

## **NOTICE TO THE MAYOR AND COUNCILLORS.**

An ordinary meeting of the Council of the City of Prospect will be held in the Tirkanthi Kuu, Level 1 at Payinthe, 128 Prospect Road Prospect on **Tuesday 28 January 2020 at 7.00pm.**

## **AGENDA**

Members of the public are advised that meetings of Council are video recorded and the recordings of the open session of the meeting will be made available on Council's website for a period of 2 months

### **1. Opening**

- 1.1 Acknowledgment of the Kaurana people as the traditional custodians of the land
- 1.2 Council Pledge

### **2. On Leave**

### **3. Apologies**

### **4. Declaration by Members of Conflict of Interest**

### **5. Confirmation of [Minutes](#) of the Ordinary Meeting of Council held on Tuesday 17 December 2019**

### **6. Public Question Time**

- 6.1 [Public Questions taken on notice from Ordinary Council Meeting of 26 November 2019 \(Page 1\)](#)

### **7. Petitions - Nil**

### **8. Deputations**

- 8.1 John Lampre – Changing the local road speed limit from 50km/hr to 40km/hr

### **9. Questions without Notice**

### **10. Reports for Decision**

- 10.1 [Community Consultation Results - 40km / hr City Wide Speed Limit \(Pages 2-19, Recommendation on Page 3\)](#)
- 10.2 [Gawler Electrification Program – Impacts to Vegetation along Devonport Terrace \(Pages 20-31, Recommendation on Pages 20-21\)](#)
- 10.3 [Local Government Association – 2020 Ordinary General Meeting – Notice of Motion \(Pages 32-34, Recommendation on Page 32\)](#)

- 10.4 [Review and Update of Existing Policy](#)  
(Pages 35-49, Recommendation on Page 36)

## **11. General Business – Urgent Business**

Council has resolved that an Agenda Item "General Business – Urgent Matters" be included on the agenda to enable members to raise matters of a genuinely urgent nature, is not a change to Council Policy and cannot wait until the next Council meeting recognising that the leave of meeting will be required for each item on each occasion.

## **12. Reports for Information**

The Council has adopted the protocol that only those items on the Council Agenda provided for information (to receive and note) may be adopted without further discussion.

- 12.1 [Mayoral Monthly Activity Report](#)  
(Pages 50-51)
- 12.2 [Strategic Plan to 2020 Information Report](#)  
(Pages 52-78, Recommendation on Page 52)
- 12.3 [Outstanding Council Resolution Report](#)  
(Pages 79-84, Recommendation on Page 79)
- 12.4 [Intelligent Community Forum Top 7 Communities of 2020 – Application](#)  
(Pages 85-118, Recommendation on Page 85)
- 12.5 [Sixteen Years of the Community Support Fund](#)  
(Pages 119-147, Recommendation on Page 119)
- 12.6 [Prospect Growth Corridor Report – 1% Increase in Rates Revenue](#)  
(Pages 148-172, Recommendation on Page 149)

## **13. Council Member Reports and Briefings**

### **14. Motions on Notice - Nil**

### **15. Questions with Notice - Nil**

## **16. Confidential Items**

### **16.1 Appointment of East Waste Independent Chair**

#### **Order pursuant to Section 90(3)(a)**

That under the provisions of Section 90(2) of the *Local Government Act 1999*, an order be made that the public with the exception of Nigel McBride, Chief Executive Officer; Chris Hannaford, Director Business & Innovation; Nathan Cunningham, Director Community & Planning; Simon Bradley, Director Infrastructure & Environment; Chris Birch, Acting Director Corporate Services; and Jasmyn Page, Minute Secretary; be excluded from attendance at the Ordinary Meeting of Council in order to consider in confidence Agenda Item 16.1 Appointment of East Waste Independent Chair.

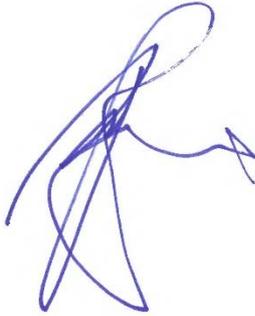
The Council is satisfied that it is necessary that the public be excluded to enable the Council to consider the report at the meeting:

- On the grounds provided by Section 90(3)(a) of the Act, information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

### **Order Pursuant to section 91(7)**

That in accordance with Section 91(7) and Section 91(9) of the Local Government Act 1999 and on the grounds that Item 16.1 for the Ordinary Meeting of Council held on 28 January 2020 was received, discussed and considered in confidence pursuant to Section 90(3)(a) of the Local Government Act 1999, this meeting of the Council, does order that the agenda item, report and attachments and any other associated information submitted to this meeting, and the minutes of this meeting in relation to the matter, remain confidential and not available for public inspection until an official announcement is made by East Waste regarding the position.

## **17. Meeting Closure**



**Nigel McBride**  
Chief Executive Officer

23/01/2020

**AGENDA ITEM NO.:** 6.1

**TO:** Council on 28 January 2020

**FROM:** Chief Executive Officer

**SUBJECT:** Public Questions taken on notice from Ordinary Council Meeting of 26 November 2019

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**The following questions were taken on notice during Public Question time at the Ordinary Council Meeting of 26 November 2019**

**Questions from Mark Standen regarding the relocation of the depot operations to Campbelltown City Council Depot**

When the John Street Depot was closed, depot operations were relocated to the Campbelltown City Council Depot. At the time Elected Members were assured there would be efficiencies associated with this move.

**Question 1**

What is the ongoing net difference in depot vehicle fuel costs since relocating to Campbelltown?

**Question 2**

What is the net difference in the depot vehicles' carbon footprint as a result of this fuel difference?

**The Presiding Member will read out the reply at the meeting.**

<b>AGENDA ITEM NO.:</b>	<b>10.1</b>
<b>TO:</b>	Council on 28 January 2020
<b>DIRECTOR:</b>	Simon Bradley, Director Infrastructure and Environment
<b>REPORT AUTHOR:</b>	Simon Bradley, Director Infrastructure and Environment
<b>SUBJECT:</b>	Community Consultation Results - 40km / hr City Wide Speed Limit

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## **1. EXECUTIVE SUMMARY**

In 2000, City of Prospect was one of the first South Australian Councils to introduce a 40km/h speed limit on the local road network within the boundary of Prospect Road, Regency Road, Churchill Road, Torrens Road and Fitzroy Terrace.

In line with the adopted Annual Business Plan, Council Administration sent a Survey Monkey questionnaire to every residence, property owner and business within the City of Prospect seeking support of a 40km/h speed limit on the local road network throughout City of Prospect. Council received a total of 2,677 responses to the survey which Council Administration believes is an excellent result and highlights how important the local community feels this issue is for them.

The response outcome to the question whether they support a 40km/h speed limit on the local road network throughout City of Prospect was relatively close with 52.9% of respondents supporting the proposal, while 43.3% did not support the proposal (4% were either unsure or provided no response).

The most common comments provided from respondents supporting (yes) the introduction of a Council-wide 40km/h Reduced Speed Limit, was the safety benefits as a result of speed reduction, as well as it will reduce the speed of vehicles travelling on side streets.

The most common comments provided from respondents not supporting (no) the introduction of a Council-wide 40km/h Reduced Speed Limit, was there was no legitimate reasoning to reduce the speed limit; lack of evidence of serious accidents in the City; and that it was a revenue raising exercise.

It is acknowledged that the City of Prospect does not have anywhere near as many fatalities or crashes as many of our larger neighbouring Councils. Both crash reduction rates and speed data indicate that by reducing speed limits, significant modifications to driver behaviour occurs, and that speed reduction provides a viable alternative to traffic calming devices that is significantly less intrusive, equitable and cost effective. Lower speed limits have little impact on travel times within the local street network.

A lower speed limit in local streets will make them less attractive as a short cut, or an alternative to avoid delays on arterial roads. These streets may still need road safety devices installed, but by lowering speed limits we can sometimes avoid treatments that can be noisy, intrusive, impact on access and parking, and generally inconvenience local residents.

Council Administration recommends that Council supports in principle a 40km/h speed limit on the local road network throughout City of Prospect, excluding:

- a. Galway Avenue as it is a bus route;
- b. Prospect Road (retain existing 40km/h and 50km)
- c. Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road.

Council Administration recommends that Council writes to the Department Planning, Transport and Infrastructure seeking permission to the introduction of a 40km/h speed limit on the local road network throughout City of Prospect.

## **2. RECOMMENDATION**

- (1) Council having considered Item 10.1 Community Consultation Results – 40km/hr City Wide Speed Limit receive and note the report.**
- (2) That Council supports in principle a 40km/h speed limit on the local road network throughout City of Prospect, excluding:**
  - a. Galway Avenue as it is a bus route;**
  - b. Prospect Road (retain existing 40km/h and 50km)**
  - c. Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road.**
- (3) That Council writes to the Department Planning, Transport and Infrastructure seeking permission to the introduction of a 40km/h speed limit on the local road network throughout City of Prospect, excluding:**
  - a. Galway Avenue as it is a bus route;**
  - b. Prospect Road (retain existing 40km/h and 50km)**
  - c. Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road.**
- (4) That Council considers the allocation of \$35,000 in the draft 2020/21 Annual Business Plan for the installation of 40km/h speed signs throughout the local road network and delivering an Implementation Plan.**
- (5) That Council endorse officers to work with the Motor Accident Commission (MAC), the Centre for Automotive Safety Research (CASR), and the Department of Planning, Transport and Infrastructure (DPTI) to develop educational resources and campaign for the South Australian community about the road safety benefits of a 40km/h speed limit on local streets.**

### 3. RELEVANCE TO CORE STRATEGIES / POLICY

- *Local Government Act, 1999*
- Speed Limit Guideline for South Australia 2017 – DPTI
- Traffic Management Policy
- Community Engagement and Consultation Policy
- National Road Safety Strategy 2011-2020

The Australian Transport Councils 'National Road Safety Strategy 2011-2020' is the overarching document which provides the national framework for road safety, and is committed to by all State and Territory Governments. The document sets forth the national standard for safe speeds, stating:

*Speed is highly implicated in a large proportion of serious casualty crashes. As well as having a direct causal role in many instances, speed contributes significantly to the severity of most crashes. Measures addressing vehicle speed can mitigate the severity of crashes regardless of the underlying reasons for the crash. The speed problem is partly a behavioural issue, with motorists frequently choosing to travel at illegal or inappropriate speeds. However, speed limits across the network should be aligned with Safe System principles.*

The strategy recommends the following actions for safe speeds for both Australia wide and in metropolitan areas:

#### Australia Wide:

- Best practice speed enforcement
- Public information about the community benefits of lower travel speeds
- Introduction of risk-based national speed limit guidelines

#### Metropolitan Areas:

- Reduce speed limits at intersections
- More speed limits of 40 km/h or lower in pedestrian and cycling areas

The Minister for Transport has delegated under Section 33 of the Road Traffic Act, 1961 powers and responsibilities to Councils for local street networks as Local Road Authorities.

The delegation includes a number of road safety measures such as traffic calming devices, many types of signs and other controls. The code that supports the Minister's delegation includes measures requiring the Minister's specific approval. The installation of 40km/h precinct speed limits is one such measure.

As the Local Road Authority, the Council is working within the national and state government framework for improving road safety. This framework is articulated by various road safety strategies with the South Australian strategy called *Towards Zero Together – South Australia's Road Safety Strategy 2020*.

A key outcome of the strategy is to reduce crashes on roads within South Australia by 30% by 2020.

**Strategic Plan to 2020 Theme 1 – People** “Know, empower, celebrate, educate and activate our community”

Strategy 1.1	Know our community	Outcome: 1.3.4 A community who are involved and participate in decision making and community leadership.
Strategy 1.2	Environmentally active, sustainably focused	

**Strategic Plan to 2020 Theme 4 – Services** “Leaders of the sector providing efficient, responsive, accessible services”

Strategy 4.1	Excellence in Infrastructure	Outcome 4.1.1 Taking great care of all of Council’s assets. Outcome 4.4.1 Open and accountable practices and decision making processes throughout Council’s operations.
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**Intelligent Community Indicators**

Nil.

**4. REGIONAL IMPACT**

The City of Unley was the first Council in the Eastern Region Alliance (ERA) to introduce a Council-wide 40km/h speed limit in 1998. Several Councils throughout the metropolitan region have since introduced areas of 40km/h on local road networks.

In 2000, the City of Prospect introduced a 40km/h speed limit on the local road network within the boundary of Prospect Road, Regency Road, Churchill Road, Torrens Road and Fitzroy Terrace. A map of this implementation is provided as **Attachment 1**.

Council Administration believes that the reduced speed limit was successfully implemented, and there is anecdotal evidence that motorists generally adhere to the speed limit, with enforcement by SA Police at their discretion or upon request from Council. The reduced speed limit has meant that further implementation of speed control devices such as speed humps or slow points, as evidenced on the eastern side of Prospect and Main North Roads, have not been required.

Council’s proposal to expand the existing 40km/h reduced speed limit throughout City of Prospect would ensure there is a consistent speed limit on the local road network across the Council area, and acknowledge proven studies that reduced speed limits have a positive impact to providing a sustainable lifestyle and improve road safety.

## 5. COMMUNITY INVOLVEMENT

Council Administration has undertaken two community consultations regarding the implementation of a Council-wide 40km/h reduced speed limit on local roads. These included:

- A sample survey
- Council wide survey

Details regarding the outcomes of these surveys are detailed in the body of this report.

## 6. DISCUSSION

### Sample Survey (October – November 2018)

Administration prepared a Survey Monkey questionnaire, directed participants to complete the survey, via a web link, and the following groups were engaged to partake in the community consultation:

- Existing database of 268 ratepayers representative of the demographic;
- Attendees at Prospect Spring Fair on 27 October 2018;
- Link to survey via Facebook;
- Residents' Association.

The survey asked the following question:

*"Do you support a 40km/h speed limit on the local road network throughout City of Prospect, excluding:*

- *Galway Avenue as it is a bus route;*
- *Prospect Road (retain existing 40km/h and 50km)*
- *Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road'*

The response to this question is provided in Table 1.

**Table 1. Response to Question**

Answer	Response #	Response %
Yes	139	56.7%
No	97	39.6%
Unsure	9	9.0%

At the Council meeting on 22 January 2019, Council received a report detailing the results of a sample survey on implementing a Council-wide 40km/h reduced speed limit and the process on implementing this option city wide. At this meeting Council resolved:

- (1) *Council having considered Item 13.2 Sample Survey - 40km/h Council-wide Speed Limit receive and note the report.*
- (2) *That Council proceeds with Council-wide community consultation as detailed in the Consultation Plan within the report and this is to include a letter to all*

- households, business operators and property owners and a budget bid for 2019-2020 be prepared to fund the consultation.*
- (3) *That Council be provided a report of the completed community consultation and results in September 2019.*

#### Council Wide Survey

Council Administration sent a Survey Monkey questionnaire to every residence, property owner and business within the City of Prospect, resulting in 17,746 letters being distributed (refer **Attachment 2-4**). The questionnaire directed participants to complete the survey via a web link.

As part of the community engagement process, 5,337 households received two separate surveys in the mail. This was due to an Administrative error. The survey made it clear that every household only received one vote. Council did not receive multiple responses from any household.

Community consultation commenced 21 October 2019 and closed 15 November 2019.

Council received 2,677 responses to the survey.

The aim of the first question was to get to know about the survey responder and ask to tick one or more of the below to indicate which best describes their connection to City of Prospect.

The response to this question is provided in Table 2.

**Table 2. Getting to Know About the Survey Responder**

<b>Answer</b>	<b>Response #</b>	<b>Response %</b>
I am the owner of a residential property but live elsewhere	338	10.9%
I am an owner occupier	1,882	69.8%
I am a residential tenant	284	10.2%
I am a business tenant	45	1.5%
I am an owner of a non-residential property	34	1.1%
No Response	48	3.3%
Unsure	48	3.3%

A clear majority of respondents (approximately 70%) was an owner occupier within the City of Prospect. The second most respondents (approximately 11%) came from the owner of a residential property within the City of Prospect but lives elsewhere.

The community was asked the following as part of the survey:

*“Do you support a 40km/h speed limit on the local road network throughout City of Prospect, excluding:*

- *Galway Avenue as it is a bus route;*
- *Prospect Road (retain existing 40km/h and 50km)*
- *Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road’*

The response to this question is provided in Table 3.

**Table 3. Response to Question**

Answer	Response #	Response %
Yes	1,415	52.9%
No	1,157	43.3%
Unsure	51	1.8%
No Response	54	2.0%

The response outcome to the question whether you support a 40km/h speed limit on the local road network throughout City of Prospect was relatively close with 52.9% of respondents supporting to the proposal, while 43.3% did not support the proposal.

Respondents were given the opportunity to provide comments or reasoning for their response. Respondents that did not support the proposal overwhelmingly provided a comment, when compared to respondents that supported the proposal.

The most common comments provided from respondents supporting (yes) the introduction of a Council-wide 40km/h Reduced Speed Limit was:

- The safety benefits as a result of speed reduction
- Will reduce the speed of vehicles travelling on side streets
- Create a safer cycling / pedestrian environment
- Will reduce confusion on what speed restrictions where

The most common comments provided from respondents not supporting (no) the introduction of a Council-wide 40km/h Reduced Speed Limit was:

- No legitimate reasoning to reduce the speed limit
- Lack of evidence of serious accidents in City
- A revenue raising exercise
- The need to police existing speed limits / who will police?
- Focus on more appropriately designed streets rather than speed limits
- Further information required before making an informed decision
- Will create confusion on what speed restrictions where
- Narrow roads / parked cars already dictate speed on narrow roads

Of the results provided in Table 3, 645 (25%) completed the survey online and 2,032 (75%) completed the survey as a hardcopy.

Interestingly, results of the Council wide survey were relatively similar to those from the sample survey in late 2018, with 56.7% supporting a 40km/h speed limit on the local road network throughout City of Prospect compared to 52.9% respectively. Similarly, 43.37% did not support a 40km/h speed limit on the local road network throughout City of Prospect compared to 39.6% respectively.

The responses to the question whether you support a 40km/h speed limit on the local road network throughout City of Prospect which best describes the respondents connection to City of Prospect is provided in Table 4.

**Table 4. Responder Response**

<b>Answer</b>	<b>Yes</b>	<b>No</b>	<b>No Response</b>	<b>Unsure</b>
I am the owner of a residential property but live elsewhere	161	177	8	5
I am an owner occupier	1029	793	27	33
I am a residential tenant	151	133	10	8
I am a business tenant	22	23	1	1
I am an owner of a non-residential property	16	18	2	1
No Response	161	177	8	5
Unsure	1029	793	27	33

**Study of Existing 40 km/h Speed Limits in Metropolitan Adelaide**

40km/h areas have been implemented in the following areas in Metropolitan Adelaide:

- City of Unley- City wide
- City of Charles Sturt - Various
- City of Mitcham - Various
- City of Norwood, Payneham and St Peters - Various
- City of Prospect - Prospect West

The City of Unley was the first Council in the Eastern Region Alliance (ERA) to introduce a Council-wide 40km/h speed limit in 1998 and several Councils throughout the metropolitan region have since introduced areas of 40km/h on local road networks.

In 2000, the City of Prospect introduced a 40km/h speed limit on the local road network within the boundary of Prospect Road, Regency Road, Churchill Road, Torrens Road and Fitzroy Terrace.

**Why Should Council Consider Lower Speeds?**

A Lower speed limit result in:

- More time for drivers to react to hazards on the road
- Decrease the distance required for a vehicle to stop –
  - A vehicle travelling at 40 km/h takes 17m for a driver to react to a hazard and a further 9m to stop, requiring 26m of total distance to stop.
  - A vehicle travelling at 50 km/h takes 21m for a driver to react to a hazard and a further 14m to stop, requiring 35m of total distance to stop
  - At 26m, a vehicle travelling at 40 km/h comes to a full stop, while a vehicle travelling at 50 km/h would still be travelling at 41 km/h
  - Decrease the likelihood of losing control of the vehicle when manoeuvring
- Less chance of being involved in a crash, and lower severity crashes, as the less force involved in a crash means less impact required to be absorbed by those involved in the crash
- More time to allow and compensate for the human condition, which includes distracted drivers having time to react, drivers using cruise control on low speed roads being able to disengage the control and brake, and drivers not thinking and focusing on the task of driving.

Based on Austroads '*Balance between harm reduction and mobility in setting speed limits: a feasibility study*' (2005), the general impact speed tolerances for the different crashes are as follows:

- Car hitting pedestrian or cyclist – 30km/h
- Car hitting motorcyclists – 30km/h
- Car hitting a tree or pole – 40 km/h
- Side impact from car hitting car – 50km/h
- Head-on impact from car hitting car – 70km/h

Based on the existing Default Urban Speed Limit of 50km/h, the above impact speeds indicate that four out of the five crash types have a likelihood of resulting in an injury or fatality at this speed on most Council controlled roads.

Internationally accepted research by Nilsson established clear links between crash rates and average traffic speeds. A 5km/h reduction in average travel speeds of drivers resulted in 15% fewer serious injury crashes and 20% reduction in fatal crashes. Similarly, a 5km/h increase in the average travel speed of drivers resulted in a 15% increase in serious injury crashes and 22% increase in fatal crashes.

### **Support from Peak Bodies**

#### DPTI

The South Australian Government's Road Safety Action Plan 2013 to 2016 supports the creation of safer communities and neighbourhoods. The Plan recognises that people friendly streets and safer roads are characterised by a necessity for lower vehicle travel speeds.

The relationship between speed limits, speed and crashes has been recognised by the Government, and has been demonstrated in South Australia with the introduction of the Default Urban Speed Limit of 50 km/h. On roads where the speed limit was reduced to 50 km/h, casualty crashes fell by 23%.

#### Former Motor Accident Commission (MAC)

The MAC is supportive of reducing speed limits on local roads, as speed continues to be one of the main factors in a large number of serious injury crashes and fatalities on our roads.

MAC state that Councils consideration of a 40 km/h speed limit on residential streets is consistent with international trends to lower residential speed limits, and aligns with a large body of relevant road safety research and evidence.

#### Centre for Automotive Safety Research (CASR)

The CASR are supportive of Councils pursuit to lower speed limits on local roads, as their evidence identifies 40 km/h speed limits to be well suited for local roads and better align to minimise harm among pedestrians, cyclists and motorcyclists.

The letter by CASR identify that lower speeds benefit all road users (cars, trucks, young, inexperienced and elderly) and all crash types, both at intersections and mid-block. They also improve amenity of streets and lead to less overall emissions and fuel consumption.

**South Australian Police (SAPOL)**

The SAPOL supports and encourages efforts to address issues of road safety and acknowledge the City of Charles Sturt's endeavours in the area, as speed is considered one of the leading causes of fatal and serious injury crashes on our roads.

**Heart Foundation**

The Heart Foundation is a strong advocate for lower speed limits, and have produced a series of evidence based resources regarding the correlation between encouraging people to walk, cycle and use public transport and reducing traffic speeds to reduce crashes and injuries.

The Heart Foundation recommend that a lower speed limit of 30 km/h be considered due to the evidence that the human body can generally survive an unprotected impact at this speed, however understand the importance of balancing the needs of different road users and the benefits that the reduction from 50 km/h to 40 km/h can produce.

**RAA**

The RAA support 40 km/h speed limits in heavily pedestrianized areas, where there are a high number of vulnerable road users, and there is clear definition of risks by way of the road environment.

The RAA recommend that if speed limits are to be lowered, the road environment is altered, either by Local Area Traffic Management, or other means, to achieve self-enforcement.

**Revenue Raising Concerns**

Enforcement of the lower speed limit is undertaken by the South Australian Police (SAPOL), who operate independent to Council. Council does not receive any revenue generated by SAPOL enforcement.

**Crash Statistics – City of Prospect**

It is acknowledged that the City of Prospect does not have anywhere near as many fatalities or crashes as many of our larger neighbouring Councils.

**City of Prospect: Crashes and Casualties – Council Roads (2016)**

Fatal Crashes	Serious Injury Crashes	Minor Injury Crashes	Property Damage Crashes	All Crashes	Fatalities	Serious Injuries	Minor Injuries	All Casualties
Crashes					Casualties			
0	2	73	218	293	0	2	80	82

**Environmental Implications**

Based on evidence based research, the proposed speed reduction will have very small to no impact on fuel consumption and vehicle emissions above those already occurring in 50 km/h speed limit areas.

**Options**

Council Administration has identified two options in relation to the proposal to introduce a 40km/h speed limit on the local road network throughout City of Prospect:

- Option 1 – Introduce a Council-wide 40km/h Reduced Speed Limit; or
- Option 2 – Maintain the Current 50km/h Speed Limit

### Option 1 – Introduce a Council-wide 40km/h Reduced Speed Limit

If Council did wish to pursue the introduction of a 40km/h speed limit on the local road network throughout City of Prospect, it has undertaken the necessary steps to submit a formal request for approval by DPTI.

Both crash reduction rates and speed data indicate that by reducing speed limits, significant modifications to driver behaviour occurs, and that speed reduction provides a viable alternative to traffic calming devices that is significantly less intrusive, equitable and cost effective. Lower speed limits have little impact on travel times within the local street network.

Generally the greatest delays occur at intersections with other local streets, giving way to oncoming vehicles because of parked cars, or waiting at intersections to enter into arterial roads.

A lower speed limit in local streets will make them less attractive as a short cut, or an alternative to avoid delays on arterial roads. These streets may still need road safety devices installed, but by lowering speed limits we can sometimes avoid treatments that can be noisy, intrusive, impact on access and parking, and generally inconvenience local residents.

### Community Impact Summary on 40 km/h Speed Limits

Council Administration recognises that many residents don't speed in local streets, but statistically there will be crashes, and lowering the speed limit will reduce the severity of those crashes. Driving from the arterial road network, which is generally 60km/h, onto local streets of 50 km/h does not seem to shift driver perception that they are entering a local street, where cars reverse from driveways, people walk and cycle and children play. Lower speed limits can change driver behaviour to treat local streets as places where people live.

We recognise that there are typically lower volumes of traffic in local streets, however in even the best designed streets crashes do still occur. By lowering the speed limit, we can reduce the likelihood and severity of these crashes.

For those people using their local street to drive between their home and the nearest arterial road, lowering the speed limit will have a very minimal impact on overall travel times, likely resulting in an increase of only a few seconds. Travel times are far more impacted from slowing down at intersections, when travelling to the arterial road, due to traffic congestion.

The South Australian experience shows that people treat lower speed limits like any other speed limit, with most people travelling at, or below it. We recognise that not everyone will travel at the posted 40 km/h speed limit, but travel speeds are likely to reduce to some extent.

A lower speed limit in local streets will make them less attractive as a short cut, or an alternative to avoid delays on arterial roads. These streets may still need road safety devices installed, but by lowering speed limits we can sometimes avoid treatments that can be noisy, intrusive, impact on access and parking, and generally inconvenience local residents.

In South Australia, experience has found that the installation of 40 km/h speed limits resulted in reducing injury crashes from 29 to 6 (79% reduction) in Woodville West, from 49 to 35 (29% reduction) in Bowden/Brompton, and a 17% crash reduction in Unley. Speed data identified an average drop of 6 km/h in travel speeds when 40 km/h speed limits were installed.

Lowering the speed limit reduces both the chances of and the severity of a crash. Driving at 40km/h can save lives, and will only result in a minimal increase in resident's driving times.

Despite reducing the speed limit, Council will still consider installing road safety devices if it is warranted due to crash records, driver speeds and the amount of traffic, or in character areas as part of Main Street redevelopments. This will allow Council to focus on improving intersections and high traffic volume routes to improve safety and traffic flows on these roads, which will also deliver the wider reaching benefits for all residents.

Council can continue to rely on road safety devices as the only measure to improve road safety.

Council is committed to delivering on the State Governments commitment to reduce crashes by 30%, and we want our community to stop accepting crashes on our local roads as being inevitable and help us in making our local streets safer. While some crashes occur due to poor driver behaviour, many are just regular people making simple mistakes. People shouldn't have to pay with their life or their health for one mistake, especially if the cost to change that is as little as a few extra seconds in driving time.

#### Option 2 – Maintain the Current 50km/h Speed Limit

If Council did not wish to pursue the introduction of a 40km/h speed limit on the local road network throughout City of Prospect, noting that within the boundary of Prospect Road, Regency Road, Churchill Road, Torrens Road and Fitzroy Terrace already has a 40km/h speed limit, it could retain the status quo, i.e. maintain the current 50km/h speed limit.

#### **What has City of Prospect Been Doing to Treat Road Safety Issues?**

Like many local councils in South Australia, the City of Prospect has followed the traditional approach of installing fixed infrastructure treatments to calm perceived traffic related issues on local access streets. While some of these treatments are warranted, Council has been reacting to resident complaints and treating perceived road safety issues, rather than actual road safety issues, by installing traffic calming devices on streets with no crash history and minimal safety risk to road users. Often these streets would benefit from softer treatments that would also improve the liveability for residents.

While some residents believe this approach to be the best option for their personal needs, installing traffic calming devices on local streets has resulted in less Council funds to treat important road safety issues on roads with higher traffic volumes, and where real road safety risks are present. Council has also found that treating one street with traffic calming devices often results in shifting traffic issues onto adjoining roads.

There is also an unrealistic expectation from some residents that Council install traffic calming devices to address perceived traffic issues. However, few residents want these devices constructed outside of their properties, as they impact on-street parking, property access, and amenity and can result in notable traffic noise. This results in

infrastructure being required to be installed in compromised locations, which can mitigate any benefits these devices may have achieved.

### **Implementation Plan**

If Council did wish to pursue the introduction of a 40km/h speed limit on the local road network throughout City of Prospect, the following provides the process on implementing this proposal"

- No prescribed level of community consultation or community support required;
- Prior to submitting formal request for approval by DPTI, Council must resolve that they endorse proposed speed limit change;
- Option to implement via precinct or Council-wide (excluding arterial roads);

If Council did wish to pursue the introduction of a 40km/h speed limit on the local road network throughout City of Prospect, it is recommended that a community engagement plan is introduced to promote the positive aspects of the proposal. This could include, but not limited to:

- Frequently Asked Questions Fact Sheet
- Benefits of Lower Speed Limits
- Likely impact to Residents
- Advertising campaign (print media, social media etc.)

### **Financial and Resource Implications**

Council allocated \$16,000 on the 2019/20 Annual Business Plan for the distribution of a survey to every household and business in the City of Prospect. The cost of this service was \$17,906.16.

The current guideline issued to councils by the DPTI for 40km/h speed limits requires installation of signs. Council would need to install approximately 350 signs (many less signs than are associated with individual traffic calming devices) for all of the low trafficked local streets costing approximately \$30,000. If Council did want to pursue the introduction of a 40km/h speed limit on the local road network throughout City of Prospect, a full audit would be undertaken to establish the location and costs of the signs.

These would require maintenance and repair due to damage and would be programmed for replacement every 15 years.

## **7. CONCLUDING STATEMENTS**

Research has shown that the benefits of lower speed limits are often misunderstood or not appreciated. Many residents feel that lowering speed limits will have severe impacts on travel time and will negatively impact on local access roads. Research into the impact of lower speeds in urban areas have identified that lowering the posted speed limit has minimal impacts to travel times, with delays to driving mostly occurring at intersections, undertaking turning manoeuvres and due to congestion and parking. The benefits of lower speeds go beyond improving road safety, and include improved local amenity and more harmonious traffic flows.

Lowering speed limits has never been a readily accepted solution in South Australia. While this is subjective, Adelaide is a predominantly car orientated city, from the amount of car parking provided, to roads being first and foremost designed for vehicles rather than for all road users. Shifts in thinking are needed about how we use roads, and what function they should play in everyday life.

---

## **ATTACHMENTS**

**Attachments 1:** Map of Existing 40km/ h Speed Limit

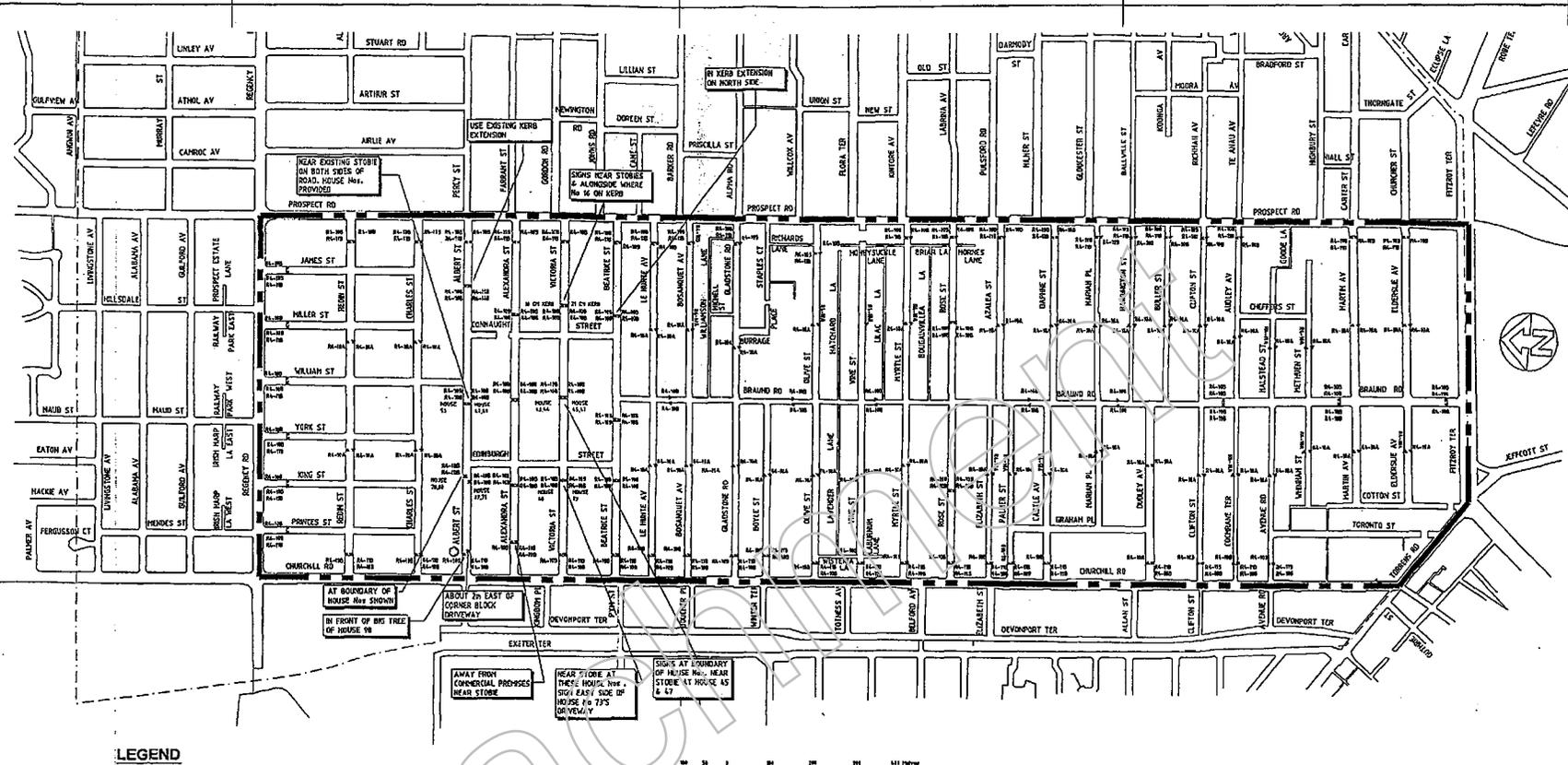
**Attachments 2-4:** Survey Preamble and Questions

PLAN/170

PLAN/170

PLAN/170

PLANS  
City of Prospect  
140 KM/H SPEED PRECINCT INSTALLATION  
OF SIGNS



LEGEND

- PRECINCT BOUNDARY
- PROPOSED (R4-10) SIGNS SHOWN THUS (R4-10)
- PROPOSED (R4-10) AND (R4-10) SIGNS SHOWN THUS (R4-10)
- PROPOSED (R4-11) AND (R4-10) SIGNS SHOWN THUS (R4-10)



NOTES

- All 40 km/h area & end 40 km/h area signs at perimeter of Precinct to be "B" size.
- Unless indicated on Plan, all 40km/h Precinct Signs have been located in accordance with the Traffic Control Standard - 40km/h Precinct Speed Limit, August 1998 and the Addendum dated April 2000.
- All repeater signs in Braund Road, Alexandra Street, Victoria Street, Albert Street, Beatrice Street, and Rose Street to be "B" size.
- All repeater signs in Braund Road between Fitzroy Terrace and Clifton Street and in Victoria Street, Albert Street, Beatrice Street and Rose Street to be back-to-back signs on both sides of the road.
- The repeater signs in Alexandra Street and in Rose Street between Braund Road and Churchill Road to be either back-to-back signs on both sides of the road, not greater than 5m from the centre of the road, or a back to back sign in a small island in the middle of the road, subject to community consultation.
- All other repeater signs to be "A" size and to be back-to-back on one side of the road.

CONTROL  
DRAWING

REVISION	APPENDIX	PROPOSED	APPROVED	DATE
1				30/4/00
2				30/4/00
3				30/4/00

NO.	REVISION	DATE
1	ISSUED AS PER TSA COMMENTS	30/4/00
2	ISSUED AS FINAL	30/4/00

CONSULTING ENGINEERS  
**BCTONKIN & ASSOCIATES**  
 CIVIL/STRUCTURAL/LOCAL GOVERNMENT/ENVIRONMENTAL/PLANNING/SURVEYING/TRANSPORTATION  
 5 Dea Terrace, North Sydney, NSW / A/C/N 007 802 548  
 Email: [enquiries@bctonkin.com.au](mailto:enquiries@bctonkin.com.au) / Telephone (02) 8275 5100 / Facsimile (02) 8275 5110

DATE	BY	REVISION
31/08/2000	RENE ARENS	FINAL

CITY OF PROSPECT	
40 km/h SPEED PRECINCT INSTALLATION OF SIGNS	
SCALE: 1:5000	CAD REFERENCE: 14000000
PLOT DATE: 05/01/00	SHEET NUMBER: 1 OF 1
JOB NUMBER: 2000.0651	REVISION: B



Ref. CR19/57565

**Payintha**

128 Prospect Road

PO Box 171

Prospect SA 5082

Telephone (08) 8269 5355

admin@prospect.sa.gov.au

www.prospect.sa.gov.au

**DATE**

Name and Address Details

Dear Name

**SAFER SPEEDS = SAFER STREETS = SAFER CITIES**

Travel speed is a contributing factor in all crashes and City of Prospect is working towards improving road safety on the local road network. We are seeking community feedback to implement a Council-wide 40km/h speed limit on the local road network, excluding:

- Galway Avenue as it is a bus route;
- Prospect Road (retain existing 40km/h and 50km/h)
- Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road

The lower the speed, the more chance a driver has of being able to stop or reduce their speed to a level which reduces the chance of a serious injury or fatality. Research estimates that a reduction of 5km/h in average travel speed reduces urban casualty crashes by about 25%.

Changing the way local streets are used can improve quality of life and amenity for all residents, with streets becoming more attractive for people, not just vehicles.

Have your say via <https://www.surveymonkey.com/r/40kmh> or use the QR code below, or complete the enclosed survey form and return in the reply paid envelope by Friday 15 November 2019.

Your active participation in the survey is appreciated and the survey results will be presented to Council to inform a final decision. For more information, please visit [www.prospect.sa.gov.au](http://www.prospect.sa.gov.au)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Simon Bradley'.

**Simon Bradley**

Director Infrastructure & Environment





**Payinthi**  
 128 Prospect Road  
 PO Box 171  
 Prospect SA 5082  
 Telephone (08) 8269 5355  
 admin@prospect.sa.gov.au  
 www.prospect.sa.gov.au

### **Council-wide 40km/h speed limit**

#### **SAFER SPEEDS = SAFER STREETS = SAFER CITIES**

#### **Have Your Say! Survey Closes Friday 15 November 2019**

Travel speed is a contributing factor in all crashes and City of Prospect is working towards improving road safety on the local road network. We are seeking community feedback for the proposed implementation of a Council-wide 40km/h speed limit on the local road network, excluding:

- Galway Avenue as it is a bus route;
- Prospect Road (retain existing 40km/h and 50km/h)
- Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road

The lower the speed, the more chance a driver has of being able to stop or reduce their speed to a level which reduces the chance of a serious injury or fatality. Research estimates that a reduction of 5km/h in average travel speed reduces urban casualty crashes by about 25%.

Changing the way local streets are used can improve quality of life and amenity for all residents, with streets becoming more attractive for people, not just vehicles.

#### **ABOUT YOU**

Please tick one or more of the below to indicate which best describes your connection to City of Prospect.

<input type="checkbox"/>	I am the owner of a residential property but live elsewhere
<input type="checkbox"/>	I am an owner occupier
<input type="checkbox"/>	I am a residential tenant
<input type="checkbox"/>	I am a business tenant
<input type="checkbox"/>	I am an owner of a non-residential property

Other (please specify)

**Payinthi**

128 Prospect Road

PO Box 171

Prospect SA 5082

Telephone (08) 8269 5355

admin@prospect.sa.gov.au

www.prospect.sa.gov.au

**One Vote - One Property**

To make your vote count, please provide your name and the address of a property indicated within ABOUT YOU.

Name:	
Address:	

**Keep Up to Date**

Would you like to receive email updates on the results of this survey? If YES, provide your email address below:

Email Address:	
----------------	--

**QUESTION:**

**Do you support a 40km/h speed limit on the local road network throughout City of Prospect, excluding:**

- Galway Avenue as it is a bus route;
- Prospect Road (retain existing 40km/h and 50km)
- Roads managed by the State Government - Torrens Road, Regency Road, Churchill Road, Fitzroy Terrace, Main North Road, Nottage Terrace, North East Road, Hampstead Road

**Place a tick to indicate your answer.**

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No
<input type="checkbox"/>	Unsure

Option to provide a comment, maximum of 350 words.

Thank you for completing this Survey.

A report will be provided to Council to inform a final decision.

<b>AGENDA ITEM NO.:</b>	<b>10.2</b>
<b>TO:</b>	Council on 28 January 2020
<b>DIRECTOR:</b>	Simon Bradley, Director Infrastructure and Environment
<b>REPORT AUTHOR:</b>	Simon Bradley, Director Infrastructure and Environment
<b>SUBJECT:</b>	Gawler Electrification Program – Impacts to Vegetation along Devonport Terrace

---

## **1. EXECUTIVE SUMMARY**

The Gawler Electrification Railway Project will deliver a faster, cleaner and more reliable rail service along the western edge of our city into Adelaide. Once complete, the electrified line will support increased capacity and future growth for development along the rail corridor and in northern Adelaide.

It has always been acknowledged that some pruning and removal of vegetation along the rail corridor would need to take place as part of the Gawler Rail Electrification Project.

After an initial successful meeting between the Mayor, CEO and Director Infrastructure & Environment and representatives of DPTI (including the Chief Executive, Tony Braxton-Smith) and subsequent meetings between DPTI and Council representatives, there is now a commitment to maintaining as much vegetation as possible. DPTI has listened to the local concerns and has confirmed that as a result of refinements to the design, wherever possible the approach has been to avoid or mitigate (through pruning) the removal of vegetation. A revised plan has been prepared based on this approach, which has resulted in 87 less trees needing to be removed.

Council Administration believes that the revised offer of a grant of \$211,415 to Council to improve the public realm along Devonport Terrace is now adequate. DPTI's offer also proposes that the Office of Design and Architecture (ODASA) and the Gawler Rail Electrification Project (GREP) Team will work with the City of Prospect to develop project principles that will minimise tree clearing and other impacts on residential amenity along Devonport Terrace from Torrens Road to Islington.

## **2. RECOMMENDATION**

- (1) Council having considered Item 10.2 Gawler Electrification Railway Project –Impacts to Vegetation along Devonport Terrace receive and note the report.**
- (2) That Council writes to the Department of Planning, Transport and Infrastructure accepting the grant of \$211,415 to Council to improve the landscaping and public realm along Devonport Terrace.**

- (3) That Council continues to work with Department of Planning, Transport and Infrastructure to ensure that both parties are fully committed to developing an approach to vegetation management with City of Prospect, so that it can be applied consistently along the length of the Gawler line where the residential amenity is impacted.**
- (4) That Council continues to work with the Devonport Terrace Community Reference Group to consult on the streetscape changes of Devonport Terrace rail corridor**
- (5) That Council continues to work with the Office of Design and Architecture and the Gawler Rail Electrification Project Team to develop project principles that will minimise tree clearing and other impacts on residential amenity along Devonport Terrace from Torrens Road to Islington.**

**3. RELEVANCE TO CORE STRATEGIES / POLICY**

- *Local Government Act, 1999*
- *Development Act, 1992*
- *Rail Commissioner Act, 2009*

**Strategic Plan to 2020 Theme 1 – People** “Know, empower, celebrate, educate and activate our community”

Strategy 1.1	Know our community	City of Prospect prides itself on being environmentally focused with green living corridors of vegetation in the form of street trees, in our parks, and along transport corridors.
Strategy 1.2	Environmentally active, sustainably focused	
Strategy 1.3	Active living for every age, every stage	
Strategy 1.4	Celebrate our diverse and creative community	

**Strategic Plan to 2020 Theme 2 – Place** “Loved heritage, leafy streets, fabulous places”

Strategy 2.1	Respect the past, create our future	The Devonport Terrace railway corridor has significant vegetation which was planted by community groups who therefore have symbolic ownership of this living screen.
Strategy 2.2	Loved parks and places	
Strategy 2.3	An accessible City	
Strategy 2.4	A greener future	

## **Intelligent Community Indicators**

Nil.

## **4. REGIONAL IMPACT**

The Gawler Electrification Railway Project will deliver a faster, cleaner and more reliable rail service. Once complete, the electrified line will support increased capacity and future growth for development along the rail corridor and in northern Adelaide.

## **5. COMMUNITY INVOLVEMENT**

### Devonport Terrace Community Reference Group

Council has previously identified a range of issues regarding Devonport Terraces' appearance, landscaping, stormwater and maintenance. In order to understand the range of issues and to develop a vision for future improvements, in 2017 Council conducted a survey, with a view of determining a range of improvements to be proposed for consideration.

As a result of the survey, the top priority for improvement of the streetscape is to improve the quality and number of screening plants. Other issues of priority focus on the following issues: fencing and vandalism, parking and traffic movement, lighting and safety and stormwater management.

Council also resolved to create a Devonport Terrace Community Reference Group (CRG). The CRG has met on a number of occasions over the past twelve months. The objective of the CRG was to identify improvements along the Devonport Terrace streetscape, including the rail corridor.

## **6. DISCUSSION**

At the Council meeting on 28 May 2019 a report was presented to Council on the proposal by DPTI to wholesale vegetation removal along the rail corridor and offered a financial contribution of \$14,600.

In light of the valuation Council Administration believes that the initial offer was totally inadequate as compensation for removal of the vegetation along the rail corridor and requests an urgent meeting with Minister Stephan Knoll MP, Minister for Transport, Infrastructure and Local Government to discuss the issue of adequate vegetation clearance and compensation for removal.

At this meeting Council resolved:

- (1) Council having considered Item 13.11 Gawler Electrification Railway Project – Proposed Vegetation Impacts and Amenity Offsets receive and note the report.*
- (2) That Council requests an urgent meeting with Minister Stephan Knoll MP, Minister for Transport, Infrastructure and Local Government to discuss the destruction of the vegetation corridor and complete lack of compensation for its removal.*
- (3) That Council writes to the Department of Planning, Transport and Infrastructure advising that the proposed offset value to remove vegetation along the Gawler Rail*

*Electrification line (section adjacent to City of Prospect) of \$14,600 is unacceptable and offers a counter offer of \$574,136 compensation for the proposed vegetation loss.*

At the same Council meeting the following Motion on Notice was resolved:

- (1) *That the Mayor and Chief Executive Officer be delegated to forward correspondence to Minister Stephen Knoll and Mr Tony Braxton Smith demanding that Department Planning, Transport and Infrastructure:*
  - 1.1 *Engage a suitably qualified landscape architect in order to retain as much as possible of the existing vegetation and develop a proposal for replacement of current vegetation along Devonport Terrace*
  - 1.2 *Cease and desist all further project work until this issue is resolved satisfactorily for all stakeholders.*

#### Background – Gawler Rail Electrification Project

The Gawler Rail Electrification Project (GREP) will deliver a faster, cleaner and more reliable rail service. Once complete, the electrified line will support increased capacity and future growth for development along the rail corridor and in northern Adelaide. A funding agreement was reached with the Commonwealth Government and the State Government, contributing \$220 million and \$395 million respectively.

Lendlease has been appointed as the head contractor for the design and construction of the entire line between Adelaide and Gawler.

The project is scheduled for completion late 2020. The project works will include design, construction and commissioning of:

- Overhead wiring systems including masts and gantries
- New signalling systems
- New fibre optic communications system cable
- Upgrades to fencing along the corridor
- Service relocations, vegetation trimming and removal, and other works necessary to enable the electrification to proceed.

#### Meeting with DPTI

The Mayor, CEO and Director Infrastructure & Environment met with representatives of DPTI, including the Chief Executive, Tony Braxton-Smith on 6 September 2019.

Mr Braxton-Smith followed up this meeting with a letter confirming the outcomes of the meeting (refer **Attachment 1-2**). This letter confirmed that a common approach was required to address the impact of the GREP on the surrounding environment, namely, Devonport Terrace. Mr Braxton-Smith appreciated the considered and constructive approach Council took in our meeting, as is the commitment to continuing to work collaboratively with us to achieve a mutually acceptable outcome.

DPTI agreed that the Office of Design and Architecture (ODASA) and the GREP Project Team will work with the City of Prospect to develop project principles that will minimise tree clearing and other impacts on residential amenity along Devonport Terrace from Torrens Road to Islington. These principles will be applied to establish the base line information of plantings to be retained, and will form the basis for the development of

a concept plan with Council, funded by the GREP. This concept plan will inform the detailed design for Davenport Terrace, including options for additional treatments. Issues to be addressed as part of the concept plan include but not limited: enhancing the retained vegetation; revegetation of screen planting; stormwater; water sensitive urban design; car parking; and public artwork. For example, the historic screens placed within the '1838' development could be replicated at strategic locations along the rail corridor.

On 19 September 2019 Council Representatives including its Consulting Arborist inspected the length of the impacted corridor to identify, on ground, a vegetation retention plan.

Finally, DPTI assured that they are fully committed to developing an approach to this issue with City of Prospect, so that it can be applied consistently along the length of the Gawler line where the residential amenity is impacted.

#### Letter of Counter Offer from DPTI

Council has received an update to the issue of vegetation removal as well as a counter offer (refer **Attachment 3-4**) from DPTI (dated 28 November 2019). As a reminder, DPTI initially offered \$14,600 compensation for removal of the vegetation along the rail corridor which the City of Prospect resolved was totally inadequate.

As a result of City of Prospect's commitment to maintaining as much vegetation as possible, DPTI confirmed that as a result of refinements to the design, wherever possible the approach has been to avoid or mitigate (through pruning) the removal of vegetation. A revised plan has been prepared based on this approach, which has resulted in 87 less trees being removed.

The impact assessment approach used is considered best practice and is adapted from the Australian Institute of Landscape Architects. Based on the visual impact assessment undertaken and associated vegetation reinstatement costs, it is estimated that a sum of \$281,886 would be required to manage impacts along Devonport Terrace.

DPTI proposes that the funding for the vegetation offset is split between DPTI (75%) and Council (25%). This would result in a grant of \$211,415 to Council to improve the public realm along Devonport Terrace. In addition, landscape architects from DPTI's Office of Design and Architecture (ODASA) are working on landscape concept plans for Devonport Terrace. If Council were to undertake this work, it would cost tens of thousands of dollars to undertake.

In May 2019 Council undertook its own valuation of the trees and shrubs within the tree screen adjacent to the rail corridor. In total, 63 trees and 160 shrubs were valued at \$574,136.

#### **Options**

Council Administration has identified a number of options to resolve this issue. These are:

Option 1 – Accept the offer of a one off grant of \$211,415 to Council to improve the public realm along Devonport Terrace.

Option 2 – Renegotiate Additional Grant Funding

Option 1 – Accept the Offer

Without the endorsement of landscape concept plans for Devonport Terrace and associated costings to construct such plans, it is difficult to assess if the proposed grant is sufficient. In saying that, Council does not propose replacing the vegetation like for like, and should take the opportunity to upgrade the stormwater and provide water sensitive urban design options.

Council Administration believes that the offer of a grant of \$211,415 to Council to improve the public realm along Devonport Terrace is adequate.

Option 2 – Renegotiate Additional Grant Funding

If Council does not believe that the grant offer is sufficient, it could respond to DPTI advising that it requires additional funding.

Devonport Terrace Action Group

As previously mentioned, there is a very strong resident's action group in Devonport Terrace and its surrounding streets. Residents of Devonport Terrace have been strong advocates for vegetation along the rail corridor and are responsible for the planting and maintenance of a significant amount of this vegetation.

A recent Newsletter (No. 5 December 2019) titled 'Devonport Terrace Trees – Climate Change Edition' details that the timing of the original tree removal proposals coincides with increased public awareness of the effects of climate change and greenhouse gas emissions (refer **Attachment 5-6**). The Newsletter further adds that "*hopefully Council has the resources to replant as soon as possible, hopefully with more much needed climate proofing vegetation than before.*"

**Financial and Resource Implications**

Council has not any budget to any streetscape improvements in Devonport Terrace or Gawler Electrification Project in the 2020/21 Annual Business Plan.

**7. CONCLUDING STATEMENTS**

It has always been acknowledged that some pruning and removal of vegetation along the rail corridor would need to take place as part of the Gawler Rail Electrification Project.

Council Administration believes that the revised offer of a grant of \$211,415 to Council to improve the public realm along Devonport Terrace is now adequate. DPTI's offer also proposes that the Office of Design and Architecture (ODASA) and the Gawler Rail Electrification Project (GREP) Team will work with the City of Prospect to develop project principles that will minimise tree clearing and other impacts on residential amenity along Devonport Terrace from Torrens Road to Islington.

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**ATTACHMENTS**

**Attachments 1-2:** Letter from DPTI (23 September 2019)

**Attachments 3-4:** Letter from DPTI (28 November 2019)

**Attachments 5-6:** Newsletter (No. 5 December 2019) titled 'Devonport Terrace Trees – Climate Change Edition'

**Government of South Australia**Department of Planning,  
Transport and Infrastructure

*In reply please quote* 14489021  
*Enquiries to* Tony Braxton-Smith  
*Telephone* 8402 1867

**OFFICE OF THE CHIEF  
EXECUTIVE**50 Flinders Street  
Adelaide SA 5000GPO Box 1533  
Adelaide SA 5001

ABN 92 366 288 135

Mayor David O'Loughlin  
City of Prospect  
PO Box 171  
Prospect SA 5082



Dear Mr O'Loughlin

Thank you for meeting with us on Friday 6 September to discuss the approach to addressing impacts of the Gawler Rail Electrification Project (GREP) on Devonport Terrace.

The considered and constructive approach you and your team took in our meeting was much appreciated, as is the commitment to continuing to work collaboratively with us to achieve a mutually acceptable outcome.

We agreed that the Office of Design and Architecture (ODASA) and the GREP Project Team within my Department will work with the City of Prospect officers to develop project principles that will minimise tree clearing and other impacts on residential amenity along Devonport Terrace from Torrens Road to Islington.

These principles will be applied to establish the base line information of plantings to be retained, and will form the basis for the development of a concept plan with Council, funded by the GREP. This concept plan will inform the detailed design for Davenport Terrace, including options for additional treatments. We will explore with you the way it might be funded.

I am pleased to report that since we met the two teams have arranged to walk the length of the impacted corridor to identify, on ground, a vegetation retention plan.

Please be assured we are fully committed to developing an approach to this issue with your council, so that it can be applied consistently along the length of the Gawler line where the residential amenity is impacted.

We will revert for further discussion at executive level when the plans and designs are further developed. If there are any matters you wish to discuss in the meantime please do not hesitate to contact me directly.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'TBS', with a horizontal line drawn through it.

Tony Braxton-Smith  
Chief Executive

23 September 2019

Attachment



In reply please quote 2019/15619/01  
Enquiries to Kirsteen Mackay  
Telephone 08 8402 1976

Mr David O'Loughlin  
Mayor  
City of Prospect  
PO Box 171  
PROSPECT SA 5082



OFFICE OF THE CHIEF  
EXECUTIVE

50 Flinders Street  
Adelaide SA 5000

GPO Box 1533  
Adelaide SA 5001

Telephone: 08 7109 7747

ABN 92 366 288 135

Dear Mr O'Loughlin,

## GAWLER RAIL ELECTRIFICATION PROJECT – IMPACTS TO VEGETATION ALONG DEVONPORT TERRACE

Following our last meeting and correspondence on this matter, an onsite meeting between the Department of Planning, Transport and Infrastructure (DPTI), City of Prospect and Lendlease representatives occurred on 19 September 2019 to establish potential impacts to vegetation along Devonport Terrace, as part of the Gawler Rail Electrification Project.

In working through refinements to the design, wherever possible the approach has been to avoid or mitigate (through pruning) the removal of vegetation. A revised plan has been prepared based on this approach, which has resulted in 87 less trees being removed.

DPTI's Office for Design and Architecture SA landscape architects have completed a visual impact assessment of the vegetation along Devonport Terrace to document the likely impacts, significance of such impacts to receptors, and estimated costs associated with reinstatement and maintenance. Plans showing this analysis are attached, which the Government Architect can discuss with you in detail if further clarification would be of assistance.

The impact assessment approach used is considered best practice and is adapted from the Australian Institute of Landscape Architects, the Landscape Institute (UK) and the Institute of Environmental Management and Assessment (UK) guidance notes. Based on the visual impact assessment undertaken and associated vegetation reinstatement costs, it is estimated that a sum of **\$281,886.00** would be required to manage impacts along Devonport Terrace.

I propose that the funding for the vegetation offset is split between DPTI (75%), and Council (25%). Should you agree, this would be paid as a grant of **\$211,415.00** to Council to improve the public realm along Devonport Terrace. In addition, landscape architects from DPTI's Office for Design and Architecture SA

will continue to work with your Director of Infrastructure and Environment to scope a Masterplan for Devonport Terrace, which will include the station precincts.

Should you wish to discuss, please do not hesitate to contact me on 08 8402 1867.

Yours sincerely,



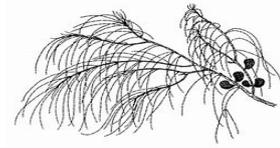
Tony Braxton-Smith  
**CHIEF EXECUTIVE**

28 / 11 / 2019

Encl: Visual Impact Assessment Plans

Attachment

**NEWSLETTER No 5 (December 2019)**  
**DEVONPORT TERRACE TREES - CLIMATE CHANGE EDITION**



To residents of Devonport Terrace and nearby streets, train passengers on the Gawler line, I thank you for your ongoing support on this very important matter.

The threatened trees on the western council verges of Devonport Terrace form a two-kilometre long wildlife corridor for possums, birds - parrots, magpies, (the occasional falcon and bird hawk from the nearby Parklands) bats, insects, blue tongue lizards & geckos.

The timing of the tree REMOVALS (as part of the state government project to electrify the Gawler train line) coincides with increased public awareness of the effects of climate change and greenhouse gas emissions on human life and biodiversity.

Trees and tree PLANTING are seen as playing a major part in reducing the effects of climate change because trees and vegetation consume carbon dioxide and release oxygen and reduce air pollution. Similarly, Tree PLANTING is critical for the wildlife and biodiversity survival. The major United Nations Report of May 2019 found that "human life will be severely impacted if we do not protect biodiversity" and "we have to protect green spaces in cities".

Our Devonport Terrace trees provide an eye-soothing canopy and cooling effect for residents, front yards, pedestrians and cyclists along the Devonport Bikeway. The western council verge trees screen the graffiti on the fencing across the rail line and more trees will be needed to reduce the visual impact of stark masts and wiring along the electrified rail line.

Our Devonport Trees street trees are an intrinsic part of the character and amenity of the neighbourhood where the 2013 Prospect planning zone changes have led to the gradual destruction of local front and backyard vegetation.

(A recent study asked the question "should the Australian backyard be red-listed as a threatened species.")

---

## DEVONPORT TERRACE – ‘ARE WE BECOMING THE FORGOTTEN FRINGES OF PROSPECT?’

### The Destruction of Devonport Terrace Trees



ADDRESS: 191 Devonport Terrace, Prospect

It's now the end of the year (XMAS) and the Prospect Council still have no news from the government on how many council trees will be removed. Council understands that there will be a better outcome than the original planned blitz. There will be \$ compensation for many of the trees and other "improved outcomes". (?) Hopefully the council has the resources to replant as soon as possible, hopefully with MORE much-needed climate-proofing vegetation than before.

**Perhaps an environmental plan for Devonport Terrace to protect our unique biodiversity and add to the little greenery that makes the urban corridors of Prospect more liveable and adds value to the wider City of Prospect?**

Kate Barrett  
4/143 Devonport Terrace

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***SO, LET'S KEEP UP THE PRESSURE to save the trees, the wildlife corridor,  
LOCAL BIODIVERSITY***

**AGENDA ITEM NO.:** 10.3

**TO:** Council on 28 January 2020

**DIRECTOR:** Chris Birch, Acting Director Corporate Services

**REPORT AUTHOR:** Jo-Ann Tanti, Principal Governance Advisor

**SUBJECT:** Local Government Association – 2020 Ordinary General Meeting  
– Notice of Motion

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## 1. EXECUTIVE SUMMARY

This report provides opportunity for Council to bring forward Items of Business with a notice of motion to the Local Government Association (LGA) Ordinary General Meeting (OGM) on Friday 3 April 2020 at the Adelaide Entertainment Centre on Port Road Hindmarsh.

In mid-December Councillors were invited to submit their proposals to administration for the drafting of motions. At the time of preparing this report one submission had been received. Council is required to endorse proposed motions prior to submitting to the LGA.

Council's voting delegate is Mayor O'Loughlin, should he be unable to attend Deputy Mayor Larwood will become the delegate.

## 2. RECOMMENDATION

**(1) Council having considered Item 10.3 Local Government Association – 2020 Ordinary General Meeting – Notice of Motion, receive and note the report.**

**(2) Council endorse the following motion to be sent to the Local Government Association for considered inclusion on the agenda for the Ordinary General Meeting to be held on 3 April 2020:**

**1. That the Ordinary General Meeting requests the LGA to:**

**...lobby the State Government to review development application fees with more detailed consideration of the cost to Councils in undertaking the statutory functions of planning and building assessment, inspection, and compliance.**

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## 3. RELEVANCE TO CORE STRATEGIES / POLICY

- Local Government Association Constitution Rule 25.3.1

## **Strategic Plan to 2020 Theme 2 – Place “Loved Heritage, Leafy Street, Fabulous Places”**

Strategy 2.1	Respect the past, create the future. 2.1.2 A city recognised for high quality and interesting design and built form.
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### **Intelligent Community Indicators**

#### 6. Advocacy

Engaging leaders and citizens, businesses and institutions, in identifying opportunities to champion positive change.

#### **4. REGIONAL IMPACT**

This report is not expected to have a direct regional impact, although the decisions of the OGM and subsequently State Government will impact costs to the community.

#### **5. COMMUNITY INVOLVEMENT**

No community consultation was required nor undertaken in the preparation of this report.

#### **6. DISCUSSION**

Council is required to consider and endorse all proposed motions prior to submitting to the LGA. The call for motions was circulated amongst Council Members, resulting in a draft motion from Cr Kristina Barnett, accordingly provided in the staff recommendations of this report.

#### **Development Assessment Fees**

The LGA AGM of 16 November 2017, Item 8.10 Development Assessment Fees (Campbelltown) made the following successful request

*...requests the LGA seek from the Government and the Opposition, their position on the revision of Development Act fees, to allow councils to recoup from developers the costs incurred as they undertake their statutory obligations as the Local Planning Authority, as the question of DA Act fees has not progressed since the OGM in April 2016’.*

In April 2018 the LGA reported they had written to the Minister for Planning, receiving the following response:

- 1. There are no immediate plans to review or revise the current statutory fees under the Development Act 1993 other than the annual CPI increases;*

2. *Consultation on a new schedule of fees and charges will occur as part of a package of regulations to support the introduction of the new planning legislation. Initial engagement is proposed to occur with stakeholders in early to mid-2018.*
3. *Adopting a pure cost recovery model will have difficulties for a system that administers a range of different functions with broader community benefit.*

As part of the 2018 State Election Agenda, the LGA called on the next State Government to conduct a comprehensive review of local government fees and charges regulated by the state government to establish modern price setting principles which promote efficiency, flexibility and fairness in service delivery.

The LGA has also finalised a report on the cost impacts of the current planning system, which includes the current costs associated with development assessment and planning policy compared with the actual amount of fees councils receive.

## **6.2 Voting Delegates**

Council's delegate to vote on motions at the LGA General Meetings is traditionally the Mayor, supported by the Deputy Mayor in the Mayor's absence. All Council Members are eligible to attend the meeting; however Council is only permitted one vote.

## **6.3 Financial and Resource Implications**

At this time the resourcing of Council's decision is reliant on the LGA OGM reaching a decision to pursue the recommendations.

## **7. CONCLUDING STATEMENTS**

The *Planning, Development & Infrastructure Act 2016* (PDI Act) commences, for rural councils on 1 April 2020, and urban councils 1 July 2020. We have not been provided the opportunity to consult on fees and charges as yet, and we believe this is unlikely to occur prior to April implementation.

As the OGM is being held a couple of days after the act commences (3 April), the draft motion requests a review that includes detailed costings that is readily available in the LGA Report on the cost of implementing the *Development Act 1993*.

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## **ATTACHMENTS**

Nil.

**AGENDA ITEM NO.:** 10.4  
**TO:** Council on 28 January 2020  
**DIRECTOR:** Chris Birch, Acting Director Corporate Services  
**REPORT AUTHOR:** Jo-Ann Tanti, Principal Governance Advisor  
**SUBJECT:** Review and Update of Existing Policy

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## 1. EXECUTIVE SUMMARY

In an effort to improve timely review of policies, Council Administration is standardising Council's approach to the review of existing policies to include a number of policies per month.

The report for this Council meeting provides:

- comment on the review of Public Question Time, incorporated within the Code of Practice Meeting Procedures; and
- an update to the Council Member Conferences, Education and Development Policy 2018-2022, to include the Council Member Training & Development Schedule.

### Public Question Time

The six month trial reporting period for Public Question Time during Council meetings ended in December 2019. The results have been recorded and are provided in more detail under paragraph 6 of this report, with a total 16 questions from 11 people.

An estimated one third of the questions were carried forward to the next Council meeting, effectively delaying access to the desired information and exceeding the established service standard of a response within 15 days.

There is also some frustration experienced by a member of the public raising the question. While accurate, one word or one sentence replies leaves the questioner frustrated by the lack of ability to ask further or follow up questions and the limitations imposed by time and the procedural guidelines.

Various alternate opportunities are available to members of the public that have a reliable and effective track record to request information from Council Administration. They include, contacting Council's office by telephone, email or in person, and further, raising with Councillors directly or in a Council meeting by way of petition or deputation.

Therefore it is recommended that we encourage the public to access the long standing and proven options readily available, increasing time efficiencies and maintaining stated service level days rather than use the very brittle and formal approach required under the Public Question time procedural requirements.

### **Council Member Conferences, Education and Development Policy 2018-2022**

Council adopted this Policy in March 2019, after the 2018 Local Government General Election repealed the previous document. The Policy will remain effective for the term of Council, with annual reviews as required.

The Councillor Training & Development Plan (now known as Schedule), is no longer a stand-alone document, and is now efficiently incorporated within the Policy.

International events are proposed for inclusion, along with increased detail to types of expenses able to be met or reimbursed by Council, including a cap on itemised spend. The proposed Policy also represents a further improvement to financial controls.

## **2. RECOMMENDATION**

- (1) Council having considered Item 10.4 Review and Update of Existing Policy, dated 28 January 2020, receives and notes the report.**
- (2) Council discontinue Public Question Time, opting to promote alternate methods of requests for information currently available to the public.**
- (3) Council adopt the Council Member Conferences, Education and Development Policy 2018-2022 as provided at attachments 1-10.**

## **3. RELEVANCE TO CORE STRATEGIES / POLICY**

- *Local Government Act 1999, sections 80(A) and 92(2)*
- *Local Government (Procedures at Meetings) Regulations 2013*
- Council Member Conference, Education & Development Policy
- Code of Practice – Meeting Procedures

**Strategic Plan to 2020 Theme 4 – Services** “Leaders of the sector providing efficient, responsive, accessible services”

Strategy 4.4	Proposed amendments to the Council Members Conferences, Education and Development Policy are
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Accountable and people-focused services	responsive to the changing opportunities and council's strategic directions.
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## Intelligent Community Indicators

### 6. Advocacy

Engaging leaders and citizens, businesses and institutions, in identifying opportunities to champion positive change.

## 4. REGIONAL IMPACT

This report and policy is not expected to have an effect on the Eastern Region.

## 5. COMMUNITY INVOLVEMENT

As required by legislation, Council undertook community consultation for the Code of Practice for Access to Meetings and Documents during the month of October. When asked about the level of accessibility and transparency of council, one participant commented that the introduction of Public Question Time was a good initiative and the level of transparency was valued by the community.

## 6. DISCUSSION

### Public Question Time

In the May 2019 meeting, Council adopted Guidelines for Public Question Time to be incorporated into the Code of Practice – Meetings Procedures, and trialled for a period of 6 months. During the trial, Council received a total 16 questions, 11 of which were answered within the meeting, and 5 taken on notice and answered during the following meeting, as shown below:

Month of Meeting	Number of Questions/Persons	Number answered within meeting	Number answered following meeting
July	3 / 3	2	1
August	1 / 1	1	-
September	1 / 1	-	1
October	5 / 3	5	-
November	6 / 3	3	3
December	0 / 0	-	-

Questions were primarily **requests for information** ranging from a broad list of topics, and included: timing of works; display of council artworks; depot relocation cost efficiencies and line marking. No new items of business or policy changes resulted from the trial period for Public Questions.

Requests for Information are met by application to have Council take some form of action to provide generally available information about Council services or works (Customer Service Charter para. 7). A person can make a request for information in a number of ways:

- Speak with a Council Member;
- Email ([admin@prospect.sa.gov.au](mailto:admin@prospect.sa.gov.au));
- Telephone (08 8269 5355);
- In person (128 Prospect Road, Prospect);
- Letter (City of Prospect, PO Box 171 Prospect 5082);
- Petition to Council
- Deputation to Council

Requests for Information are captured within Council's document management system with items generally available allocated to appropriate staff for action, and those not generally available referred to FOI Officer to action. The determined service level is 1-15 business days.

Members of the public are able to raise a question from the gallery, which often limits the responding officer's ability to provide an informed reply. The end result is that the questioner may interpret the brief (and therefore often unhelpful) answers as an attempt at obfuscation leading to the frustration for the questioner. There is the option for Council to require all questions from the gallery to be provided on notice, this too instils limitations on the public.

What was intended to be an exercise in transparency could understandably be seen as an exercise in avoidance.

While anecdotal, the demeanour and comments of many of those members of the public who asked questions during the trial period reflect how unsatisfactory they found the experience.

In coming months the Customer Service Charter will be extensively reviewed, ideally supported by the development and consultation of Council's new Strategic Management Plan.

Therefore it is recommended Council discontinues Public Question Time, in favour of improving and promoting the existing information channels.

### **Council Member Conferences, Education and Development Policy (CED Policy)**

In the March 2019 meeting, Council adopted the CED Policy, submitting the Councillor Training and Development Plan as a stand-alone document. It was further expected that an individual and detailed approach would be undertaken to analyse each Council Members training needs.

This approach has proven difficult and ineffective, with the proposal now that the Chief Executive Officer (CEO) is in the best position, with a well drafted policy and in

consultation with individual Elected Members, to determine the needs of each Member relative to the programs on offer and the current issues and challenges facing the Council business.

The notable gap of International Conference events has been added to definitions and Application to Attend Activities. It is appropriate to couple the inclusion of international travel with an expanded reimbursement of expenses clause, improving Council's reporting transparency.

Proposed changes to the Policy are as follows, and are provided at **Attachments 1-10:**

<b>Clause #</b>	<b>Type of Change</b>	<b>Changes</b>
Related Documents	Added	<b>Deleted</b> para. 4. Legislative and Corporate Requirements, included related documents here.
2.2	Added	Included <b>'...and International'</b> events.
4.0	Deleted	All associated legislative and policy documents included within content management table @ Related Documents.
5.1	Amended	Altered title for Training & Development <b>from Plan to Schedule</b> . Continued reference to Schedule throughout policy.
6.3	Deleted	Part 1 - is repeated at cl 6.1; Part 2 - removed requirement to prepare detailed gap analysis and skills matrix. Opting for a strategic approach in parallel to items of council business and future learning.
6.4	Moved	Included within Council Member Training & Development Schedule table.
6.15.2	Added	<b>'...and international'</b>
6.22	Amended	Increased detail to types of expenses able to be met or reimbursed by Council, including a cap on spend.
Table	Added	Council Member Training & Development Schedule.

### **Financial and Resource Implications**

The discontinuation of Public Question Time is expected to minimally reduce governance labour resources, in turn redirecting to areas of responsibility and subject matter experts to liaise and action public requests.

The suggested change to incorporate limits to expenses council will meet or reimburse for activities within the Council Member Conferences, Education and Development Policy, creates improved budgeting and accountability.

## **7. CONCLUDING STATEMENTS**

The policies due for review and update in coming months include Kerbside Waste Management; Local Area Traffic Management; Code of Practice for Meeting Procedures; Leasing and Licensing; Community Street Event and Community Hall Hire.

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## **ATTACHMENTS**

**Attachments 1-10:** Council Members Conferences, Education & Development Policy 2018-2022

IN REVIEW

Council Member  
Conferences, Education  
& Development Policy

Reference Number:	CR18/62988
Type:	Council Policy
Responsibility:	Director Corporate Services
Responsible Officer:	<a href="#">Principal Governance Advisor</a>
Initial Adopted Date:	March 2019
Last Review Date:	<a href="#">January 2020</a>
Next Review Date:	<del>April 2020</del> <a href="#">January 2023</a> Repealed and replaced following periodic Election
Legislation:	<i>Local Government Act 1999</i> Section 80A <i>Local Government (General) Regulations 2013</i> Reg. 8AA
Related Documents:	Council Member Allowances & Benefits Policy Council Member Allowances and Benefits Register <a href="#">Council Member Application for Training and Development</a> <a href="#">Code of Conduct for Council Members</a>

- 1 Purpose
  - 1.1 City of Prospect is committed to providing training and development activities for its Council Members, including the mandatory training requirements under the LGA Training Standards, and any other appropriate conference, education and development activities relevant to their roles and functions.
  - 1.2 City of Prospect recognises its responsibility to develop and adopt a policy for this purpose under section 80A of the *Local Government Act 1999*.
- 2 Definitions
  - 2.1 Education – sessions which facilitate the acquisition of knowledge and skills which are relevant to sufficient execution of the role of a Council Member. For example, information session, LGA training, etc.
  - 2.2 Conferences – Inter and intrastate, and International events which may or may not be organised by LGA or ERA, and can include elements of cross-council networking, education, collaboration, and planning for the future.
  - 2.3 Development – refers to optional opportunities which earns or maintains personal credentials beyond what is required as a council member, and compliments honest and transparent relationships. For example, emotional intelligence training.
  - 2.4 *LGA* – Local Government Association of South Australia.
  - 2.5 *ERA* – Eastern Region Alliance of Councils.
  - 2.6 *Mandatory Training* refers to the mandated training under the *Local Government (General) Regulations 2013* and subsequent Local Government Association (LGA) Training Standards for Council Members.
- 3 Scope
  - 3.1 This Policy applies to all Council Members, who each have an obligation to abide by this Policy
- ~~4 Legislative and Corporate Requirements~~
  - ~~4.1 The Council Member Conferences, Education & Development Policy is to be read and implemented in conjunction with Council's other relevant policies, strategies and documents, including:~~
    - ~~4.1.1 Local Government Act 1999, Section 80A~~
    - ~~4.1.2 Local Government (General) Regulations 2013, Section 8AA~~
    - ~~4.1.3 Local Government Association Training Standards for Council Members~~
    - ~~4.1.4 City of Prospect Strategic Plan~~
    - ~~4.1.5 Council Member Allowances and Benefits Policy~~
    - ~~4.1.6 Code of Conduct for Council Members~~

## 5.4 Policy Statement

5.14.1 The objective of this policy is to ensure Council Members are offered opportunities to undertake the required training in accordance with LGA Training Standards and any other appropriate education and development activities relevant to their roles and functions.

## 6.5 Application of Policy

### Training & Development ~~Plan~~

~~6.15.1~~ 6.15.1 ~~The Council will develop and adopt a~~ Training & Development ~~Plan~~Schedule (the Schedule) so as to will ensure that activities available to all Council Members comply with the Regulations and contribute to the personal development of the individual, and the achievement of the strategic and good governance objectives of Council.

~~6.2~~ 6.2 Particular emphasis will be given in the ~~Training & Development Plan~~Schedule to the participation of all Council Members in the development of a new team following a general election as well as the orientation of first time Council Members.

~~In preparing its Training & Development Plan the Council will utilise a range of strategies to identify the needs of Council and match these needs against its strategic and good governance objectives.~~

~~6.35.2~~ 6.35.2 ~~In particular, the Council, in consultation with Council Members, will undertake a 'gap analysis' to identify appropriate training opportunities. Gap Analysis will be assisted by the creation of a skills matrix detailing each member's industry experience, past training, and education.~~

~~6.45.3~~ 6.45.3 Council Members who are new to Council will be required to undertake all four mandatory training modules. Returning Council Members retain discretion to undertake additional training beyond recommended refresher modules 2 and 4.

~~The LGA Training Standards can be accessed on the LGA website at <http://www.training.lga.sa.gov.au/index.cfm/council-member-training/lga-training-standard/>. They consist of the following modules:~~

- ~~• Module 1 – Introduction to Local Government – Role and function of Council Members~~
- ~~• Module 2 – Legal Responsibilities~~
- ~~• Module 3 – Council and committee meetings~~
- ~~• Module 4 – Financial Management and Reporting~~

~~6.5~~ 6.5 Other training and development issues may emerge that are directly related to specific service areas and other community issues and address environmental, social and economic challenges facing the community.

## 5.4

5.5 It is recognised that a range of delivery methods will be required to support the training and development needs of Council Members, including:

~~6.5.15.5.1~~ In-house workshops, seminars and briefing sessions conducted by the Council with appropriate staff, trainers and guest speakers;

~~6.5.25.5.2~~ Attendance at workshops, seminars and conferences offered by training providers and industry bodies including the Local Government Association of SA, other industry bodies and/or private providers offering courses for Members to gain new skills and knowledge and to network with other Council Members;

~~6.5.35.5.3~~ Printed material, including training booklets and discussion papers, that may be distributed for information; and

~~5.5.4~~ On-line self-paced learning.

~~6.65.6~~ Regular training sessions will be offered to Council Members over their term of office.

~~5.7~~ The Chief Executive Officer (CEO) will engage training providers that have the appropriate expertise to deliver the required training and keep a record that indicates Council Members successful completion.

Application to Attend Activities

~~6.75.8~~ An annual budget allocation will be provided to support the training and development activities for Council Members.

~~6.85.9~~ The ~~Training & Development Plan~~Schedule will determine the nature of training to be made available, however access to training programs not directly conducted by the Council, or where no budget allocation has been identified and approved under the ~~plan schedule~~ for other specified local government related activities, will require Council approval upon application and must link to the ~~training planschedule~~ unless otherwise agreed by the Council.

~~6.95.10~~ Council Members can apply to attend activities by submitting a *Council Member Application for Training and Development form* to the CEO. Application forms are available from the CEO (or nominee).

~~6.105.11~~ Applications for attendance of activities requiring CEO approval include the following:

~~6.10.15.11.1~~ All Conference, Education and Development Activities which are identified and approved under the ~~Plan~~Schedule, and

~~6.10.25.11.2~~ Activities which are not identified and approved under the ~~Plan~~Schedule, and are not expected to exceed \$1,000.

~~6.115.12~~ Conference, Education & Development Activities which do not incur any registration, travel, or meal fees do not require application or approval by the CEO.

~~6.125.13~~ Applications for attendance of activities requiring Council approval include:

~~6.12.15.13.1~~ all activities expected to exceed \$1,000, and

~~6.12.2~~—all interstate and international opportunities.

~~6.12.35.13.2~~ Applications must be received at least 5 clear working days prior to a Council meeting for it to be included.

#### Attendance at Training and Development Activities

~~6.135.14~~ Conference attendees are required to provide a verbal or written report on their experiences including the nature of the conference, to be included in the Council Agenda. In addition, attendees can elect to make a short presentation speaking to their experience at a future Councillor Information Session.

~~6.145.15~~ All training undertaken by Members will be recorded in the Council Allowances and Benefits Register, which will be updated as required to reflect attendances and associated costs.

~~6.15~~—The CEO will keep a record of all training attended, but particularly the mandatory training requirements. Failure to complete the mandatory training requirements in the relevant timeframe amounts to a breach of the Council Members Code of Conduct.

#### 5.16

#### Reimbursement of expenses

~~6.165.17~~ The reimbursement of expenses for training purposes will be approved by the Council consistent with its Training & Development ~~Plan~~ Schedule or through a separate resolution endorsing attendance at the training program/activity.

5.18 Where approval has been granted by Council for attendance at a training program/activity, a Member may seek reimbursement of expenses in accordance with the relevant provisions of the Act and Regulations.

5.19 The following types of expenses are able to be met or reimbursed where they arise as a consequence of the Council Members attendance at an approved conference, training or development activity<sup>1</sup>:

5.19.1 Air Fare funded to the level of:

(a) Economy Class for destination flight time of up to seven (7) hours;

(b) Business Class for destination flight time exceeding seven (7) hours.

5.19.2 Registration Fees

5.19.3 Accommodation (up to a maximum of \$350 per night)

5.19.4 Meals and Incidental expenses up to the value of \$150 per day (upon submission of receipts), as

Breakfast \$25

Lunch \$35

Dinner \$60

<sup>1</sup> Expense allowances subject to CPI adjustment annually

Incidentals \$30  
5.19.5 Taxi/UBER/Transfers to/from airport/venue.

~~6.17—Reimbursement of expenses for training and development purposes will be made in accordance with City of Prospect's Council Members Allowances and Benefits Policy.~~

#### Annual Reporting

Council's annual report will include a segment regarding the operation of this Policy, the nature of matters raised in the Training & Development ~~Plan~~Schedule, attendances by Members and expenditure allocated and used for training of Council Members.

~~There will be a~~ budget provided to support the training and development activities undertaken by council, and progress against expenditure of the budget allocation will be reported as required and on an annual basis.

#### Council Member Training & Development Schedule

<u>LGA Training Standards</u>			
<u>Details</u>	<u>Attendee Available to:</u>	<u>Provider</u>	<u>Date</u>
<u>Module 1 - Introduction to Local Government - Role and function of Council Members</u>	<u>All new Council Members</u>	<u>LGA Online Modules</u>	<u>by November 2019</u>
<u>Module 2 - Legal Responsibilities</u>	<u>All Council Members</u>	<u>LGA / Legal Consultant</u>	<u>by November 2019</u>
<u>Module 3 - Council and committee meetings</u>	<u>All new Council Members</u>	<u>LGA Online Modules</u>	<u>by November 2019</u>
<u>Module 4 - Financial Management and Reporting</u>	<u>All Council Members</u>	<u>LGA / Financial Consultant</u>	<u>by November 2019</u>

<u>Committee Specific Training</u>			
<u>Details</u>	<u>Attendee Available to:</u>	<u>Provider</u>	<u>Date</u>
<u>Council Assessment Panel Fundamentals</u>	<u>CAP Members</u>	<u>Consultant</u>	<u>as required</u>
<u>Financial Sustainability and Asset Management</u>	<u>Audit Members</u>	<u>LGA / Consultant</u>	<u>as required</u>
<u>Audit Committee</u>	<u>Audit Members</u>	<u>LGA</u>	<u>as required</u>
<u>Other Committee specific training sessions</u>	<u>As appropriate</u>	<u>—</u>	<u>—</u>

<u>In House Training</u>			
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<u>Details</u>	<u>Provider</u>	<u>Date</u>
<u>Records Management</u>	<u>Council Officer</u>	-
<u>Social Media Training</u>	<u>Council Officer</u>	-

<u>LGA Education and Training Services</u>			
<u>Details</u>	<u>Attendee Available to:</u>	<u>Provider</u>	<u>Date</u>
<u>Public Speaking Skills for Council members</u>	<u>All Council Members</u>	<u>LGA</u>	<u>as required</u>
<u>Media Skills for Council Members</u>	<u>Mayor and Deputy Mayor</u>	<u>LGA</u>	<u>as required</u>
<u>CEO Performance Management</u>	<u>All Council Members</u>	<u>LGA</u>	<u>as required</u>
<u>Conflict of Interest, Governance Roles and Responsibilities</u>	<u>All Council Members</u>	<u>LGA</u>	<u>as required</u>
<u>Council &amp; Committee Meeting Procedures and Chairing Skills</u>	<u>All Council Members</u>	<u>LGA</u>	<u>as required</u>
<u>Strategic Financial Sustainability for Good Governance Decision Making</u>	<u>All Council Members</u>	<u>LGA</u>	<u>as required</u>
<u>Public Health and Community Well-Being</u>	<u>All Council Members</u>	<u>LGA</u>	<u>as required</u>
<u>Other relevant training programs provided by LGA</u>	<u>As appropriate</u>	<u>LGA</u>	<u>as required</u>

<u>Local Conferences and Training Sessions</u>			
<u>Details</u>	<u>Attendee Available to:</u>	<u>Provider</u>	<u>Date</u>
<u>Mainstreet SA State Conference (Adelaide)</u>	<u>All Council Members</u>	<u>Mainstreet SA</u>	<u>October</u>
<u>LGA Annual Conference and/or OGM Showcase (Adelaide)</u>	<u>All Council Members</u>	<u>LGA</u>	<u>October / April</u>
<u>ALGA Local Roads &amp; Transport Congress (Adelaide)</u>	<u>All Council Members</u>	<u>ALGA</u>	<u>November</u>
<u>LG Professionals SA Annual Conference</u>	<u>All Council Members</u>	<u>LG Professionals</u>	<u>March</u>
<u>Heritage and Conservation</u>	<u>All Council Members</u>	<u>Planning Institute Australia</u>	<u>As provided</u>
<u>Urban Development Institute of Australia – Events</u>	<u>All Council Members</u>	<u>UDIA</u>	<u>As provided</u>

<u>Other relevant local conferences that may be identified throughout the year</u> <u>Other relevant short seminars and special interest sessions throughout the year</u>	<i>As Appropriate</i>	—	—
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#### Interstate Conferences and Seminars

<u>Details</u>	<u>Attendee Available to:</u>	<u>Provider</u>	<u>Date</u>
<u>ALGA National General Assembly of Local Government (Canberra)</u>	<u>All Council Members</u>	<u>ALGA</u>	<u>June</u>
<u>Local Government Professionals Annual Conference</u>	<u>All Council Members</u>	<u>LG Professionals</u>	<u>TBA</u>
<u>ALGWA National Conference</u>	<u>All Council Members</u>	<u>ALGWA</u>	<u>May</u>
<u>Intl Cities, Town Centres &amp; Communities Conference</u>	<u>All Council Members</u>	<u>ICTC</u>	<u>October</u>
<u>Asia Pacific Cities Summit and Mayors Forum</u>	<u>All Council Members</u>	<u>APCS</u>	<u>July</u>
<u>Urban Development Institute of Australia National Congress</u>	<u>All Council Members</u>	<u>UDIA</u>	<u>March</u>
<u>Other interstate conferences that may be identified throughout the year</u>	<i>As Appropriate</i>	=	<u>as required</u>

#### International Conferences

<u>Details</u>	<u>Attendee Available to:</u>	<u>Provider</u>	<u>Date</u>
<u>Intelligent Community Forum – Global Summit</u>	<u>All Council Members</u>	<u>ICF</u>	<u>June</u>
<u>Top Intelligent Communities of the Year</u>	<u>All Council Members</u>	<u>ICF</u>	<u>February / October</u>
<u>Other international conferences that may be identified throughout the year</u>	<i>As Appropriate</i>	=	<u>As required</u>

~~7~~

86 Access to the Policy

The Policy is available to the public:

[www.prospect.sa.gov.au](http://www.prospect.sa.gov.au)

Customer Services, 128 Prospect Road, Prospect SA 5082.

97 Further Information

For further information please contact:

Principal Governance Advisor

City of Prospect  
128 Prospect Road  
Prospect SA 5082

8269 5355

[admin@prospect.sa.gov.au](mailto:admin@prospect.sa.gov.au)

Attachment

**AGENDA ITEM NO.:** 12.1

**TO:** Council on 28 January 2020

**FROM:** Mayor David O'Loughlin

**REPORT AUTHOR:** Sadie Lovering, Executive Assistant to Mayor

**SUBJECT:** Mayoral Monthly Activity Report

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This report covers the period from 18 December 2019 – 28 January 2020.

In brief, the **Mayoral** activities have included the following:

## 1. Activities

- Attended the Rotary Club of Prospect Christmas Meeting at the Caledonian Hotel
- Attended the Kiwanis Christmas Dinner at the Windsor Hotel
- Attended the Lord Mayor's Annual Christmas Reception at the Adelaide Town Hall
- Attended the Eastern Region Alliance Mayor's Dinner Hosted by Mayor Hewiston, City of Unley
- City North Messenger Tourrific Prospect 2020 Photoshoot
- Attended the Blessing of the Waters Ceremony & Luncheon at Glenelg - Greek Orthodox Archdiocese of Australia
- Radio Interviews regarding Tourrific Prospect with Radio Adelaide, 5AA Mornings, ABC Adelaide, Newstyle Media
- Started the Loopy Kids Rides at the Tourrific Prospect Street Party
- Hosted the Tourrific Prospect VIP Event – Payinthe, Prospect
- Presented the Citizen of the Year Awards and Stallholder Best Dressed Awards at Tourrific Prospect
- Attended the Unley Gourmet Gala VIP Cocktail Function
- Radio Interviews Regarding Kaufland Departure with ACB Radio and 5AA
- Hosted Australia Day Citizenship Ceremony
- Attended the Australia Day in the City VIP Event, Elder Park

## 2. Meetings

- Regular Meetings with CEO and Executive Assistant
- Council Agenda Review Meeting and Council Meeting
- Local Government Association Procurement Board Meeting
- Meeting with BOSA Secretary, Ralph Armiento and CEO, Nigel McBride regarding the grant for Charles Cane Reserve Facility Upgrade
- Meeting with the Hon Russell Wortley ML regarding Council's Events Grants Program
- Meeting with Rotary Club of Prospect President Julie Johnson regarding Wheels in Motion
- Meeting and Site Visit of LMS Energy with Chairman John Falzon, Director Stuart Glenn and Simon Bradley, Director Infrastructure & Environment regarding Renewable Energy Projects

### **3. Other**

- Media Enquiries
- Various Phone Calls, Emails, Letter, etc
- Correspondence and Meetings with Constituents and Councillors

I would like to thank the Deputy Mayor for attending:

- The Feast Day of St Anthony Liturgy Service and Luncheon at the Greek Orthodox Church, Milner Street Prospect

### **4. President of ALGA Activities and Meetings**

I have attended to a range of correspondence, emails, telephone enquiries, media interviews and face to face meetings. Below are other commitments during this period:

- Weekly President columns
- Teleconference with John Crozier - re National Road Safety Strategy, Slower Speeds in Urban Environments
- Attended the Prime Ministers National Bushfire Roundtable – Canberra, ACT
- Meeting with Senator Rex Patrick, Senator for South Australia – Adelaide, SA
- Teleconference with the Deputy Prime Minister and Infrastructure & Transport Ministers – re Bushfire Support

I would be grateful if a Council Member would move this report.

**David O'Loughlin**

Mayor

<b>AGENDA ITEM NO.:</b>	<b>12.2</b>
<b>TO:</b>	Council on 28 January 2020
<b>DIRECTOR:</b>	Nigel McBride, Chief Executive Officer
<b>REPORT AUTHOR:</b>	Nigel McBride, Chief Executive Officer
<b>SUBJECT:</b>	Strategic Plan to 2020 Information Report

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## 1. EXECUTIVE SUMMARY

City of Prospect is committed to the delivery of services and initiatives that benefit all our residents and visitors both now and into the future. This report is provided to enable Council Members to monitor progression of the activities undertaken to satisfy the objectives of our strategic directions throughout the current business plan period as stated within the Strategic Plan to 2020.

Generally the information includes a description of the actions completed or in progress and the results or effect of an activity, to understand community expectations and measure our performance.

## 2. RECOMMENDATION

**(1) Council having considered Item 12.2 Strategic Plan to 2020 Information Report, receives and notes the Report.**

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## 3. RELEVANCE TO CORE STRATEGIES / POLICY

**Strategic Plan to 2020 Theme 1 – People** “Know, empower, celebrate, educate and activate our community”

**Strategic Plan to 2020 Theme 2 – Place** “Loved heritage, leafy streets, fabulous places”

**Strategic Plan to 2020 Theme 3 – Prosperity** “More jobs, more investment, more activity, more vibrancy”

**Strategic Plan to 2020 Theme 4 – Services** “Leaders of the sector providing efficient, responsive, accessible services”

### **Intelligent Community Indicators**

There are no direct links to the indicators.

#### **4. REGIONAL IMPACT**

A number of the actions identified within the Strategic Plan to 2020 directly respond to the Council desire to work effectively across the region.

#### **5. COMMUNITY INVOLVEMENT**

No community engagement was undertaken in the preparation of this report.

#### **6. DISCUSSION**

Council has been informed of the actions completed towards achievement of the Strategic Plan through this quarterly information report.

If clarification is required on any of the information provided, please contact the relevant Director.

##### **Financial and Resource Implications**

Achievement of Council's Strategic Plan is determined within Council's Annual Business Planning Process, which includes the Annual Budget, Long Term Financial Plan, Infrastructure and Asset Management Plan and Rating Strategy.

#### **7. CONCLUDING STATEMENTS**

The Information Report is provided to ensure Council Members are supported in their understanding of the progression of the strategic goals, to inform the community and benefit the decision making process when delivering on expectations.

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#### **ATTACHMENTS**

**Attachments 1-25:** Strategic Plan to 2020 Information Report



# PEOPLE

KNOW, EMPOWER, CELEBRATE, EDUCATE AND ACTIVATE OUR COMMUNITY

## STRATEGY 1.1 Know our community

### OUTCOME

#### 1.1.1 A community connected with others

### TARGETS

- Year on year increase in proportion of residents who regularly engage with 5 or more neighbouring households
- Increase in social connectivity within the city through engagement in community activities.

### ACTIONS

**Prospect Active Walkers** are a registered Heart Foundation Walking Group supported by City of Prospect through our volunteer program who meet, walk and interact. The Groups weekly walking program was enhanced through a recent trip to Port Elliott, with the option to walk either a shorter route along the cliff top paths and beach or a longer 5km trail from Middleton Heads to Port Elliot.

*“When retirement is thrust upon you, you want to belong to something. I now have a reason to get out of bed”,* said Paul a regular walker with the Group.

**Prospect Community Support team** continue to provide a wide variety of social activities and home support services through the Commonwealth Home Support Program (CHSP). This program supports people who are over 65 years of age to remain at home and in their community with in-home services and social programs and events.

- Over the reporting period, in-home support and minor home maintenance was provided to 171 residents, grab-rail home modifications were provided for 20 residents, domestic cleaning assistance was provided for 179 residents and transport services was provided for 54 residents.
- The opportunity to participate within regular social activities is essential to ensure our older residents remain actively engaged within their community, countering the negative health effects of social isolation. An update on the current activities being provides is detailed as follows:
  - Weekly exercise classes and Friendship Groups have moved back from Nailsworth Community Hall into Payinthi, with the Group expressing their enthusiasm for the new facility.
  - Our regular programs continued to be well utilised, including Men’s Shed, Community Lunches and visits to the Central Market.
  - One off activities include trips to Monarto Zoo, a Dolphin Cruise, Movie sessions and a tour of the ABC building.
  - Several new programs have commenced over the reporting period, including Creative Cooking and AquaAerobics at the Aquatic Centre.

Over 200 participants continue to enjoy the variety of the existing and new programs offered through the social activities program.



### OUTCOME

#### 1.1.2 A community which is understood by Council who is able to respond to their needs

### TARGETS

- Year on year increase on the benchmark of 75% Resident Satisfaction Survey result relating to the range of programs, activities and initiatives offered by Council.

- 60% satisfaction rating in consultation methods from the Resident Satisfaction Survey (up from 43% in 2015).

#### ACTIONS

During this period the Animal Management Draft Dog and Cat Management Plan 2019 – 2024 was developed in consultation with community feedback obtained through an online survey. Feedback was invited and promoted through:

- Advertisements in the local Messenger newspaper
  - Council's website, social media
  - Signage in parks
  - SMS messages to registered dog owners in City of Prospect
  - Placing hard copies of the draft Plan in the library and customer service desk
  - Promoting the Plan and survey through local pet shops, doggy day care centres and veterinarians
- 219 Responses to the survey were received.

#### OUTCOME

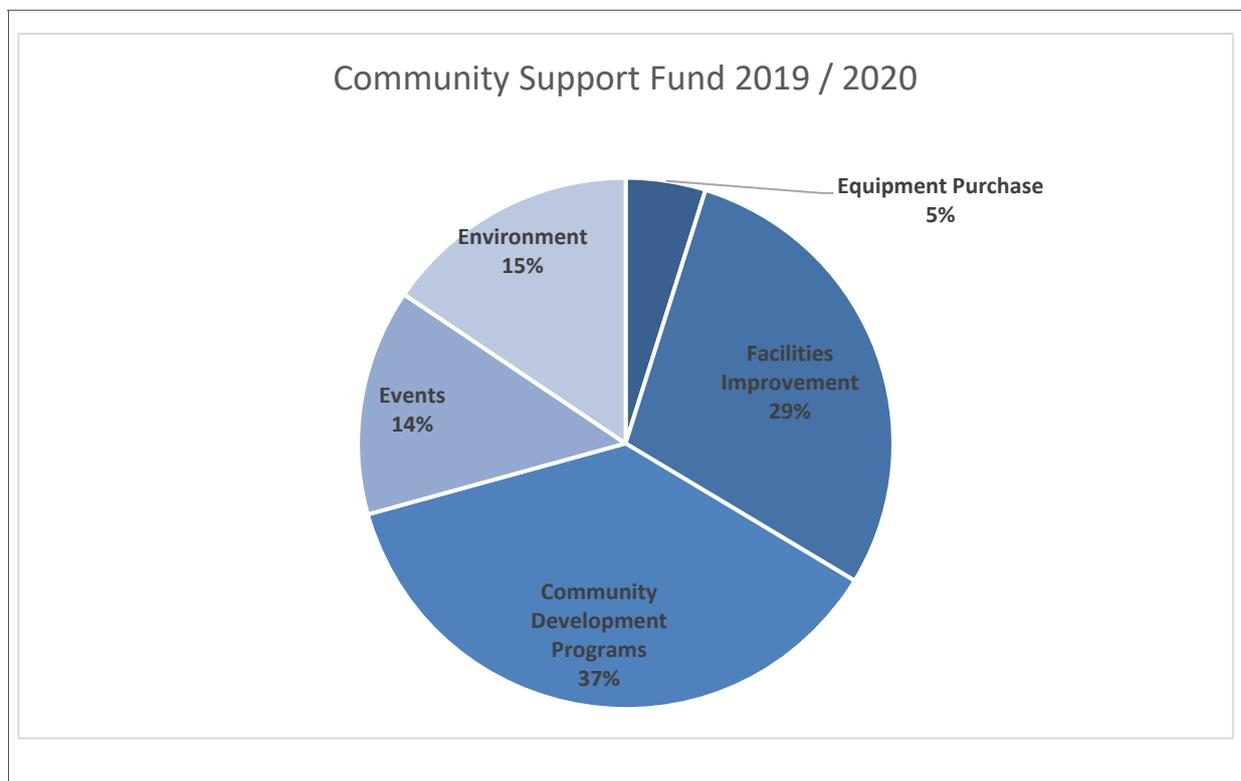
##### 1.1.3 A strong community network linked to local community organisations

#### TARGETS

- Contact details and descriptions of services detailed on SA Directory of Community Services for all of the clubs, community groups and agencies located and working within City of Prospect are current and up to date.
- Yearly increase in the number of local organisations liaising with council to provide initiatives for community participation.

#### Actions

- **SA directory of community services** (SA Community) and City of Prospect continue to share volunteer resources to maintain the Prospect dataset. The recent Prospect Spring Fair was a great opportunity for Prospect volunteers and SA Community staff to engage and connect with local groups to increase their awareness and use of the database.
- Application to the City of Prospect **Citizen of the Year awards** were invited and assessed during this reporting period. These awards recognize outstanding contributions from local individuals, recognizing and celebrating the achievements of community members who demonstrate strong leadership skills or add value to improving community life and the importance of contributing to community through service and involvement.
- **Prospect Community Support** continues to provide support and advice for residents eligible for support services through My Aged Care. The team recently met with several Regional Assessment Service (RAS) assessors to further learn of the requirements for our residents to successfully apply to the My Aged Care process. The RAS assessors conduct in-home assessments with residents once the telephone registration is completed. Prospect Community Support, as a service provider, arrange in home support services and social activities to meet the needs of residents as identified by the RAS assessors.
- Volunteers from within City of Prospect assisted the Events team at the **Prospect Spring Fair** in roles ranging from traffic control, welcoming committee, information stall, community bus shuttle, trader liaison, men's shed and volunteers who surveyed the fair goers. Additionally community organisations and their volunteers supported the Fair, creating strong links between individuals and the organizations to bring future mutual benefits.
- A total of 18 applications were received for Council's **Community Support Fund**, requesting a total of \$35,584.30 from a budget of \$29,000. The below diagram describes the categories to which grant funds were distributed.



## STRATEGY 1.2 Environmentally active, sustainably focused

### OUTCOME

#### 1.2.1 Community learning focused on environmental impacts and issues

#### TARGET

- Number of community learning opportunities focused on environmental issues provided and number of participants.

#### ACTIONS

- **English as a Second Language Class** - Diane Salvi, Council's Environment and Sustainability Officer, was a guest presenter at the English as a Second Language Class on 05/11/2019, teaching the students about waste and recycling. The topic generated a lot of interest with the students keen to learn and do more in this area in the future.
- **Prospect Local Environment Group** – Waste and Recycling Presentation by KESAB (24/7) for Plastic Free July. 35 participants (KESAB activities funded through education budget provided by East Waste for delivery in the City of Prospect).
- **Blackfriars Priory School** – Statewide Education Centre excursion for 28 year 4 students with KESAB (KESAB activities funded through education budget provided by East Waste for delivery in the City of Prospect).
- **Nailsworth Primary School OSHC**– Mini Bin Game for students to learn about waste and recycling (KESAB activities funded through education budget provided by East Waste for delivery in the City of Prospect).
- **Goodstart Early Learning Prospect** – Papermaking activity provided by KESAB to 20 students (KESAB activities funded through education budget provided by East Waste for delivery in the City of Prospect).
- **Aussie Backyard Bird Count** – an app-based citizen science project with Birdlife Australia to gather data of bird sightings and species identification across Australia. Registered City of Prospect as a supporter and encourage participation by local community via social media and flyers placed in the library. Number of participants currently unknown. Data relevant to the City of Prospect (species, location and count) will be provided by Birdlife Australia in January 2020.

- **National Recycling Week Presentation ‘Is it really being recycled?’** – Presented by Megan Bekesi, Education and Promotions Coordinator, East Waste was held on Wednesday 13 November 2019. 16 participants were in attendance.
- **Climate Ready Communities Training (Adelaide)** – How to get ready for changes in our climate as a community. Supported by City of Prospect as part of the Resilient East Program held on 22 November 2019.



Image: Is it really being recycled? Workshop with East Waste

## OUTCOME

### 1.2.2 Council activities and Community events are supported by a no waste approach

#### TARGET

- A zero (0) waste to landfill outcome at events.

#### ACTIONS

- **Prospect Community Support** continue to utilise supplies and consumables that do not produce unnecessary wastage and have eliminated single-use plastics from each of their weekly activities.
- **Prospect Spring Fair** continued to work with Australian Green Clean to minimise waste to landfill and aim for a zero waste event at the Fair, with 100% requirement for all food and beverage providers to use compostable (100% plant based) packaging.

## OUTCOME

### 1.2.3 Community environmental initiatives are supported and encouraged

#### TARGET

- Number of community environmental initiatives supported and encouraged by Council.

#### ACTIONS

- **Prospect Community Garden** - letter of support provided for application with Grants SA for the construction of a pergola.
- **Prospect Local Environment Group** - letter of support provided for application with Adelaide and Mount Lofty Ranges Natural Resources Management Board for the delivery of two sustainability markets in 2020.
- **Prospect Local Environment Group** - received funding from Council's Community Grants program to deliver 'Living Smart' a seven-week sustainability program for the local community.

## STRATEGY 1.3 Active living for every age, every stage

### OUTCOME

#### 1.3.1 Community services, recreation areas and facilities are able to meet the current and future needs for all stages of life

#### TARGETS

- Two stakeholder forums per year to review Council areas and facilities and guide Council's asset management plan.
- By 2020 all Council buildings will be accessible to every age at every stage.

#### ACTIONS

- No action to report for this period.

### OUTCOME

#### 1.3.2 Lifelong learning opportunities are developed and promoted

#### TARGET

- More than 2,000 lifelong training outcomes conducted annually.

#### ACTIONS

- **Prospect Singing Group** – The Payinthei Open Day was the venue for the inaugural public performance of the Prospect Singing Group, with 31 members, led by choir leaders Heather and Cindy, singing a range of songs to an audience of family, friends and community members. Lots of enjoyment was had by all! Average attendance at the weekly singing sessions has grown from 18 people/week in term 3 to 27 people/week in term 4.
- **English as a Second Language (ESL) Program** – 48 students from 22 different countries have attended the ESL program in 2019. Guest speakers to the class in semester 2 included a Multicultural Services Officer from Centrelink who informed students of the recent changes to Centrelink policy and provided information about common payments such as Newstart, debt prevention and what happens to your payment if you go overseas.
- **Prospect Community Support** offered several educational sessions for residents.
  - The Down Sizing Seminar, attended by 20 residents, was facilitated by Trevor Elburn, a qualified real estate agent. Trevor specialises in advising seniors to enable them to make informed choices about future accommodation. This information included valuable advice on down-sizing, retirement villages, residential facilities with overall concept of 'age in place'.
  - The Cooking with Pumpkins session - humorously dubbed the Pumpkin Party - provided valuable cooking instruction about this seasonable vegetable. Recipes and information by a qualified chef provided demonstrations and hands on experience offering economical meals the participants can easily prepare themselves at home. Ten participants attended this fun class.





Pumpkin Party – July 2019 – Nailsworth Community Hall

- **Prospect Gallery** (now Newmarch Gallery) – developed and delivered a range of activations in preparation for the move to Payinthe including Drypoint Printing, Sketching and Cartooning, and once opened as Newmarch Gallery, offered a mini ‘artist in residence’ series that spanned 7 weeks to provide hands on learning opportunities directly with artists within the new gallery space.

## OUTCOME

### 1.3.3 Accessible library, toy library and local history services are available for all

#### TARGETS

- Successful delivery of an accessible community hub including a new Library and innovation centre by the end of 2019.
- 5% annual increase in participation and utilisation of Library services.

#### ACTIONS

- In October the library was successfully transitioned into Payinthe in 4 days, along with all other Council functions. To achieve the move and open successfully for operations in the new facility was a mammoth achievement for library services in particular, with many in the library sector believing it couldn’t be done.



Image: Customers enjoying Payinthe on opening day

- The early operations in Payinthe have been hugely successful - library statistics for the first month of operations were:
  - Total building visitation up 177% (27 956 visits)
  - Total loans up 35%

- Total toy library loans up 43%
- 287 new library members
- 60 new toy library members
- In general terms the feedback from the community about Payinthe has been overwhelmingly positive.

## OUTCOME

### 1.3.4 A community who are involved and participate in decision making and community leadership

#### TARGETS

- Year on year increase in the number of community representatives participating in engagement strategies.
- Year on year increase in overall youth engagement.
- 60% satisfaction rating with Council engagement strategies.

#### ACTIONS

- **Community Engagement and Consultation** - A range of engagement and consultation activities have been undertaken by Council staff during this period as outlined in the table below:

Title of engagement/consultation	Date(s)	No. of people engaged
Change to traffic conditions – Edwin Ave/North East Rd, Rutherglen Ave/ North East Rd, Galway Ave, North East Rd Collinswood	Mid-2018 to mid-2019	Collinswood suburb
Prospect Road Stage 5 Streetscape Upgrade (notification)	July 2019	150 properties (approx.)
CLIC Community Reference Group – Meeting and Special Tour	07/08/2019 and 09/10/2019	13
Development of new Strategic Plan – Council Workshop – “Conversation with Community and Business Leaders”	20/08/2019	11
Proposed Council-wide 40km/h speed limit	21/10/19 - 29/11/19	Council-wide
Development of new Strategic Plan – Spring Fair “Instabooth”	26/10/2019	100 (approx.)
Draft Regional Public Health Plan 2020-2025	11/11/2019 - 13/12/2019	Unknown at this stage
Draft Dog and Cat Management Plan 2019-2024	10 to 31 July 2019	219 responses received



Image: Members of the CLIC Community Reference Group at their “Sneak Peek Tour” of Payinithi.

- We continued to expand our **Youth programming** including offering skills sessions (Come and Try Barista Workshop), dance class, craft sessions and a range of holiday programs. With the launch of Club5082, we relaunched the Youth Employment Program offering local youth the chance to learn lighting, sound and bar skills in a paid and professional work environment. This platform is a stepping stone to future careers in the live music and theatre industry. Continuation of Youth FM opportunities were presented in November.

## STRATEGY 1.4 Celebrate our diverse and creative community

### OUTCOME

#### 1.4.1 A City rich with cultural experiences, arts activities and events

### TARGETS

- Council supports an annual increase in diversity of events, either directly or indirectly.
- Year on year increase in community initiated events/activities.

### ACTIONS

- **Opening events for Payinithi** included a range of staggered events specifically designed to cater for the different stages of the building and for the different audiences within our community. These events included :
  - Welcome to Country and Kurna Smoking Ceremony (4/10) – approx. 50 persons
  - Sneak Peek Tours – All Access Pass (9/10) – approx. 200 persons
  - Schools Day (Our First Day) – 14/10 – approx. 400 local school children on our first day of operations
  - Experience Payinithi Open Day – 10/11 – over 2000 people
  - Official Opening, Plaque unveiling and Annual Mayor’s Dinner – 23/11
  - Official Opening of Newmarch Gallery – 5/12
- Experience Payinithi Day was held on Sunday the 10 November 2019 and it was a huge success with over 2000 people attending over the 5 hour event.
- The library offered standard library services, and additionally ran a Virtual Reality experience, Sphero ‘come and try’, and a Claymation station for the community to get involved in and all were extremely popular.



Claymation station



VR Experience

- During the day, Newmarch Gallery artist in residence Fran Callen worked with young and old visitors in a participatory based exhibition throughout the day, engaging and encouraging people to collectively create wall based art.



Volunteer lead Tours of Payinthi



Fran Callen in Newmarch Gallery

- **Volunteers** run tours of Payinthi were run throughout the day and included providing information about the build, design, purpose, programs/services, integrated art and overall project outcomes, and was a great opportunity for the public to learn more about Payinthi.
- The Eliza Hall hosted children performances throughout the day, entertaining hundreds of children.
- The **Prospect Spring Fair** faced challenges with weather in the lead up to the event day being far from ideal, yet it still attracted over 6000 patrons and almost 100 stall holders took the opportunity to support this outstanding community event. The site layout was refreshed, new children's activities offered, amusement rides changed over and all stalls were encouraged to provide hands on and engaging activities to ensure Fair goers were entertained at each turn.



Overall Spring Fair site



Main Stage



Community Stage

- **Community Groups** were supported to run their events (Jul-Dec) including Clifton Street and Broadview Baptist Church annual Street Parties, SABCA Multicultural Festival & Victory Day Celebration of Bangladesh, 6<sup>th</sup> Annual Great Adelaide Ukulele Picnic and annual Christmas Carols.
- **Newmarch Gallery** opened on 14 October to the public with *Watch this Space*, an ambitious 'seven artists in seven weeks' exhibition, launching Newmarch Gallery as a new creative space in the metropolitan area. This program capitalised on the seven artists' extensive networks and helped to engage broad audiences through the renamed facebook page and new Instagram page, both dedicated channels for Newmarch Gallery.

### Example of artists involved in *Watch This Space*



James Dodd



Nat Penny



Laura Wills

- We celebrated **NAIDOC Week** in July in a variety of ways, including over 300 children participating in the annual schools day (storytelling, art workshop and craft session), Marra Dreaming basket weaving in the Prospect Gallery (multiple sessions), and the opening of Celebrating NAIDOC, and exhibition in Prospect Gallery of curated works on loan from Festival Centre.
- **George Whittle Reserve** was officially opened on 20 October 2019, and the event attracted hundreds of current and past skaters, as well as members of our community. With skate sessions, skills development, hard court activities and BBQ, the 4 hour event was a site specific way to open the redevelopment which softly opened in September.
- **Club5082** launched on 1 November 2019 in the renovated Eliza Hall, with sold out performances to Lazy Eye, followed by equally popular shows including GANGgajang's induction into AMC SA Music Hall of Fame, Me and My Guide (matinee) and Blues Guitar Gurus. This is a program specifically designed for our adult community members (predominantly 50+ years) and supports youth skills development through the bar, lighting and sound staffing requirements.

## OUTCOME

### 1.4.2 A respected and celebrated culturally diverse community

#### TARGETS

- Events within the City are inclusive and reflect our diverse community.
- Year on year increase in the satisfaction rating (number of respondents) from the Resident Satisfaction Survey who feel that Prospect is an inclusive and welcoming community.
- Deliver on recommendations each year to achieve the Reconciliation Action Plan by 2020.

#### ACTIONS

- The **Cultural Festival and Events Grants**, up to \$10,000 each, had a requested a total of \$24,000 through the application process in 2019. The process recommended that three grants be provided totaling \$20,000 in events support to encourage community groups and cultural organisations develop and deliver broadly accessible cultural festivals and/or events for the benefit of our community.



# PLACE

LOVED HERITAGE, LEAFY STREETS, FABULOUS PLACES

## STRATEGY 2.1 Respect the past, create our future

### OUTCOME

**2.1.1** In partnership with the community, a City recognised for its diversity, its range of local attractions, its local history, character, heritage and stories

### TARGETS

- Year on year increase in the satisfaction rating from the Resident Satisfaction Survey of a city recognised for its range of local attractions, its local history, character, heritage and stories.
- Year on year increase in the number of Heritage Grant applications received.

### ACTIONS

- Applications for the 2019-2020 Heritage Grants (Round 1) were evaluated in October 2019. Eleven (11) applications were received with all but one application granted a contribution to heritage restorations works (application not funded was not eligible). The full increased allocation of \$16,000 was allocated, however given experience of previous years a second round of allocation is likely to occur if some grant recipients are not able to complete their works in the 2019-20 financial year.

### OUTCOME

**2.1.2** A city recognised for high quality and interesting design and built form

### TARGETS

- Year on year increase in community satisfaction relating to building design.
- Year on year increase in community satisfaction rating in respect to development across our city.

### ACTIONS

- The subjective nature of design throughout the City has been a focus of the Housing Diversity & Desirable Neighbourhoods Study. Overall satisfaction will be a focus of questions in the next Community Satisfaction Survey.

### OUTCOME

**2.1.3** Diverse development is encouraged on Main Road corridors

### TARGETS

- Annual review of the outcomes of the Urban Corridor Zone relative to our vision of diversity.
- Complete Urban Corridor Zone & Interface Areas DPA by end of 2016/2017.

### ACTIONS

- 2020 is projected to achieve the highest residential apartment completion rate since the inception of the Urban Corridor Zone (2013) with an estimated 184 apartments slated for completion in the year. A number of significant commercial development have also commenced including Kaufland supermarket on Churchill Road.

- The Urban Corridor Zone & Interface Areas DPA was completed and incorporated into the Prospect (City) Development Plan in February 2018. With the introduction of the statewide Planning and Design Code a review of the proposed content of the Code as it relates to the Urban Corridor Zone is underway.

## STRATEGY 2.2 Loved parks and places

### OUTCOME

#### 2.2.1 Look after what we love; the character, native fauna, stories, neighbourhoods, people, parks and colour

##### TARGET

- Year on year increase on the baseline of 80% satisfaction rating from the Resident Satisfaction Survey (relating to Parks).

##### ACTIONS

- Park maintenance is aligned with the classification and usage of each park, in accordance with the Open Space Strategy. Maintenance of our parks and gardens is generally undertaken on a fortnightly basis. Staff recently refreshed their qualifications in Playground Auditing to ensure that playgrounds are audited in accordance with relevant standards and requirements.

### OUTCOME

#### 2.2.2 Engaging and innovative Parks which provide a range of accessible leisure opportunities

##### TARGET

- The Open Space Strategy is endorsed, budgeted and implemented each year as outlined in the strategy.

##### ACTIONS

- Council endorsed its inaugural Open Space Strategy on 22 May 2018.
- Open Space Strategy – Park priorities for upgrades in the short to medium term have been identified with indicative costs informing the Asset Management Plan and Long Term Financial Plan with more accurate annual budgeting.
- Endorsed strategy prioritises each park to be upgraded as short, medium or long-term, allowing for appropriate budgeting and implementation each financial year. The long term financial plan commits Council to improve all parks and parks identified in the short term priority are scheduled for design and consultation.
- George Whittle Reserve upgrade completed. Project included new skate park, improved play space, static fitness equipment, new seating and shelters, interactive sculpture, mixed-use court and lighting.

### OUTCOME

#### 2.2.3 A community involved in design, maintenance and upgrade of our parks and places

##### TARGET

- Year on year increase towards a minimum of 10% of local residents involved in the design, upgrade and maintenance of parks and places.

##### ACTIONS

- Park maintenance is aligned with the classification and usage of each park, in accordance with the Open Space Strategy.

### OUTCOME

#### 2.2.4 Public art across the City that inspires and delights community and visitors

## TARGET

- High levels of feedback (reaction) to new installations of public art.

### ACTIONS

- The George Whittle redevelopment saw the implementation of 4 pieces of public art installed including a large sculptural piece incorporated into the skate zone, fitness equipment, fence mural and amenities mural. Completed predominantly by Seb Humphreys and with collaboration from Scott Coleman (KAB101), the works have received outstanding reviews.



- Stan Watson Reserve also received work with an updated mural on the Pump Station
- Prospect Road saw the installation of a significant sculptural piece by Joseph Stanislaus Ostojka-Kotkowski, donated to council in December 2018. It's relocation from Main North Road (previously Liberty Service Station) to the wall of current tenant Playgroup SA has received a flood of enquiries and positive remarks, including from the donor and local businesses. Both Playgroup SA (tenant) and Australia Post (landlord) are incredibly impressed with the restoration and installation.



- Payinthe opening included the inclusion of public art throughout the building, including the large poster mural (Library), replication of the History of Australia Mural (amenities corridor), the Community Tile Bench (Library deck) and the Elizabeth Close mural (Children's area of Library). These have received outstanding feedback from as early as the Sneak Peak Tours, and still do now, as both a customized approach to the 'Civic Centre' and inclusion of new and past community collaboration projects, and a nod to Ann Newmarch who was heavily involved in both the posters and the History of Australia mural.
- Two local schools relaunched exciting Stobie Pole projects through our Quick Response Grants, adapting to the challenges of having children road side by completing the works on timber in school, and then mounting to the poles. Stunning installations were made by Prospect Primary School into Olive Street, and Nailsworth Primary School into Balfour Street with the social media post about this being



## STRATEGY 2.3 An accessible City

### OUTCOME

#### 2.3.1 Key areas are accessible and linked

##### TARGET

- Finalise Master Plan by end of 2017/2018 and establish one (1) upgraded East-West connection by 2020.

##### ACTIONS

- Council Administration is continually investigating methods to improve East-West connections throughout the City.
- Council recently undertook a city wide community survey on whether the community support a 40km/h speed limit on the local road network throughout the City of Prospect. The outcomes of this survey is being presented to the January 2020 Council meeting.

### OUTCOME

#### 2.3.2 Connected/ integrated bicycle and pedestrian networks across the City and linked to other areas

##### TARGET

- Partner with the Australian Bicycle Council to include Prospect within the biennial National Cycling Participation Survey to measure users of the Prospect network.

##### ACTIONS

- Council considered funding to participate in the 2019 National Cycling Participation Survey as part of the draft 2019/20 Annual Business Plan deliberations.
- Council Administration will submit another bid for consideration as part of the 2021/22 Annual Business Plan.

### OUTCOME

#### 2.3.3 A City well serviced by public transport

##### TARGETS

- Increase in the level of public transport services particularly addressing peak hour issues.
- Year on year 5% increase in patronage of community transport options.

##### ACTIONS

- A review of Council's Community Bus Service has been completed and presented to the December Audit

Committee for their consideration of the value and benefit of this high quality service.

## STRATEGY 2.4 A greener future

### OUTCOME

#### 2.4.1 Attractive streets with leafy tree canopies

##### TARGET

- Identify all streets that will not achieve “green tunnel” street canopy coverage by the end of 2016 and incorporate into the program for 2017/18.

##### ACTIONS

- A physical audit of all streets (excluding laneways and ‘major’ roads) within City of Prospect was undertaken to determine which streets currently create a “green tunnel”.
  - 3 x streets (2%) achieve 100% “Green Tunnel”
  - 8 x streets (4%) achieve 75-99% “Green Tunnel”
  - 22 x streets (10%) achieve 50-74% “Green Tunnel”
  - 39 x streets (18%) achieve 25-49% “Green Tunnel”
  - 140 x streets (65.9%) achieve less than 25% “Green Tunnel”
- A 50 Year “Green Tunnel” Program is now being developed to be presented to Council in February 2020.

### OUTCOME

#### 2.4.2 A City recognised for its flora, fauna and biodiversity

##### TARGET

- Thriving gardens and verges under Council’s control.

##### ACTIONS

- As part of the 2018/19 Annual Business Plan Council approved two additional staff members in recognition of the level of maintenance required for streetscapes situated along Churchill and Prospect Roads resulting in significant improvements to the overall condition of garden bed plantings in the verge areas and medians on both of these roads.



Examples of garden beds along Churchill and Prospect Roads

### OUTCOME

#### 2.4.3 Committed to having a reduced environmental footprint

##### TARGET

- Year on year reduction in our environmental footprint for all of Council’s activities.

##### ACTIONS

- As part of the LGA's Circular Procurement Pilot Project Council has committed to participate for the 19/20 financial year to track and report on the amount of recycled content materials that we purchase across 4 categories – road & construction materials, fixtures (street furniture, bollards, fencing, decking etc.), office stationary/paper, and compost and other organic material. For each purchase we need to know:
  - what the product is
  - total weight of product purchased
  - % of product that contains recycled content
  - and why you chose to purchase it
- In addition, the project aims to identify the barriers to circular procurement. If you make a purchase from the 4 categories that does not include any recycled content, please list those as well and select the reasons so we can track and report on barriers for the LGA to address.

## OUTCOME

### 2.4.4 'Green' strategies are established within development activities across the City

#### TARGET

All Development Approvals to have landscaping conditions (where appropriate) which are enforceable and that our policies support this position.

#### ACTIONS

- A standard landscaping condition is applied (where relevant) to all development applications where planning policy requires the provision of landscaping as part of a new development.



# PROSPERITY

MORE JOBS, MORE INVESTMENT, MORE ACTIVITY, MORE VIBRANCY

## STRATEGY 3.1 A stronger local economy

### OUTCOME

#### 3.1.1 A busy and vibrant local business environment focused on the Prospect Village Heart

##### TARGETS

- A vacancy rate no higher than 3% in the Village Heart and no higher than 5% elsewhere.
- Footfall in Village Heart increased by 100% year on year.

##### ACTIONS

- Vacancy rate in the Village Heart is the lowest of any Mainstreet in metropolitan Adelaide (JLL) August 2019. Colliers confirmed that there are only four vacancies in the Village Heart which is a rate of 3% (Dec 2019) Footfall measure is being examined as the WiFi software has changed.

### OUTCOME

#### 3.1.2 Investment, employment and development encouraged across our City

##### TARGETS

- A 100% increase in the value of completed development on our corridors year on year.
- Annual Business and Employment Survey to identify improved activity levels year on year.

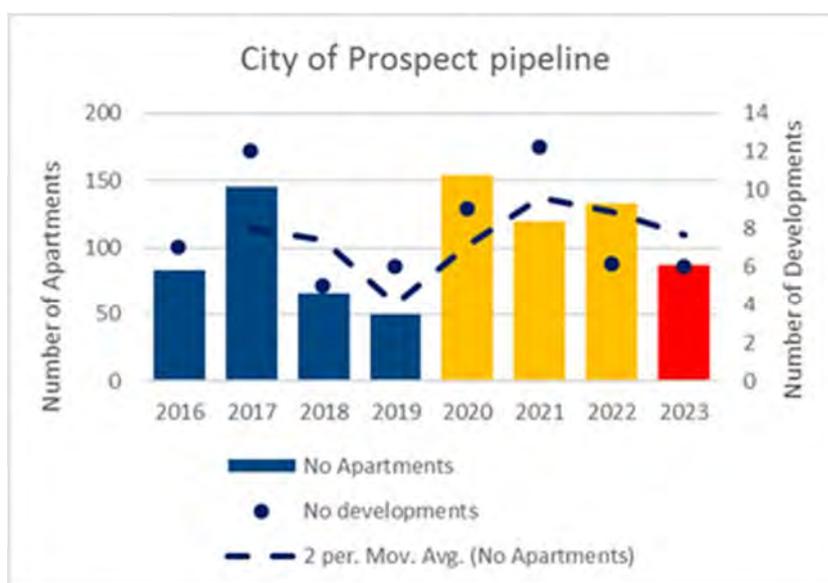
##### ACTIONS

- The 1% increase in rates from development in the UCZ can be achieved by an additional 180 apartments and 3,500 sqm of high value commercial development per annum. This result is dependent on a wide range of variables including number of minimum rated apartments, time of completion, townhouse or apartment, location of the commercial development, population growth, planning approval times and the national and local property market.
- Over the next three years 2020 – 2022 apartment numbers are estimated to be approximately 135 per annum, which is 45 apartments below the target. As a result of the combination of apartments and commercial development in those three years Council is expected to reach 61% of the revenue target.
- The pipeline of projects is estimated to peak in 2020 with 154 apartments, dropping to 87 in 2023.
- Prospect Property Network was launched at Northpoint Toyota on the 5 September 2019. It was attended by 80 people from the local property sector. The event focused on potential future demand in the property market with a presentation from Kate Gray of Colliers. The event sought to invite developers who had projects in the “pipeline”. Subsequently several meeting to promote or proceed with developments has resulted.



Launch of Prospect Property Network

- The Colliers have also provided a report to Council: Prospect Growth Corridors Report (Dec 2019). It found “The City of Prospect had a first mover advantage regarding the rezoning, being the first council to gain medium density residential development in its urban corridors”.



Prospect Growth Corridors Report (Dec 2019) – Pipeline of apartments

- A case management approach has been adopted by Businesses and Innovation where projects that are in the development pipeline and approved are engaged on a one on one basis.
- Annual Business and Employment Survey to identify improved activity levels year on year will be undertaken in August 2020.

## OUTCOME

### 3.1.3 A City with strong and relevant relationships with Local, State and Federal Governments

#### TARGET

- Sentiment measured via annual CEO 360 degree performance review process.

#### ACTIONS

- City of Prospect has engaged with over 40 key developers and government agencies, CEO's and Directors to promote the Prospect Innovation Precinct and apartment development within Prospect.

## STRATEGY 3.2 A more vibrant night-time

### OUTCOME

#### 3.2.1 A City with more people on the streets and more places to go at night

#### TARGETS

- 100% increase in pedestrian footfall after 5pm in the Village Heart year on year.
- 20% of businesses to create peak demand after 5pm.

#### ACTIONS

- *Prospect Retail Trends Report 2018/2019* has now set a baseline for pedestrian movements.
- Businesses report the accuracy of the data reflecting their takings and are now using the data to inform their rosters.
- The Village Heart Marketing Fund marketing campaigns promote local businesses and experiences after 5pm.

## OUTCOME

### 3.2.2 A City with after-hours family friendly activities in our buildings, parks and open spaces

#### TARGET

- Annual increase in the use of our buildings, parks and open spaces as measured through the Resident Satisfaction Survey.

#### ACTIONS

- SpacetoCo, an online booking system has been in operation in four Councils parks for 8 months. While the take up was initially slow from September to November, of the 42 total bookings made across parks, 11 were taken manually, with 31 coming through the SpacetoCo platform. Over \$2,000 on revenue has also been gained through the system. As such the SpacetoCo system is increasing activation in the parks.



Increasing Activation of Parks via of SpacetoCo

## STRATEGY 3.3 Leverage our digital advantage

### OUTCOME

#### 3.3.1 A high level of take up of high speed/high capacity technology

#### TARGET

- Use the annual Business and Employment Survey to understand the value of trade that is occurring on-line.

#### ACTIONS

- GigCity Adelaide network completed April 2019. Promotional Campaigns underway. Innovation Precinct and GigCity expanding to 134 Prospect Road.



Prospect Innovation Precinct

- Connected Cities project stage 1 is completed. Funding of \$35,000 has been secured for stage 2.

## OUTCOME

### 3.3.2 Knowledge workers are supported in the City with a range of network and business opportunities

#### TARGETS

- Year on year increase in the number of businesses as part of Network Prospect
- Over 50% of Network Prospect participants attend more than one annual event.

#### ACTIONS

- The number of businesses listed on the Network Prospect Business Directory page of its website has been steadily increasing each year. A copy of the *Network Prospect Annual Report 2018/2019* has been completed. In 2018/2019, Network Prospect has received 45 new business registrations for the Network Prospect Business Directory.
- In 2018/2019, seven flagship Network Prospect Business Events have been held with a total of 218 attendees.

## STRATEGY 3.4 International Prospect

## OUTCOME

### 3.4.1 Council is engaged in the global economy, actively seeking diverse business investment

#### TARGET

- Six significant engagements in any given year and across more than one investment type.

#### ACTIONS

- Council engaged with the global economy through the following events:
  1. Binh Duong visit to Prospect on 7 August which are an ICF City
  2. Rise of Innovation Precinct Conference – held at Lot 14 hosted by Economic Development Australia – organized by City of Prospect
  3. National Economic Development Conference – Presentation of Innovation Precinct – October 2019
  4. Hosting Tour of Prospect Innovation Precinct (October 2019)
  5. Presentation by CEO and attendance of SouthStart Conference by Councillors (November 2019)
  6. Inclusion in the Intelligent Communities Forum (ICF) Smart 21 Smartest Cities in the world and lodgement of Top 7 ICF application
  7. Linking with *USingite* network in USA via GigCity Adelaide.



## OUTCOME

### 3.4.2 Promoted and known internationally as Adelaide's most intelligent community

#### TARGET

- Highest ranked Intelligent Communities Forum (ICF) City in South Australia.

### ACTIONS

- Intelligent Communities Forum (ICF) Smart 21 Smartest Cities in the world (October 2019). Currently Developing ICF promotion and marketing campaign aimed at converting our international recognition to more development in the City.
- Prospect is now the most-awarded Smart City in the nation. This is based on high level of collaboration with other Councils and agencies in the development of these initiatives:
- Development of the Prospect Innovation Precinct – report by the University of Adelaide
- GigCity Adelaide connection
- Connected Cities project.

Other recent City of Prospect awards are:

- Australian Smart City of the Year Award, Infrastructure Magazine (May 2019)
- Prospect Road – Mainstreet People’s Choice Award, Mainstreet Association (October 2019)
- Nation Built Environment Award for Connected Cities network, Smart Cities Council (October 2019).





# SERVICES

LEADERS OF THE SECTOR PROVIDING EFFICIENT, RESPONSIVE, ACCESSIBLE SERVICES

## STRATEGY 4.1 Excellence in Infrastructure

### OUTCOME

#### 4.1.1 Taking great care of all of Council's Assets

### TARGETS

- Consistently 75% or higher rating in Resident Satisfaction Survey.
- Asset sustainability ratio to align with Audit committee targets.
- Infrastructure & Assets Management Plan comprehensively reviewed annually.

### ACTIONS

- 18/19 Asset Management Plans for 5 major classes completed and currently developing 19/20 Plans.
- Condition assessments conducted for all roads, footpaths, kerbs & gutters and valuations underway.
- Condition assessment of all stormwater infrastructure underway and will be completed over two financial years.
- Conditional assessment and financial revaluation completed on all open space classed assets following the inventory of these items last year.
- Tender conducted for delivery of civil and drainage works, including use of recycled material in pavement and surface treatments.
- Civil works program on track to commence in early 2020.
- City Maintenance has continued to deliver through the Precinct Services Program maintaining Council's assets. Maintenance work will be aligned to help assist future Capital Works Programs by undertaking the necessary work to maximise the 'useful' life of Council's Assets.

## STRATEGY 4.2 Sound Financial Management

### OUTCOME

#### 4.2.1 Sourcing funding partners and pursuing new revenue streams

### TARGETS

- An annual increase in funding partners and new revenue streams achieved.

### ACTIONS

- Council has been successful in the application of 6 out of the 9 grant applications lodged in recent months. Successful partnered projects include:
  - Payinthe Major Art Piece;
  - Bike lane installation, Prospect Road (between Regency Road and Angwin Ave);
  - Connected Cities – Stage 2
  - Broadview Oval / Yarnta Tutu Yarta Playspace Redevelopment;
  - Charles Cane Reserve / Parndo Yerta Clubrooms;
  - Charles Cane Reserve / Parndo Yerta Female Change Rooms.

**OUTCOME****4.2.2 Council continues to increase its corridor development and its commercial and retail sector rate income****TARGETS**

- 1% shift to these sectors each year off a 2015/16 base of 17%.

**ACTIONS**

- The 1% increase in rates from development in the UCZ can be achieved by an additional 180 apartments and 3,500 sqm of high value commercial development per annum. This result is dependent on a wide range of variables including number of minimum rated apartments, time of completion, townhouse or apartment, location of the commercial development, population growth, planning approval times and the national and local property market.
- Over the next three years 2020 – 2022 apartment numbers are estimated to be approximately 135 per annum, which is 45 apartments below the target. As a result of the combination of apartments and commercial development in those three years Council is expected to reach 61% of the revenue target.
- The pipeline of projects is estimated to peak in 2020 with 154 apartments, dropping to 87 in 2023.

**STRATEGY 4.3 Responsible Waste Management****OUTCOME****4.3.1 Waste collection and recycling services meeting community need and enhancing the amenity of the City****TARGETS**

- Year on year increase in customer satisfaction of waste collection and recycling services as measured through the Resident Satisfaction Survey.

**ACTIONS**

- To be determined via next survey.

**OUTCOME****4.3.2 Innovation in waste management to align with environmental goals****TARGETS**

- Waste collection data collected by 2020 and shared as appropriate.
- A framework is developed that delivers at least one innovative waste management practice each year.

**ACTIONS**

- Waste collection data is collected and reported to EPA and LGA, as required each financial year.
- Research has identified that community education is vital regarding transfer of food waste from general waste (red lid bin) to organic waste (green lid bin) is the priority. Developing framework with East Waste to deliver education programs to residents and food businesses in 2020.

**STRATEGY 4.4 Accountable and people-focused services****OUTCOME****4.4.1 Open and accountable practices and decision making processes throughout Council's operations**

## TARGETS

- Year on year increase in support of Council’s decision making processes from Resident Satisfaction Survey.

## ACTIONS

- Currently reviewing project scope to consider integrating with the development of the Strategic Plan to 2040.

## OUTCOME

### 4.4.2 Service delivery is visible to and appreciated by the community

## TARGETS

- Ten (10) services reviewed annually with a view to improve the customer experience.
- Community to be informed of what we are going to do, when and why.

## ACTIONS

- A Records Management Service Review was completed and reviewed the:
  - current state of service delivery
  - staff level and productivity
  - quality of records management
  - cost of delivering the service and
  - identified opportunities for improvement.
- Internal Audit & controls provides an ongoing and transparent platform for continuous improvement. The Internal Audit program supports the delivery of services and streamlines processes to ensure efficiencies across organizational functions.

## OUTCOME

### 4.4.3 Known for “making our customers’ day”

## TARGETS

- Spontaneous and unsolicited positive customer feedback is recorded and celebrated.

## ACTIONS

- **Some feedback received by Customer Services:**

“I would like to commend Council for the excellent service I received from your staff yesterday.

Late in the afternoon I located a European Wasp nest in my backyard and rang Council and reported it. The lady who answered the phone was most helpful and obviously got onto the matter straight away as it was no time before the inspector (Ian) rang me to say he was at my gate. After a short viewing and photographs of the site he arranged for the eradicator to attend and he arrived within the hour.

I have three (registered!) dogs on my property and although they are generally house dogs they come in and out as they please and I was very concerned for their welfare with the wasps around.

The friendly, efficient service from very helpful Prospect Council staff is much appreciated and I commend you all on a job well done.” - 06/2019.

“Mr H. phoned up about a renewal notice for his dog. His dog had actually passed away and he was quite distressed to receive the renewal. He spoke to Carol who was understanding and compassionate. He emailed later to thank the officer, in this case Carol for her compassion and understanding.” – 09/2019.

“Thank you for confirming the balance of rates outstanding as at today’s date for the above property. Please pass on my gratitude to Kerry and the initial member of the Customer Service team that I spoke to. They both treated my query with respect and took the time to listen to my concerns.” – 12/2019.

## OUTCOME

### 4.4.4 Improved systems and on-line services meet the needs of the community

#### TARGETS

- Year on year increase in the number of services able to be transacted end to end online.
- All complaints to lead to system improvements.

#### ACTIONS

- As part of the migration to NAB Banking services, Council has implemented the NAB Flexi Purchase system for monitoring and reconciling corporate credit cards. The product provides an automated process directly from the banking infrastructure to allow card holders to reconcile and workflow the approval process for their transactions. The product has replaced manual spreadsheets and paper approval processes previously requiring multiple touchpoints by staff.
- A workflow was implemented to further assist staff to manage telephone messages received by Council's Customer Services. Telephone messages are consistently recorded and actioned to relevant officers. The system automatically advises officers of actions due on a regular basis.
- Council migrated its email service from iiNet to Microsoft's Office365. The migration will provide Council with opportunities to utilise other online productivity services and facilities offered in the Office365 suite.
- Council refreshed its entire PC fleet. As working requirements have changed over recent years, and with the recent occupation of Council's new building, a third of staff are now fully mobile working with laptops. All workstations in Payinthe are now equipped with dual screens.

**AGENDA ITEM NO.:** 12.3  
**TO:** Council on 28 January 2020  
**DIRECTOR:** Chief Executive Officer  
**REPORT AUTHOR:** Chief Executive Officer  
**SUBJECT:** Outstanding Council Resolution Report

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## 1. EXECUTIVE SUMMARY

This report details the outstanding resolutions of Council and gives advice as to the timeline for the completion and outcome of the resolutions.

## 2. RECOMMENDATION

**(1) Council having considered Item 12.3 Outstanding Council Resolution Report receive and note the report.**

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## 3. RELEVANCE TO CORE STRATEGIES / POLICY

**Strategic Plan to 2020 Theme 4 – Services** “Leaders of the sector providing efficient, responsive, accessible services”

Strategy 4.4 Accountable and people-focused services	The timely completion of Council resolutions assists in meeting legislative and good governance responsibilities and obligations.
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### Intelligent Community Indicators

There are no direct links to the indicators.

## 4. REGIONAL IMPACT

Not applicable.

## 5. COMMUNITY INVOLVEMENT

A copy of the (Outstanding) Resolution Register is available on Council's website and updated monthly to enable the community to be aware of the status of some of the matters.

## 6. DISCUSSION

To date Council has adopted 316 resolutions on a broad range of issues during the 2018-2022 term of Council.

Administration has been focused on achieving Council's expectations whilst delivering a wide range of services.

There are currently 16 outstanding resolutions, a summary of these resolutions of Council and expected completion dates are provided at **Attachments 1-4.**

If clarification is required on any of the information provided, please contact the relevant Director.

### **Financial and Resource Implications**

Not applicable.

## 7. CONCLUDING STATEMENTS

This report is provided to ensure Council Members are informed of any outstanding Council Resolutions.

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## **ATTACHMENTS**

**Attachments 1-4:** List of Outstanding Council Resolutions

 **CITY OF PROSPECT** List of Outstanding Council Resolutions as at 23 January 2020

Council Meeting Date	Resolution Title	Resolution	Expected Completion Date	Comments	Responsible Director
28/08/2018 161/18	<b>Item 9.2 Cr K Barnett– Queensland Box Trees</b>	(1) That the investigations being undertaken within the Infrastructure and Assets team in respect to the street tree guide consider the hazards associated with Queensland Box ( <i>Lophostemon confertus</i> ) trees growing on Council verges including the risks associated with their debris.  (2) The outcome of this investigation be referred to a workshop by April 2019 to consider long term options of replacing these trees with a more suitable species.	March 2020	Administration has developed a draft Urban Street Tree Policy and Guide. The management of the Queensland Box trees planted throughout the city has been incorporated into the Urban Street Tree Guide.  A report will be presented at the March 2020 Council meeting.	Director Infrastructure & Environment
18/12/2018 240/18 241/18 242/18	<b>Item 9.1 Cr S Rypp - Collinswood Shopping Centre and surrounding area</b>	(2) Staff assess and seek to improve traffic management issues in the area, and (3) Consult with property owners as part of the design process to assist in informing the report, and (4) Submit a budget bid for the upcoming 2019 / 2020 budget for Council's consideration.	February 2020	A concept plan based on the consultation and workshop will be provided to the business community in February 2020. Project works to be completed by June 2020. Art works to be completed soon after.	Director Infrastructure & Environment
18/12/2018 243/18	<b>Item 9.2 Cr S Rypp– Traffic Management in Broadview</b>	(1) That the City of Prospect Council: Take into consideration the need for a roundabout or alternative solution at the Rheims / Galway / Jellicoe intersection as part of the current works by Council to address traffic volumes and road safety issues at Galway Avenue, Edwin Avenue, Rutherglen Avenue, North Street and North East Road.	February 2020	As part of Council report in February 2019 titled 'Edwin Ave, Rutherglen Ave, Galway Ave, North St and North East Rd - Traffic Management', an investigation into a traffic management solution at this intersection will be undertaken as a Collinswood Precinct Study as Stage Two of this overall project was provided.  Stage 2 will be investigated after implementation of stage 1 (December 2019).	Director Infrastructure & Environment
22/01/2019 10/19	<b>Item 13.5 Facilities Booking System – Parks Trial</b>	(1) Council having considered Item 13.5 Facilities Booking System – Parks Trial receive and note the report. (2) That SpacetoCo is offered a three month trial in City of Prospect for the Facilities Booking System, with the trial focused on Council parks. (3) That the fees and charges schedule is amended to include an hourly rate of \$20.00 per space for weddings, birthday parties and business events, while a rate of \$1.00 per hour is adopted for local schools and local not for profit groups in the following four parks and key areas within: • Memorial Gardens – Sound Shell, Pavilion, Memorial Area adjacent RSL (3 sites) • Prospect Estate - Eastern Water Feature, Western Rotunda and Bridge (2 sites) • St Helens Park – Rotunda and Arbour (1 site) • Barker Gardens – Arbour and Central Garden (1 site). (4) That the new fees are incorporated into the Fees and Charges Register for 2018/2019. (5) That at the conclusion of the trial, a report be provided to Council for consideration of broader online Facilities Booking services across Council assets.	March 2020	The trial has been extended for 4 months in the parks. Seeking integration with Office 365 and Evoko.	Director Business & Innovation

<b>Council Meeting Date</b>	<b>Resolution Title</b>	<b>Resolution</b>	<b>Expected Completion Date</b>	<b>Comments</b>	<b>Responsible Director</b>
26/03/2019 62/19	<b>Item 13.3 Council Member Conferences, Education and Development Policy 2018-2022</b>	(1) Council having considered Item 13.3 Council Member Conferences, Education and Development Policy 2018-2022, receive and note the report; (2) Council adopt the policy, as presented at Attachments 1-7, with minor administrative changes; (3) Council endorse the Training and Development Plan to June 2019, as presented at Attachments 8-10, and that a further Plan is developed and presented to Council for 2019-2020.	January 2020	A training plan is being developed based on the feedback provided by Council Members and a report will be presented to the January 2020 Council Meeting.	Director Corporate Services
28/05/2019 112/19	<b>Item 9.2: Cr S Rypp-Tree Planting Strategy</b>	(1) Noting that the City of Prospect Council administration is currently undertaking a trees audit of all streets in the City of Prospect, the administration prepare a report at the conclusion of the audit process to develop a comprehensive tree planting strategy including the replacement of trees. (2) Part of this report will include advice to Council on: how many new trees are required to be planted, what type of trees need to be planted and how many of our existing trees need to be replaced or that require additional maintenance. Part of this report will also include considering planning and future implications of infill development as part of our comprehensive tree planting strategy.	March 2020	Council has engaged a consultant to undertake a high level street tree audit and results due in August 2019 and will be presented to a Councillor Information and Workshop Session on 9 October 2019.  Further actions to be determined from street tree audit.	Director Infrastructure & Environment
28/05/2019 124/19	<b>Item 13.4: Small Street Activation Policy</b>	(1) Council having considered Item 13.4 Small Street Activation Policy receive and note the report. (2) That Council continues to collaborate with other South Australian Councils on developing a Small Street Activation Policy, or similar, and principles/concepts of streetscape activation. (3) That a Councillor Workshop and Information Session is held by September 2019 on a draft Small Street Activation Policy, or similar, and principles/concepts of streetscape activation with Allan Street as a pilot project. (4) Following the Councillor Workshop and Information Session, a further report is presented to Council.	March 2020	Report to Council to be presented in March 2020.	Director Infrastructure & Environment
28/05/2019 133/19	<b>Item 13.13: Traffic Management around Schools</b>	(1) Council having considered Item 13.13 Traffic Management around Schools, receive and note the report. (2) That Council establishes annual meetings with the six schools located within the City of Prospect and representatives of DPTI's 'Way2Go' Program to gain a greater understanding of traffic and parking issues around our schools. (3) A further report is presented to Council following further consultation with schools, identifying the issues, options, priorities and funding opportunities associated with traffic and parking around the six schools located within the City of Prospect.	March 2020	Meetings with 6 schools will be scheduled in early February and a report will be presented to Council in March 2020.	Director Infrastructure & Environment

Council Meeting Date	Resolution Title	Resolution	Expected Completion Date	Comments	Responsible Director
28/05/2019 136/19	<b>Item 13.16: Leasing of retail and commercial space for the Community Hub, Library &amp; Innovation Centre (CLIC)</b>	(1) Council having considered Item 13.16 Leasing of commercial space for Community Hub, Library & Innovation Centre (CLIC) receives and notes the report. (2) Council delegate the power pursuant to Section 201(1) of the Local Government Act 1999 to the Chief Executive Officer, to negotiate two commercial tenancies on the land at 128 Prospect Road, subject to the conditions specified herein: <ul style="list-style-type: none"> <li>to negotiate a minimum of \$100,000 in total rent per annum from the retail and commercial tenancies at 128 Prospect Road for a maximum period of five plus five years;</li> <li>to negotiate a range of rental conditions and incentives as part of the leases.</li> </ul>	TBA	The commercial tenancy on level 2 at Payinthe has been successfully with the new tenant being the Nature Foundation SA Inc.  Consistent with Council resolution for the two Payinthe tenancies meeting or exceeding \$100,000 per annum, the lease is for \$80,000 per annum plus outgoings on a 'five + five' basis. The rent is subject to annual CPI increases and a full market review at 5 year intervals. A launch / media event in early February with Nature Foundation.  We currently have 2 proposals on the smaller ground floor tenancy.	Director Business & Innovation
25/06/2019 144/19	<b>Item 9.1: Notice of Motion - Mayor David O'Loughlin Progressive Change in the Distribution of General Rates</b>	(1) Council notes it's desire to progressively shift the rate burden from households to the commercial and corridor development sectors and requests the CEO provide the following: - Acknowledging the Strategic Target for 4.2.2 Council continues to increase its commercial, corridor development and retail sector rate income is a 1% shift to these sectors each year off a 2015/2016 base of 17%, with staff to report to council twice yearly on progress to date, and forecast progress for the next two years based upon probability analysis of development applications under assessment, approved or under construction. - That each annual business plan include and respond to this analysis. - That council's economic development plan and activities be focussed on achieving this strategic target, including taking direct action in response to trends revealed in the forecast progress reports that deviate from the target.	June 2020	Development Progress report is being developed. This will include a supply and demand analysis and marketing to key sectors.  The Prospect Property Network will be launched on 5 September 2019.  Active engagement with property owners and developers is underway.  Investment taskforce work focusing on data intensive businesses and use of digital marketing. A report will be presented to Council in January 2020 and June 2020.	Director Business & Innovation / Director Corporate Services
23/07/2019 180/19 181/19 182/19	<b>Item 14.2 Traffic Management on Churchill Road</b>	(1) Council having considered Item 14.2 Traffic Management on Churchill road, receive and note the report. (2) That Council endorse the Administration to seek approval from the Department of Planning, Transport and Infrastructure (DPTI) to implement KEEP CLEAR pavement markings on Churchill Road at the intersections with Gladstone Road, Winter Street, Belford Avenue, Elizabeth Street, Clifton Street and Avenue Road. (3) Council consider the balance of recommendations outlined in this report (not subject to part 2) as part of the overall City Wide traffic study.	December 2019	Awaiting a response from DPTI.	Director Infrastructure & Environment
25/06/2019 157/19	<b>Item 13.10: Council Vehicle Crossover Policy and Approval Process</b>	(2) Council resolve to consider driveway widths and its desire to promote 'single width' crossovers in future development applications. Council requests a report as to how it can alter guidelines and assessment forms to achieve this outcome.	March 2020	Report will be presented to a Council Meeting in March 2020.	Director Infrastructure & Environment
27/08/2019 194/19	<b>Item 15.2 Broadview Sports and Recreation Precinct / Yarnta Tutu yarta Masterplan</b>	(1) Council having considered Item 15.2 Broadview Sports and Recreation Precinct / Yarnta Tutu yarta Masterplan receive and note the report. (2) That Council undertake an internal revision, with input of key stakeholders, of the draft Broadview Sports and Recreation Precinct / Yarnta Tutu yarta Masterplan and present a Draft Masterplan to Council seeking formal endorsement by December 2019. (3) That Council endorse additional budget of \$9,000 to be funded as part of Budget Review 1 Adjustment.	April 2020	Consultation with key stakeholders will be undertaken in October 2019 and the draft Masterplan be presented to Council in April 2020 for formal endorsement.	Director Infrastructure & Environment

Council Meeting Date	Resolution Title	Resolution	Expected Completion Date	Comments	Responsible Director
22/10/2019 222/19	<b>Item 11.1 White Cedar Program</b>	(1) A status report on the White Cedar eradication program be brought to a Council workshop within three months, to consider slowing down the rate of removal. (2) Effective immediately, only trees categorised at risk be removed. (3) Any mature trees deemed for removal are replaced with advanced trees as opposed to 'young trees', and that those trees used in replacement are of a species that will achieve the 'green tunnel' effect, subject to budget variation.	February 2020	Councillor Workshop scheduled for 4 February 2020.	Director Infrastructure & Environment
22/10/2019 223/19	<b>Item 11.2 Tree Planting Program</b>	(1) A report be brought to Council by no later than March 2020, outlining the cost/overall amenity/ equity and community benefit of planting a combination of advanced trees and younger trees, rather than just young trees.	February 2020	Report to be presented to Council in February 2020 as part of the 'Green tunnel' Program.	Director Infrastructure & Environment
22/10/2019 224/19	<b>Item 11.3 Green Tunnel Street Tree Strategy</b>	(1) Council defines a "green tunnel" street as one where sufficient numbers of street tree canopies within a street intersect across the street and provide a sense of a 'green tunnel' along the street.  (2) Council requests staff to:  2.1 Conduct a simple "drive through" assessment of all streets in the city and determine which streets currently meet this definition and which streets, or substantial portions of streets, do not. 2.2 Provide typical cross sections of our common street widths and indicate which of our commonly used street trees will achieve a 'green tunnel' for each common street width. 2.3 With reference to the above, advise which of our streets will achieve a 'green tunnel' with currently planted species within a reasonable time and which will not, if ever. 2.4 Provide recommendations to Council as to how it might transition all streets to 'green tunnel' streets over a reasonable time, should it decide to do so. These recommendations should address the number of new trees required, the associated budget, an appropriate timeframe and annual program, the relationship between the 'green tunnel' strategy and the review of Council's Street Tree Manual, a recommended community consultation process, and where to start planting. (3) Staff are to provide a report on items 2.1 to 2.3 inclusive at the December 2019 meeting of Council and a final report at the February 2020 meeting of Council to inform decision making and budget discussions.	February 2020	Report to be presented to Council in December 2019 and February 2020.	Director Infrastructure & Environment

<b>AGENDA ITEM NO.:</b>	<b>12.4</b>
<b>TO:</b>	Council on 28 January 2020
<b>DIRECTOR:</b>	Chris Hannaford, Director Business & Innovation
<b>REPORT AUTHOR:</b>	Daniel Adams, Economic Development Coordinator
<b>SUBJECT:</b>	Intelligent Community Forum Top 7 Communities of 2020 – Application

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## 1. EXECUTIVE SUMMARY

As a Smart 21 Community of 2019 (and the most awarded Smart City in Australia), Council has received an invitation from organisers of the annual Intelligent Community Forum (ICF) to present the City of Prospect Intelligent Community as a case study at the Top7 Communities of 2020 Announcement and Conference in Taoyuan, Taiwan on 10 February 2020.

In consideration of Council accepting this invitation, City of Prospect has completed an application to be considered for the ICF's Top 7 Intelligent Communities of 2020. This has provided an opportunity for Prospect to be considered for the Top 7 for the first time. The application has built upon years of work within the intelligent community framework, with City of Prospect having been included in the Top 21 Intelligent Communities for seven out of the last nine years.

## 2. RECOMMENDATION

**(1) Council having considered Item 12.4 Intelligent Community Forum Top7 Communities of 2020 – Application receive and note the report.**

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## 3. RELEVANCE TO CORE STRATEGIES / POLICY

- *Local Government Act 1999, Section 80A*
- *Local Government (General) Regulations 2013, Regulation 8AA*
- Code of Conduct for Council Members
- Council Member Conferences, Education and Development Policy 2018-2022

**Strategic Plan to 2020 Theme 3 – Prosperity** “More jobs, more investment, more activity, more vibrancy”

Strategy 3.1	A stronger local economy	Membership of the ICF increases Council's economic competitiveness, social health and cultural strength through close and effective collaboration. This directly correlates with strategy 3.3 Leverage our digital advantage and 3.4 International Prospect, ensuring the City of Prospect retain the highest ranked ICF City in South Australia.
Strategy 3.2	A more vibrant night-time	
Strategy 3.3	Leverage our digital advantage	
Strategy 3.4	International Prospect	

### Intelligent Community Indicators

1. Broadband	Infrastructure is the foundation of economic competitiveness	Recognition in the Top 7 will be built on years of effort to address the 6 Intelligent Community Indicators.
2. Knowledge Workforce	A labour force that creates economic value through its knowledge, skills and ability to use information effectively	
3. Innovation	Intelligent Communities pursue innovation through a relationship between business, government and institutions (ie. universities).	
4. Digital Equality	Allowing everyone access to broadband technologies and skills to use them	
5. Sustainability	Economic growth while reducing the environmental impact of that growth	
6. Advocacy	Engaging leaders and citizens, businesses and institutions, in identifying opportunities to champion positive change.	

## 4. REGIONAL IMPACT

The Business Mission, the Mayor's presentation of the city as a case study, and award consideration for the City of Prospect would provide a beneficial promotional opportunity and encourage inbound investment into Prospect as well as South Australia

more broadly. Global recognition of City of Prospect through a Top 7 finish, and the presentation at the conference could provide invaluable.

## 5. COMMUNITY INVOLVEMENT

There was no community engagement required or undertaken for the preparation of this report.

## 6. DISCUSSION

City of Prospect has been invited to profile its Smart City journey as a case study at the ICF Top 7 Award event on the 10 February 2020 in Taiwan. This is a great opportunity to profile Prospect internationally, learn from other leaders in Smart City's and seek inbound investment into Prospect. This opportunity will be further enhanced if City of Prospect is successfully awarded a Top 7 finish in the Intelligent Community of the Year award for 2020.

The presentation will positioning the City of Prospect to have its best chance to be recognised as one of the world's 'Top 7' intelligent community's (this year or in following years) with all the potential benefits such as inbound investment, as well as the associated local, national and international recognition. As such, City of Prospect have submitted an application to be considered amongst the Top 7 Intelligent Communities of the Year for 2020 **Attachment 1-30**.

This event will bring together the founders of the ICF, representatives from Taiwanese companies and organisations along with Intelligent Communities from around the world. Mayor David O'Loughlin will present City of Prospect as an Intelligent Community case study. This will also be a great opportunity to broaden City of Prospect's reach, learn and attract investment.

City of Prospect has won four Smart City awards in 2019:

- Smart 21 Intelligent Communities in the world, Intelligent Communities Forum (ICF) (October 2019)
- Australian Smart City of the Year Award, Infrastructure Magazine (May 2019)
- Prospect Road – Mainstreet People's Choice Award, Mainstreet Association (October 2019)
- Nation Built Environment Award for Connected Cities network, Smart Cities Council (October 2019).

### **Financial and Resource Implications**

There were no additional costs in submitting the questionnaire.

## 7. CONCLUDING STATEMENTS

City of Prospect's Strategic Plan (3.2.1) has targeted that Prospect is "promoted and known internationally as Adelaide's most intelligent community". In previous years, this has been achieved by Prospect successfully in a place in the ICF's Smart 21 seven out of the last nine years. City of Prospect has achieved Smart 21 status again 2020,

alongside Adelaide City Council. City of Prospect staff have submitted an application to achieve Top 7 status in an effort to be highest ranked Intelligent Communities Forum (ICF) City in South Australia.

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## **ATTACHMENTS**

**Attachments 1-30:** Questionnaire – Intelligent Community Awards Program 2020

## QUESTIONNAIRE

Intelligent Community Awards Program  
**Top7 Intelligent Communities Phase**

2020

Congratulations on being selected as one of the Intelligent Community Forum's Smart21 of 2020. In order to proceed to the second phase of ICF's international awards program, you must complete this questionnaire, which provides ICF's research analysts with more detailed data. The selection process proceeds as follows:

Oct	ICF names the <b>Smart21 Communities of the Year</b> (semi-finalists).
Nov	<p>Each of the Smart21 Communities completes a detailed questionnaire in order to be considered for ICF's Top7 and Intelligent Community of the Year (ICY) awards. During this period, ICF will make available to Smart21 communities a personal online consultation with an ICF co-founder to provide feedback on the Smart21 nomination form and consider content to be included in the Top7 nomination. The information in this form will be evaluated by a group of independent Analysts, which produces numerical scores for each community.</p> <p>Submission of a Top7 questionnaire commits your community, if named to the Top7, to participate in the 2020 ICF Global Summit in New York City.</p>
Dec	
Jan	
Jan	<b>January 3, 2020:</b> Deadline for submission of Top7 nomination forms.
Feb	<b>February 10, 2020:</b> ICF names the <b>Top7 Intelligent Communities of the Year</b> (finalists).
Mar	<p>The Top7 Communities host an ICF co-founder for a <b>Top7 Site Visit</b> lasting not more than two business days, at the community's expense, to validate the information provided to the Forum. The co-founder's report on the community is reviewed by an international jury, which votes on its choice for ICY. To select the ICY, ICF combines the results of the jury vote on a weighted basis with the scores from the Smart21 and Top7 questionnaires.</p>
Apr	
May	
June	<p><b>June:</b> ICF invites Top7 representatives to its annual <b>Summit</b>. They participate in panels, a ceremony honoring their achievement and an individual interview on stage.</p> <p>ICF names the <b>Intelligent Community of the Year</b>, which becomes a mentor community and – though no longer eligible for future Awards – serves on the Awards jury.</p>
	<p>All communities are eligible to become <b>members of ICF</b>, which provides a permanent platform for collaborative economic development and peer learning.</p>

### Completing the Application

Fill in the fields below. Each field will expand to make room for your complete answer. Save the file to your computer and email it to ICF at [awards@intelligentcommunity.org](mailto:awards@intelligentcommunity.org) by **January 3, 2020**. The Analysts for the Top7 will use only the information on this form and on the Smart21 questionnaire that you previously submitted in making its evaluation. Do not send additional information or attachments. If you require any assistance, please contact [mowen@intelligentcommunity.org](mailto:mowen@intelligentcommunity.org). As noted above, you may request telephone or Skype consultation with one of ICF's co-founders.

**NOTE:** This questionnaire changes from year to year as ICF refines its analytic method. **DO NOT** re-submit a questionnaire from any previous year, regardless of whether it has updated information or not.

## About the Community

Name of Community City of Prospect

State/Province South Australia

Country: Australia

### Brief Background on your Community

South Australia (SA) has faced seismic changes to its economy over the last two decades from when manufacturing accounted for over 15% of the State's domestic product in 1990. Its late move away from heavy reliance on traditional manufacturing, including the rapid demise of its auto and whitegoods sectors, and the surrounding supply chains, has subsequently impacted negatively upon employment, population, export revenue and business confidence. There's been limited recovery in the healthcare and community care sectors, reflecting an ageing demographic, and some optimism in the export sectors of international education, wine, agriculture and mining.

This state regularly languishes at the wrong end of the Australian statistics on unemployment, but even those headline figures mask even more alarming statistics on youth and regional unemployment. Including a 12-year high for net interstate departures in 2012, annual natural population growth was exceeded every year by negative net interstate migration for nearly two decades. Even with net in-bound overseas migration typically more than doubling natural increase, the state's population is both ageing and 'flat lining'. This makes population growth, and access to a growing, younger skilled labour force, one of the most pressing issues that the State of SA faces.

About 98% of all private sector businesses in the state are SME's with nearly 100,000 of those businesses not employing any staff whatsoever. Of the approximately 50,000 private sector employers, more than 95% employ less than 20 people, with 5 to 15 staff being the typical range. South Australia (SA) has 7.14% of Australia's population but in FY 2017/18 only produced 3.89% of Australia's goods and services exports by value. (ABS, Australian National Accounts: State Accounts. 2017-18, Cat. No. 5220.0).

### CONTEXT IN WHICH DIGITAL STRATEGIES WERE DELIVERED

In addition, to facing a subset of the (above) broader economic challenges, the City of Prospect faced its own specific set of challenges, as the second smallest metropolitan Council. The City had no major infrastructure like a port or airport, little or no industry from the State's usual economic sectors like advanced manufacturing, building and construction, agriculture, wine, forestry, fishing and aquaculture, transport and logistics. The City was 'landlocked' in a small inner urban area with no access to a beach or the coastline, nor the did it, for example, have access to the large revenue and resources base delivered by the Adelaide Central Business District (CBD). The modest level of retail and small to mid-sized commercial businesses meant over 90% of the Council's revenue burden fell on residential households.

Acutely aware of these challenges, its comparative size and lack of many strategic advantages, the City responded with fresh thinking around 10 key collaborative projects over the last 10 years that has delivered, amongst other things:

1. Rollout of the National Broadband Network (NBN) with FTTP
2. 12,000 people trained in digital programs
3. Population growth by 2,500 – 3,000 over next 10 years (12-14%)
4. 150 new apartments constructed per annum
5. 297 new jobs or 5% per annum compared to .2% for SA
6. 40 new businesses annually
7. Developed and expanding a metropolitan wide LoRaWAN sensor network
8. Developing an Innovation Precinct with a GigCity network
9. Digital Marketing Campaign – with lowest metropolitan vacancies
10. Initiating "Buying Back" Recycling Program to reuse plastics in public infrastructure.

As set out in detail below, those projects variously featured:

- Collaboration with the public and private sectors;
- Strong connections and collaboration with the university sector;
- Collaboration with peer local governments;
- Leadership to encourage peer local governments to embrace lateral thinking and new technologies;
- A highly connected business community;
- Internships and training programs that focus on emerging industries and being new media savvy;
- Prospect Fast WiFi - attractive for young people & people on lower incomes to be part of our community;
- Recognition of Prospect's 'Village Heart' precinct, by being given Best Main Street Award in SA.

Famous for our collaboration with business and other levels of government, Prospect is rapidly transitioning from a small inner urban city to a highly connected, sustainable and creative, globally relevant boutique city that leads metropolitan Adelaide and Australia in the pursuit of better connectedness culturally and through emerging technologies.

The City of Prospect is proof positive that small cities can be more agile in responding to challenges, more responsive to community needs and will embrace fresh thinking to overcome resourcing and scale limitations.

Australia and other countries have many smaller, resource constrained, cities and communities– Prospect seeks to inspire those communities to explore the same fresh thinking for their opportunities and challenges.

### Indicator #1 Connect

Broadband is the new essential utility, as vital to economic growth as clean water and good roads. Intelligent Communities express a strong vision of their broadband future, encourage deployment and adoption, and deploy their own networks where necessary.

1. Please describe in general terms how well businesses, institutions and households are served by broadband. Are there gaps that need to be filled? Are your needs largely met by the private sector? Or have you taken action, either alone or in partnership with others, to improve connectivity?

The National Broadband Network (NBN) Fibre-to-the-premises (FTTP) has been in Prospect since 2015. Prospect is now seen as a highly desirable place to live and start a new business.

2. Please describe up to three projects initiated in your community that promote greater broadband coverage, higher broadband speeds or greater adoption of broadband by **citizens** or **businesses and other organizations**. *Note:* some communities are well-served by commercial carriers and do not invest in programs to spur broadband deployment. Your community's score will not be affected if does little or no broadband promotion but has high broadband availability and penetration. **Avoid describing projects that promote digital inclusion; these are covered under Indicator #4.** For each project:
  - Explain what segment of the population is being targeted: e.g., rural, low-income neighborhood
  - Indicate the year in which it started
  - Estimate the percentage of your total population this segment represents
  - Explain what problem the project seeks to solve and why this problem is important
  - Identify the funding sources for the project
  - Describe the project
  - Outline its results to date

#### PROJECT 1

<b>Project Name</b>	The National Broadband Network (NBN) Fibre-to-the-premises (FTTP) in Prospect
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<b>Year Started</b>	Year started 2009 - nationally 2010 announced in Prospect
<b>Target Segment</b>	NBN will reach 99% of Australia via a wide range of mixed technologies in 2021. FTTP in Prospect is available to 100% of residents and businesses and has been an essential ingredient in the success of Prospect over the last 10 years. Total number of residents actually connected to NBN is 80%. Employment growth and inner City living as well as improvement to lifestyle can be traced back to two important initiatives: Urban Corridor Zone planning amendment allowing apartment developments in the main streets (2013) and the introduction of NBN's FTTP in 2015. These two projects have transformed Prospect with the impact measurable from 2015. Prospect is now seen as a highly desirable place to live and start a business.
<b>% of Population</b>	The Prospect Digital Economy Strategy and NBN broadband has transformed the life of every person in Prospect over the last 10 years (ERP 21,500 people in 2019).
<b>Problem to Solve</b>	<p>In 2010 Australia's biggest car manufacturer (Holden) incurred losses due to the strong Australian dollar. By 2013 General Motors announced it would be closing the Holden plant – ending 86 years of manufacturing and throwing the State's economic strategy into turmoil. Prospect has already realised the need to shift its economy and its workforce to be a knowledge based economy. Prospect began planning - developing the first Australian Digital Economy Strategy in 2009.</p> <p>Ten years ago Prospect was a sleepy suburb on the northern edge of the Adelaide parklands. Today it is recognised for its innovation, its eclectic main street and a booming inner city housing market of both character homes and a range of medium to higher density options. Prospect is becoming a highly sought after City thanks to the vision of the Council and an integrated Prospect Digital Economy Strategy. It has successfully used the NBN to revolutionise business and lifestyle opportunities. It is estimated that as a result of this urban revitalisation the City of Prospect will grow from 2020 by 250 to 300 new people per annum (1.3% per annum). This is at a time of low population growth across the State as a whole and stalled business confidence.</p>
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input checked="" type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	<p>City of Prospect was an exemplar Council in the initiation of the NBN in Australia. The roll out of FTTP in Prospect started 2013 and was completed in 2015. This was undertaken in association with the Digital Hub training programs from the funded by the Commonwealth, Department of Broadband Communications and Digital Economy. While the funding for the Digital Hub and training programs were provided to the City of Prospect the programs were open to the entire South Australian community. In particular, five other Councils in Eastern Adelaide (Covering over 300,000 people) including in Adelaide City Council were major beneficiaries of the Prospect led Digital Hub training program.</p> <p>As such while the Commonwealth delivered the NBN, FTTP infrastructure, Council provided the Digital Hub training to a wide range of business, community members and groups on how to maximise the use new digital technology and platforms.</p>
<b>Results to Date</b>	<p>Entire Council area was FTTP connected in 2015.          Digital Hub Training and the NBN have provided the base for change across the metropolitan area.          Net business growth is above 40 businesses and 273 jobs per annum or a growth of just under 5% (4.97%) per annum. This compares with the Australian jobs growth rate of 2.2% per annum and .2% for the State of South Australia.</p> <p>Some Key Achievements:</p> <p>Highly connected business community through Network Prospect and Prospect Business Leaders          Estimated 40 net new businesses per annum          Prospect Fast WiFi installed in main street in 2017          Doubling foot traffic on Prospect Road between 2017 and 2018          Over 12,000 people trained in Prospect's Digital Hub since 2013          Estimated 900 new apartments will have been built by 2023          Development of an Innovation Precinct, 2019</p>

<p>Roll out of GigCity Adelaide, 2019.          Population increase to 250 – 300 people per annum from 2020.</p> <p>Completion of the Payinthe the new Council building; innovation centre, library and Newmarch Art Gallery, October 2019.</p> <p>Leading other Councils in:</p> <ul style="list-style-type: none"> <li>• Waste Recycling - signed a MoU with 9 Councils to prioritise buying products made from recycled materials</li> <li>• LoRaWAN sensor system roll out over metropolitan Adelaide</li> <li>• Developing Innovation Precinct's.</li> </ul>
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PROJECT 2	
<b>Project Name</b>	GigCity Adelaide
<b>Year Started</b>	2018
<b>Target Segment</b>	High end businesses who represent less than 3% of the local business community.
<b>% of Population</b>	3% of business population
<b>Problem to Solve</b>	<p>Need to provide local business and coworking spaces with the next grade of Gigabit technology. This is essential to keep businesses which we had grown in Prospect to stay in Prospect.</p> <p>As such we sought to collaborate with the South Australia Government and universities, via South Australian Broadband Research &amp; Education Network (SABRENet) to deliver superfast gigabit broadband in Prospect at affordable prices from as low as \$99 per month.</p>
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input checked="" type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input checked="" type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	<p>Partners - City of Prospect, Maras Group and South Australia Government.</p> <p>Prospect completed its GigCity Adelaide network in April 2019 with over 250 metres of fibre installed, wiring up the Prospect Road Innovation Precinct. The GigCity Adelaide project is delivering ultra-high speed internet to businesses with speeds of between 1 – 10 Gigabits per second.</p> <p>The GigCity Adelaide connection means that Prospect Road is the fastest GigCity main street in Australia. GigCity Adelaide will link a large number of innovation precincts in Australia.</p> <p>In addition, it has a direct link to the global US Ignite (<a href="http://us-ignite.org/about-what-is-us-ignite">us-ignite.org/about-what-is-us-ignite</a>) network which seeks to expand the smart cities movement through ultrafast broadband.</p> <p>The GigCity Adelaide network is powered by the South Australian Broadband Research &amp; Education Network (SABRENet). GigCity services are provided from EscapeNet who are able to sell low cost plans to local businesses. The network provides the opportunity to attract a wide range of data intensive business to office space on Prospect Road. Indeed, Prospect is expected to become an extension of the CBD with the same data speeds but with higher levels of amenity.</p> <p>The Prospect Innovation Precinct currently focuses on four anchor buildings on Prospect Road: Council's new Library and Innovation Centre (Payinthe), Little City Coworking Studio, Business Hub Serviced Offices and 98 Prospect Road (Office above Cinema – Maras building). The central switch for the GigCity network is located in Council's Payinthe building.</p> <p>The Innovation Precinct is about attracting more businesses to the area and developing an innovation ecosystem. In particular, the connection of key buildings and the addition of ultrafast broadband is already attracting new businesses to office space along Prospect Road.</p> <p>The University of Adelaide has just completed an Innovation Precinct study, which identifies GigCity Adelaide as an essential asset for the Innovation Precinct.</p>

	<p>What we are doing on Prospect Road is creating a unique ecosystem to grow the local economy and foster innovation, where residents and business can use Wi-Fi and ultrafast broadband to exchange ideas and develop new services in a precinct with great coffee and entertainment.</p> <p>Council is developing an Innovation Awards program to link an innovation ecosystem from educators through to start ups, small businesses and corporates. The Awards will be provided to those organizations that develop entrepreneurial projects that foster and grow business in Prospect.</p> <p>The formation of an Innovation Precinct is already seeing high levels of collaboration between businesses and the university as well as assisting to attract new entrepreneurs, businesses, residents, and investment to Prospect.</p> <p>Mayor David O'Loughlin said "The addition of very high speed data to business at low cost and the progression of the Innovation Precinct concept provides Prospect with both a business and lifestyle competitive advantage. The successful development of this concept is the culmination of ten years of work by Council on its Digital Strategy and main street upgrades".</p>
<b>Results to Date</b>	<p>Two Co-working spaces have connected to the GigCity network to support tech businesses in the City, and the Nature Foundation have relocated to City of Prospect and will connect to the network upon completion of the office fit out in February 2020. While one more high-tech business will relocate upon completion of new four storey mixed use building on Prospect Road.</p> <p>City of Prospect jointly won the 2019 Australian Smart City of the Year Award (Infrastructure Magazine) with the City of Newcastle (NSW). The major new initiative that got Prospect over the line was the combination of the GigCity project with the Innovation Precinct development.</p>

<b>PROJECT 3</b>	
<b>Project Name</b>	Prospect Fast WiFi
<b>Year Started</b>	2017
<b>Target Segment</b>	Visitors to Prospect Road – City of Prospect's main retail, cafe and visitor strip. The WiFi is only available in the Prospect Village Heart and principally in the public realm
<b>% of Population</b>	Visitors to the main street and Prospect Road frequent users - 30% of inner Adelaide's Population (300,000)
<b>Problem to Solve</b>	Need to attract more visitors to Prospect Road to increase vibrancy and retail spend. In particular, students, low income residents, new migrants and overseas visitors are those most likely to need access to free and fast WiFi.
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	<p>The Prospect Fast WiFi network has 15 access points covering the Village Heart along Prospect Road. Businesses were engaged to host the access points. The WiFi has been used to attract visitors to Prospect Road. It has also been used to count the number of devices and as such has been a defacto people counter. It has measured foot traffic over a 2 year period and found that with the opening of the Cinemas in December 2017 foot traffic double on Prospect Road.</p> <p>A Retail Trends report has also been produced. It highlights when days and hours that people are visiting. It is used by local retailers to plan the shifts of their workers.</p> <p>Four LED signs have been installed on Prospect Road, to help define the Prospect Fast WiFi coverage zone and promote the initiative.</p>
<b>Results to Date</b>	<p>WiFi and the and the WiFi signage has contributed to the cool future focused vibe of Prospect Road, attracted new people and assisted in counting increased foot traffic.</p> <p>Retail data based on the WiFi found that Friday and Saturday from 12 pm to 1 pm were the days with highest visitation with Wednesday afternoons also experiencing strong patronage.</p> <p>Retail data is strongly welcomed by Prospect Road traders.</p>

**Indicator #2  
 Work**

A knowledge workforce is a labor force that creates economic value through its knowledge, skills and ability to use information effectively. Intelligent Communities have the determination and demonstrated ability to develop a workforce qualified to perform knowledge work from the factory floor to the research lab, and from the construction site to the call center or corporate headquarters. From elementary school through higher education and into the workforce, they create ladders of opportunity that engage employers in education and prepare citizens for employment or entrepreneurial opportunities in the local or regional economy.

- Please describe in general terms the degree of connection and collaboration among public schools, community and technical colleges, universities, research institutions or think tanks and employers in your community. How do they better equip students for careers in the local or regional economy?

The City of Prospect is highly collaborative with the University of Adelaide and is seen as an active collaborator in the educational space.

- Please list up to three of the most important universities, community colleges or technical schools within your community or within a 2-hour commuting distance for residents. For each, provide:

- Name of the institution
- Type of institution, whether a community/technical/vocational college (typically 2 years) or 4-year university or college
- Location, whether within your municipal boundaries or at commuting distance beyond them
- Total current enrollment
- Description of its purpose and programs

INSTITUTION 1	
<b>Name</b>	The University of Adelaide
<b>Type</b>	<input type="checkbox"/> Community/Tech/Vocational College <input checked="" type="checkbox"/> University
<b>Location</b>	<input type="checkbox"/> Within municipal boundaries <input checked="" type="checkbox"/> Outside municipal boundaries
<b>Enrollment</b>	27,357 Location: Adelaide (2km from City of Prospect)
<b>Description</b>	<p>The University of Adelaide (informally Adelaide University) is a public university located in Adelaide, South Australia. Established in 1874, it is the third-oldest university in Australia. The university's main campus is located on North Terrace in the Adelaide city centre, adjacent to the Art Gallery of South Australia, the South Australian Museum and the State Library of South Australia.</p> <p>The university has six campuses in South Australia: North Terrace East and North Terrace West in the city; Roseworthy College at Roseworthy; The Waite Institute at Urrbrae; Thebarton; and the National Wine Centre in the Adelaide Park Lands.</p> <p>The University of Adelaide is composed of five faculties, with each containing constituent schools. These include the Faculty of Engineering, Computer, and Mathematical Sciences (ECMS), the Faculty of Health and Medical Sciences, the Faculty of Arts, the Faculty of the Professions, and the Faculty of Sciences. It is a member of the Group of Eight and the Association of Commonwealth Universities. The university is also a member of the Sandstone universities, which mostly consist of colonial-era universities within Australia.</p> <p>The university also operates the South Australian Centre for Economic Studies (SACES), a self-funding applied research unit, and it works in collaboration with the Hanson Institute and the South Australian Health and Medical Research Institute (SAHMRI).</p> <p>The university is associated with five Nobel laureates, constituting one-third of Australia's total Nobel Laureates, and 109 Rhodes scholars. The university has had a considerable impact on the</p>

public life of South Australia, having educated many of the state's leading businesspeople, lawyers, medical professionals and politicians. The university has been associated with many notable achievements and discoveries, such as the discovery and development of penicillin, the development of space exploration, sunscreen, the military tank, Wi-Fi, polymer banknotes and X-ray crystallography, and the study of viticulture and oenology.

The University of Adelaide currently has over 7000 specialty STEM students who are able to provide expertise to collaborative projects. The University has launched a Smart City Consortium of which City of Prospect is a founding member in 2017.

City of Prospect signed a Memorandum of Understanding with the University of Adelaide in 2017 to focus on:

- Smart Cities
- Business Innovation and
- Entrepreneurship.

University of Adelaide is involved in all of City of Prospect's key business and Smart Cities projects and provides valuable and impartial advice. Indeed, the University of Adelaide is a key pillar of our triple helix strategy to work with Government, Universities and business.

INSTITUTION 2	
<b>Name</b>	The University of South Australia (UniSA)
<b>Type</b>	<input type="checkbox"/> Community/Tech/Vocational College <input checked="" type="checkbox"/> University
<b>Location</b>	<input type="checkbox"/> Within municipal boundaries <input checked="" type="checkbox"/> Outside municipal boundaries
<b>Enrollment</b>	31,966 Location: Adelaide (2km from City of Prospect)
<b>Description</b>	<p>The University of South Australia (UniSA) is a public research university in the Australian state of South Australia. It is a founding member of the Australian Technology Network of universities and is the largest university in South Australia with approximately 32,000 students.</p> <p>The university was founded in its current form in 1991 with the merger of the South Australian Institute of Technology (SAIT, established in 1889 as the South Australian School of Mines and Industries) and the South Australian College of Advanced Education (SACAE, established 1856). The legislation to establish and name the new University of South Australia was introduced by the Hon Mike Rann MP, Minister of Employment and Further Education. Under the University's Act, its original mission was "to preserve, extend and disseminate knowledge through teaching, research, scholarship and consultancy, and to provide educational programs that will enhance the diverse cultural life of the wider community".</p> <p>UniSA is among the world's top universities, ranked in the World's Top 50 Under 50 by both the Quacarella Symonds (QS) World University Ranking (#25) and Times Higher Education (THE) (#26). It has two Adelaide city centre campuses, two Adelaide metropolitan campuses, and two South Australian regional campuses.</p> <p>City of Prospect collaborates with the University of South Australia through its Cluster Network and Creative Industries programs.</p> <p>A survey, "Broadband Usage in Prospect" was undertaken by the University of SA in 2015. The research investigated the general public and business perceptions and uptake of NBN. The survey found:</p> <ul style="list-style-type: none"> <li>• 92% of our general public respondents either use the internet every day or most days. 75% value the internet connection to be extremely important, while 25% rate it as fairly important.</li> <li>• 34% have ADSL and 42% have NBN connection. Compared with a 2014 ABS survey, this result shows a significant increase in NBN uptake, although this may be a locational characteristic as the survey pilot was conducted in one council area.</li> </ul>

INSTITUTION 3	
<b>Name</b>	TAFE SA

<b>Type</b>	<input checked="" type="checkbox"/> Community/Tech/Vocational College <input type="checkbox"/> University
<b>Location</b>	<input type="checkbox"/> Within municipal boundaries <input checked="" type="checkbox"/> Outside municipal boundaries
<b>Enrollment</b>	70,000 Location: Adelaide (2km from City of Prospect)
<b>Description</b>	<p>Description: TAFE South Australia (TAFE SA) provides vocational education and training in South Australia. The acronym TAFE stands for Technical and Further Education and is used and recognised nationally throughout Australia. TAFE SA is a registered training organisation (RTO) under the jurisdiction of the Australian Skills Quality Authority (ASQA).</p> <p>TAFE SA is an independent statutory corporation of the Government of South Australia and one of Australia's providers of Vocational Education and Training (VET).</p> <p>TAFE SA delivers training to around 70,000 students each year, about the same number of students as all of South Australia's public universities combined. TAFE SA delivers 1,300 qualifications ranging from certificates through to advanced diplomas and bachelor's degrees. It also delivers skill sets and customized short courses.</p> <p>Students develop skills in sectors such as building and construction; tourism and hospitality; creative arts; mining, engineering and transport; primary industries, animal and laboratory sciences; community services, health and lifestyle; business, justice and information technology; language, literacy, numeracy; and Indigenous education.</p> <p>TAFE SA's training facilities include the Tonsley campus, which opened in January 2014; the Adelaide College of the Arts, the International Centre for Hospitality, Tourism and Food Studies, training restaurant and Mining Engineering and Transport Centre at Regency Campus; driving simulators for the mining industry; truck-mounted mobile engineering training units and virtual enterprises.</p>

5. How many jobs did your community create in the last 36 months, both gross and net. ("Gross jobs" means all jobs created; "net jobs" means gross jobs created minus jobs lost.) Approximately how many of the new jobs are in technology fields: software, hardware, telecommunications, data analytics, graphics and video, gaming, life sciences, materials science, high-tech manufacturing, etc.?

Gross Jobs		Net Jobs	
All jobs	853	Jobs in technology	167
		All jobs	819

6. Please describe up to three projects initiated in your community to **improve access to education, build relationships among schools, help students make the transition to employment, or help students and citizens gain skills** that will help them find high-quality employment. Avoid describing programs aimed giving low-income, elderly or similar residents basic digital skills: these are addressed under Indicators #4 below. For each, please:

- Name the project
- Indicate the year in which it started
- Explain what segment of the population is being targeted: e.g., rural, business
- Estimate the percentage of your total population this segment represents
- Explain what problem the project seeks to solve and why this problem is important
- Identify the funding sources for the project
- Describe the project
- Outline its results to date

PROJECT 1	
<b>Project Name</b>	Channel 44 Internship with UniSA
<b>Year Started</b>	2017
<b>Target Segment</b>	Media students

<b>% of Population</b>	6.6% of the population are in the student age range of between 20 – 24. But less than 1% of UniSA Students are Media Studies Students
<b>Problem to Solve</b>	Australian government research (through JobOutlook.gov.au) has identified the media sector as an industry on the rise, specifically roles as Artistic Directors, Media Producers and Presenters. To secure employment in this sector, prospective workers require knowledge developed through higher education, coupled with relevant experience. These roles require practical experience to plan, administer and review activities concerned with producing media content, prepare and present news, sports and other information, and conduct interviews on radio and television.
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input checked="" type="checkbox"/> National Gov <input checked="" type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	<p>The University of South Australia's new School of Creative Industries has signed a collaborative agreement with South Australia's only community TV station; the City of Prospect based 'Channel 44'. This strategic partnership delivers more hands-on training opportunities to budding media professionals in South Australia and bring more locally made content to screens across the state. The collaboration is seeing increased placement opportunities both on set and in the office for UniSA students studying communication, journalism, media, web development, marketing, film and TV.</p> <p>Students will have the opportunity to work on C44 TV and digital content productions, including the shows FringeWatch and Adelaide Community Diary, as well as UniSA-produced shows such as SA Sports Show and Our Time. Recognising the important role that community broadcasters play in supporting the creative industries and artists of tomorrow, UniSA has signed on as a Channel 44 sponsor as part of the agreement.</p> <p>"With so much media content available to us, it's more important than ever to see South Australian stories and events represented on our screens," says Professor Jason Bainbridge, Head of UniSA's School of Creative Industries. "This partnership with Channel 44 reflects UniSA's commitment to our students across the fields of communication, journalism, media, film and television and the performing arts to give them hands-on experience producing, performing and developing content throughout their studies."</p> <p>"It also confirms our commitment to local content and developing the workforce of this state, while exploring the role of community television - now and into the future." Channel 44 General Manager Alex Sizer says the station is passionate about supporting the next generation of media creatives and providing a platform to promote home-grown talent. "C44 aims to be the home of locally created content in SA and to provide a platform for SA voices, so this helps us work together to achieve that. We also aim to provide valuable, real-world training opportunities for the next generation of TV and media professionals. It's exciting to partner with an educational institution whose values and goals align with C44s. We're looking forward to see what this partnership can achieve" Sizer says.</p> <p>Lauren Hillman, CEO of Channel 44 (one of South Australia's top 40 under 40 business people) is a key member of "Prospect Business Leaders" Executive Group. City of Prospect's close working partnership with Channel 44 has resulted in UniSA students having had the opportunity to work on a marketing campaign for the Prospect Road shopping precinct in effort to drive visitation to local business. These 'Prospect Road - Discover more' vignettes have featured local business and street art. City of Prospect uses Channel 44 to develop commercial grade promotional videos including a recent drone flyover footage.</p>
<b>Results to Date</b>	<p>City of Prospect and Channel 44's partnership has resulted in more than 264,000 Facebook impressions from the "Prospect Road Discover More" campaign to attract additional visitors. Visitation to Prospect Road has doubled from February 2017 to February 2018. Additionally, UniSA students have been able to work on productions including;</p> <ul style="list-style-type: none"> <li>• Coverage of the Adelaide Fringe Festival - Fringe on 44</li> <li>• Coverage of the South Australian Living Artists Festival (SALA)</li> <li>• Live telecasting of Roller derby</li> <li>• Streaming of the Screen Makers Conference South Australia.</li> </ul> <p>Three out of five of these productions resulted in students obtaining ongoing paid employment, with the scope and number of productions set to increase in 2019.</p>

PROJECT 2	
<b>Project Name</b>	Blackfriars Priory Boys School Entrepreneurship Awards Program
<b>Year Started</b>	2016
<b>Target Segment</b>	High school aged boys in metropolitan Adelaide
<b>% of Population</b>	Schools students represent 16% of Prospect's population
<b>Problem to Solve</b>	The School seeks to prepare students for life and has noted that traditional education does not focus on starting a business. As such Blackfriars runs an Entrepreneurship Awards program as part of its AX Academy.
<b>Funding Sources</b>	<input type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input checked="" type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	Students in Year 10 and 11 who are in the AX program are invited to develop new business ideas. The Start-up ideas are assessed on: Commerciality, Innovation, Social Enterprise, Marketing Plan and Presentation Skills. A panel of judges from the University of Adelaide or Uni SA, Council and a teacher is formed to assess business proposals from the students. The awards night invites parents to the presentations where three prizes are provided to the top business ideas.
<b>Results to Date</b>	Three award nights have been held over 3 years and it is clear that a high level of innovation and understanding of business concepts is passed onto the participants of the AX program.  Year on year the ideas have become more mature and indeed are sometimes better developed than similar "Shark Tank" exercises undertaken at the Universities.

PROJECT 3	
<b>Project Name</b>	
<b>Year Started</b>	
<b>Target Segment</b>	
<b>% of Population</b>	
<b>Problem to Solve</b>	
<b>Funding Sources</b>	<input type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	
<b>Results to Date</b>	

**Indicator #3**  
**Innovate**

Innovation is the lifeblood of the modern economy. Intelligent Communities pursue innovation through a relationship among business, government and such institutions as universities and hospitals. This Innovation Triangle helps keep the economic benefits of innovation local, and creates a culture that engages the entire community in positive change. Investments in innovative technology by government also improve service to citizens while reducing operating costs, providing valuable support to a dynamic innovation ecosystem.

7. Please describe in general terms how local government works with businesses and institutions to drive innovation in established companies and stimulate new business formation and growth.

Prospect Business Strategies are all about listening to business - the Prospect Business Leaders group and other initiatives are all about developing business led strategies

8. Please provide up to two examples of innovation **by local government** in the delivery of services to constituents and stakeholders. For each, please:

- Name the project

- Indicate the year in which it started
- Explain what segment of the population is being targeted: e.g., rural, commuters, business
- Estimate the percentage of your total population this segment represents
- Explain what problem the project seeks to solve and why this problem is important
- Identify the funding sources for the project
- Describe the project
- Outline its results to date

EXAMPLE 1	
<b>Project Name</b>	Prospect Business Leaders – developing an Innovation Precinct
<b>Year Started</b>	The Prospect Business Leaders (PBL) group has been established since 2013. The most recent in group was formed in 2018.
<b>Target Segment</b>	Business leaders
<b>% of Population</b>	The PBL group of 150 is approximately 7% of Prospect's business community but is representative of the entire community.
<b>Problem to Solve</b>	
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input checked="" type="checkbox"/> Public-private partnership
<b>Description</b>	<p>The 150 members include a wide-ranging mix of Prospect based businesses. All members must have an existing property, business or franchise in, or immediately adjacent, to Prospect or have been recently active in the Prospect business community. It is preferred that the business employs over 4 people or is representative of a business sector. The PBL group includes a representative of the following:</p> <ul style="list-style-type: none"> <li>• Health and wellbeing</li> <li>• Education/Secondary Schools</li> <li>• Construction and manufacturing</li> <li>• Real-estate/property</li> <li>• Finance</li> <li>• Retail</li> <li>• Automotive</li> <li>• North Adelaide Football Club</li> <li>• Incubators and co-working spaces</li> <li>• Active Service Clubs</li> <li>• Village Heart Marketing Fund Committee Chair.</li> </ul> <p>PBL provides economic leadership and engagement to the City.            PBL is a key group providing input into the Council draft Economic Development Strategy and a driving force for the Innovation Precinct development.</p> <p>City of Prospect is undertaking an Innovation Precinct study with the University of Adelaide. PBL is the key engagement group to ensure the concept is focused on local businesses and how to foster the local innovation ecosystem. Indeed four workshops have been held with the PBL on the Innovation Precinct concept.</p> <p>Professor, Carolin Plewa from the Entrepreneurship and Commercialisation and Innovation Centre (ECIC) at the University of Adelaide provided a short presentation on the first draft of the Innovation Precinct report on the 15th of January 2019. The Innovation Precinct report will be integrated into the City of Prospect Economic Development Strategy (2020 – 2025).</p> <p>The Innovation Precinct Report will a guide Council on how to become the best Mainstreet Innovation Precinct in Australia. In addition, it will develop pathways with other areas of Council and indeed how to become a precinct with global recognition and connections.</p> <p>This study identifies what makes an innovation precinct and how Prospect can distinguish itself as a key precinct for business. In particular, what actions could be taken to attract data intensive business such as Defence, Cyber Security and Computer Gaming?</p>

	<p>The recommendations from the study are divided into three key areas:</p> <ul style="list-style-type: none"> <li>• Vision and Leadership with a focus on the specialization of the precinct</li> <li>• Business Development and networks and ecosystems</li> <li>• Attract and promote a skilled workforce.</li> </ul> <p>As part of the study a survey of knowledge economy businesses in Eastern Adelaide was undertaken in late 2018 to evaluate the local innovation ecosystem. The University has also interviewed key stakeholders including the members of the Prospect Business Leaders (PBL) Executive Group.</p>
<b>Results to Date</b>	<p>In 2019 the PBL group has been instrumental in initiating a wide range of policy discussions on everything from a State-wide Property Tax to promoting the Innovation Precinct. The leadership of the group has been enhanced by an all women Executive Leadership Team with Marissa Schultze of Rise High Finance nominated as the Chair.</p> <p>Other Achievements:          Development of a draft Innovation Precinct Report with University of Adelaide          Draft Economic Development Strategy          High level of engagement from PBL with the Innovation Precinct          Innovation Precinct in Prospect getting increasing recognition in Australia and has been presented at 2 conferences in 2019.</p>

EXAMPLE 2	
<b>Project Name</b>	Connected Cities – LoRaWAN sensor network
<b>Year Started</b>	2017
<b>Target Segment</b>	5 Metropolitan Local Govt areas but linking to the Things Network
<b>% of Population</b>	35% of Metropolitan Adelaide or a coverage of over 385,000 people.
<b>Problem to Solve</b>	<p>Data driven decision making can be challenging for small local governments, such as City of Prospect. Data can be difficult or expensive to obtain as a result decision making can be imprecise. In the example of park maintenance, schedules are introduced based on resource availability, estimates based on anecdotal evidence, and public reporting; but opportunity exists for councils to introduce maintenance schedules based on precise data in real time from sensors to reduce costs and improve outcomes.</p> <p>Secondly, the global IOT market is expected to grow from US\$157B in 2018 to US\$457B in 2020. Metropolitan Adelaide has limited IOT sensor network connectivity. The connectivity that does exist can be expensive and difficult to access; limiting for access for South Australia's emerging entrepreneurs, product designers, and stem students to prototype, test products and solve problems.</p>
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input checked="" type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	<p>In June 2017 City of Prospect, on behalf of a coalition of SA local governments (consisting of City of Prospect, City of Burnside, City of Port Adelaide Enfield, Campbelltown City Council, and City of Playford) and the University of Adelaide applied for Commonwealth funding under the Smart Cities and Suburbs. City of Prospect received funding in early 2018.</p> <p>The Connected Cities project installed sensors in parks to benefit local residents and businesses while providing Council with real-time usage data. Council staff, in conjunction with the partnering councils, has engaged an IT development group to install a large LoRaWAN network which spread from Burnside Council to Port Adelaide and North to Playford and the University of Adelaide's Roseworthy Campus. This vast open network creates a unique open test bed for Internet of Things technology developed by entrepreneurs, data scientists, students, and start-ups.</p> <p>The Stage 1, Connected Cities roll out was completed in mid-2019. It has been able connect sensors, located in local parks, to the LoRaWAN to monitor the use and maintenance of council assets. This has created an opportunity for Council is to understand what is happening in the parks, and how they require maintenance. As such, savings are being made by undertaking maintenance on a needs basis not a schedule.</p>

	<p>Connected Cities uses sensors to count pedestrian movements on selected main streets in Magill and Port Adelaide. This element of the project provides information to Council, main street committees and businesses to enable better asset and business planning. In particular, local business will be able to adapt opening hours to reflect foot traffic.</p> <p>The University of Adelaide have been invaluable in providing expertise to Connected Cities by providing data analytics, data handling and sharing frameworks, and long term analysis. The University will be amalgamating data from several participating Councils and looking at longitudinal trends, with students that can aid with solving real community problems.</p> <p>The University has also developed a "Data Framework" to ensure appropriate protocols and the safe management of data. This includes an anonymization of data policy.</p> <p>Additionally, the University of Adelaide has installed its own LoRaWAN network to integrate with Connected Cities, increasing the coverage across metropolitan area, creating a vast "Living Lab" for IoT projects.</p> <p>Both the University of Adelaide and Connected Cities engaged Meshed an industry leader in LoRaWAN network delivery and Smart City initiatives.</p> <p>Following the completion of Prospect's IoT sensor pilot project, Prospect have been able to independently verify the accuracy of Prospect's Prospect Fast WiFi system as a way to measure footfall. Meshed completed the roll out in June 2019 with over 100 sensors providing data to 5 Local Government areas.</p>
<p><b>Results to Date</b></p>	<p>The Stage 1 Connected Cities, LoRaWAN sensor network has been so successful that many South Australian Councils have committed to joining the network. Stage 2 of Connected Cities sensor network consists of 15 Councils collaborating to provide excellent free and open IoT network to 85% of South Australians via the Things Network.</p> <p>A Stage 2 of Connected Cities is now underway as a result of City of Prospect winning \$35,000 in late 2019 from the Local Government Research and Development Fund (LGR&amp;DF). The funding with the other Councils will develop a plan to build the financial sustainability of the Connected Cities Network in Adelaide. When completed in 2020 the expanded the LoRaWAN sensor network will cover the majority of the metropolitan area.</p> <p>The Stage 2 Connected Cities project will work within the Local Government Association's (LGA), Greater Adelaide Regional Organisation of Councils (GAROC) Smart City Committee. The City of Prospect will act as the financial and grant administrator. The outcome of the project will be reported to GAROC, LGR&amp;DF and the LGA.</p> <p>Key areas for investigation:</p> <ul style="list-style-type: none"> <li>• Define governance model for a metropolitan wide network and regional network</li> <li>• Examine how Connected Cities can be sustained financially</li> <li>• Highlight case studies and define costs</li> <li>• Define technical requirements for generating revenue for participating Councils</li> <li>• Examine commercial options in sectors of: Transport, Waste, Agriculture and Water.</li> </ul>

9. Please provide up to two examples of innovation in the delivery of products and services **by local businesses and institutions**, including new business formation. For each example, please:
- Name the company or institution
  - Indicate whether the company is headquartered in your community or is a local office of a company headquartered elsewhere
  - Explain why, in your view, the company is located in your community and continues to operate there
  - Describe the innovation
  - Indicate the year it was introduced

- Outline its results to date

EXAMPLE 1	
<b>Name</b>	Prospect Road - Discover More
<b>Headquarters</b>	<input checked="" type="checkbox"/> In your community <input type="checkbox"/> Outside your community
<b>Why in Your Community</b>	On Prospect Road in the High Street planning zone and recently expanded to include an additional 30 businesses now totalling 130.
<b>Innovation Description</b>	<p>The Village Heart Marketing Fund Committee is a voluntary business group. It meets monthly to provide policy direction and marketing advice regarding expenditure of the Village Heart Marketing Fund.</p> <p>The Prospect Road – Discover More brand is the destination marketing strategy uniting local business and property owners.</p> <p>The first outcome of the Village Heart Marketing Fund was to create a precinct brand: Prospect Road – Discover More. This brand forms annual marketing strategies, created by and endorsed by the committee and implemented by City of Prospect staff. A separate rate of \$100 per property was introduced in the Village Heart in 2017 which yielded \$10,000. This was increased to \$150 per property in 2018 and with an increased area it now provides just under \$20,000, principally for digital marketing.</p> <p>The success of the campaign is the result of excellent collateral, high levels of targeting and a high level of engagement by shop owners.</p> <p>The aim of the campaign is simply to develop targeted digital collateral to attract people from across Adelaide to businesses on Prospect Road. Prospect Road is a Lifestyle Precinct. Its major demographic is women between the ages of 24 and 55. The campaign has proved very popular with this demographic and attracted people from a 10 km radius.</p> <p>The Prospect Road brand encompasses all initiatives and promotions created to activate Prospect Road and create a destination.</p>
<b>Year Introduced</b>	2017
<b>Results to Date</b>	<p>An Evaluation of the Prospect Road Destination Marketing was undertaken in 2018/2019.</p> <p>It found the market reach of a small Facebook and digital campaign was extensive. Some of the headline outcomes in the first year were: The Prospect Road Facebook Page accumulated 36,731 video views The total number of Facebook post impressions (number of views) was 246,243 while the reach was 165,572.</p> <p>The Prospect Road Instagram Profile accumulated 1,251 followers with almost zero advertising budget. The Prospect Road Instagram Account has a high amount of organic user generated content. Both accounts have a similar positively-skewed female audience. The giveaway campaigns were the most effective campaign strategy to increase new followers and page likes.</p> <p>Participation in Village Heart Marketing Fund related initiatives is growing. 85 outdoor dining seats and 3 new liquor licenses were approved in 2017/2018. All reported initiatives and campaigns in 2017/18 were achieved with \$10,000.</p> <p>Prospect Road has the lowest retail shop vacancy rate in metropolitan Adelaide at 3%. The Separate Rate and the associated marketing campaign has proved so popular that the area was expanded to encompass an additional 30 businesses in 2019.</p> <p>Recent Awards as a result of the small but highly targeted campaigns:</p> <ul style="list-style-type: none"> <li>• Mainstreet SA Marketing Award 2018</li> </ul>

• Mainstreet SA Statewide Super Community (People) Choice Award 2019.
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EXAMPLE 2	
<b>Name</b>	Blackfriars Priory Boys School - AX Academy & STEM building
<b>Headquarters</b>	<input checked="" type="checkbox"/> In your community <input type="checkbox"/> Outside your community
<b>Why in Your Community</b>	School founded by the Dominican Order in 1953
<b>Innovation Description</b>	<p>Blackfriars launched Science Technology Engineering &amp; Mathematics (STEM) - focused Academic Extension program for students in Year 10. AX Academy participants are involved in:</p> <ul style="list-style-type: none"> <li>o Project based in-school and after-school STEM extension activities (e.g. robot construction)</li> <li>o Mentoring by industry experts (Guest speakers have included representatives of Fortinet (cybersecurity), BAE Systems, Defence Force)</li> <li>o Opportunity to participate in local and international STEM experiences (Participation in Scalextric Challenge, Robot Olympics)</li> <li>o Links to further education (visits to University of Adelaide, University of South Australia)</li> <li>o In addition to those activities outlined above, students have successfully participated in a number of formal competitions organised as part of the STEMNATION and Concept2Creation programs.</li> </ul>
<b>Year Introduced</b>	2018
<b>Results to Date</b>	<p>Further to this success listed above, the school has begun construction of a \$10m special STEM and tech hub building which will open in the second half of 2020. The centre will house two science laboratories, a project room, a think tank zone, eight flexible general learning areas, teacher preparation facilities, dedicated spaces for student collaboration, and breakout areas where they can work on projects. Mayor of the City of Prospect and Chair of Blackfriars School, David O'Loughlin said: "the school's acclaimed science, robotics and award-winning drone programs were expected to soar in the new STEM centre. "Tomorrow's jobs and opportunities will need new thinking and skills so we are investing to make sure our graduates continue to be future focused and ready."</p> <p>Blackfriars Priory Schools is highly ranked local private school and the only Primary to year 12 school in Prospect. It has boys from a very wide range of ethnic and social economic backgrounds with strong Afghan and Vietnamese student cohorts.</p>

10. Provide up to two examples of **collaboration among business, government and institutions in the community to generate an innovation ecosystem** that contributes to local economic growth, attracts leading-edge employers and solves social challenges. For each example:
- Name the organization or project resulting from the collaboration
  - Indicate the year in which the organization or project was introduced
  - Identify the partner organizations involved in the collaboration
  - Identify the funding sources for the project
  - Describe the innovation resulting from the collaboration
  - Outline its results to date

EXAMPLE 1	
<b>Project Name</b>	Nature Foundation
<b>Year Started</b>	1985
<b>Partners</b>	Coporate SA - Mining and Energy Sector - Beach Energy, Santos, OZMinerals, Cooper Energy Senex. Other Corporates - CMV Foundation SA Water Perpetual

<b>Funding Sources</b>	<input type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input checked="" type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	<p>City of Prospect actively seeks new commercial development, especially to our GigCity powered Innovation Precinct. Council initiated a wide scale investment attraction campaign in early 2019. This targeted three buildings:</p> <ul style="list-style-type: none"> <li>• Payinthe (Council offices with 350 sqm of space)</li> <li>• Australian Broadcasting Corporation (ABC) with three floors (800 sqm each)</li> <li>• Office Space above Cinemas (Maras building 1,100 sqm).</li> </ul> <p>Payinthe building was completed in October and a lease formally signed with the Nature Foundation in December 2019.</p> <p>Nature Foundation SA is an apolitical not-for-profit foundation that invests in conserving, restoring and protecting South Australian landscapes, flora and fauna to ensure their survival. It is the largest South Australian private land conservation owner and the third largest in Australia. The Foundation currently owns and manages/co-manages six nature reserves for conservation purposes.</p> <p>It is committed to scientific research to address critical knowledge-gaps about our ecosystems. They regularly engage in Citizen Science projects to ensure it is making the most efficient, effective and valuable contributions to nature conservation.</p> <p>Nature Foundation raises funds from Corporate Australia. In particular, it actively engages in conservation rehabilitation projects of mining sites. It has an active philanthropy program and manages bequests</p> <p>Nature Foundation SA greatly values its corporate partners and welcomes all forms of sponsorship support.</p> <p>Nature Foundation was attracted to City of Prospect because it is a proactive Council. The GigCity connection was attractive for the Nature Foundation's GIS work, while the office space was highly appealing with views over Prospect Road.</p> <p>Nature Foundation will be part of the Prospect Innovation Precinct and a key user of GigCity. It will be a vital partner of our innovation ecosystem.</p>
<b>Results to Date</b>	<p>Building lease with Nature Foundation signed Dec 2019          Fit out and relocation expected in 2020          Additional 20 workers in the Prospect Innovation Precinct.</p>

<b>EXAMPLE 2</b>	
<b>Project Name</b>	Network Prospect
<b>Year Started</b>	2016
<b>Partners</b>	Local Businesses
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Description</b>	<p>Network Prospect is a B2 B and B2C web and network based platform to grow Prospect businesses.</p> <p>Primary Targets:          Primary:</p> <ul style="list-style-type: none"> <li>• City of Prospect business community</li> <li>• Local business owners</li> <li>• Local business employees</li> <li>• Local professional services working from home</li> <li>• Local bricks and mortar businesses</li> <li>• Investors</li> <li>• Local commercial landowners</li> </ul>

	<ul style="list-style-type: none"> <li>• Inner metropolitan businesses looking to migrate to City of Prospect</li> </ul> <p>Secondary:</p> <ul style="list-style-type: none"> <li>• Residents</li> <li>• Tourists.</li> <li>• Artists, art lovers, art collectors.</li> </ul>
<b>Results to Date</b>	<p>Network Prospect has delivered excellent results for the small business community. The Network Prospect websites contains a local business directory to encourage our local community to "shop local". This website features profiles and articles for over 350 local small to medium City of Prospect businesses, with links to professionals' LinkedIn profiles to drive local networking. Network Prospects hosts seven business training and networking events. These events are split into a Digital Marketing Series and Start-Up/Innovation Series. These events encourage small businesses to come and learn new skills, digital strategies, and network with other local business.</p> <p>These events attract an average of 50 business attendees per event, topics have included:</p> <ul style="list-style-type: none"> <li>o Social media video strategies</li> <li>o Content marketing</li> <li>o Instagram marketing</li> <li>o Local area marketing</li> <li>o LinkedIn for professionals</li> <li>o Hospitality entrepreneurship</li> <li>o Website essentials.</li> </ul> <p>It has created both an online and a networked local business community. Attrnances at events are high and people very enaged. A real buiness to business ecosystme has been developed especially for Home Based Businesses.</p> <p>350 local business (20%) are part of Network Prospect website.                      50 businesses regularly attend Network Prospect bi monthly digital marketing events.                      40 people attend each of the 3 Start-up series events per annum.</p>

11. Please provide a representative example of business formation, growth or attraction in your community.

Company	Description
Little City CoWorking Studio - it has up to 10 "start ups" and 5 mature businesses located there at anyone time.	<p>Little City is a coworking business community of small business owners, remote workers and freelancers who have escaped the isolation that comes from working in the home office.</p> <p>It attract small businesses due to it access to high speed NBN internet, a boardroom, printing &amp; copying facilities, easy parking and more coffee options than you can poke a stick at. And now it has a GigCity Connection - with speeds of 1 - 10 Gigabit per second.</p> <p>Littl City Coworking Studio has a range of workspace options available including offices, permanent and flexi desks, casual workspaces and meeting room facilities.</p> <p>Little City were attracted to Prospect because of the NBN speeds and the excellent coffee in the precinct.</p> <p>Little City has run a range of accelorator programs with assitance from Council in 2016. Little City are a key member of the Prospect Business Leaders Group and are members of the Innovation Precinct Taskforce.</p>

**Indicator #4  
 Include**

As broadband deploys through a community, there is serious risk that it will worsen the exclusion of people who already play a peripheral role, whether due to poverty, lack of skills, prejudice or geography. Intelligent Communities promote inclusion by creating policies and funding programs that provide everyone with **access** to digital technology and connectivity, offer digital skills **training** and **motivate** people to acquire those skills.

12. Please describe in general terms how significant an issue digital exclusion is in your community and your priorities in addressing it.

Digital Hub & Digital Learning were very important when the NBN was first initiated as people - particularly the elderly were uncertain on how best to use the technology. Business were also early adopter of the technology but needed assistance in website development and case studies of best practice.

13. Please describe up to three programs in your community that aim to increase digital inclusion by **providing access** to information technology and broadband, by **training individuals or organizations** in digital skills, and/or by **motivating them** to acquire and use digital skills. For each program, please:

- Name the program or organization
- Indicate the year in which the program or organization was introduced
- Indicate what groups are its primary targets
- Identify the funding sources for the program or organization
- Explain the problem being targeted for solution and why it is important
- Describe the program and its services
- Outline its results to date
- Estimate the percentage of the target group that the program has served to date

EXAMPLE 1	
<b>Name</b>	Digital Hub & Digital Learning
<b>Year Started</b>	2013
<b>Target</b>	<input checked="" type="checkbox"/> Low-income <input type="checkbox"/> At-risk or criminal youth <input checked="" type="checkbox"/> Elderly <input checked="" type="checkbox"/> Disabled <input type="checkbox"/> Geographically remote
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input checked="" type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Problem to Solve</b>	<p>Groups that were the target audience: Older Australians, anyone that needed assistance with digital devices.</p> <p>Funding Sources: City Of Prospect &amp; Department of Broadband Communications and Digital Economy. Commonwealth funding started in 2013 and ceased in 2014/15. The program is now fully funded by the City of Prospect.</p> <p>Engaging with the community, such as the elderly who had no prior access to broadband or access to technology was an initial challenge. Staff reverted to traditional print and media options to advertise the Program. This strategy, combined with fantastic word of mouth reports from customers, increased the demand for service and saw bookings steadily increase to a high level. Another key aspect was engaging with the Library service to actively promote the Digital Hub and the services offered to library customers.</p> <p>Digital exclusion amongst older Australians within our community and to close the Digital divide. We did not run the programs exclusively for older Australians as anyone could access our 1 on 1 training programs.</p>
<b>Description</b>	<p>The Prospect Digital Hub was officially opened in April 2013. With over 12,000 people participating in either group training, learning to connect to broadband, experiencing technology or accessing online information to date.</p> <p>The Digital Hub services seek to help close the digital divide. It provides service to the digitally excluded to give them the skills and confidence to navigate their way through an increasingly digitalised world.</p>

	<p>The Digital Hub has successfully exceeded all expectations and has been developed in two stages:</p> <p>Stage 1 2013 – 2014/15 Funded by the Commonwealth - 7,740 individuals trained - 127% of target reached.</p> <p>Stage 2 – 2015/16 – 2017/18 - 6584 individuals trained - 177% of target reached (even though no Commonwealth funding provided).          The Digital Hub Program is now being ramped up with the opening of the new Payinthi building.</p> <p>The Digital Hub program also delivered some unexpected outcomes of increased social participation in the community and driving the future stages of the Prospect next generation digital economy strategy. Selected as a Stage 2 roll-out site for NBN, City of Prospect was one of only a few communities in Australia that has Fibre to the Premise (FTTP). This along with the success of the Digital Hub program has transformed the community and provided a platform for Council to implement the next stage of the Digital Economy Strategy through a range of exciting projects and initiatives over time that will benefit the local economy. Some key programs were:</p> <ul style="list-style-type: none"> <li>• Digital training programs - which ran at capacity with a 2 week wait for bookings</li> <li>• Numerous NBN Information sessions run with NBN Co</li> <li>• Robotic technology workshops</li> <li>• Virtual tours of the National Gallery in Canberra</li> <li>• Technology exhibitions on new technology</li> <li>• Partnership with Prospect Gallery for the Digital 'Artist in Residency Program'</li> <li>• English as Second Language literacy classes</li> <li>• Guest speakers delivering digital literacy training and technology advice</li> <li>• "Digital Prospects" partnership with local schools.</li> </ul>
<b>Results to Date</b>	<p>Stage 1 funded by the Commonwealth Government          Delivered a total of 600 Group Training Sessions, 1,219 one-on-one training in three years from 2013/14 to 14/15.</p> <p>Total of 4,735 individuals trained in Stage 1.</p> <p>Stage 2 funded solely by the City of Prospect.</p> <p>2015/2016 to 1st January 2020</p> <p>7,740 individuals trained.</p> <p>Total Number of people trained in Digital Programs over seven years by City of Prospect 12,475.</p>
<b>% of Target</b>	<p>Stage 1 - 104% of Commonwealth target for Group Training Sessions and 127% of one on one training.</p> <p>Stage 2 - 177% of Commonwealth target achieved for one on one training (even though no Commonwealth funding provided).</p>

EXAMPLE 2	
<b>Name</b>	Little City Coworking Studio
<b>Year Started</b>	2015
<b>Target</b>	<input checked="" type="checkbox"/> Low-income <input type="checkbox"/> At-risk or criminal youth <input type="checkbox"/> Elderly <input type="checkbox"/> Disabled <input checked="" type="checkbox"/> Geographically remote
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input checked="" type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Problem to Solve</b>	Young people often from Northern Adelaide or rural SA with no or limited access to NBN. These suburbs are only 20 - 40 KM from Prospect yet the connectivity can be very slow. Little

	City had a range of low cost workspace options available including offices, permanent and flexi desks, casual workspaces and meeting room facilities.
<b>Description</b>	Young people become Little City "Citizens" and joined a community of welcoming like-minded people in a great atmosphere.
<b>Results to Date</b>	The Coworking Studio has been an excellent incubator of new businesses. The average tenancy at Little City is over one year, especially for people rent desk space. It is very common for business to grow and move into another commercial precinct or the CBD. On average 5 businesses "graduate" or grow out of Little City every year.
<b>% of Target</b>	City of Prospect is seeking to assist Little City with its accelerator program and will seek to increase the number of businesses graduating from 5 to 10 per annum with a new "Hub and Spoke" project. The "Hub and Spoke" project will focus on linking rural and regional businesses and start ups with the Prospect Innovation Precinct and "Lot 14" in the CBD.

EXAMPLE 3	
<b>Name</b>	Reconciliation Action Plan
<b>Year Started</b>	2013
<b>Target</b>	<input checked="" type="checkbox"/> Low-income <input type="checkbox"/> At-risk or criminal youth <input type="checkbox"/> Elderly <input type="checkbox"/> Disabled <input type="checkbox"/> Geographically remote
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Problem to Solve</b>	<p>City of Prospect has embarked on a journey of reconciliation to increase our support and relationship with the local and broader Aboriginal and Torres Strait Islander community. On 12 August 2013 Council formally endorsed a Statement of Reconciliation and National Sorry Day Acknowledgement.</p> <p>Council is now well positioned to commit to a Reconciliation Action Plan (RAP) at the 'Innovate' level to acknowledge and review the practical actions the organisation will take to build strong relationships and enhance respect and awareness between Aboriginal and Torres Strait Islander peoples and other Australians, both external and internal to the organisation.</p> <p>Council's role as a custodian of, and leader for, the local community means that it is well placed to make a meaningful contribution to local Aboriginal and Torres Strait Islander people.</p> <p>The Council is governed by the Local Government Act, 1999 (SA) and its objects include:</p> <ul style="list-style-type: none"> <li>o The participation of local communities in local affairs</li> <li>o To plan for, develop and manage local areas</li> <li>o To provide appropriate services and facilities for current and future community needs</li> <li>o To manage the natural and built environment in a sustainable manner.</li> </ul>
<b>Description</b>	This plan embeds reconciliation across all City of Prospect business practices, and focuses on Kurna people's connection to the local area, strengthening our relationships, supporting Aboriginal and Torres Strait Islander businesses, demonstrating respect, providing opportunities for cultural learning and career development and celebrating our shared successes.
<b>Results to Date</b>	<p>In support of NAIDOC Week (8-15 July) a number of activities were provided at the Thomas Street Centre with students from five local Schools enjoying indigenous storytelling, songs and art &amp; craft activities in celebration of Aboriginal and Torres Strait Islander culture. The new housing development (Prospect 1838 Estate) located on the corner of Regency Road and Churchill Road provided an unprecedented opportunity for Council to introduce indigenous names in Council's road network. Kurna Warra Pintyanthi (KWP) was engaged to assist with naming advice.</p> <p>Other achievements the Council has been leading include:</p> <ul style="list-style-type: none"> <li>o Acknowledgement of Country at the commencement of publicly meetings,</li> <li>o Council's RAP Working Group monitors the implementation of actions</li> </ul>

	o Council's grants promoted to Aboriginal and Torres Strait Islander community
<b>% of Target</b>	City of Prospect has two employees of indigenous heritage - 2.3% of our workforce. Aboriginal People Represent .5% of the Prospect population and 2% of the South Australian population.

### Indicator #5 Engage

A community's citizens can be a barrier to progress, when they resist change, or can become its most powerful advocates for a better future. Engagement is the slow and difficult process of building a common understanding of the challenges facing the community and a shared vision for overcoming them. Intelligent Communities devote time and resources to educating and engaging their citizens, businesses and institutions as true partners in understanding challenges, identifying solutions and planning a better future.

14. Please describe in general terms the level of engagement by citizens and organizations in improving quality of life in the community and ensuring a more prosperous future.

Prospect is a highly engaged community with a wide range of sporting and community groups who seek regular engagement with all levels of Government.

15. Please describe up to three programs led by local government, business or institutions that **educate citizens on issues of importance to the community's future, engage them in shaping its present and future, and increase their sense of ownership of the community.** If digital technologies play a role in these programs, be sure to include this information. For each program, please:

- Name the program or organization
- Indicate the year in which the program or organization was introduced
- Identify the funding sources for the program or organization
- Explain the issue being targeted for solution and why it is important
- Describe the program and its services, including **any use of digital technologies to increase reach, impact and engagement**
- Outline its results to date
- Estimate the percentage of the population that the program has served to date

EXAMPLE 1	
<b>Name</b>	Community Reference Group – to Payinthi
<b>Year Started</b>	2017
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Issue</b>	The old Prospect Library building, located adjacent to Nailsworth Primary School was leased by Council from the SA Department of Education and Child Development (DECD). The lease expired in 2019 and DECD have advised that it will not be renewed due to Nailsworth Primary School needing to expand their facilities as a result of increasing student enrolments.  The Community Hub, Library and Innovation Centre (the CLIC) – now Payinthi.  The decision of DECD not to renew the lease of the current Prospect Library building presents Council with an exciting opportunity to design and build a brand new facility to serve not only as a new Library but also a community hub and innovation centre. This new facility has been designed to meet the needs and aspirations of the growing and diverse community.
<b>Description</b>	Council committed itself to consulting with the community at each stage of the CLIC Project to ensure the facility reflects community needs and aspirations of Prospect residents and businesses.

One component of the community consultation was the Community Reference Group, a group of community representatives and stakeholders gathered to provide advice to the Project Executive Group (PEG) regarding the development and implementation of the CLIC Project.

The Community Reference Group helped the Project Executive Group and Council to understand what people from a broad cross section of our community believe are important considerations when designing and building the new facility by:

- Providing information and advice from diverse perspectives
- Reflecting the concerns and issues of stakeholders and the general public and making recommendations as appropriate.
- Commenting and/or making recommendations according to reports, plans and requests from the Project Executive Group
- Serving as a “sounding board”.

The advice and opinions of the Community Reference Group were considered by the Project Executive Group and incorporated into the CLIC Project design and implemented where appropriate and possible (taking into consideration influences such as budgetary constraints, legislative requirements, alignment with Federal, State and Council strategic objectives).

The contributions made by the Community Reference Group to the CLIC Project contributed to the new facility being the best it can be - thoughtful and considerate in design, functional, appealing and inspiring for all who visit.

The Council effectively used "Engagement Hub" software to keep the community informed of progress with the decision making around the new building.

The website was well resourced by Council and well received by the community.

#### Membership

The Community Reference Group consisted of 15 residents and businesses from Prospect. This sized group was large enough to ensure there are sufficient numbers for meetings to be held, despite inevitable absences, but small enough to ensure that all members have an opportunity

#### Results to Date

The Payinthe building was opened on the 14th of October 2019. It is now the base of the Prospect Innovation Precinct with the server for our GigCity Adelaide connection. Extensive consultation on the naming of the building was undertaken with Kaurna representatives from the University of Adelaide, Council and the Community Reference Group.

As a result of Council's Reconciliation Action Plan (RAP) Council has developed strong relationships with Aboriginal people and has ensured that dual or single (Kaurna) naming of parks and the new Council building.

Payinthe consists of three floors:

Ground floor: Newmarch Art Gallery, Library Town Hall, Irish Harp Room /Makers Space, New tenancy for retail opportunity (50sqm)

First Floor: History Nook, Wide range of space for study and gaming, Office Space for 45 Council Staff, Council meeting room – Tirkanthi Kuu

Second Floor: Office Space for 40 Council Staff, Office Space for Nature Foundation (350 sqm - February 2020)

Payinthe has been keenly welcomed by the public with over 4,000 people through the building on the open day. The first ten weeks have seen over 30,000 people visit the facilities. This is double the numbers which Council had estimated.

<b>% of Population</b>	From the visitation in the first 10 weeks the entire population of Prospect has been to the building approximately 1.5 times each!
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EXAMPLE 2	
<b>Name</b>	University of the Third Age (U3A)
<b>Year Started</b>	U3A Prospect Inc. Branch was established in 2018
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input checked="" type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Issue</b>	U3A is an abbreviation for University of the Third Age, an organisation which aims to provide educational stimulus and support for older people. U3A was founded in Toulouse, France in 1972, with academic programmes offered to older people by Universities. The concept was introduced in Britain in 1982 by a group from Cambridge University. British U3As quickly evolved away from courses chosen by Universities, to the idea of self-help or mutual-aid universities.
<b>Description</b>	<p>By drawing upon the skills and interests of its members. U3As tap the huge resources of skills and experience which exists among Third Age People, and which is largely ignored in the wider community. Among members of a U3A you will always find some people who are willing to share their knowledge with others by acting as course leaders or tutors.</p> <p>Some of the Courses in 2020:            Film Group            Come N Try Tennis            Happy Feet Circle Dancing            Tai Chi and Meditation            Local History Show and Tell            Achieving more from your computer and laptop            Mah Jong for Beginners            Digitisation Workshop            French Beginners &amp; Intermediate            STEM Talk.</p>
<b>Results to Date</b>	<p>152 Financial members in 2019. 41 activities at Prospect U3A. Prospect U3A has gone from strength to strength since starting in early 2018 is now one of the most vibrant Chapters of the U3A in Adelaide. Full program adopted for 2020.</p> <p>David Kilner, Foundation member of U3A Prospect and convenor of Prospect Local History Group named Prospect Citizen of the year in 2019.</p>
<b>% of Target</b>	People over 60 represent 22% of the population

EXAMPLE 3	
<b>Name</b>	Community Art reference groups
<b>Year Started</b>	City of Prospect facilitates two volunteer based Community Art reference groups, the City Wide Public Art Roundtable (CWPAR) & the Prospect Arts Action Network (PAAN). PAAN started in 2007 and CWPAR started in 2010.
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input checked="" type="checkbox"/> State/Prov Gov <input checked="" type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Issue</b>	<p>CWPAR's original and continuing purpose is to oversee and guide the development of public art across the City and assist in the planning, development and placement of public art. Both groups are integral to the delivery of components of Prospect's Strategic Plan.</p> <p>PAAN in support of the Prospect Gallery and its programs, is one of the ways that community members can become practically involved in community arts initiatives and provide ideas and community representative advice on the ongoing operation of the Prospect Gallery as well as practical assistance to the Gallery Coordinator.</p>
<b>Description</b>	Working together but with a distinct and specific aims and purposes, members of PAAN and CWPAR support and provide advice that facilitates and drives great opportunities for the arts and artists in Prospect, both for the Gallery and in open and public spaces.

	<p>PAAN – The role of the Prospect arts Action Network is an advisory group and not a decision making group for the purpose of supporting the management, functions and programs of the Prospect Gallery.</p> <p>CWPAR - The role of the City Wide Public Art Roundtable is to:</p> <ul style="list-style-type: none"> <li>• oversee and guide the development of a City Wide public art program;</li> <li>• provide sound and informed advice on the development of the program;</li> <li>• provide local guidance and aesthetic advice on public art opportunities;</li> <li>• advise on and assess public art Project Briefs and submissions;</li> <li>• provide advice regarding a range of public art initiatives for Council consideration;</li> <li>• monitor the progress of public art within the City of Prospect;</li> <li>• advocate for and support quality public art outcomes within the City of Prospect.</li> </ul>
<p><b>Results to Date</b></p>	<p>A variety of small and medium scale public art commissions continue to be placed around the City as a result of the work of CWPAR which is bringing art experiences to the community. Recently CWPAR has overseen the commissioning of a major public artwork for Prospects new Civic Centre library and gallery (to be installed by June 2020) and an integrated public artwork in Prospects George Whittle skate park upgrade. Further public art integrations are planned for new developments in 2020 in collaboration with Council's Infrastructure and assets team.</p> <p>PAAN have been instrumental in advising Council on the design of the new art gallery integrated into the Payinthe Civic Centre. PAAN also provided advice and recommendations to Council on the naming on the new gallery after local artist Ann Newmarch. The City of Prospect Gallery is an exhibition space located at the Thomas Street Centre.</p> <p>During February 2015 the Digital Hub held a technology expo within the space. The Digital Hub set up the latest interactive gaming machines and a collection of retro games and invited the community to get involved with interactive technology. This was a great way of introducing customers to motion sensing technology that many had never seen before. Some great experiences were had with parents teaching their children how to play Pacman and then the children showing the parents how to use the Kinect system to navigate a raft down a whitewater course. This was an extremely popular event that ran for 3 weeks with over 1500 visitors.</p> <p>In 2019 Councils Youth Officer developed an iPad Art Program. The program was well received by local youth with a full exhibition being undertaken as a result of some exceptional art.</p>
<p><b>% of Target</b></p>	<p>The art programs delivered by City of Prospect based on the advice of both the CWPAR &amp; PAAN groups are fully expensed each financial year. As well a number of State Government art grants have been awarded to City of Prospect.</p> <p>Prospect is recognised throughout Australia as an artistic and creative community – having initiated community art programs in the 1980's with a "Stobie Pole Art" program and a mural group.</p>

**Indicator #6**  
**Sustain**

Environmental sustainability projects improve local quality of life, from cleaner air and water to improved public transportation and greater livability. Communities that use fewer resources to create products and provide services are also more efficient and productive, which is key to continued improvements in their standard of living.

Communities that make environmental sustainability a shared goal typically engage organizations, community groups and neighborhoods in advocating for sustainability programs and activities. These contribute to civic pride, local identity and shared goals. **Do not include information already reported under Innovation.**

16. Please describe in general terms the engagement of citizens and organizations in issues of sustainability and the degree to which the development of green industries is a priority of the community.

Prospect has a highly engaged environmental community led by the current Prospect Local Environment Group, which has a history dating back to the Nuclear Free Zone movement in 1985.

17. Describe up to three sustainability programs or projects that your community is engaged in. Please:

- Name the program or project
- Indicate the year in which it was introduced
- Identify the funding sources for the program or organization
- Explain the problem being targeted for solution and why it is important
- Describe the program and
- Outline its results to date

EXAMPLE 1	
<b>Name</b>	Prospect Community Garden – local weather station for sustainable food
<b>Year Started</b>	2011
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input checked="" type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Problem to Solve</b>	<p>The Prospect Community Garden Group seeks to grow food sustainable and teach others sustainable gardening skills. On the first Saturday of each month a veggie swap is held at the garden. The garden is located in Council's beautiful Memorial Gardens and is 10 m from the LoRaWAN weather station.</p> <p>City of Prospect has led the "Connected Cities" project across metropolitan Adelaide to deliver a wide area low powered sensor network based on LoRaWAN protocols.</p> <p>It has been developed by five Councils and the University of Adelaide, with funding from the Commonwealth, Smart Cities and Suburbs Program.</p> <p>It now covers much of metropolitan Adelaide and works by sending small parcels of data over long distance 1 – 30 km depending on topography. Today 11 gateways have been installed and about 100 sensors – developing a wide range of applications from smart bins, smart parking to local weather stations.</p> <p>Now the Connected Cities LoRaWAN sensor project will engage the community to test effectiveness of the network and develop local use cases. In particular, Prospect Community Garden presents an exceptional community case study.</p>
<b>Description</b>	<p>Prospect has installed a weather station in Memorial Gardens and will seek to provide real time weather information to the Tennis Club and the Prospect Community Garden group as well as the broader Prospect Community.</p> <p>A small-scale station is set up above the Tennis Club building has been operational since April 2019.</p> <p>It is providing information on everything from:</p> <ul style="list-style-type: none"> <li>• Temperature</li> <li>• Rainfall</li> <li>• Humidity and</li> <li>• Wind speed and direction.</li> </ul> <p>The Prospect Community Garden can use the weather station to promote the growing of vegetables across Adelaide. The weather station site can be linked to the Prospect Community Garden's own advice page on when to plant vegetables. The Community Garden is also used as an education garden for the many local schools and the weather station will simply enhance that excellent offering.</p>

<b>Results to Date</b>	<p>A public interface website will be established in February 2020. Prospect Community Garden group will have access to it as a first testbed for community engagement with the Connected Cities LoRaWAN network.</p> <p>Prospect Community Garden has been engaged to develop wide range of use cases. Most importantly they are informed on how to access the data so that they can be at home but know local weather conditions and if the garden needs watering. They can even be on holidays and monitor the garden. Additional sensors will be installed at their request.</p> <p>It will also be part of an educational campaign on sustainable vegetable growing.</p>
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EXAMPLE 2	
<b>Name</b>	Zero Waste
<b>Year Started</b>	2016
<b>Funding Sources</b>	<input checked="" type="checkbox"/> Local Gov <input checked="" type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Problem to Solve</b>	<p>The Tourrific Prospect street party is Council's premier event of the year, capitalising on the buzz created by the Santos Tour Down Under, while championing local businesses and investment in the local area, there is significant community pride in our family-friendly event. Since 2012, the street party has grown steadily in numbers, traders and attractions. The Tourrific Prospect street party now attracts 20,000 people to the heart of Prospect. That many visitors generated a considerable amount of waste and rubbish.</p> <p>The City of Prospect events team, comprising in-house and external expertise complemented by enthusiastic and long standing event volunteers, have overseen the evolution of this party to include a proactive green waste initiative. This initiative has now spread across the City.</p>
<b>Description</b>	<p>In 2014, with the help of Keep South Australia Beautiful Inc (KESAB) the Prospect Events Team completed an analysis of the waste generated by the event and how visitors were depositing that waste. The team felt that they could over time make the event completely green and waste free.</p> <p>To achieve a waste free event, City of Prospect removed all public (red lidded) general waste bins and only provided yellow lidded recycling and green lidded organic bins at the event. Everything available at the event was able to be composted or recycled by placing all consumed items into one of the two waste streams – recyclable waste or compostable green waste.</p> <p>In January 2016, all participating traders who registered were required to only use compostable (rather than recyclable or disposable) items for the service of food and drinks. Through negotiation with a local supplier, the necessary compostable items we made available to vendors at a competitive price, meaning no real increase in cost for traders to adopt the now-mandatory practice. They were also required to sign as part of their Trader Agreement a commitment to our zero waste strategy.</p>
<b>Results to Date</b>	<p>This initiative has been successfully expanded to apply to the Prospect Spring Fair in 2018 and 2019. This requires:</p> <ul style="list-style-type: none"> <li>• all vendors use compostable food packaging (except drink containers which can be recycled through the 10c container deposit scheme ie. cans and PET bottles),</li> <li>• any general waste bin goes to treatment plant to ensure ZERO waste to landfill after events,</li> <li>• 10c container deposit scheme materials will be collected by Prospect Blair Athol Lions Club,</li> <li>• Paper and cardboard skip bins will be available,</li> <li>• Community recycling and composting education programs in place at events</li> <li>• Low-impact travel to events prioritised through bike lock up areas, local shuttle bus, and bike powered eco-caddy available.</li> </ul> <p>City of Prospect staff are currently working with the elected members to further expand these initiatives; including the elimination of single use plastics like straws and balloons, a widening of community education programs, and the installation of water bottle refill stations.</p>

EXAMPLE 3	
<b>Name</b>	Buying it Back: Local Government Association SA Circular Procurement Pilot Project
<b>Year Started</b>	2019
<b>Funding Sources</b>	<input type="checkbox"/> Local Gov <input checked="" type="checkbox"/> State/Prov Gov <input type="checkbox"/> National Gov <input type="checkbox"/> Private sector <input type="checkbox"/> School <input type="checkbox"/> Public-private partnership
<b>Problem to Solve</b>	<p>The China “National Sword” Policy was announced in mid-2017 and came into effect in March 2018. Under the policy, China adopted very strict standards in terms of the contamination it would allow in recyclables accepted for import. The effect of the policy was that China would no longer accept kerbside collected recyclable materials from Australia (and many other countries) for import.</p> <p>Prior to the implementation of the policy, up to 50% of the world’s recyclable materials (paper/cardboard and plastics) were being sent to China for reprocessing. The policy wiped out this end market overnight and created massive oversupply in other markets (leading to a dramatic drop in the commodity price of these materials). This resulted in a “recycling crisis” whereby domestic recyclable materials collected through council’s waste services have no viable end markets.</p> <p>Recycling processors responded to the dramatic drop in commodity prices for recyclable materials by increasing the fees charged to councils.</p> <p>Participation in this project aims to support the development of a circular economy in South Australia by:</p> <ul style="list-style-type: none"> <li>o Increasing local demand for materials with recycled content</li> <li>o Sending a signal to local manufacturers to increase their use of recycled materials (knowing there is a market available)</li> <li>o Increasing the value of recycled materials due to an increasing demand for them</li> <li>o The increased value of recycling materials will offset the cost of processing them (saving councils money)</li> </ul>
<b>Description</b>	<p>The aim of this project is to improve the sustainability of waste management practices, ensure the ongoing viability of our recycling system and, over time, reduce councils’ waste management costs. The project represents a significant step towards developing local markets and on-shore processing for recyclable materials within Australia and establishing a truly circular economy.</p> <p>Circular procurement is not a new concept internationally, however domestically, while there is general support for the adoption of circular economy principles there are few policies that promote, encourage or even require circular procurement.</p> <p>This pilot project has attracted the attention of other Australian Local Government Associations who have commended the LGA for their innovative project that provides local government an opportunity to begin to implement the “missing link” of the circular economy in Australia, which is procurement.</p> <p>This type of project has never been done before in an Australian jurisdiction and there is significant interest nationwide in its progress and outcomes.</p> <p>City of Prospect along with 8 metropolitan and rural Councils along with the Local Government Association of South Australia through a Memorandum of Understanding (MOU), have established systems and processes to:</p> <ul style="list-style-type: none"> <li>o Prioritise recycled-content through the procurement process;</li> <li>o Track the recycled-content purchased by weight; and</li> <li>o At the end of the 2019/20 year and subsequent years, publicly report on the amount (number of tonnes) of recycled-content products and materials they have purchased under the MOU.</li> </ul> <p>Whilst Councils’ will seek to increase their purchasing of many products and materials with recycled content, most councils have elected to adopt a target in relation to plastic materials in particular. It is envisaged that following a successful initial set up in 2019/20, the</p>

	<p>participating councils will adopt rolling targets until they are buying-back recycled plastic materials equivalent to 50% of the weight of plastics collected in their council area.</p> <p>Recycled products regularly purchased by local government bodies, that participating councils might consider procuring as part of the pilot project, include:</p> <ul style="list-style-type: none"> <li>o Office stationary/paper;</li> <li>o Fixtures (e.g. street furniture, drinking fountains, bollards, fencing, decking, garden edging, planter boxes, fitness equipment, wheel stops, speed humps, bins, pipes, signage);</li> <li>o Construction materials (recycled-content includes recycled asphalt, glass fines, plastic, rubber, toner); and</li> <li>o Compost and other organic materials.</li> </ul>
<b>Results to Date</b>	<p>An Australian first: nine South Australian councils signed a Memorandum of Understanding to prioritise buying products made from recycled materials.</p> <ul style="list-style-type: none"> <li>o Following the announcement of the MOU the project has been contacted by another 5 local councils and a handful of councils in Sydney who would like to set the same project up.</li> <li>o Barriers to purchasing recycled content materials have been identified by participating councils and reported back to the Local Government Association</li> <li>o A range of supporting tools and guiding documents were developed by the project's Steering Committee made up of representatives of each participating council. A comprehensive list of products available with recycled-content that are regularly purchased by local government bodies has been developed by waste consultants Rawtec to assist participating councils.. Other documents include MOU to guide actions, procurement panel contracts, guidelines for procurement documents and reporting tools.</li> <li>o These tools and guiding documents have been made publicly available for other councils to access and use.</li> <li>o Participating Councils have prioritised recycled-content purchases through embedding it in their procurement practices and documents.</li> <li>o Participating Councils have delivered training to staff responsible for purchasing materials targeted as part of the project to embed the sustainable purchasing into all council purchases.</li> <li>o Local manufacturers of recycled content materials have actively sought out participating councils with information about their products</li> <li>o Tracking of purchases, and ongoing identification of barriers, has commenced by all nine Councils.</li> </ul>

### Ownership of Information

By submitting this information, the above-named community attests and acknowledges that:

- All information provided is accurate and fairly represents the past and current condition of the community to the best knowledge of the individual submitting the information.
- All information submitted to the ICF through this questionnaire becomes the property of the Intelligent Community Forum and will be used for the purposes of research, analysis and publication in pursuit of its global mission.

### Success Factors

In evaluating nominations, ICF looks for trends that characterize successful Intelligent Communities. We suggest that, where appropriate, your nomination refer to the following success factors in describing your strategy and results.

**Collaboration.** The development of an Intelligent Community typically requires intense collaboration among government, businesses, universities and institutions. Few organizations have enough resources, political capital or public backing to drive a community-wide transformation. But collaboration is challenging. It demands vision, flexibility, and a high degree of trust among the partners. Intelligent Communities develop the vision, find the flexibility and create trusting relationships among key constituencies. Effective collaboration is typically the result of the working environment created by effective leaders.

**Leadership.** It is fair to say that no Intelligent Community has succeeded without strong leadership. Effective leaders identify challenges, set priorities, communicate a compelling vision and foster a sense of urgency in achieving it. They establish a collaborative environment that encourages risk-taking and creates win-win relationships with partners in government, businesses and institutions. It matters little where leadership comes from. In the Intelligent Communities that ICF has studied, leadership has emerged from elected officials, government employees, business executives, universities and nonprofit organizations. What matters is the character, motivation and talents of the individuals who commit themselves to improving the economic and social wellbeing of the community.

Attachment

**AGENDA ITEM NO.:** 12.5

**TO:** Council on 28 January 2020

**DIRECTOR:** Nathan Cunningham, Director Community and Planning

**REPORT AUTHOR:** Brendan Lott, Manager Community Development

**SUBJECT:** Sixteen Years of the Community Support Fund

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## 1. EXECUTIVE SUMMARY

This report provides a summary of the grants distributed through Council's Community Support Fund over the past sixteen years with the earliest recorded grants of this type being distributed by Council in 2003.

The current Community Grants Program provides the opportunity for locally based community groups to receive funding up to \$5,000 to support activities/programs that benefit the Prospect community in the following areas:

- Small Equipment Purchases
- Community Development Programs
- Facilities Improvement
- Small Events
- Environment Grants

Applications are open for groups to apply generally from mid-July each year through to mid-September. Successful applications are generally confirmed at Council's October meeting with funds distributed to community groups early November.

To be eligible for funding groups must be:

- Not-for-profit,
- Incorporated Association based in City of Prospect and/or
- Proposing an activity that will take place in City of Prospect for the benefit of the local community.

Staff wanted to take this opportunity to reflect on the great success of the long-running program and provide some details as to who and what have benefited from the funds with \$375,452 distributed over the sixteen years.

For interest, a copy of the current Community Support Fund Guidelines and Application form is provided as **Attachments 1-13**.

## 2. RECOMMENDATION

**(1) Council having considered Item 12.5 Previous Recipients Community Support Fund - receives and notes the report.**

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**3. RELEVANCE TO CORE STRATEGIES / POLICY**

3.1 Section 3.1 of Council’s Policy Manual:

3.1.1 Community Grants Program

- (1) The aim of the Program is to encourage, develop and support local community projects of a community development and social welfare nature provided either by, or for the benefit of, the residents of City of Prospect.
- (2) Any community group may apply, provided they are either based in City of Prospect or provide service or activities of benefit to a significant number of Prospect residents and meet the established guidelines.

**Strategic Plan to 2020 Theme 1 – People** “Know, empower, celebrate, educate and activate our community”

<p>Strategy 1.1 Know our community</p> <p>Strategy 1.2 Environmentally active, sustainably focused</p> <p>Strategy 1.3 Active living for every age, every stage</p> <p>Strategy 1.4 Celebrate our diverse and creative community</p>	<p>The annual community grants program builds upon the theme of:-</p> <p>‘know, empower, celebrate, educate and activate our community’.</p> <p>Opportunities for local organisations / individuals to work with council and provide initiatives for community participation to increase social connectivity.</p> <p>‘active living for every age, every stage’ supports and encourages community decisions that provide opportunities for lifelong learning.</p> <p>‘Environmentally active and sustainably focussed’. Supports and encourages community environmental initiatives that focus on learning opportunities and participation.</p> <p>‘celebrate our diverse and creative community’. Supports and encourages community events / activities that reflect our diverse community.</p>
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**Intelligent Community Indicators**

<p>3. Innovation</p>	<p>Intelligent Communities pursue innovation through a relationship between business, government and institutions (i.e. universities).</p>	<p>The Community Support Fund criteria for funding states: <i>Programs and events should enable members of the local community to increase their skills, knowledge and understanding and encourage ongoing meaningful participation and involvement in community life; therefore providing the opportunity for organisations to improve their skills encouraging learning and training opportunities for individuals / groups etc.</i></p>
<p>6. Advocacy</p>	<p>Engaging leaders and citizens, businesses and institutions, in identifying opportunities to champion positive change.</p>	

**4. REGIONAL IMPACT**

Whilst some of the grant allocations and events have a broader positive impact beyond our Council boundaries, the annual Community Grants Program has a local focus and does not directly contribute to Eastern Region Alliance initiatives.

**5. COMMUNITY INVOLVEMENT**

There was no community involvement for the completion of this report.

**6. DISCUSSION**

This report provides a summary of the grants distributed through Council’s Community Support Fund over the past sixteen years, the earliest recorded grants being distributed by Council during 2003.

The current Community Grants Program provides the opportunity for locally based community groups to receive funding up to \$5,000 to support activities/programs that benefit the Prospect community in the following areas:

- Small Equipment Purchases
- Community Development Programs
- Facilities Improvement
- Small Events
- Environment Grants

Applications are open for groups to apply generally from mid-July each year through to mid-September. Successful applications are generally confirmed at Council’s October meeting with funds distributed to community groups early November.

A list of each group that has received a Community Support Fund Grant since 2003 is provided as **Attachments 14-21**.

Over this sixteen year period, 98 separate groups have received a grant through the program. For interest, the table below shows how often groups have received a grant through this program:

Once	52
Between 2-5 times	35
Between 6-10 times	7
Between 11-15 times	4
TOTAL	98

Groups that have received the most funds under this grants program over the past 16 years are detailed below:

1	Prospect Blair Athol Lions Club	\$29,000
2	Prospect Local History Group	\$23,440
3	Prospect Community Garden (PREFER)	\$20,702
4	Adelaide Miniature Steam Railway Society Inc	\$20,600
5	Prospect Primary School	\$12,512
6	Nailsworth Primary School OSHC	\$10,400
7	Eagles Lacrosse Club	\$ 9,500
8	Rotary Club of Prospect Sunrise	\$ 8,600
9	North Adelaide Football Club	\$ 8,580
10	Prospect North Primary School	\$ 8,000
11	Kiwanis Club of Prospect	\$ 7,350
12	Prospect Local Environment Group Inc (PLEG)	\$ 7,200
13	Prospect Petanque Club Inc	\$ 7,000
14	Prospect RSL Sub Branch Inc	\$ 6,950
15	Prospect and Enfield Kindergym Inc	\$ 6,840

Details of the funds received by each of the 98 Groups over the past 16 years, from most to least, is provided as **Attachment 22**. This highlights a great distribution of funds across the city and demonstrates value in maintaining this program.

Over the sixteen years, \$375,452 has been distributed across the community for projects and programs such as;

- Prospect RSL - Anzac Day commemoration
- Adelaide Miniature Steam Railway – facilities upgrades
- Eagles Lacrosse Club – Workshops that introduce lacrosse onto local primary schools.
- Liberian Women’s Association – Hold a community dinner
- Neighbourhood Watch Nailsworth – Kerbside numbering project
- PREFER – Waste Management and Recycling Community Event
- Prospect and Enfield Kindergym – Purchase of Equipment
- Prospect Community Garden – Shade structure and redevelopment of the garden.
- African Community Organisation of SA – African Twilight Market
- Australian Breastfeeding Association – Send two counsellors to the National conference.
- BOSA Soccer Club – establish an all-girls football team.

- Broadview Football Club – Purchase line marker and leaf blower.
- Collingswood Combined Probus – Notebook computer and software.
- Connecting Up/SA Community – Purchase computer for volunteers.
- Prospect Girl Guides – Hall Kitchen renovations.
- Kiwanis Club of Prospect – Funds for 'Kids at Risk' program.
- Lutheran Community Care – Vacation care program for new arrivals.
- Nailsworth Church of Christ – Family Fun Day.
- Prospect Blair Athol Lions Club – Annual 'Carols in the Park'.
- Prospect local History Group – Publication of a history of Schools in Prospect.

## 7. CONCLUDING STATEMENT

Over half of all grant recipients over the past 16 years have received a grant only once, possibly indicating that most Community Groups will access the program on those occasions when they are conducting a special program or project that is aligned to the outcomes of Council's Community Support Fund.

Four local Groups apply for a grant each year and have, over the 16 years, received significant support from Council. The frequency of these Grants may reflect how active these Groups are in our communities and how they are willing to partner with Council to achieve positive outcomes for our residents.

For example, the highly active and engaged Prospect Blair Athol Lions Club tops the list having received the most amount of funds over the past 16 years; each year Council funds this Group to conduct an annual Christmas Carols event within our Memorial Gardens.

Adelaide Miniature Railway Society have steadily developed and improved their facilities over the years with contributions from the Community Support Fund complimenting fundraising activities of the Society.

PREFER continued to champion local issue and concerns relating to our environment, using Community Support Funds to initially establish our Community Garden and raise awareness of waste management including recycling.

Finally, Prospect Local History Group have been assisted by the Community Support Fund to make a very substantial contribution to our community, capturing stories and records relating to our local history. The group have published booklets and other reference materials ranging from a history of:

- Local residents buried in North Road cemetery
- Local Schools
- Places of interest
- Changes an continuity of census dating back to 1881
- Photographic record of Prospect Main Roads
- Digitising 'The Northern Suburbs Weekly' and 'The Prospector' publications
- WW1 and WW2 commemorating panels
- Early Doctors, Dentists and Chemists.

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**ATTACHMENTS**

**Attachments 1-13** Guidelines and Application Form

**Attachments 14-21** Details of Grants received by each Community Group

**Attachment 22** Total Amounts received by each Community Group

# Community Support Fund 2019/2020



## Guidelines and Application Form

Closing date: 15 September 2019

## Introduction

City of Prospect, through its Community Support Fund, provides the opportunity for local groups and organisations to receive funding to support their activities and to develop new programs that will be of benefit to the Prospect community.

Grants of up to \$5,000 are available to eligible community groups and organisations on an annual basis.

## Who is eligible to apply?

*Individuals and commercial entities are not eligible to apply.*

To be eligible for funding groups must be:

- not-for-profit, and
- an Incorporated Association, and
- based in City of Prospect, and/or
- proposing an activity that will take place in City of Prospect for the benefit of the local community.

Applications from previously funded groups who have not satisfactorily fulfilled requirements regarding financial accountability and reporting for completed projects will not be considered.

Please note: In cases where a group is not incorporated, it must demonstrate that it has the support of an incorporated association who will take responsibility for the administration of the funds.

## GST Requirements

Funds are subject to GST legislation and Council requires supply of either:

- ABN status
- GST status
- GST exemption declaration

## What cannot be funded?

*Applications NOT considered eligible for funding include:*

- reimbursement for money already spent
- recurrent funding of a project or program previously funded by Council
- travel allowances
- fundraising activities, sponsorships or prize monies
- an organisation's 'birthday', anniversary or other celebrations
- payment of salaries (excluding tutors'/instructors' fees) or recurrent operational costs
- activities, programs or projects which seek to make a profit for the organisation
- programs conducted by State and Federal Government departments are not eligible; however consideration will be given where applications are of benefit to the local environment and encourage community involvement in the areas of waste management,

water usage, energy efficiency and biodiversity. Environmental projects that contribute and support activities that positively affect climate change.

- projects or resources that have a political or religious purpose or objective

## Funding categories

- **Small Equipment Purchase**

Contributing to the purchase of equipment to support an organisation's activities. Where the need for the equipment has been identified by more than one organisation, Council may purchase the equipment on their behalf to be made available for use by the whole community.

**Maximum amount \$1,000**

- **Community Development Program**

Supporting new projects and activities involving and developing the local community.

**Maximum Amount \$2,000**

- **Facilities Improvement**

Contributing to the maintenance and improvement of local community facilities. Prior approval must be sought from Council for any improvement to Council owned property.

**Maximum amount \$2,000**

- **Small Community Event**

Supporting events, held in City of Prospect, with broad appeal to both the local and wider community. A portion of the funding must be spent on promotion of the event.

**Maximum amount \$2,000. For larger events please refer to the Cultural Festival and Events Grants Guidelines and Application Form for funding of up to \$10,000.**

- **Environmental Grants**

Supporting community projects that focus on addressing our City's impact on the environment in the areas of waste management, water usage, energy efficiency, transport and biodiversity. Innovative ideas and positive environmental projects that demonstrate the notion of 'think global, act local' and benefit the local environment and our community will be highly regarded.

**Maximum amount \$2,000**

**Significant projects that are being undertaken in partnership with other community organisations may be eligible to apply for up to \$5,000 of funding in any of the above categories.**

## Criteria for funding

Applications should meet the following funding criteria:

1. The purchase of equipment or improvement to a facility must have a clearly stated purpose and a practical plan for achieving it.
2. Programs and events should enable members of the local community to increase their skills, knowledge and understanding and encourage ongoing meaningful participation and involvement in community life.
3. Applicants must demonstrate that the proposed program, project or event will be undertaken in partnership with at least one other organisation and/or utilise the services of volunteers.
4. Applicants must provide evidence of their own contribution, either cash or in-kind, towards the project or program.
5. Programs and projects should demonstrate the ability to deliver a significant benefit to the Prospect community.
6. All parts of the application form must be completed and accompanying support materials received by the closing date.
7. Projects must be completed within twelve months of funding being received.

### Funding Priorities

Priority will be given to projects that:

- are new and innovative and aim to satisfy an unmet community need
- have no alternative sources of funding
- have not previously received funding from Council
- identify and cater to the needs of groups with special needs including those who are;
  - socially isolated
  - disabled
  - culturally and linguistically diverse.

## Evaluation and acquittal of funds

Following the completion of the project or program, a written report including a financial statement showing how funds were spent must be forwarded to Council within 12 months of funding being received.

The necessary Evaluation and Acquittal Forms will be supplied to the group or organisation at the time of receiving the funding.

## Application and assessment process

- Applications will be assessed by a panel and take into account the ability of the proposed program or project to meet the eligibility and funding criteria as stated in the guidelines.
- Following assessment by the panel, a recommendation will be made to Council for a decision to release the funding.
- The amount of funds paid by Council may not be the full amount requested.
- This process generally requires a minimum of 6-8 weeks.
- Applicants will receive an acknowledgement of our receipt of the submitted application. If you do not receive acknowledgement within 7 days of the closing date you will need to contact the Volunteer and Community Programs Coordinator to ensure your application has been received.
- All applicants will be notified in writing of the result of their application.

## Closing date for applications

Applications for the Community Support Fund close midnight Sunday, 15 September 2019.

## Further information and assistance

If you require any further information or assistance with your application please contact:

**Alison Wall**  
**Volunteer and Community Programs Coordinator**  
**8342 8059**  
[admin@prospect.sa.gov.au](mailto:admin@prospect.sa.gov.au)

## How to submit your completed application

This application can be saved at any time to your PC.

Once completed, save this application form, and email the application as an attachment and include any supporting documentation (refer to Section 12) to [admin@prospect.sa.gov.au](mailto:admin@prospect.sa.gov.au)

**Volunteer and Community Programs Coordinator**  
Community Support Fund  
City of Prospect  
PO Box 171  
Prospect SA 5082

## Community Support Fund Application Form 2019 / 20

### ALL APPLICANTS:

- Read the Community Grants Program Guidelines prior to completing this application.
- Make sure you attach supporting materials.
- Please print legibly.
- Applications must be completed in full or they will not be accepted.

1. APPLICANT / ORGANISATION DETAILS			
Name of Organisation:		Name of Contact Person:	
Postal Address:			
		P/Code:	
Location Address (if different to postal address):			
		P/Code:	
Contact Person Details:			
Telephone:	Mobile:	Fax:	Email:

2. FUNDING CATEGORY	
Which of the following funding categories does your project best reflect? (please tick only one box)	
Community Development Program <input type="checkbox"/>	Small Equipment Purchase <input type="checkbox"/>
Facilities Improvement <input type="checkbox"/>	Small Community Event <input type="checkbox"/>
Environmental <input type="checkbox"/>	

3. ELIGIBILITY CRITERIA	
a) Is the applicant: (please tick relevant box)	
Community Group / Organisation <input type="checkbox"/>	Non Government Organisation <input type="checkbox"/>
Educational Institution <input type="checkbox"/>	Voluntary / Service Club <input type="checkbox"/>

**3. ELIGIBILITY CRITERIA - Continued**

a) The applicant:

Is the organisation incorporated? *If no, please ensure section b) is completed:*

Does the organisation have an ABN?

If yes, please list number:

Is your organisation or group registered for GST?

b) If the organisation is not incorporated it needs a sponsor - an incorporated body to accept legal and financial responsibility for the project.

Please ensure you attach a letter of agreement from the sponsor organisation, confirming acceptance of responsibility for the project, and please complete the sponsor organisation information below.

Name of the sponsor Organisation:

Address:

Post Code:

Contact Person:

Position in Organisation:

Contact Person Details:

Telephone:

Mobile:

Email:

Date:

**4. DESCRIPTION OF PROJECT**

Please describe your proposed project or program:

a) Title of Project:

b) Description of Project:

c) How will it be achieved:

d) List the expected outcomes of the project:

What are the anticipated commencement and completion dates of your project?

Commencement:  Completion:

Will the project be carried out in partnership with other relevant organisations or services of volunteers?

If YES, who is involved and what will their role / contribution be?

Name of Organisation	Contact Person	Role / Contribution

**5. ESSENTIAL CRITERIA**

a) How will your project or program benefit and involve the community of City of Prospect?

--

b) Will your project or program target any of the following groups? *(please tick)*

Socially Isolated	<input type="checkbox"/>	Culturally & Linguistically Diverse	<input type="checkbox"/>	Disabled	<input type="checkbox"/>
Other (please specify)					

c) How will your program or project foster ongoing community development and increase skills, knowledge awareness and / or participation of community members?

--

d) How will you maintain your program or project in the longer term without ongoing funding?

--



Please complete income and expenditure details in the chart below **making sure to identify those items on which Council funds will be spent:**

EXPECTED INCOME		EXPECTED EXPENDITURE	
Item	Amount \$	Item	Amount \$
Organisation's cash contribution		Advertising/Promotion <i>(if applicable)</i>	
Fundraising for project <i>(if applicable)</i>		Equipment Purchases <i>(please specify)</i>	
Donation / fees to be received for the project <i>(if applicable)</i>			
In-kind <i>(please specify - eg. materials, volunteer hours)</i>		Materials <i>(please specify)</i>	
Q& { ^ Á^æ^ Á^& ^ Á^ Q ^æ^ Á^ ^&^ Á^* É^c@!Á^æ^o		Tutors or other fees <i>(not where the salary forms part of the organisation's usual responsibility eg. consultants)</i>	
Other Income <i>(please specify)</i>		Other expenses <i>(please specify)</i>	
Council Grant Funds Expected			
<b>TOTAL INCOME</b>		<b>TOTAL EXPENDITURE</b>	

**9. PREVIOUS GRANTS RECEIVED**

Please list any grants received from City of Prospect in the last 3 years

Amount	Date received	Project, Initiative or Resource

**10. APPLICANT ORGANISATION INFORMATION AND STRUCTURE**

What are the aims and objectives of your organisation or group?

--

What number or percentage of your members reside within the City of Prospect

--

What is the current membership total of your organisation or Group?

--

**11. DECLARATION**

I,

hereby certify that

I have been authorised to prepare and submit this application on behalf of the abovementioned group or organisation and that the information contained in the application is true and correct to the best of my knowledge.

Position Held:

--

Date:

--

**Please save this form to your PC  
and email as an attachment to  
admin@prospect.sa.gov.au with the documents  
listed in section 12. below.**

**12. CHECKLIST AND FURTHER INFORMATION**

Any supporting documentation that may be appropriate (maximum of 2 pages).

Certified Financial Statement detailing income and expenditure assets and liabilities for the past financial year (your application will not be processed without a statement).

Attach copies of quotes - Identifying how funds will be spent.

Letter of Agreement from sponsor organisation (if applicable).

Attachment

**For further information contact:  
City of Prospect**

1 Thomas Street  
Nailsworth, SA 5083

Telephone 08 8269 5355  
[admin@prospect.sa.gov.au](mailto:admin@prospect.sa.gov.au)  
[www.prospect.sa.gov.au](http://www.prospect.sa.gov.au)

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2019	1st Gilberton Scout Group	Purchase a tent for the Club's activities	\$1,000 <b>\$1,000</b>
2005	Aboriginal Family Assist Centre	Establish new centre to help indigenous people	\$2,000 <b>\$2,000</b>
2004	Adelaide Miniature Steam Railway Society Inc	Update fencing to bring to amusement park standard	\$2,000
2007	Adelaide Miniature Steam Railway Society Inc	Improve facility, build walkways and do landscaping	\$2,000
2008	Adelaide Miniature Steam Railway Society Inc	Develop a viewing area at front of park	\$2,000
2009	Adelaide Miniature Steam Railway Society Inc	Improve facility, paving and pathway	\$2,500
2010	Adelaide Miniature Steam Railway Society Inc	Re-surfacing of passenger unloading area	\$2,100
2011	Adelaide Miniature Steam Railway Society Inc	Water Tank Replacement	\$2,000
2013	Adelaide Miniature Steam Railway Society Inc	Purchase and installation of a Picnic Shelter	\$2,000
2014	Adelaide Miniature Steam Railway Society Inc	Tree Management Program / Arborist	\$2,000
2015	Adelaide Miniature Steam Railway Society Inc	Extend paving for the new picnic shelter	\$2,000
2017	Adelaide Miniature Steam Railway Society Inc	Facilities Improvement - broken asphalt and pave walkway	\$2,000 <b>\$20,600</b>
2017	Adelaide Roots and Blues Association	3 x4 hour workshops to youth with a performance with Club5082	\$2,000 <b>\$2,000</b>
2010	African Community Organisation of SA	African Twilight Market	\$2,500 <b>\$2,500</b>
2007	Anglican Church of St Philip Broadview	Hold School Holiday drama and puppet workshops	\$2,000
2012	Anglican Parish of Prospect	Kitchen bench top and purchase kitchen equipment	\$980 <b>\$2,980</b>
2007	Australian Breastfeeding Association	Send 2 counsellors to the National Conference	\$1,680
2011	Australian Breastfeeding Association	Reference resources for volunteers and community	\$320
2014	Australian Breastfeeding Association	Replace 10 year old breast pump	\$1,000 <b>\$3,000</b>
2011	Australian Traditional & Bush Dance Society Inc	International Dance Day	\$2,500 <b>\$2,500</b>
2006	Basketry SA	Hold exhibition in Prospect Gallery	\$1,000 <b>\$1,000</b>
2007	Bhartiya Club	Purchase equipment for Indian Community functions	\$2,000 <b>\$2,000</b>
2012	Bicycle SA	Awareness safety and riding skills to local schools	\$2,500 <b>\$2,500</b>
2014	Blackfriars Old Scholars Association Soccer Club (BOSA)	Purchase goals for Junior Soccer	\$1,000
2006	Blackfriars Old Scholars Football Club	Purchase guenseys and equipment	\$500
2018	Blakfriars Old Scholars Football Club	Establish an all girls football team	\$2,000 <b>\$3,500</b>
2005	Blair Athol Primary School	Secret Garden - art mosaic entranceway, composting etc	\$500
2009	Blair Athol Primary School	Reuse, Reduce, Recycle - towards schools facilities	\$3,000
2009	Blair Athol Primary School OSHC	Purchase educational tools to build sense of belonging	\$1,000 <b>\$4,500</b>
2015	Broadview Baptist Church	Funding to assist with the alteration of the hall	\$2,000

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2017	Broadview Baptist Church	Assist with minor upgrades - access between hall and carpark	\$1,000 <b>\$3,000</b>
2010	Broadview Croquet Club Inc	Facility Upgrade	\$2,100
2013	Broadview Croquet Club Inc	Permanent Line Marking- permanent PVC strips to outline croquet courts.	\$1,247 <b>\$3,347</b>
2012	Broadview Football Club	Purchase line marker and leaf blower	\$2,000
2014	Broadview Football Club Inc	Alterations to facilities increased parking wheelchair access	\$2,000
2006	Broadview Football Club Juniors	Purchase gunseys and equipment	\$1,850 <b>\$5,850</b>
2016	Broadview Neighbourhood Watch	'Broadview Community Day' for centenary year of the suburb Broadview on 16/10/2016	\$4,000 <b>\$4,000</b>
2006	Broadview Tennis Club	Hold Christmas party and court opening ceremony	\$600
2008	Broadview Tennis Club	Replace grass with synthetic turf in spectator area	\$2,000 <b>\$2,600</b>
2014	Central Adelaide Mothers Group - Potters House	Purchase reverse cycle airconditioner and carpet	\$2,000 <b>\$2,000</b>
2003	Chicago Band Incorporated	Purchase sheet music	\$1,000
2005	Chicago Band Incorporated	Establish a training band and purchase 2nd hand instruments	\$750
2008	Chicago Band Incorporated	Purchase music and equipment	\$2,000 <b>\$3,750</b>
2012	Church of Christ Nailsworth	Family Fun Day in Pash Reserve 25/11/2012	\$600 <b>\$600</b>
2018	Collingrove Tennis Club	Develop website	\$2,000 <b>\$2,000</b>
2016	Collinswood Combined Probus	Notebook computer and software	\$500
2017	Collinswood Combined Probus	Printer	\$230
2019	Collinswood Combined Probus	Members to participate in a mystery tour.	\$500 <b>\$1,230</b>
2003	Collinswood Friendship Club	Taxi service to attend Monday club meetings	\$500
2005	Collinswood Friendship Club	Assist with transport to attend Monday meetings	\$500
2006	Collinswood Friendship Club	Subsidise bus transport to meetings	\$400
2007	Collinswood Friendship Club	Bus transport for members to attend meetings	\$500 <b>\$1,900</b>
2017	Connecting UP / SACommunity	Office Chair and computer monitor	\$954
2018	Connecting Up Inc	Purchase a PC for volunteers	\$1,883 <b>\$2,837</b>
2008	Cressey Bowmen Archery	Purchase software to upgrade club computer	\$500 <b>\$500</b>

2014	Eagles Lacrosse Club	Lacrosse Nets and backstops	\$1,000
2015	Eagles Lacrosse Club	First Aid Kits	\$1,000

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2016	Eagles Lacrosse Club	Protective masks - eye and face protection for their junior players.	\$500
2017	Eagles Lacrosse Club	affordable and accessible workshops for youth	\$2,000
2018	Eagles Lacrosse Club	Workshops into schools	\$2,000
2019	Eagles Lacrosse Club	Expanding existing workshops that introduce Lacrosse programs into schools.	\$3,000
			<b>\$9,500</b>
2014	Encounter Youth	5 x safe partying education seminars to young people	\$2,000
			<b>\$2,000</b>
2011	Femin-esd	Prospect Resident Sustainability and Efficiency Project	\$1,000
			<b>\$1,000</b>
2012	Girl Guides SA Inc-Prospect Girl Guides	Kitchen renovations	\$1,000
2014	Girl Guides SA Inc-Prospect Girl Guides	2 split system reverse cycle air conditioners	\$2,000
2017	Girl Guides SA Inc-Prospect Girl Guides	assist with repairs of a leaking roof for their hall	\$1,000
2018	Girl Guides SA Inc-Prospect Girl Guides	Carport Installation	\$1,000
			<b>\$5,000</b>
2010	Golden Buddha Health & Wellbeing Inc	Buddha Youth	\$2,500
			<b>\$2,500</b>
2003	Greek Senior Citizens of Prospect & Northern Suburbs	Purchase of a split system air-conditioner for the hall in Milner Street, Prospect.	\$2,000
			<b>\$2,000</b>
2018	Heart Foundation - Prospect Active Walkers	Tshirts for new members	\$450
			<b>\$450</b>
2009	Indian Australian Association of SA	Young migrants integration program	\$3,000
			<b>\$3,000</b>
2016	Ink Pot Arts Inc	Great Adelaide Ukulele Picnic - St Helens Park - 04/12/2016	\$2,000
			<b>\$2,000</b>
2006	Kiwanis Club of Prospect	Funds for 'Kids at Risk' program	\$1,350
2007	Kiwanis Club of Prospect	Establish a Junior Kiwais Club in local school	\$2,000
2008	Kiwanis Club of Prospect	Make improvements to Skate Park at George Whittle	\$2,000
2019	Kiwanis Club of Prospect	3 buses to transport disadvantaged students on a weekend day trip to Monarto Zoo.	\$2,000
			<b>\$7,350</b>
2008	Liberian Womens' Association	Hold a community dinner	\$1,125
			<b>\$1,125</b>
2005	Life Education SA	Conduct program to minimise drug abuse	\$400
			<b>\$400</b>
2005	Lutheran Community Care	Vacation care program for new arrivals	\$2,000
2006	Lutheran Community Care	Youth to Youth creative expression project	\$2,000
2006	Lutheran Community Care	Welcome Boyz Empowerment Project	\$1,000
			<b>\$5,000</b>

2008	Maltese RSL Sub Branch	Host a celebration for the 40th anniversary of the RSL charter	\$750
2010	Maltese RSL Sub Branch	Replacement of Tableware & crockery	\$800
2011	Maltese RSL Sub Branch	New fridge	\$1,000

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
			<b>\$2,550</b>
2015	Miracle Babies Foundation Inc	Toys and resources for support group	\$1,000
			<b>\$1,000</b>
2013	Multiple Birth SA Inc	2 x 6 hour First Aid Courses	\$1,440
			<b>\$1,440</b>
2017	Music SA	School holiday workshops	\$2,450
2018	Music SA	3 day songwriting and performance workshop for 25 13-17 year olds in partnership with Club5082 and Headspace. 2019 'Autumn Jams' program	\$2,000
			<b>\$4,450</b>
2011	Nailsworth Church of Christ	Family Fun Day	\$550
			<b>\$550</b>
2011	Nailsworth Over Fifties Club Inc	Dart Boards	\$400
			<b>\$400</b>
2003	Nailsworth Primary School	Purchase outdoor tables and chairs	\$2,000
2004	Nailsworth Primary School	Provide seating in playground	\$2,000
2005	Nailsworth Primary School	Native Garden to attract bird life	\$500
2005	Nailsworth Primary School	Install outdoor furniture in playground	\$750
2006	Nailsworth Primary School	Expand range of fitness equipment in playground	\$1,350
2007	Nailsworth Primary School	Install an outdoors refrigerated drinking fountain	\$1,300
2007	Nailsworth Primary School	Native Plant Trail - Year 3 class	\$500
2004	Nailsworth Primary School OSHC	Install chilled water fountain	\$2,000
			<b>\$10,400</b>
2008	Neighbourhood Watch Nailsworth	Kerb side numbering	\$500
			<b>\$500</b>
2004	North Adelaide Croquet Club	Provide four (4) indoor croquet sets	\$900
2007	North Adelaide Croquet Club	Purchase 10 croquet mallets for learners to use	\$1,000
2014	North Adelaide Croquet Club	Purchase line markings	\$1,380
2017	North Adelaide Croquet Club	repair and replacement of lighting - upgrade to LED	\$1,300
2018	North Adelaide Croquet Club	Upgrade of 4 croquet courts with top dressing	\$2,000
2003	North Adelaide Football Club	Preservation of club memorabilia	\$2,000
			<b>\$8,580</b>
2014	Operation Flinders Foundation Inc	Wilderness program for 8 young students	\$1,820
2016	Operation Flinders Foundation Inc	8 day wilderness program - Bowden Brompton Community School for young people at risk.	\$1,917
			<b>\$3,737</b>
2007	Ovingham Sports and Social Club	Purchase goal post protectors and guernseys	\$2,000
			<b>\$2,000</b>
2008	Playgroup SA	Purchase learning resources for 14 local groups	\$1,960
			<b>\$1,960</b>
2014	PREFER (Prospect Residents Energy Forum)	Waste Management and Recycling Community Event	\$1,000
			<b>\$1,000</b>
2013	Prospect - Broadview Bowling Club Inc	freezer	\$795
			<b>\$795</b>

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2012	Prospect Active Walkers (PAWS)	Purchase 30 t-shirts @ \$15.00 each	\$500
2013	Prospect Active Walkers (PAWS)	Purchasing t-shirts for their new walkers	\$510
			<b>\$1,010</b>
2006	Prospect and Enfield Kindergym Inc	Purchase equipment for children under two	\$1,350
2007	Prospect and Enfield Kindergym Inc	Hold 20th Anniversary celebration at AMSR centre	\$500
2010	Prospect and Enfield Kindergym Inc	Hardware and software purchase	\$1,000
2018	Prospect and Enfield Kindergym Inc	replacement of existing fluorescent lighting in the St Philip's Anglican Church Hall to meet Australian standards	\$2,000
2019	Prospect and Enfield Kindergym Inc	Gymnastic equipment , storage cabinets, and a baby change station for the St Phillips Church	\$1,990
			<b>\$6,840</b>
2003	Prospect Blair Athol Lions Club	Hold 'Carols in the Park"	\$1,500
2004	Prospect Blair Athol Lions Club	Hold Carols in the Park	\$1,500
2005	Prospect Blair Athol Lions Club	Annual Carols in the Park	\$1,000
2006	Prospect Blair Athol Lions Club	Hold Carols in the Park	\$1,500
2008	Prospect Blair Athol Lions Club	Hold community carols event December 2008	\$2,000
2009	Prospect Blair Athol Lions Club	Carols in the Park	\$2,500
2010	Prospect Blair Athol Lions Club	Carols in the Park	\$1,500
2011	Prospect Blair Athol Lions Club	Carols in the Park	\$1,500
2012	Prospect Blair Athol Lions Club	Christmas Carols in the Park	\$2,000
2013	Prospect Blair Athol Lions Club	Christmas Carols in the Park - 29/11/2013	\$2,000
2015	Prospect Blair Athol Lions Club	Annual Christmas Carols in Memorial Gardens	\$2,000
2016	Prospect Blair Athol Lions Club	Annual Christmas Carols in the Park - 2/1/2016 - Fifteenth year	\$3,000
2017	Prospect Blair Athol Lions Club	17th Lions Christmas Carols	\$4,000
2018	Prospect Blair Athol Lions Club	18th Lions Christmas Carols in Memorial Gardens.	\$3,000
			<b>\$29,000</b>
2009	Prospect Bluebell Girl Guides	Replace windows in guide hall	\$2,500
			<b>\$2,500</b>
2012	Prospect Broadview Bowling Club	Purchase outdoor tables and chairs	\$2,500
2014	Prospect Broadview Bowling Club	Replace Concertina-style servery hatches	\$1,000
2018	Prospect Broadview Bowling Club	Purchase a heavy duty lawn mower.	\$800
			<b>\$4,300</b>
2003	Prospect Central Playgroup	Funds for professional support and parenting resources	\$1,500
			<b>\$1,500</b>
2005	Prospect Community Child Care Centre	Build playground	\$400
2006	Prospect Community Child Care Centre	Replace barkchip with rubber surfacing	\$1,350
2007	Prospect Community Child Care Centre	Organic Gardens - Start Right - Eat Right Initiatives	\$500
2009	Prospect Community Child Care Centre	Clean and Green - eco friendly products	\$500
2011	Prospect Community Child Care Centre	Toddler Yard - Synthetic to Natural	\$3,000
2012	Prospect Community Child Care Centre	Walk and Ride to Child Care	\$1,000
			<b>\$6,750</b>
2019	Prospect Community Early Education and Care	2 1600 litre slimline water tanks.	\$2,000
2016	Prospect Community Garden	Workshops on sustainable gardening topics as well as creative activities	\$1,250

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2018	Prospect Community Garden	establish a monthly food swap and complimentary workshops covering topics such as seed saving, grafting, growing food in small places etc.	\$1,992
2019	Prospect Community Garden	Shade structure and redevelopment of the garden.	\$2,000
2015	Prospect Community Garden (PCG)	Workshops - decorative pavers for the garden	\$1,600
2007	Prospect Community Garden (PREFER)	Workshops - training in home energy auditing	\$1,000
2009	Prospect Community Garden (PREFER)	Community Garden Workshops	\$2,060
2009	Prospect Community Garden (PREFER)	Website, feasibility study for Community Garden and Transport workshops	\$1,000
2011	Prospect Community Garden (PREFER)	Garden Art Project	\$2,500
2011	Prospect Community Garden (PREFER)	Your Choices - community educational workshops	\$1,000
2012	Prospect Community Garden (PREFER)	Indigenous Plants Community Education Project	\$1,000
2013	Prospect Community Garden (PREFER)	Educational workshops on environmental topics	\$2,500
2014	Prospect Community Garden (PREFER)	Glasshouse Restoration	\$2,000
2014	Prospect Community Garden (PREFER)	Sustainable Living Project	\$800
			<b>\$20,702</b>
2008	Prospect Community Kitchen Garden	Establish a community garden at The Cottage	\$2,000
			<b>\$2,000</b>
2003	Prospect District Cricket Club Inc	Framing photographs and hold 75th anniversary celebration	\$2,000
2005	Prospect District Cricket Club Inc	Purchase new tables and chairs in dining area	\$750
2013	Prospect District Cricket Club Inc	new tables and chairs for the club room	\$2,000
			<b>\$4,750</b>
2005	Prospect Family History Group	Purchase equipment to record oral histories plus software	\$700
2007	Prospect Family History Group	Purchase more reference materials for the History Room	\$2,000
2011	Prospect Family History Group	Upgrade of Family History Collection	\$2,500
			<b>\$5,200</b>
2007	Prospect Kindergarten	Garden Alive. Purchase rainwater tank, water restrictions etc	\$500
2008	Prospect Kindergarten	Hold 'Phys Kids' workshops for parents and children	\$1,700
2009	Prospect Kindergarten	Water Smart Garden Phase 3	\$500
2010	Prospect Kindergarten	Waste Loss Program. Infrastructure and educations sessions	\$2,000
			<b>\$4,700</b>
2015	Prospect Local Environment Group	National Garage Sale Trail Event	\$2,000
2019	Prospect Local Environment Group	Living Smart Course (7 sessions, a field trip etc.)	\$2,500
2016	Prospect Local Environment Group Inc (PLEG)	Signage for Eco Markets in Vine Street Plaza.	\$1,200
2016	Prospect Local Environment Group Inc (PLEG)	Equipment for volunteers assisting with their events.	\$500
2017	Prospect Local Environment Group Inc (PLEG)	Campaign to decrease disposable coffee clubs	\$1,000
			<b>\$7,200</b>
2007	Prospect Local History Group	Publish local history text to launch at Prospect Fair	\$2,000
2008	Prospect Local History Group	Publish a history of local residents buried in North Rd cemetary	\$2,000
2010	Prospect Local History Group	Places of Interest in Prospect booklet	\$3,000
2013	Prospect Local History Group	Booklet - change and continuity of the CoP Census dating back to 1881.	\$2,500
2014	Prospect Local History Group	15 minute video outlining the development of Prospect	\$2,000
2015	Prospect Local History Group	Publication on the history of schools in Prospect	\$1,900
2016	Prospect Local History Group	Compile, record and print a publication on the history of Hospitals	\$1,000

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2016	Prospect Local History Group	Compile, record and print photobooks; a photographic record of Prospect Main Roads in 2016	\$540
2017	Prospect Local History Group	Assist with digitising 'The Northern Suburbs Weekly' publication	\$1,800
2017	Prospect Local History Group	WW1 and WW2 commemorating panels	\$2,000
2018	Prospect Local History Group	Engage a historian to produce an action plan, and undertake research in collaboration with the community on topics and themes from 1972 to 2022 for the future Sesquicentenary. Marking Cit of Prospect Sesquicentenary (150 years) in 2022.	\$2,000
2019	Prospect Local History Group - Air Raid Shelter	Cleaning equipment, shelving and a storage cupboard	\$900
2019	Prospect Local History Group - Doctors and Dentists Book	Publication of 'Some Early Doctors, Dentists and Chemists	\$300
2019	Prospect Local History Group - Prospector Newspaper	Digitising 'The Prospector Newspaper'	\$1,500
			<b>\$23,440</b>
2016	Prospect Meals on Wheels	purchase and erect a small storage shed for their garden tools, tables and chairs	\$1,650
			<b>\$1,650</b>
2005	Prospect Neighbourhood Watch Group	Renumber houses between Churchill and Prospect Roads	\$750
			<b>\$750</b>
2010	Prospect North Primary School	Secret Garden Sustainability and Seating Sculpture	\$6,000
2012	Prospect North Primary School	Birdscaped Sustainable Garden	\$2,000
			<b>\$8,000</b>
2005	Prospect Petanque Club Inc	Install fully automated watering system	\$1,000
2012	Prospect Petanque Club Inc	Purchase solar panels for clubrooms	\$5,000
2018	Prospect Petanque Club Inc	Purchase and installation of a defibrillator for their clubrooms.	\$1,000
			<b>\$7,000</b>
2003	Prospect Primary School	Install 3 fitness stations as part of fitness track	\$2,000
2004	Prospect Primary School	Supply and install reversible basketball/netball towers and pads	\$2,000
2005	Prospect Primary School	Native Garden Beds, imaginary forst, art mosaic entranceway	\$500
2005	Prospect Primary School	Purchase outdoor table for outdoor learning	\$750
2006	Prospect Primary School	Supply and install play equipment	\$1,350
2008	Prospect Primary School	Purchase sand pit cover	\$1,000
2010	Prospect Primary School	Reduce Landfill - Waste Management Educational Project	\$2,000
2015	Prospect Primary School	Purchase and Installation of AFL goals posts	\$1,000
2018	Prospect Primary School Governing Council	Multiple composting stations on the school grounds.	\$1,912
			<b>\$12,512</b>
2011	Prospect Residents Association	Purchase Mobile BBQ	\$550
2012	Prospect Residents Association	Purchase laptop and data projector	\$900
			<b>\$1,450</b>
2005	Prospect RSL Sub Branch Inc	Steam Clean carpets and purchase vacuum cleaner	\$1,000
2010	Prospect RSL Sub Branch Inc	Anzac Day	\$800
2011	Prospect RSL Sub Branch Inc	Anzac Day - purchase PA	\$900
2012	Prospect RSL Sub Branch Inc	Anzac Day Commemoration	\$900
2016	Prospect RSL Sub Branch Inc	Purchase a PA system for the ANZAC day commemorative Service.	\$1,250
2018	Prospect RSL Sub Branch Inc	2019 ANZAC Day Dawn Service and gunfire breakfast.	\$600
2019	Prospect RSL Sub Branch Inc	2020 Anzac Day Dawn Service	\$1,500
			<b>\$6,950</b>

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2013	Prospect Tennis Club Inc	Purchase tennis nets & display fridge	\$2,000 <b>\$2,000</b>
2019	Prospect U3A	Great Mates program	\$2,000 <b>\$2,000</b>
2015	Prospect View Club Inc	Purchase a PA system and folding tables	\$286
2016	Prospect View Club Inc	Purchase a gazebo and pull-up banner.	\$424 <b>\$710</b>
2015	Prospect-Broadview Bowling Club	renovation of the ladies rest rood - first aid room	\$918 <b>\$918</b>
2005	Rosary School	Purchase 2 compost bins. Zero Waste Recycling Project	\$1,000 <b>\$1,000</b>
2018	Rostrevor Baptist Church (Broadview Campus)	Christmas Community Festival for the local community.	\$1,000 <b>\$1,000</b>
2006	Rotary Club of Adelaide West	Hold movie day for disadvantaged children	\$400
2013	Rotary Club of Prospect Inc	Event raising awareness of men's health issues and health checks	\$2,500
2016	Rotary Club of Prospect Inc	Outdoor community cinema 'Pictures in the Park'.	\$4,500
2007	Rotary Club of Prospect Sunrise	Send 4 young people to Rotary Leadership Camp	\$600
2008	Rotary Club of Prospect Sunrise	Sponsor 4 young people to attend a leadership seminar	\$600 <b>\$8,600</b>
2007	Safer Communities Australia Inc.	Purchase Safety Assist signs for Prospect streets	\$1,520 <b>\$1,520</b>
2012	Sasrapid Inc	Adults with a disability integration into lawn bowls	\$960 <b>\$960</b>
2007	Second Prospect Sea Scouts	Purchase 3 tents for use by troupes	\$1,000 <b>\$1,000</b>
2018	Sefton Park Neighbourhood Watch Area 055	Provide 15 residents in the Sefton Park area with security devices (non monitored door alarm and or portable personal alarm).	\$450 <b>\$450</b>
2007	Sierra Leone Cultural Group	Stage a dance performance	\$2,000 <b>\$2,000</b>
2019	Skill Teaching and Resources Inc	Vveranda signage. Funding is contingent upon the signage fulfilling any planning requirements.	\$2,000
2015	Skills Teaching and Resources Inc (STAR)	Funding to assist with replacing the carpet	\$2,000
2017	Skills Teaching and Resources Inc (STAR)	Enhance street profile (painting, signage)	\$2,000 <b>\$6,000</b>
2016	SPOTS Community Playgroup	Establish a playgroup - purchase of toys.	\$500 <b>\$500</b>
2009	St Cuthberts Anglican Church	SA History Week - acknowledge care services	\$1,500 <b>\$1,500</b>
2008	St Helen's Park Kindergarten	Host a 50th Birthday party in the park	\$1,000
2010	St Helen's Park Kindergarten	Sustainable food garden	\$1,300
2011	St Helen's Park Kindergarten	Learning for the 21st Century - purchase projector	\$999 <b>\$3,299</b>

YEAR	COMMUNITY GROUP	ACTIVITY	RECEIVED
2004	St Johns Ambulance Prospect Division	Replenish supplies and uniforms for cadet kits	\$2,000 <b>\$2,000</b>
2019	St Philips Anglican Parish of Broadview and Enfield	Split system reverse cycle air conditioner for the church.	\$1,470
2016	St Philips Preschool Kindergarten	Nature play' garden- promoting healthy eating, native flora and fauna, native plants, recycling and composting, worm farm etc	\$1,500
2008	St Philip's Preschool Kindergarten	Install shade structure over swings	\$1,800
2011	St Philip's Preschool Kindergarten	Updating Play Environment	\$2,000 <b>\$6,770</b>
2009	Teddy Love Club Pregnancy & Infant Loss Support	community bear day at the cottage	\$2,500 <b>\$2,500</b>
2019	Ukelaide! Incorporated	2019 Ukulele Picnic	\$2,000
2017	Great Adelaide Ukulele Picnic	assist with the 4th Ukulele Picnic 3/12/2017	\$1,000 <b>\$3,000</b>
2011	Probus Club of Prospect	Data Projector for Nailsworth Hall	\$500
2015	Probus Club of Prospect	Purchase a cordless micorphone	\$500
2019	Probus Club of Prospect	Handsfree microphone	\$400 <b>\$1,400</b>
2007	TOC H Prospect	Purchase equipment to show DVDs to residents of Wallaroos Homes	\$1,800 <b>\$1,800</b>
2019	YMCA	8 cultural dance sessions	\$1,940 <b>\$1,940</b>

<b>COMMUNITY GROUP</b>		<b>COMMUNITY GROUP</b>		<b>COMMUNITY GROUP</b>		147
Prospect Blair Athol Lions Club	\$ 29,000	42 Australian Traditional & Bush Dance Society Inc	\$ 2,500	83 Rostrevor Baptist Church (Broadview Campu	\$ 1,000	
Prospect Local History Group	\$ 23,440	43 Bicycle SA	\$ 2,500	84 Second Prospect Sea Scouts	\$ 1,000	
Prospect Community Garden (PREFER)	\$ 20,702	44 Golden Buddha Health & Wellbeing Inc	\$ 2,500	85 Sasrapid Inc	\$ 960	
Adelaide Miniature Steam Railway Society Inc	\$ 20,600	45 Prospect Bluebell Girl Guides	\$ 2,500	86 Prospect-Broadview Bowling Club	\$ 918	
Prospect Primary School	\$ 12,512	46 Teddy Love Club Pregnancy & Infant Loss Suppor	\$ 2,500	87 Prospect - Broadview Bowling Club Inc	\$ 795	
Nailsworth Primary School OSHC	\$ 10,400	47 Aboriginal Family Assist Centre	\$ 2,000	88 Prospect Neighbourhood Watch Group	\$ 750	
Eagles Lacrosse Club	\$ 9,500	48 Adelaide Roots and Blues Association	\$ 2,000	89 Prospect View Club Inc	\$ 710	
Rotary Club of Prospect Sunrise	\$ 8,600	49 Bhartiya Club	\$ 2,000	90 Church of Christ Nailsworth	\$ 600	
North Adelaide Football Club	\$ 8,580	50 Blakfriars Old Scholars Football Club	\$ 2,000	91 Nailsworth Church of Christ	\$ 550	
Prospect North Primary School	\$ 8,000	51 Central Adelaide Mothers Group - Potters House	\$ 2,000	92 Cressey Bowmen Archery	\$ 500	
Kiwanis Club of Prospect	\$ 7,350	52 Collingrove Tennis Club	\$ 2,000	93 Neighbourhood Watch Nailsworth	\$ 500	
Prospect Local Environment Group Inc (PLEG)	\$ 7,200	53 Encounter Youth	\$ 2,000	94 SPOTS Community Playgroup	\$ 500	
Prospect Petanque Club Inc	\$ 7,000	54 Greek Senior Citizens of Prospect & Northern Sub	\$ 2,000	95 Heart Foundation - Prospect Active Walkers	\$ 450	
Prospect RSL Sub Branch Inc	\$ 6,950	55 Ink Pot Arts Inc	\$ 2,000	96 Sefton Park Neighbourhood Watch Area 055	\$ 450	
Prospect and Enfield Kindergym Inc	\$ 6,840	56 Ovingham Sports and Social Club	\$ 2,000	97 Life Education SA	\$ 400	
St Philip's Preschool Kindergarten	\$ 6,770	57 Prospect Community Kitchen Garden	\$ 2,000	98 Nailsworth Over Fifties Club Inc	\$ 400	
Prospect Community Child Care Centre	\$ 6,750	58 Prospect Tennis Club Inc	\$ 2,000			
Skills Teaching and Resources Inc (STAR)	\$ 6,000	59 Prospect U3A	\$ 2,000			
Broadview Football Club	\$ 5,850	60 Sierra Leone Cultural Group	\$ 2,000			
Prospect Family History Group	\$ 5,200	61 St Johns Ambulance Prospect Division	\$ 2,000			
Girl Guides SA Inc-Prospect Girl Guides	\$ 5,000	62 Playgroup SA	\$ 1,960			
Lutheran Community Care	\$ 5,000	63 YMCA	\$ 1,940			
Prospect District Cricket Club Inc	\$ 4,750	64 Collinswood Friendship Club	\$ 1,900			
Prospect Kindergarten	\$ 4,700	65 TOC H Prospect	\$ 1,800			
Blair Athol Primary School	\$ 4,500	66 Prospect Meals on Wheels	\$ 1,650			
Music SA	\$ 4,450	67 Safer Communities Australia Inc.	\$ 1,520			
Prospect Broadview Bowling Club	\$ 4,300	68 Blackfriars Old Scholars Football Club	\$ 1,500			
Broadview Neighbourhood Watch	\$ 4,000	69 Prospect Central Playgroup	\$ 1,500			
Chicago Band Incorporated	\$ 3,750	70 St Cuthberts Anglican Church	\$ 1,500			
Operation Flinders Foundation Inc	\$ 3,737	71 Prospect Residents Association	\$ 1,450			
Broadview Croquet Club Inc	\$ 3,347	72 Multiple Birth SA Inc	\$ 1,440			
St Helen's Park Kindergarten	\$ 3,299	73 Probus Club of Prospect	\$ 1,400			
Australian Breastfeeding Association	\$ 3,000	74 Collinswood Combined Probus	\$ 1,230			
Broadview Baptist Church	\$ 3,000	75 Liberian Womens' Association	\$ 1,125			
Indian Australian Association of SA	\$ 3,000	76 Prospect Active Walkers (PAWS)	\$ 1,010			
Ukelaide! Incorporated	\$ 3,000	77 1st Gilberton Scout Group	\$ 1,000			
Anglican Church of St Philip Broadview	\$ 2,980	78 Basketry SA	\$ 1,000			
Connecting UP / SACommunity	\$ 2,837	79 Femin-esd	\$ 1,000			
Broadview Tennis Club	\$ 2,600	80 Miracle Babies Foundation Inc	\$ 1,000			
Maltese RSL Sub Branch	\$ 2,550	81 PREFER (Prospect Residents Energy Forum)	\$ 1,000			
African Community Organisation of Sa	\$ 2,500	82 Rosary School	\$ 1,000			

<b>AGENDA ITEM NO.:</b>	<b>12.6</b>
<b>TO:</b>	Council on 28 January 2020
<b>DIRECTOR:</b>	Chris Hannaford, Director Business and Innovation
<b>REPORT AUTHOR:</b>	Daniel Adams, Coordinator Economic Development
<b>SUBJECT:</b>	Prospect Growth Corridor Report – 1% Increase in Rates Revenue

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## 1. EXECUTIVE SUMMARY

This *Prospect Growth Corridor Report* will be provided to Council every six months and will analyse of the supply and demand of apartments and commercial development in Prospect. In particular, the report seeks to determine current growth in the Urban Corridor Zone (UCZ) and how to achieve a 1% growth in rates in the commercial sector – which includes apartments.

The following motion was adopted by Council on 25 June 2019 regarding the 1% shift from the residential sector to the commercial sector, including apartments in the corridors zones:

*Acknowledging the Strategic Target for 4.2.2 Council continues to increase its commercial, corridor development and retail sector rate income is a 1% shift to these sectors each year off a 2015/2016 base of 17%, with staff to report to council twice yearly on progress to date, and forecast progress for the next two years based upon probability analysis of development applications under assessment, approved or under construction.*

- *That each annual business plan include and respond to this analysis.*
- *That council's economic development plan and activities be focused on achieving this strategic target, including taking direct action in response to trends revealed in the forecast progress reports that deviate from the target.*

The Prospect Growth Corridor report will also make recommendations for adjustments to the Economic Development Strategy and other Council initiatives to seek to achieve this target.

Colliers were engaged by Council in October 2019 to provide commercial advice on apartment and commercial development in the City of Prospect **Attachment 1-16**.

A 1% shift in rates is translated to approximately an addition \$210,000 per annum.

A range of models were developed and are discussed below. This 1% increase in rates from development in the UCZ can be achieved by an additional 180 apartments and 3,500 sqm of high value commercial development per annum. This result is dependent on a wide range of variables including number of minimum rated apartments, time of completion, townhouse or apartment, location of the commercial development,

population growth, planning approval times and the national and local property market.

Over the next three years 2020 – 2022 apartment numbers are estimated to be approximately 135 per annum, which is 45 apartments below the target. As a result of the combination of apartments and commercial development in those three years Council is expected to reach 61% of the revenue target.

The pipeline of projects is estimated to peak in 2020 with 154 apartments, dropping to 87 in 2023. However, the number of apartments in 2023 may increase as more development is approved in the next 12 months.

The following report and attachment details: development projections and identifies current Council actions to promote growth and investment attraction with some recommended strategies to improve that growth to reach the target.

**2. RECOMMENDATION**

**(1) Council having considered Item 12.6 Prospect Growth Corridor Report – 1% Increase in Rates Revenue receive and note the report.**

**3. RELEVANCE TO CORE STRATEGIES / POLICY**

**Strategic Plan to 2020 Theme 3 – Prosperity** “More jobs, more investment, more activity, more vibrancy”

<p>Strategy 3.1 A stronger local economy</p>	<p>The growth in apartment and commercial development will provide the ability for Council to build additional infrastructure including parks.</p>
--	--

**Intelligent Community Indicators**

<p>1. Broadband</p>	<p>Infrastructure is the foundation of economic competitiveness</p>	<p>GigCity Adelaide will assist in attracting new office development.</p>
<p>2. Knowledge Workforce</p>	<p>A labour force that creates economic value through its knowledge, skills and ability to use information effectively</p>	<p>The apartments and commercial space will provide homes and workspaces for knowledge workers.</p>
<p>3. Innovation</p>	<p>Intelligent Communities pursue innovation through a</p>	<p>The development of the</p>

<p>5. Sustainability</p>	<p>relationship between business, government and institutions (ie. universities).  Economic growth while reducing the environmental impact of that growth</p>	<p>Innovation Precinct will attract data intensive businesses.  Apartment development creates a compact urban form close to jobs. It also will slow urban sprawl and preserve valuable agricultural land.</p>
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**4. REGIONAL IMPACT**

Apartment growth in Prospect compares well with the inner ring Councils. However, new planning policy proposals may result in increased competition from urban corridors in other Council areas.

**5. COMMUNITY INVOLVEMENT**

The inaugural Prospect Property Network was held on the 5 September 2019, at Northpoint Toyota. It was attended by over 80 people involved in the local property sector.

Council staff hold regular one on one meetings with key players who are in the property sector including commercial and apartment investors. These meetings often include the Mayor or CEO. State Government Department heads have also been regularly engaged to seek funding and additional commercial development in Prospect.

In May, 2019 City of Prospect through Economic Development Australia organised a seminar at Lot 14, *Rise of the Innovation Precinct*. At the seminar a paper was presented by the University of Adelaide on the Prospect Innovation Precinct. The model that the State Government claimed to be pursuing was a *Hub and Spoke*, where Lot 14 was the hub and a range of smaller innovation precincts including Prospects' were spokes in the SA Innovation Ecosystem. As such Council has sought to engage with the State Government to attract Defence, high tech and data intensive businesses to our Innovation Precinct.

**6. DISCUSSION**

**Commercial and Apartment Market**

Council is currently experiencing a Medium Growth period with an average of 135 apartments expected to be completed from 2020 - 2022. The peak year is 2020 with an estimated 154 apartments under construction and expected to be completed this calendar year. From 2021 there an additional 340 apartments in the development pipeline. These apartments are estimated to be delivered over the next four years.

Those 340 apartments have been lodged or have approval but have not started construction are considered in the development "*pipeline*". These developments are monitored and actively engaged through the Prospect Property Network. In addition, the Business and Innovation team actively case managed many of those projects with

one on one meetings with developers. A total of 40 one on one meetings have been held in the past 12 months with key players in the apartment and commercial market. In addition, investment in Prospect has been promoted to a wide range of investment forums, property and business networks, business leaders groups and launches. This work is detailed under the Investment Taskforce heading in this report.

To increase development outcomes additional promotion, engagement and development proposals will be undertaken with the property and finance sectors.

### Land Supply Analysis

To ensure that population and development growth is sustainable for a 25 year period a land/property supply analysis was undertaken in the UCZ. Developable land for apartments in the UCZ in Prospect has been analysed across the following four policy areas:

- a. High Street (Village Heart)
- b. Boulevard (Churchill Road)
- c. Transit Living (Norther and Southern end of Prospect Road), and
- d. Business (Main North Road).

Based on assumptions of yield per policy area it is estimated that the four policy areas have an accessible supply of larger allotments (over 900 sqm), which would allow for over 1,000 apartments. In addition, Colliers have also done an analysis of land purchased by developers in the UCZ and estimated that this could yield an addition 430 apartments. As such the combination of projects that are: in the *pipeline*, larger allotments over 900 sqm and those already purchased it is estimated that there is a good supply of developable land/property to meet the growth requirements.

Nevertheless, additional site consolidation would provide greater yields and assist with master planning of developments to provide improved amenity.

The State Government has mapped development the UCZ in their SA Planning Portal – specifically the *Development Tracker* highlights development progress in our Urban Corridor Zone (Figure 1).

### Figure 3

#### Development Tracker in Prospect Urban Corridor Zone (DPTI Sept 19)



**Colliers, Prospect Growth Corridor Report – Demand Analysis 2019**

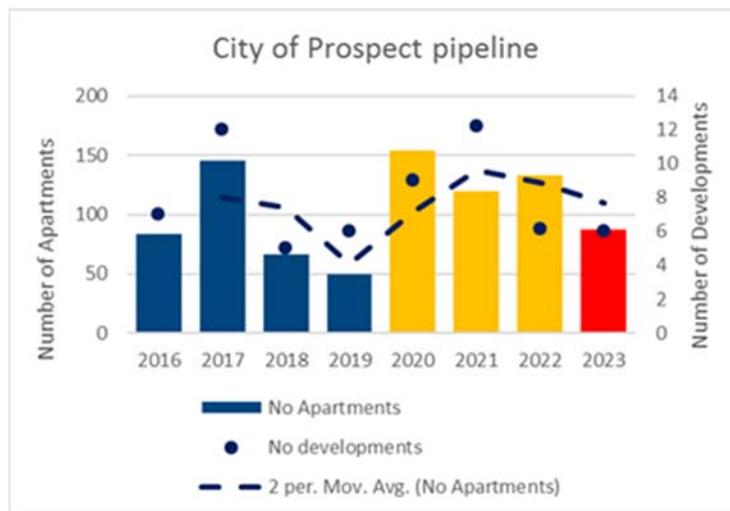
Colliers were engaged by Council in October 2019 to provide commercial advice on apartment and commercial development in the City of Prospect. Colliers used a wide range of data including the *Cordell Building Index Report*, while City of Prospect used its planning and building approval data plus its knowledge of individual builders and developers. The knowledge and data of Prospect and Colliers was combined to provide dwelling and commercial projections to 2023.

Figure 1 provides a view of the development pipeline where two distinct development periods can be seen:

- 2016 – 2019 apartment numbers averaged 80 per annum.
- 2020 – 2022 apartment numbers peak in 2020 (154 apartment) but average 135 per annum.

Note the trend line in development declines from 2020 – see the dashed line in Figure 2 below.

**Figure 2  
Pipeline of Apartments in Prospect**



**Three Growth scenarios**

City of Prospect developed a model of the local apartment construction market based on building completions and past and future planning approvals. The model also included estimated rate revenue by class of property and potential population projections per development scenario. The three growth scenarios are:

- Low Growth 80 apartments per annum
- Medium Growth 130 apartments per annum
- High Growth 180 apartments per annum.

Projected apartment numbers are currently tracking at 135 per annum over the next three years, which is just above the Medium Growth scenario. The High Growth Scenario (180 apartments) would achieve the 1% growth in rates target. To move to this scenario there would need to be an additional 45 apartments and commercial development of approximately 3,500 sqm per annum.

Nevertheless, with a targeted supply and demand based program from Council, supported by the property sector and with incentives from the State or Commonwealth. Prospect could seek to achieve the 1% rate revenue target and grow above the State Average.

Indeed, Prospect is already in a “goldilocks” zone with excellent amenity in both the suburbs and the main street, and access to CBD, NBN Fibre to the Premises and Botanic and Adelaide High Schools’. All these factors have contributed to Prospect having the highest five year growth in median house prices (4.4%) as reported in the Advertiser (3/1/20).

The Colliers, *Prospect Growth Corridors Report – Demand Analysis* (Dec 2019), while positive about growth scenarios does state:

**The pipeline for medium density residential in inner city council regions has strengthened over the past couple of years, and this may dampen demand for apartments in the City of Prospect. If this is the case, presales may slow which impacts the ability to commence construction and push out forecast completion dates.**

The data demonstrates that development is likely to slow in 2023 to 87 apartments per annum which is less than half (.4%) of the 1% growth target. Therefore to achieve the 1% growth target it is proposed to develop a range of programs that can deliver both commercial and apartment developments over the next ten years. These programs can be included in the draft Economic Development Strategy 2020 - 2025.

### **Investment Attraction Results**

An internal Investment Taskforce was established in January 2019 with the aim of promoting more development and investment into Prospect. It consists of the Business and Innovation team which has undertaken a wide range of marketing activity and events starting with the promotion of Council’s “10 Gig Reasons to Invest in Prospect” – investment prospectus. The Taskforce has sought to coordinate and evaluate both digital and event based engagement.

Some of the key outcomes of the Investment Attraction marketing and events campaigns over the last 12 months are:

- High levels of engagement with distribution on promotion of over 1,000 hard copies of *10 Gig Reasons to Invest in Prospect*
- Over 3,000 direct emails of an online version of *10 Gig Reasons to Invest in Prospect*
- 399 engagements of the emailed copies of *10 Gig Reasons to Invest in Prospect*
- Achieving strategic goals of the marketing campaign assisting with leasing of:
  - ABC building – Royal District Nursing Society whole floor – 800 sqm
  - Nature Foundation – relocate to Payinthe Feb 2020 – 355 sqm
  - Top floor of the Cinema complex – development of leasing options and meeting with Government Departments - ongoing.
- Use of *LinkedIn* to promote Prospect GigCity Adelaide network completion
- InDaily and Advertiser promotions of Prospect – Australian Smart City of the year Award
- 142,000 Post impressions with InDaily article on Innovation Precinct
- Effective Promotion of Prospect Road via Village Heart Digital Marketing Campaigns – links to positive lifestyle

- Prospect Road lowest vacancy rate in Metropolitan Adelaide (JLL Aug 2019 & Colliers Dec 2019)
- Recognition of Prospect Innovation Precinct at several state nation economic seminars
- Launch of *Prospect Property Network* – September 2019
- Email *Prospect Property* ebulletin to 3004 businesses.
- Case management approach to development in the pipeline – 40 contacts made.

### Policy Changes recommended

This *Prospect Growth Corridor* report brings together development trends, and marketing and engagement efforts of Council to achieve growth. The Council resolution of (25/6/19) recommends that this report suggests *adjustments to Council initiatives and the draft Economic Development Strategy 2020-2025*.

Importantly the analysis in these reports will assist Council in tailoring a policy response to potential shortfalls in development or how best to maintain development at the current level. This may include developing incentives, additional marketing and engagement or targeted capital investment in areas such as Main North Road.

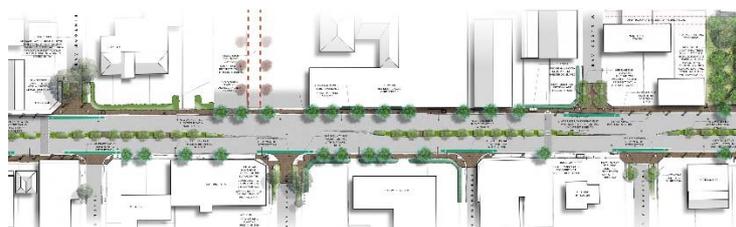
A key issue is that even in a state-wide growth it will be a struggle for Prospect to maintain more than 130 dwellings per annum in the UCZ in the near term. In all scenarios commercial development of 3,500 sqm per annum is required to maintain the growth target.

Apartment projects often take five years to develop, while commercial projects such as the Place Nova Cinemas took 10 years. As such for Council to maintain a balanced urban development program a long term approach needs to be taken to both the commercial and apartment sectors. In particular, after 2020 there is a drop in the apartment growth trend.

To maintain development and address *lumpy* growth existing investment attraction initiatives and networks should be enhanced. In addition, new programs can be put in place to maintain and seek to reach these targets. These programs would focus on both the apartment and the commercial sectors. Many of these initiatives are widely used in economic development and are foreshadowed in the Colliers report or the draft Economic Development Strategy 2020-2025. Three potential programs to foster growth that focus on apartment sector are:

1. **Strategic Sites Program** – linked to an urban design competition
2. **Prospect Property Network** – promote development and amenity
3. **Main North Road Upgrade** to encourage more mixed use developments as per Figure 3.

**Figure 3**  
**Main North Road – tree planning in Medium Strip - Kintore to Willcox**



To achieve on average 3,000 sqm of mixed commercial space per annum Council will need to put greater effort into the commercial sector. The recent decision by Kaufland to undertake an “orderly withdrawal” from its Churchill Road site while disappointing will provide a wide range of commercial and residential development options. This demonstrates that commercial development be it a mix of office, show rooms, high end retail, restaurants or supermarkets takes time and is dependent on getting the right tenant. There are two priorities in the commercial sector at the moment: to secure a replacement for Kaufland (commercial or residential); and to ensure that office vacancies on Prospect Road are low with a focus on assisting to let the top floor of the cinema space. Nevertheless, the ultimate responsibility for these developments is with the property owner.

Three key programs could be developed and expanded:

1. **Innovation Precinct** – linking GigCity Adelaide to data intensive businesses
2. **French Quarter** - plan to engage French Defence Comp. and French families
3. **Smart City** - marketing of Prospect’s unique Intelligent Community Forum status and engagement with our community on Smart City initiatives.

### Financial and Resource Implications

To determine rates for a particular development the revenue generally follows one year after completion. A detailed methodology has been applied to our development approvals to ensure that we have a conservative estimate of potential development and revenue. This has included the application of a 22% discount on approved projects based on the average number projects that lapsed in 2015 and 2016 (see methodology in appendix for further detail).

The estimated rates revenue is based on net additional revenue. Note the commercial revenue projection included in Table 1 was calculated before the Kaufland decision was announced.

**Table 1 Effective Growth from projected additional apartments and commercial development in the UCZ**

FY	Potential Rates per FY (NET)	%	22% discount	Final Projection	% after discount
20/21	126,492.06	0.60		<b>162,492.06</b>	<b>0.60</b>
21/22	209,000.49	1.00	41,800.10	<b>167,200.39</b>	<b>0.80</b>
22/23	116,643.43	0.56	23,328.69	<b>93,314.74</b>	<b>0.44</b>
23/24	215,832.88	1.03	43,166.58	<b>172,666.30</b>	<b>0.82</b>
24/25	89,422.18	0.43	17,884.44	<b>71,537.74</b>	<b>0.34</b>

Following a review of development assessments, predictive modelling of rates growth has been prepared and is presented in the table 1 above. This has indicated a shortfall on Councils 1% growth target in the three financial years 2020/21 – 22/23 of an average of 39% per annum.

The year 2020 sees a high number of apartments completed which translates achieving the target in 21/22 but when the discount is applied this is estimated to result in only achieving .8% revenue growth.

The challenge therefore is to develop programs to maintain this growth throughout the next five to 10 years and ensure that apartment development and commercial development bridges this gap to meet Council's target.

## **7. CONCLUDING STATEMENTS**

City of Prospect apartment approvals over the next three years (2020-2022) will closely track the Medium Growth scenario, which when translated into financial years of 2020/21 – 22/23, reaching 61% of the growth target.

To achieve the 1% revenue growth target it is recommended that Council develop a diverse range of apartment and commercial initiatives with the private sector. The economic development initiatives should generate demand and assist with the supply of projects. These project can be incorporated into the draft Economic Development Strategy 2020-2025.

The development of projects in the commercial sector will be an even greater challenge. These projects be they a new cinema project, a supermarket, office space in the Innovation Precinct or more health consulting rooms all take a longer time to develop. The development of targeted investment attraction programs and precinct upgrades to attract specific businesses, should be developed to ensure that Council has a balanced approach to achieving its growth ambitions over a ten year period.

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## **ATTACHMENTS**

**Attachments 1-16:** Colliers Growth Corridor Report – Demand Analysis - December 2019

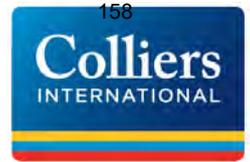


City of Prospect  
Growth Corridor Report  
Demand Analysis



City of Prospect

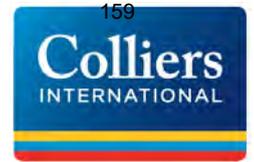
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Attachment



## Methodology

The City of Prospect has set a target that one percent of net revenue per annum will be generated from new commercial development in the Urban Corridor Zone (UCZ). This report has been undertaken to determine if there is the demand required to make this target achievable. It is expected that the development which contributes to this target will be a combination of both residential and commercial developments. This study is limited to the UCZ which encompasses the main roads of Churchill Road, Prospect Road and Main North Road. There are also some side streets including Devonport Terrace which are included within the UCZ.

Demand for medium to high density residential apartments is likely to be the largest contributor to the net revenue target in the short to medium term. This report will also examine population growth resulting from residential development in the UCZ.

To determine the short-term demand, we will examine the development applications currently before council to forecast the demand through to 2022. Future demand will be determined by a combination of a land supply study (undertaken by another consultant) and an analysis of land sales in the UCZ. We will also examine the factors which influence the supply of new development and the factors that will contribute to a new development reaching completion.

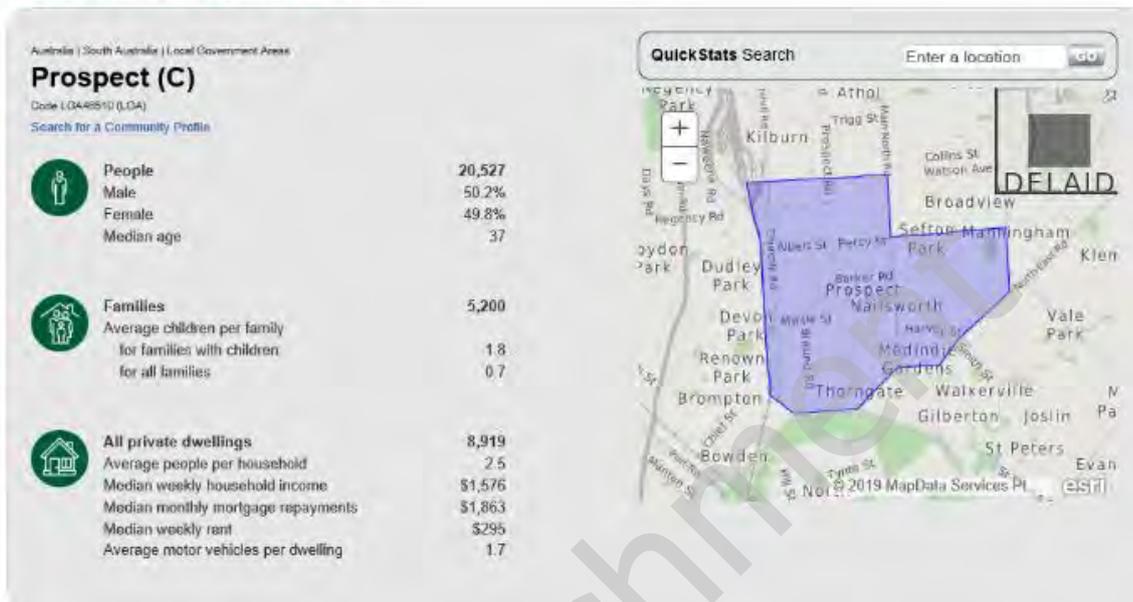
The analysis for commercial demand will examine employment growth and established metro office markets to determine the type and size of demand. As part of the analysis, an assessment of the surrounding established metro office markets past supply, leasing and tenant analysis will be undertaken to determine the most likely sources of demand for office within the City of Prospect.

Attachment 3

## Population Forecasts

The Australian Bureau of Statistics Census data shows a snapshot of the population within the City of Prospect. Below is a snapshot of the data from 2016 Census statistics.

### 2016 Census QuickStats



Source: ABS Census Data

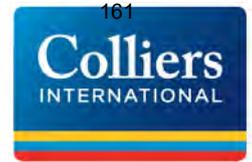
### HISTORIC CENSUS DATA CITY OF PROSPECT V ADELAIDE (URBAN CENTRE)

The below tables show a summary of the historic population growth comparing the 2006, 2011 and 2016 census data for the City of Prospect and Adelaide (Significant Urban Area)<sup>1</sup>. The City of Prospect has seen historic population growth, which is slower than Adelaide (Significant Urban Area).

Number of people	2006	2011	2016	Growth per Annum 2011-2016	Growth per Annum 2006-2011	Growth per Annum 2006-2016
Prospect LGA	19,294	19,955	20,527	0.57%	0.69%	0.64%
Adelaide Urban Centre	1,105,838	1,198,468	1,277,431	1.32%	1.68%	1.55%

No of families	2006	2011	2016	Growth per Annum 2011-2016	Growth per Annum 2006-2011	Growth per Annum 2006-2016
Prospect LGA	4,846	5,101	5,200	0.39%	1.05%	0.73%
Adelaide Urban Centre	297,111	332,653	338,597	0.36%	2.39%	1.40%

<sup>1</sup> The Significant Urban Area is the Adelaide Metropolitan area of Adelaide. This is a better indicator of population growth than state wide.



No of dwellings	2006	2011	2016	Growth per Annum 2011-2016	Growth per Annum 2006-2011	Growth per Annum 2006-2016
Prospect LGA	8,610	8,767	8,919	0.35%	0.36%	0.36%
Adelaide Urban Centre	480,431	522,987	554,938	1.22%	1.77%	1.55%

Median Age	2006	2011	2016
Prospect LGA	36	36	37
Adelaide Urban Centre	38	38	39

No people per dwelling	2006	2011	2016
Prospect LGA	2.4	2.4	2.5
Adelaide Urban Centre	2.4	2.4	2.5

Source: ABS Census Data

There is a slight increase in the number of people per dwelling (both in Adelaide and City of Prospect) since 2006. The key limiting factor for population growth within the City of Prospect has been the lack of new dwellings added to the council region between the 2006 and 2016 census.<sup>2</sup>

## Targets for the City of Prospect

The City of Prospect has completed modelling to determine the amount of new development needed to meet the one percent of net revenue target per annum. There are three proposed growth scenarios which have been analysed as below:

Growth Scenario	Number of Apartments per Annum	Sqm Commercial Space per Annum
Low Growth	80	750
Medium Growth	130	2,200
High Growth	180	3,500

The 1 percent growth target is broadly equivalent to the High Growth Scenario which is 180 apartments with 3,500 sqm of commercial development per annum as outlined above. The following part of this Demand Analysis report will examine the current and future supply pipeline for both residential and commercial projects within the City of Prospect. We will also examine the factors which may influence the delivery of this supply in the future.

### CITY OF PROSPECT INITIATIVES

The City of Prospect has invested in several initiatives to attract business and residents to the City of Prospect. These include:

- Innovation Precinct Report, University of Adelaide (2019)
- GigCity Adelaide Network (2019)
- Main North and North East Road Investment Attraction Strategy (2018)

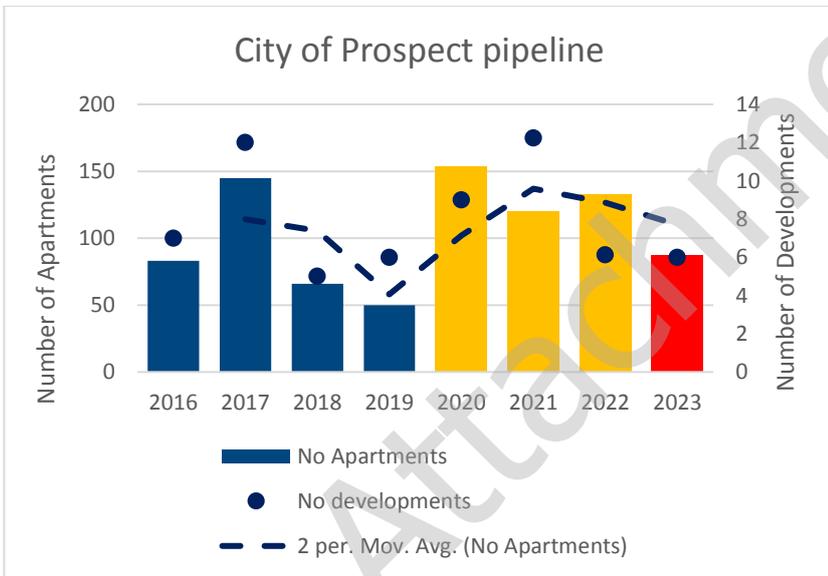
<sup>2</sup> Department of Transport has advised that the occupancy rate of dwellings in the UCZ is 1.9 people per dwelling

- Main North Road Master Plan (2017)
- Streetscape investment – Prospect Road and Churchill Road – 2014 – 2015.

## New supply and population growth

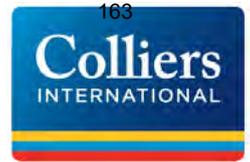
In 2013 the State Government rezoned Churchill Road, Prospect Road, Devonport Terrace and Main North Road to UCZ. This zoning allows for medium to high density residential with possible ground floor commercial space. With this rezoning, the development pipeline has started to increase. Over the three years since the 2016 census there have been 35 residential and commercial developments completed which have added a further 379 apartments and 10,025 sqm of commercial/retail space to the City of Prospect. This is an average of 2,500 sqm of commercial space and 94 apartments per year. These averages sit in the Low Growth range for both the residential and commercial/retail space over the last four years. Chart 1 is an analysis of the historic and future supply of residential apartments within the City of Prospect. This pipeline has been compiled in conjunction with the City of Prospect and allows for a discount methodology outlined in Appendix 1 from 2021.

**CHART 1 – CITY OF PROSPECT SUPPLY PIPELINE**

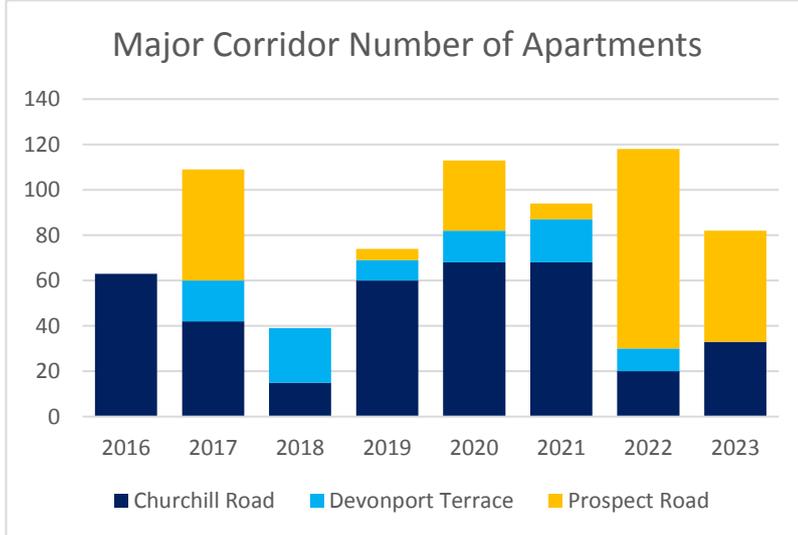


Source: City of Prospect and Colliers International

If the major development corridors of Churchill Road, Devonport Terrace and Prospect Road are analysed then there have been 285 apartments completed since 2015 which is an average of 71 apartments per annum. The remainder of developments which make up the remaining supply pipeline have a range of side street addresses, but all still within the UCZ. Most of the new development between 2016 and 2019 has been located along Churchill Road. Prior to the rezoning, Churchill Road was mostly single storey residential property on allotments greater than 500 sqm. The underlying land value was lower cost and there was a higher and better use for this land so therefore it was the first area to be developed. The pipeline is showing more development along Prospect Road and if all projects complete in the expected timeframes, Prospect Road will see more apartments completed in 2022 than Churchill Road, this is summarised in Chart 2.



## CHART 2 – MAJOR CORRIDOR APARTMENT DEVELOPMENTS



Source: City of Prospect and Colliers International

Our forecasts for population growth expect there have been an additional 732 people in the City of Prospect since the beginning of 2016 (post census), based on 1.9 people per apartment completed. This would increase population growth to 0.89 percent per annum over this period which is in line with the state population forecast growth of 0.9 percent. The current Medium Growth rate of 130 dwellings per annum is expected to be achieved over the next three years (2020 - 2022). Based on 1.9 persons per dwelling this would result in approximately 250 new people per annum in the UCZ.

Our analysis in conjunction with the City of Prospect is showing a strong pipeline of supply based on the current development applications and approvals. The following methodology has been used to project apartment numbers and hence likely rate revenue outcomes.

The detailed methodology by which Council (in conjunction with Colliers) have modelled likely apartment project completion rates and timing is in Appendix 1. Both Council staff and Colliers consider that the dwelling completion numbers provided within this report are conservative in nature, and thus are likely to be realised (albeit that certainty regarding completion numbers decreases through each progressive year of forward projection). To account for likely non completions and lapsed developments the number of estimated completions has been reduced by 22% from 2021. This is based on the average number of lapsed apartment projects in 2015 and 2016. This is outlined in Table 1 below, with the revised estimated apartment numbers reflected in Chart 1.

**TABLE 1 – FORECAST NEW SUPPLY**

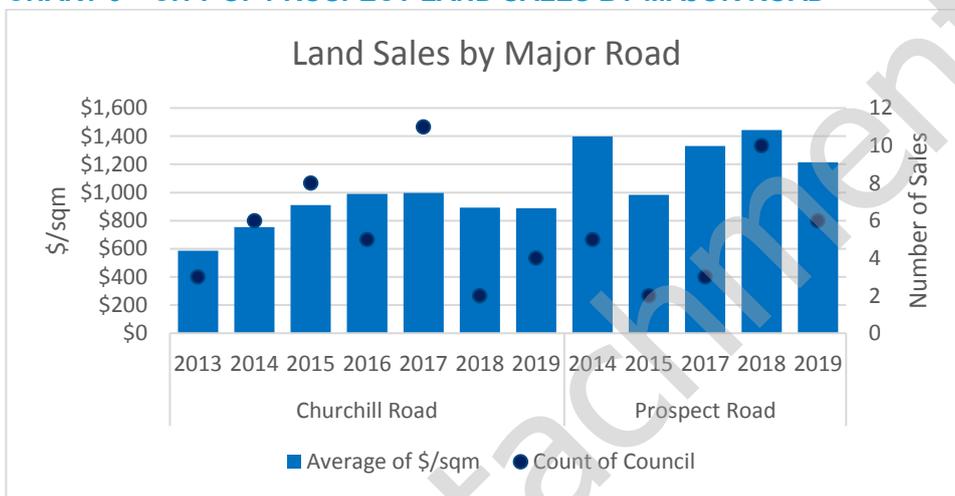
Year	Number of Apartment Estimates	Revised Apartments Estimate with discount	SQM Commercial Space
2020	154	154*	623
2021	154	120	9,767
2022	170	133	2,718
2023	111	87	
2024			2,294

Source: City of Prospect and Colliers International \* no discount was applied in 2020 as these were under construction.

To forecast beyond 2022 there are two methodologies which can be used. The first, is an analysis of the available land supply within the council area, which will give an indication as to the long-term development potential. Depending on the rate of development this is likely to satisfy supply up to 25 years. This land supply analysis has been undertaken by an external consultant on behalf of the City of Prospect. It found within the UCZ there is a good supply of land of larger sites which are greater than 900sqm with an 18-metre frontage. These sites are all in the Churchill or Prospect Road Corridors and could yield over 1,000 additional apartments in the longer term.

The second approach, which is a better medium-term indicator, investigates sales within these corridors, which do not have a development application, but appear to have been sold for land value. These sites are the most likely to be developed in the short to medium term. This assumes that all these sites have a higher and better use and that the current owners are willing to develop to a higher and better use in the future. As the land has been sold there also appears to be a capacity to develop these sites in the future. This helps to exclude owners which hold property over the long term and some who may not have the capacity or willingness to develop. This is outlined in Chart 3.

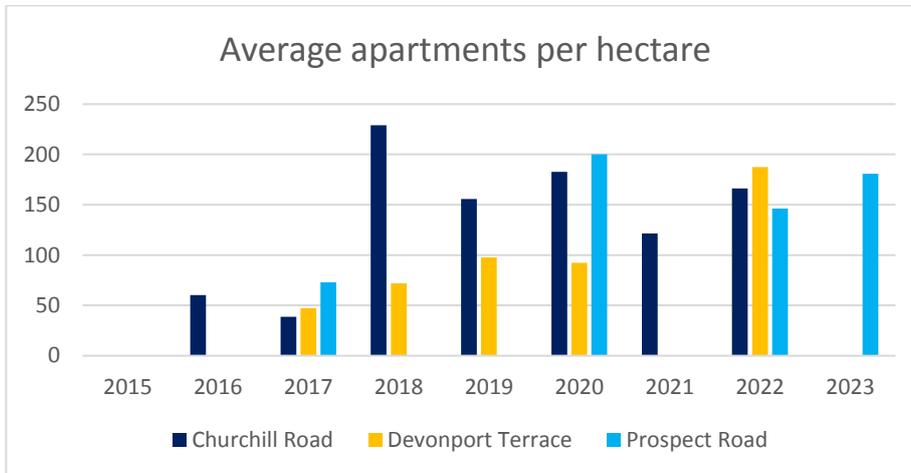
**CHART 3 – CITY OF PROSPECT LAND SALES BY MAJOR ROAD**



Source: RP data and Colliers International

This analysis of sales just prior to the announcement of the rezoning of the Urban Corridor helps determine which sites have a higher and better use and appear to have been purchased as a development site. This analysis shows there have been 39 sales in Churchill Road and 26 sales on Prospect Road since 2013. Average rates per square metre along Churchill Road, increased to close to \$1,000/sqm by 2017, but has started to ease in 2018 and 2019. Prospect Road saw average land rates increase exceed \$1,400/sqm in 2018, but this has also eased in 2019. Increased growth in land values is a limiting factor for future development.

**CHART 4 – CITY OF PROSPECT AVERAGE APARTMENTS PER HECTARE**



Source: City of Prospect and Colliers International

Our analysis of the historic development pipeline shows that the average apartments per hectare has increased since the rezoning – this is outlined in Chart 4. For the purposes of this analysis we will apply the average for each major road to determine the possible future supply, which is outlined in Table 2.

To determine the medium-term development potential, we have conducted an analysis of the number of sites which have been sold but do not have an active development application - outlined in Table 2. We expect that this pipeline will service over the next 5-7 years and assumes that all sites are redeveloped.

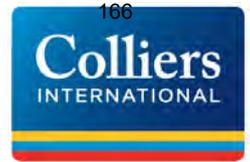
**TABLE 2 – CITY OF PROSPECT POSSIBLE MEDIUM-TERM SUPPLY**

Road	Number of Lots	Sqm Sold	Average Yield	Possible pipeline
Churchill Road	19	14,351	124	178
Prospect Road	14	13,918	143	199
Devonport Terrace	8	5,616	95	53
<b>Total</b>	<b>41</b>	<b>33,885</b>		<b>430</b>

Source: Colliers International

Based on our analysis there could be a further 430 apartments developed based on the average yield (from Chart 4) and all sites which have been sold are developed over the 5-7-year time frame. If this is added to the current supply pipeline, and larger sites which are greater than 900sqm in the UCZ then there is sufficient supply to meet both the Medium and High Growth scenarios.

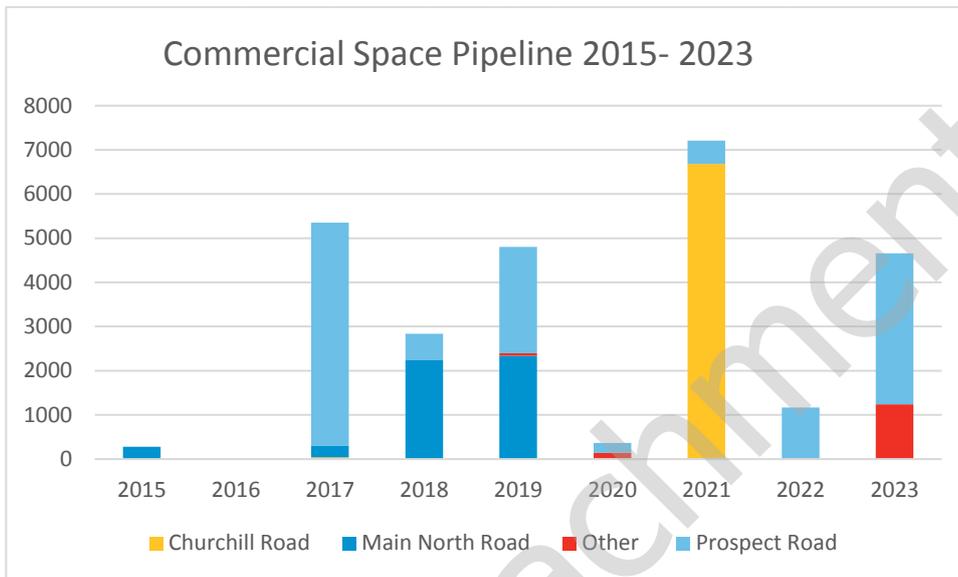
The rezoning is only the first part of encouraging new development. There needs to be a ‘higher and better’ use for the land. This was particularly the case for Churchill Road, which was mostly older grade single storey residential property prior to the rezoning. Residential development along Prospect Road has taken longer, with a less compelling case for higher and better use due to the stronger business focus and higher land values. There is more opportunity for development outside the village heart at the South and North ends of Prospect Road within the council area. We will investigate some of the factors which will influence future supply for residential.



## New Commercial Supply City of Prospect

An analysis of the historic and future supply of commercial space is outlined in Chart 5 below. This analysis has been completed in conjunction with the City of Prospect. Commercial development is much lumpier than residential development, with a couple of large projects which boost supply. Most of new supply delivered has been pre-committed prior to construction and therefore the supply pipeline tends to be demand led. Several of the major developments include the completion of the cinema complex in 2017, New Council Chambers (Payinthe) in 2019 and the future completion of Kaufland at 250A Churchill Road in 2021.

**CHART 5 – COMMERCIAL SPACE PIPELINE CITY OF PROSPECT**



Source: City of Prospect and Colliers International

Since 2015 there have been 12 projects which contain commercial space completed. Four of these projects included apartments as part of the development with most of these developments having a side street address within the UCZ. There are a further 12 developments containing commercial space which are at various stages of development. Half of these developments in the pipeline have a residential component to the project.

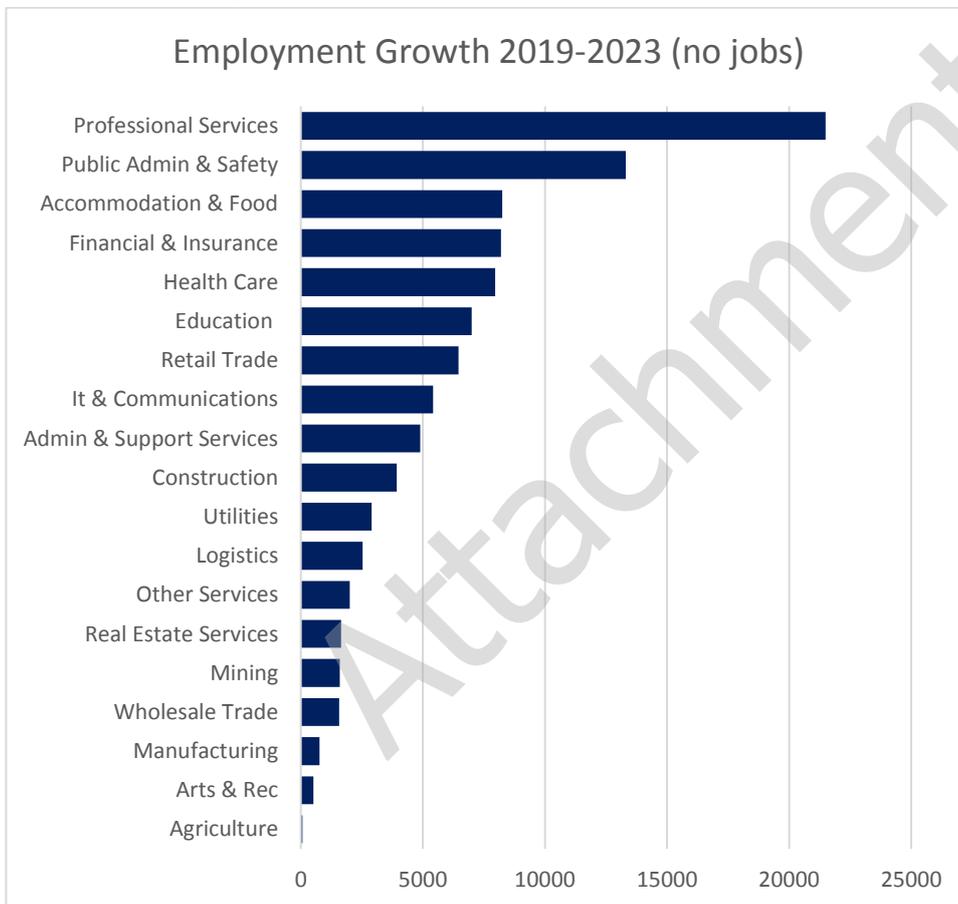
The High Growth scenario for the City of Prospect seek to develop 3,500 sqm of commercial space per annum. This target has been exceeded in 2017 and 2019. However, 2020 will see low growth, while 2021 (Kaufland) will fall within the high growth scenario and 2023 will be dependent on market conditions.

## EMPLOYMENT GROWTH

There is a strong correlation with white collar employment growth and office demand, and we use this to forecast future demand for office space. We have therefore conducted an analysis of employment growth in the Adelaide CBD, using Deloitte Access Economics employment forecasts which is outlined in Chart 6. This looks at total employment growth between September 2019 and September 2023 and looks at the sectors which are expected to contribute the most to growth over this period.

Major areas of growth are Professional Services, Public Administration, Accommodation and Food, Finance and Insurance, Health care and Education. As City of Prospect is an inner-city suburb, we expect that growth in employment will come from these sectors also. These forecasts give a good starting point for demand of commercial and office precincts in the City of Prospect.

**CHART 6 – EMPLOYMENT GROWTH ADELAIDE CITY 2019-2023**



Source: Deloitte Access Economics (Sept 2019) & Colliers International

There are three distinct precincts for commercial space in the City of Prospect. Churchill Road is mostly residential with limited commercial space currently. Churchill Road is now seeing a limited number of ground floor retail with apartments above as part of future developments. This however has not been a feature of past developments along Churchill Road. Prospect Road is more a “Village” with cinemas, food, services, and small office developments. It is more likely that developments along Prospect Road will have ground floor retail which continues to enhance the amenity of the Prospect Road precinct. The addition, of the GigCity Adelaide network and the Innovation Precinct Plan, are Prospect Road’s entre to the development of more office space. Main North Road is the third major precinct, which is currently a mix of large format, commercial, shopping centre and car yard uses. This is a high

traffic route from the north to the City and has been highlighted by council as needing to improve its amenity. This precinct has also been flagged as a future office precinct.

## Analysis of other office precincts

There are several already established office precincts which can be assessed to determine the possible sources of demand for the City of Prospect.

These include Adelaide Fringe, Port Road and Kent town/Norwood. Below is a summary of the metrics for each of these markets.

**TABLE 3 – COMPETING OFFICE MARKETS**

Market	Square metres	Vacancy	Average Building size
Adelaide Fringe	218,652	13.1%	1,883
Norwood/Kent Town	95,915	10.9%	706
Port Road	24,246	4.2%	2,021

Source: Colliers International

The Adelaide Fringe includes Greenhill Road (Anzac Highway to Fullarton Road), Fullarton Road (Greenhill Road to Kensington Road), as well as three buildings in Keswick and Dequetteville Terrace. This market tends to be older stock (built in the 1980s) and had good car-parking when developed. The tenants which occupy the Adelaide Fringe tend to be professional services (accounting and finance) with most being small to medium enterprises. There are several limitations with the Fringe market which include:

- Not enough car parking due to open plan offices able to accommodate more people
- Many older buildings do not have disability access and lifts which limits demand for above ground floor tenancies
- Amenity for office workers is limited.

We have seen an ongoing trend of fringe tenants moving into the CBD. Much of this is due to the improved amenity within the CBD. This has become a key attraction for tenants as the improved amenity helps to attract and retain staff. If development was to occur on Prospect Road the amenity of this precinct would be an attraction. Provision of carparking for a non-CBD office location is imperative for tenant attraction.

There is only one new development in the Adelaide Fringe which is at 210 Greenhill Road, which will be the new headquarters for Bridgestone, who are currently located at 196 Greenhill Road. Refurbishment activity has been more active in the Fringe with new office development being limited over the past few years. There has however been two residential projects One Park (Cnr George Street and Greenhill Road) and Minno (56 Greenhill Road, Wayville) which are both under construction.

Kent town/Norwood office precinct is a smaller precinct and generally older quality stock. As with the fringe tenants tend to be professional services and medical services. As with the Adelaide Fringe there has been more refurbishment activity in the Kent town Norwood Office precinct rather than new development in this precinct.

Port Road is the smallest of these precincts at 24,246 sqm. Over 14,990 sqm of stock in this precinct has been constructed since 2007 which was over five projects. Two of these buildings of circa 4,000 sqm with three buildings above between 2,000 and 2,700 sqm, with the remainder of buildings below 2,000 sqm. As far as new development of an office precinct, Port Road is the best comparable example. New office development however is lumpy, and

pre-committing a new office precinct in metro areas tends to take longer. Major sources of pre-commitment demand is small to medium enterprises, with several not for profits underpinning a new development.

A broader analysis of new development in suburban locations has shown that the scale of development tends to be smaller around 1,000 to 3,000 sqm. Government has been a major source of pre-commitment as has the small to medium enterprise private sector.

Key attractions for tenants include:

- Ample car-parking for staff and customers/clients
- Good amenity and food options
- Good quality accommodation with good natural light and fit-out
- Good IT connectivity.

Our analysis of established markets shows that there is good demand for spaces sub 400 sqm in metro office areas. It is much more difficult to secure larger tenants in metro locations. This has been confirmed by talking with several developers. There are however opportunities for this sort of development (as shown with Port Road), but does require a developer with vision and commitment to the area.

## Future Demand for Commercial Space

The pipeline of new supply is expected to exceed the high growth scenario over the next two years. Supply of commercial space tends to be lumpier than residential apartments and is determined by larger projects. We expect that over the medium term that commercial space will be part of mixed-use developments, with demand likely to be stronger in the Prospect Road precinct due to the excellent amenity in the area. We see as the density on Churchill Road continues to it is likely there will be more demand for ground floor commercial and retail space in future developments.

We expect that in line with employment growth demand will be focused on Professional Services, Public Administration, Accommodation and Food, Finance and Insurance and Health care. Also given the aging population there are also opportunities for further development in retirement living and aged care.

Pre-commitment for office only precincts in suburban locations tend to take some time and require a committed developer with a vision. The best example within the City of Prospect is the completion the Cinema precinct in 2017. The ground floor retail was fully let prior to completion and was part of the catalyst of the transformation of Prospect Road. At time of writing there was only four retail vacancies along Prospect Road which is the lowest vacancy of any suburban retail precinct within Adelaide. It is worth noting that in discussions with the developer for the cinema project, it took almost a decade to come to fruition.

Main North Road has been earmarked as a future office precinct. It is currently a range of different uses, with several large underutilised sites. This is a high traffic road and currently has poor amenity. There are no current applications along Main North Road which would be considered office. Given the lead times on pre-commitment for a metro office projects and that there are no developments before council we expect the conversion to more office use is a medium-term to long term prospect.

## Factors influencing supply & demand of development

There are several factors which will impact the supply (based on demand), within the City of Prospect. Most of these can be applied to both residential and commercial developments. Key factors which influence a project reaching completion include:

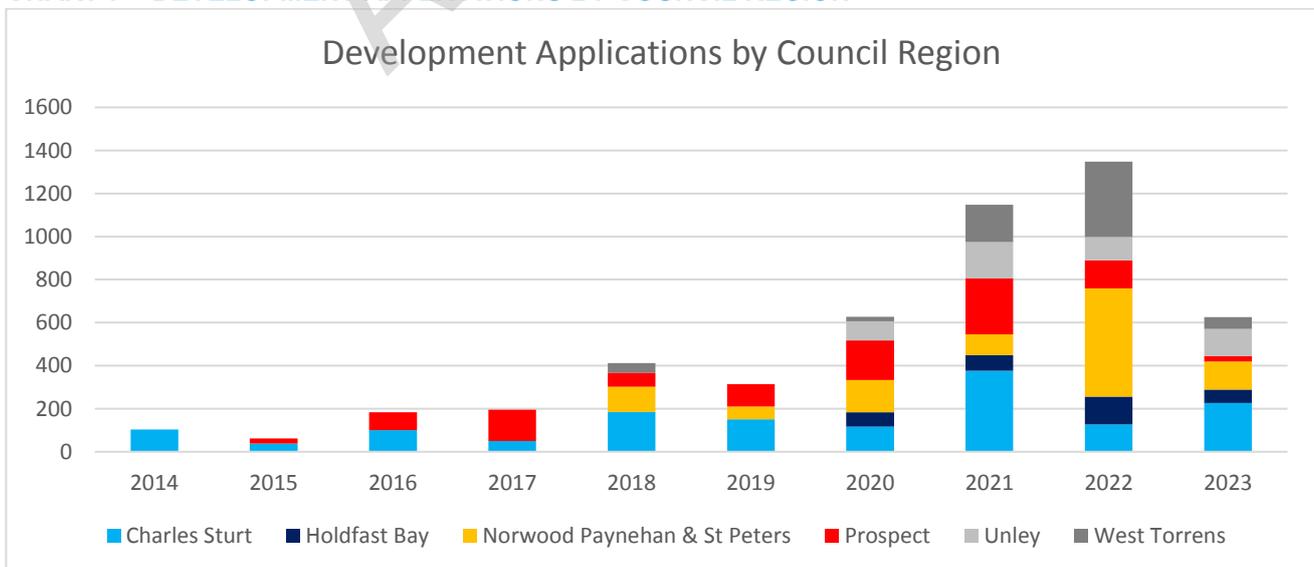
- Increasing land values which limit development returns
- Better returns from mid-rise development in competing council regions
- Access to construction funding
- Lack of demand and therefore presales targets not reached to meet funding requirements
- Owners 'land banking'. There is high private ownership in these precincts, with some owners not being active in redeveloping their property, and in some cases unrealistic price expectations when there is an opportunity to sell to active developers.
- Difficulty in amalgamating sites to get scale for a development.

**Land values** along both Prospect Road and Churchill Road have started to show signs of easing, and therefore in the short term this is unlikely to be a limiting factor to development.

The City of Prospect had a first mover advantage regarding the rezoning, being the first council to see medium density residential development in its urban corridors. Churchill Road also had a compelling higher and better use for the land and therefore kicked off the development pipeline. However, several **competing inner-city council regions** have rezoned areas for medium to high density residential which has resulted in an increase in the number of applications for medium-high density developments in other precincts. We have analysed the pipeline of development applications in surrounding council region, outlined in Chart 7. For purposes of this analysis we have excluded the developments in the Adelaide CBD, as these tend to be high rise developments rather than medium density developments.

**The pipeline for medium density residential in inner city council regions has strengthened over the past couple of years, and this may dampen demand for apartments in the City of Prospect. If this is the case, presales may slow which impacts the ability to commence construction and push out forecast completion dates.**

**CHART 7 – DEVELOPMENT APPLICATIONS BY COUNCIL REGION**



Source: Cordell Connect & Colliers International

**Access to construction finance** is also a limiting factor. Our research shows that developers will need around 50 percent equity to purchase a development site. This can vary and can depend if there is any holding income, but this is a reasonable benchmark. If the development is being financed, most banks would expect that the presales would cover the cost of construction – this is known as one-time cover. This usually equates to 60 to 70 percent of the development needs to be pre sold or leased. There is also much more scrutiny of the presales and any sales to related parties or multiple holdings are discounted from the presales target. The **failure to meet presales requirements** for construction finance is a key reason for project delays or for projects to be abandoned.

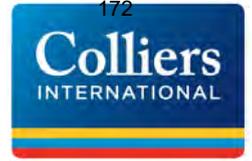
**Land banking**, which is where the land is being held and is not currently the highest and best use of the land is also a restriction development. This also assumes that the value of the land continues to appreciate over time. In most cases these sites generally have some form of holding income (rent from existing structures). This is more the case for private investors and owners which hold land over the long term and are unwilling to sell.

To achieve scale for developments **site amalgamation** needs to be considered for some developers. This can prove to be time consuming as adjoining owners are either unwilling to sell or have very high price expectations which make the development unfeasible. Council could develop a Strategic Sites program which sought to identify sites for amalgamation and sites in the UCZ where mixed use developments of scale could be achieved.

## Summary

- 1) Council is currently in a Medium Growth period with 136 apartments estimated to be completed per annum from 2020 - 2022. There is a forecast 494 apartments in the development pipeline to be delivered from 2020 - 2023. However, many projects in the pipeline while approved or under assessment may not proceed to construction. This may be due to housing finance, global economic conditions or slow population growth. It is also noted that to achieve the growth targets there is a need for both commercial and apartment development. While apartment development has been strong, Chart 1 indicates a decline in apartment construction from in 2021.
- 2) Council's reputation as an innovative, connected and engaged City has in part contributed to this growth. While the upgrades of Prospect Road and Churchill Roads' have been important factors in providing the environment for commercial growth. Similar efforts to upgrade Main North Road and North East Roads' may be required to encourage the development of these corridors.
- 3) Maintenance of this growth will require a diverse range of apartment and commercial initiatives with the private sector. These could both generate demand and assist with the supply of projects. One of the biggest challenges for the City of Prospect given the low population growth in SA is the competition with other inner ring Councils. Proposed planning reforms may remove City of Prospect's UCZ advantage as the State Government seeks to replicate this success in inner metropolitan Adelaide.

The development of projects in the commercial sector will be the greatest challenge Major projects include the cinema project, a Kaufland supermarket, office space in the Innovation Precinct or more health consulting rooms. All take a longer time to develop than residential apartments. The development of targeted commercial investment attractions programs and precinct upgrades to attract specific businesses, needs to be developed to ensure that Council has a balanced approach to achieving its growth ambitions over a ten-year period.



## Appendix 1

# Methodology for Estimated Apartment Completions

Planning approvals were used to provide a baseline number of projects that are in the apartment *pipeline*.

To account for the number of projects that will receive planning approval but not ultimately be constructed, Council staff have (together with Colliers) reviewed each project individually. This has included consideration of which projects have progressed to further approval/sales stages, as well as consideration of the size and experience of the developers behind each project.

In particular, both staff and Colliers observed that developers with limited experience in the building and design industry, such as “mum and dad” developers, proceed with projects at a slower rate than more experienced developers.

To validate this process and allow for an averaged non-completion rate to be incorporated into the projections, an analysis of planning approvals granted in 2015 and 2016 was undertaken. These years were selected as they provide sufficient time to allow projects to proceed through finance, sales and approvals processes.

Most of those projects that received planning approval in 2015 and 2016 are now either constructed or under construction. The total number of projects that have not proceeded amount to 4 per annum despite follow-ups and advice from Council. These projects represent 22% of the total number of dwellings that received planning approval in 2015 and 2016 in the UCZ. The 22% discount has been applied from 2021 as projects in 2020 are already under construction and are considered locked in.

By way of summary, the methodology used to determine likely completions for the UCZ is detailed below:

1. Collecting information on each project that has received planning approval;
2. Review status and scale of each project to determine initial likely commencement and completion dates;
3. Compare these initial dates with *Cordell Building Index Report* listed completion dates and adjust to whichever date is the more conservative (i.e. the longer timeframe);
4. Assess project management capability associated with each project and extend estimated completion dates by 1-2 years for projects with less experienced developers;
5. Remove or further extend completion dates in relation to projects that have experienced known planning, marketing or construction issues (particularly where limited funds have been extended in completed project stages to date);
6. Following the above removal or extension of completion dates, a further 22% discount in the number of dwellings estimated to completed is applied based on the 2015 and 2016 experience.

This methodology provides a conservative estimate of the number of likely apartment outcomes in any one year, noting that the confidence in the projection is greatest for 2020 and lowest for 2023.