been undertaken and remain open for a period of five (5) weeks.

*Carried Unanimously 111/18*
Item 13.12  Open Space Strategy

Cr T Evans moved Cr A De Backer seconded

(1) Council having considered Item 13.12 Open Space Strategy receive and note the report and public consultation feedback.

(2) Council adopt the amended Open Space Strategy (provided under separate cover).

(3) Council endorse Administration to develop an Open Space Disposal and Acquisition Plan.

(4) In accordance with the Long Term Financial Plan, Administration develops capital projects for delivery, commencing in 2019-2020 financial year.

Carried Unanimously 112/18

Item 13.13  Community Consultation for Road Naming – Prospect 1838 Development Stage 1

Cr A Harris moved Cr A De Backer seconded

(1) Council having considered Item 13.13, Community Consultation on Road Naming – Prospect 1838 Development Stage 1, receive and note the report;

(2) Council endorse Attachment 1 for community consultation with the allocation of the following road names:

a. The road mark ‘Road A’ in Attachment 1 be assigned the name Devonport Terrace, Prospect;

b. The road mark ‘Road B’ in Attachment 1 be assigned the name Islington Avenue, Prospect;

c. The road mark ‘Road C’ in Attachment 1 be assigned the name Irish Harp Lane, Prospect;

d. The road mark ‘Road D’ in Attachment 1 be assigned the name Lime Kiln Lane, Prospect;

and

e. The road mark ‘Road E’ in Attachment 1 be assigned the name Claraville Drive, Prospect.

(3) Council to receive a report at its July 2018 meeting outlining the community consultation and recommendations regarding the road names to be assigned.

Lost

Item 14:      Protocol

As per Council’s protocol, only those items reserved by members will be debated.

The following items were reserved:

Cr M Standen reserved Item 15.1.

Recommendations adopted en bloc:

Cr M Groote moved Cr A Harris seconded

(1) The remaining items, namely 15.2 and 15.3 be adopted.

Carried Unanimously
Item 15: Reports for Information

Item 15.2 Civic Centre Transition Arrangements Budget Update

Cr M Groote moved Cr A Harris seconded

(1) The Council having considered Item 15.2 Civic Centre Transition Arrangements Budget Update receive and note the report.

Carried Unanimously 113/18

Item 15.3 Project Update - Community Hub, Library & Innovation Centre (CLIC)

Cr M Groote moved Cr A Harris seconded

(1) Council having considered Item 15.3 Project Update - Community Hub, Library & Innovation Centre receives and notes the progress update for the Community Hub, Library and Innovation Centre for the period 24 April 2018 until 22 May 2018.

Carried Unanimously 114/18

Item 15.1 Environmental Impact of Speed Humps - CO2 Analysis

Cr M Standen moved Cr A Harris seconded

(1) That Council having considered Item 15.1 Environmental Impact of Speed Humps - CO2 Analysis receive and note the report.

Carried Unanimously 115/18

Item 16: Council Diary

Mayor D O’Loughlin brought Members’ attention to forthcoming diary dates.

Item 17: General Business - Urgent Matters

Nil.

Item 18: Confidential Items

Nil.

ITEM 19: Meeting Closure

The meeting closed at 9.20pm.

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Mayor D O’Loughlin
26 June 2018