

CITY OF PROSPECT

TOY LIBRARY

STORY-BASED TOY LIBRARY GUIDE

My name is Hop.
I'm going to tell you all about the
Prospect Toy Library.



Our toy library is a place where you can borrow different toys to take home and play with. To use the toy library, your grown-up will need to become a member.

scan
QR CODE
TO SEE PRICES

To join, your grown-up can visit the Service Desk at Prospect Library. You can choose to join for **6 months** or **12 months** at a time.



On sign-up day, your grown-up will bring photo ID showing their name and address. They will also need to pay the membership fee.





To enter the toy library, first, you will go to the Service Desk and show your **toy library membership card** to a staff member. A **swipe key** will be loaned out to you. This key allows you to open the toy library door.



You can help your grown-up hold the swipe card to the sensor on the left side of the door. You will hear a beep and the door will open.



Prospect Toy Library has over **1000 items** to borrow. Your grown-up will tell you how many toys you can take home each visit.



Toys are sorted by category and age. Some toys are heavy so you will need your grown-up to help you.

Taking a little peak inside the containers is okay, but please wait until you get home to play with them.

After you have picked your toys, you can **borrow** them at the self-checkout machine.



If you need help, friendly library staff are ready to lend a hand.

If your toys are tricky to carry, you can use our **cart** to help take your items safely to the car. The cart then needs to be **returned back** to the toy library.



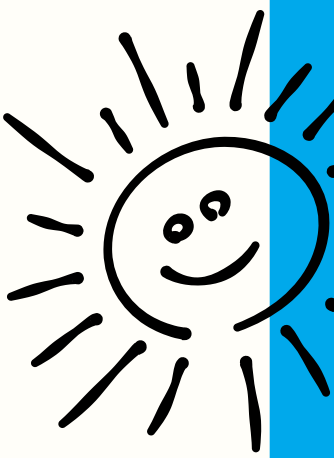
Once you have finished borrowing the toys, don't forget to hand your **swipe key back** to library staff.



At home, your grown-up will do a quick **check** of your toys to make sure everything is okay.



Remember to keep your toys inside when you're not playing with them. It is important that toys stay out of the hot sun and away from bugs.



Remember to **look after** the toys and try not to lose or break any pieces.

Before bringing your toys back to the toy library, they need to be **checked and cleaned**. You and your grown-up can work together to find the toys and all of their pieces.

It is important that the toys are **complete** and **clean** when they are returned.



When it is time to bring your toys back to the library, you will leave them on the toy library **trolley** inside Prospect Library.

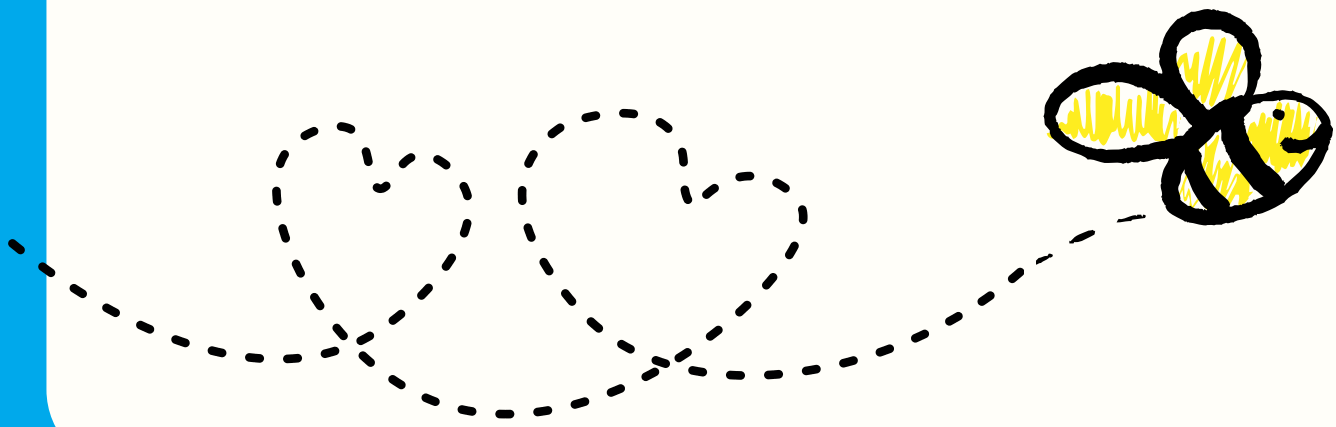


You might feel sad that your turn with the toy is finished. That's okay. You will find something else to enjoy playing with at your next Toy Library visit. You might be able to have another turn of the toy later.

Visiting the toy library is lots of fun! Being able to bring home new toys to play with helps you learn new things.



We can’t wait to see you soon.



INFORMATION FOR GROWN-UPS

Children must be **supervised at all times** within the toy library.

Toys may be borrowed for up to **28 days** before you need to bring them back to the toy library. You may borrow **5 items at a time**.

Prospect Toy Library **membership is exclusive** to Prospect Toy Library. Borrowed items can only be returned to Prospect Library.

At home, before allowing children to play, please **check the toys** and contact the library if any pieces are missing or if you have any concerns. Notifying the library must occur **within 48 hours** of borrowing, otherwise you will be held responsible.

If a toy is **battery** powered, it is at the member's discretion to replace the batteries. If batteries have run out, please let a member of staff know upon the toy's return. If a toy includes **charging accessories**, only those provided by Prospect Toy Library can be used at home.

Before returning your items, it is important to **clean and check** that all pieces are present. The pieces will be listed on the item's tag. Plastic containers & lids, orange mesh bags, and tags all count as a piece of the toy and must be returned along with the item.

If any pieces are missing, please keep the toy at home while you continue to **look for the missing pieces**. Library staff can extend the toy if you need extra time.

Missing and/ or damaged pieces will incur a **replacement fee**.

Our range of toys can be viewed online via the City of prospect website, or by scanning the below QR code.

Holds can be placed on toys to pick up from the 'Holds Shelf' inside the toy library. You will be notified once your hold becomes available. To place a hold please speak to a library staff member in person, or via email or phone.



Prospect Toy Library

Payinthi / 128 Prospect Road,

Prospect SA

Phone: (08) 8269 5355

admin@prospect.sa.gov.au

Opening Hours

Monday to Friday 9:00am - 4:50pm

Saturday 10:00 - 3:50pm

Sunday, Public Holidays Closed

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