

19 FEB – 21 MAR

2027 PROSPECT FRINGE



CITY OF
PROSPECT



ADELAIDE
FRINGE

**2027 Prospect Fringe
Artist Pack –
Expression of Interest**

About Prospect Fringe

Prospect Fringe offers artists an accessible inner-metro location, reduced venue hire, promotional support and a range of flexible indoor and outdoor spaces for performances, workshops, activations and events.

Located directly adjacent to the Adelaide CBD and easily accessible by public transport, bicycle and car, Prospect connects artists with engaged local audiences and a supportive festival environment.

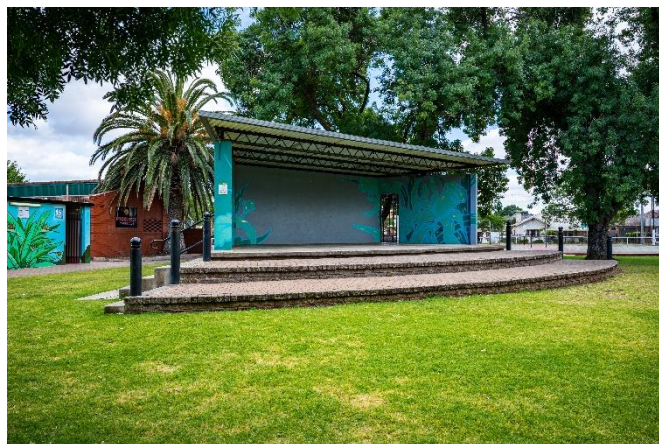
This year, we're replacing our previous DIY model for Eliza Hall bookings with two new all-inclusive package options. This has been done to not only ensure the best experience for artists and audiences, but to also keep the cost as low as possible for our artists.



What we offer

Venue hire discounts

City of Prospect offers a 50% discount on venue hire fees for council venues, plus free post-event cleaning at all our indoor venues, valued at \$200. These discounts are factored into both package options for Eliza Hall.



Registration fee subsidy

City of Prospect offers subsidised Adelaide Fringe registration fees:

- \$200 off for Performing Arts and Events
- \$150 off for Visual Arts and Design.

You must either be a City of Prospect resident, or your event must be held within City of Prospect to be eligible. Allocations are limited.

Inclusion in the Prospect Fringe Program

Approved events will be included in the Prospect Fringe Program, available online and distributed locally in printed form. Images and copy from your Adelaide Fringe AVR (Artist and Venue Registration) will be used to create your listing in our program.

Marketing and promotional support

Prospect Fringe will be promoted through digital, social and print channels, Adelaide Fringe platforms, and City of Prospect communications.



Venue options

City of Prospect offers indoor, outdoor and package-based venue options to suit a range of performances, workshops, activations and events.

Use the guide below to find a venue to suit your needs.

- **Best for full-production performances:** Eliza Hall – The Lot package
- **Best for simple staged shows:** Eliza Hall – Basic package
- **Best for workshops and classes:** Irish Harp Rooms at Payinthe
- **Best for large outdoor events:** Prospect Memorial Gardens
- **Best for outdoor activations:** Vine Street Plaza

All-Inclusive Packages			
Venue	Cost	Facilities	Capacity
Eliza Hall – The Lot Package Eliza Hall is available by package only. Indoor venue Ramp/step free access to venue and stage. Accessible parking available.	\$870 per show (Valued at \$1,451)	Ideal for live music shows, theatre, cabaret, dance performances, kids shows and stand-up comedy. • Stage (8m x 3m) • Bar and bar staff • 1 x sound technician • 1 x lighting technician • 100-inch projector screen • 8 x trestle tables (1800mm L x 900mm W) • 20 x low round café tables • 7 x tall bar tables • 120 x chairs • 30 x bar stools • Toilets, including accessible toilets • Access to kitchenette • Green room • Venue seating set to your preferred style • Door staff • 90-minute bump-in/tech run • 60-minute performance time • Flexible floor plan suitable for a broad range of events. See photos and more information here	120

Eliza Hall – Basic Package Eliza Hall is available by package only. Indoor venue Ramp/step free access to venue and stage. Accessible parking available.	\$650 per show (valued at \$1,191)	Ideal for performances that do not have complex lighting needs, such as live music, children’s shows and stand-up comedy. • Stage (8m x 3m) • Bar and 1 x bar staff member • 1 x sound technician; lighting technician not included • 100-inch projector screen • 8 x trestle tables (1800mm L x 900mm W) • 20 x low round café tables • 7 x tall bar tables • 120 x chairs • 30 x bar stools • Toilets, including accessible toilets • Access to kitchenette • Green room • Venue seating set to your preferred style • Door staff • 90-minute bump-in/technical run • 60-minute performance time • Flexible floor plan suitable for a broad range of events. See photos and more information here	120
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Do-it-yourself Venues

Venue	Cost	Facilities	Capacity
Irish Harp Rooms at Payinthe Indoor venue Ramp/step free access to venue Accessible parking available.	\$15 per hour (regular cost \$30p/h)	Ideal for workshops and classes. The room can be divided into two smaller spaces. • Power (6 x outlets) • 2 x TV screens • 8 x trestle tables • 16 x chairs • Toilets, including accessible toilets • Kitchenette (2 sinks with running water, microwave, kettle) Furniture is not preset. Hirers are responsible for set-up and pack-down. See photos and more information here	30
Prospect Memorial Gardens Outdoor – Menzies Crescent	\$12.50 per hour (regular cost \$25p/h)	• Large open-air grassed space • Covered stage, also known as the Sound Shell (approx. 7m x 4m; frontage extends to 11m due to stage shape) • Small undercover area adjacent to stage • Power (8 single phase outlets) • Drinking fountain • Water tap (installed on request) • Toilets, including ambulant toilet • Existing LED lighting (partial) A Traffic Management Plan may be required for this venue, depending on the event. See photos and more information here	2000
Vine Street Plaza	\$15 per hour	• Outdoor paved public space (next to Eliza Hall) • Stage (approx. 9.2m x 3.6m) – not covered	400

Outdoor – Prospect Road	(regular cost \$30p/h)	• Power: 4 x 10A outlets behind stage, 2 x 20A three-phase outlets, and 4 x 15A single-phase outlets • Toilets, including accessible toilets, available in the adjacent Payinthe building with ramp access • Existing LED festoon lighting • Parking available behind the Payinthe building • Wheelchair-accessible public space See photos and more information here	
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Technical Rehearsals

Tech rehearsals are available for Prospect Fringe artists. Rehearsals include 3hr exclusive use of Eliza Hall (excluding green room), and either one or two technicians.

Time slots are limited; we will be in touch to discuss available dates/times if you request a tech rehearsal booking.

Tech rehearsal costs are:

- Sound tech only - \$255
- Sound and light tech - \$355

Performance Schedule

We offer a maximum limit of 3 performances per artist/presenter. More performances may be considered however this is at the discretion of City of Prospect.

- **Thursdays and Fridays** – We will program one performance on these days; these will be evening performances.
- **Saturdays and Sundays** - We will program two performances on these days, one afternoon performance and one evening performance.

Each performance slot will include a 90min tech run, 60min performance time, and bump out time.

City of Prospect venues are community spaces and are often heavily booked by community members. The above time slots have been reserved specifically for Fringe artists. Other days/times may be available on request however this is dependent on availability.

Key dates

City of Prospect EOIs open	25 August 2026
Adelaide Fringe Artist registrations open	8 September 2026
City of Prospect EOIs close	11 October 2026
City of Prospect Fringe program offers made	from 18 September 2026
Marketing material for inclusion of printed program due	30 October 2026
Invoice for Eliza Hall bookings (50% deposit) due	1 November 2026
Balance of invoice for Eliza Hall bookings due	31 January 2027
Fringe dates	19 February 2027 - 21 March 2027

Looking for another type of venue?

There are many cafes, cinemas, restaurants and character spaces across Prospect that could offer their space as a Fringe venue. Tell us about your idea and we can discuss local venue options, including introductions, where appropriate.

How to take part

1. Submit your Expression of Interest [here](#).
2. We'll be in touch to discuss venues, availability, services and subsidy eligibility.
3. Once approved you will be notified and invoiced (for Eliza Hall bookings) or provided a discount code to finalise your booking via [SpacetoCo](#) (for all other venues).
4. Don't forget to also register your event with [Adelaide Fringe](#).
5. If you are eligible for the Prospect Fringe subsidy, Adelaide Fringe will process your reduced payment through their system.
6. Once all details are confirmed, your event will be included in Prospect Fringe.

Venue requirements and responsibilities

To help events run safely and smoothly, hirers are responsible for meeting the requirements below. We will discuss any venue-specific requirements with you during the EOI process.

EQUIPMENT (Indoor Venues only)	A limited selection of equipment, including chairs, trestle tables, round tables and bar tables, is available. Any additional equipment will need to be provided by the hirer.
ELIZA HALL – STAGING AND TECHNICIANS	Please note that a stage and sound/lighting equipment are only available in Eliza Hall. If you wish to install any other equipment/infrastructure in a different venue, please discuss your plans with our friendly staff prior to booking.
ELIZA HALL - SOUND AND LIGHTING TECHNICIANS	A sound technician is included in the Basic Package. This package is suitable for performances that do not require lighting cues. A sound technician and lighting technician are included in The Lot Package. This package is suitable for performances that require more complex lighting, lighting cues or video projection.
GREEN ROOM - IRISH HARP ROOM	A green room is included with both Eliza Hall packages. This room is located next to Eliza Hall and includes tables, chairs and a full-length mirror.
BAR AND LIQUOR LICENSING	City of Prospect will operate a bar during performances in Eliza Hall. There are no bar facilities in any other Council-operated venue. If you are intending to serve alcohol in any other council venue you must apply for a liquor license and comply with all liquor licensing requirements. A copy of your license must be provided to us prior to your first performance.
BOX OFFICE	City of Prospect does not offer split box office arrangements. All ticket revenue is received by the hirer.
FRONT OF HOUSE	Front of house staff are included in both Eliza Hall packages. For all other venues, hirers must provide their own front of house staff.

STORAGE	There is no onsite storage . All items required for your performance must be brought to the venue during bump-in and removed by the end of bump-out.
SECURITY	City of Prospect may provide security if we deem this necessary for your performance.
CLEANING	The venue must be left clean, tidy and ready for immediate use at the conclusion of hire. Hirers must remove all rubbish from the venue or use the bins supplied. Professional cleaners will be engaged by the venue to empty bins and clean and restock bathroom facilities.
ENVIRONMENT AND SUSTAINABILITY	Please be aware of South Australia's ban on single-use plastic items, including drinking straws, stirrers and cutlery. Council has also adopted a 100% compostable, not biodegradable, approach to all crockery, cutlery and drinkware used in our halls and parks, along with a no-balloon policy to reduce landfill.
PUBLIC LIABILITY INSURANCE	All hirers of City of Prospect venues must hold Public Liability Insurance to the value of \$20M. A copy must be provided to City of Prospect before the commencement of your show run.

Contact

Tegan Museveni, Events and Music Officer

Phone: 8269 5355 or 0409 763 437

Email: events@prospect.sa.gov.au

This document is available in alternative formats (e.g., plain text, accessible Word doc, or large-print) upon request.

Terms and conditions of hire

1. **Venues on hold:** Venues will not be placed on hold by request. Submission of an EOI does not guarantee a booking. Your EOI will be reviewed and a City of Prospect representative will contact you to discuss next steps.
2. **Payment:** Bookings are not confirmed until payment is received. Eliza Hall bookings will be invoiced a 50% deposit once booking is accepted. Balance of invoice will be issued in November. All other bookings and payments must be finalised through the online booking system (SpacetoCo). For these bookings payment will be made at the time of booking. Venues should not be booked through SpacetoCo until City of Prospect confirms acceptance of your inclusion in the Prospect Fringe program and provides you with the discount code.
3. **Cancellation of Eliza Hall package bookings:** If an artist/hirer cancels between 1 November 2026 and 31 Jan 2027, the 50% deposit paid will be forfeited. If an artist/hirer cancels after Jan 31 full amount will be forfeited.
4. **Cancellation of all other City of Prospect venues:** If City of Prospect cancels an event due to unforeseeable circumstances, the hirer will be reimbursed in full. If an artist/hirer cancels within 14 days of the booking, all fees will be forfeited. Special circumstances may be considered at City of Prospect's sole discretion.
5. **Subletting:** Subletting or sharing the venue is not permitted.
6. **Rating and content warnings:** It is a condition of hire that artists/hirers advise City of Prospect of any rating or content warnings before joining Prospect Fringe. Additional conditions may apply, such as compulsory security. City of Prospect reserves the right to cancel the hire of its spaces for any event that does not comply.
7. **Cleaning:** Free post-event cleaning is available for indoor venues only, subject to cleaner availability and allocated at City of Prospect's discretion. Post-event cleaning of indoor venues includes mopping, cleaning toilets and removing garbage. Artist/hirers must keep the venue clean throughout the hire.
8. **SpacetoCo hirer terms and conditions:** By hiring a City of Prospect venue, you agree to the venue terms and conditions outlined in the [SpacetoCo](#) online booking system. These terms and conditions also apply to Eliza Hall package bookings.
9. **Public Liability Insurance:** All hirers of City of Prospect venues must hold Public Liability Insurance to the value of \$20M. A copy must be provided to City of Prospect before your first performance.