

## CONSTRUCTION SITE MANAGEMENT & WORK HEALTH & SAFETY PLAN

### 2A – 8 Gurr Street, Prospect AS4902-4000 (Amended)

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REVIS	ION STATUS							
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#### 1.0 Project Details

#### 1.1 Project Information

#### 1.1.1 Principle Contractor

Company: Centina Commercial Pty Ltd

**Head Office:** 65 King William Street,

Kent Town,

South Australia 5067 Phone: (08) 8362 1964 Fax: (08) 8312 6009

**ABN/ACN:** 64 615 817 144

**Contact Person:** Nicholas Agrios

**Contact Number:** 0477 012 278

Email: Nicholas@centina.com.au

**Workplace:** 65 King William Street, Kent Town

1.1.3 Principle

Company: Uniting SA

Contact Person: Debbie Rich \ Ben Moore

**Head Office:** 70 Dale Street, Port Adelaide

**Contact No**: 0436 807 850 \ 0417 502 765

Email: <a href="mailto:drich@unitingsa.com.au">drich@unitingsa.com.au</a> \ <a href="mailto:bmoore@unitingsa.com.au">bmoore@unitingsa.com.au</a> \ <a href="mailto:bmoore@unitingsa.com.au</a> \ <a href="mailto:bmoore@unitingsa.com.au">bmoore@unitingsa.com.au</a> \ <a href="mailto:bmoore@unitingsa.com.au</a> \ <a href="mailto:bmoore@unitingsa.com.au</a> \ <a href="mailto:bmoore@unitingsa.com.au</a> \ <a href="ma



#### 1.2 Background

The construction of a 4-level apartment building consisting of 7 townhouses and 33 apartments. The buildings' structure is a combination of structural steel and precast panels, with suspended slab. The exterior of the building is a combination of Hebel, brick, and exposed precast panels.

Internal fit-out consists of plasterboard wall linings, vinyl/carpet floor coverings and general services/finishes as documented

#### 1.3 Anticipated Stages

The project is to be delivered under a Design and Construct, with critical dates noted below:

LOI Received - August 2022

Mobilisation - June 2023



#### **Policy Statement**

Centina is committed to ensuring all workers are provided with a working environment that is free from unacceptable risks to health and safety. To achieve this outcome Centina will introduce and maintain a work health and safety (WHS) system which provides for:

- Identification and control of hazards and risks
- Instruction and training
- Consultation, cooperation, and coordination
- Monitoring of the work environment and worker's health
- Incident and injury management

#### **Policy Objectives**

The objectives of this Construction Site Management (CSMP) & Work Health and Safety Plan (WHSP) are to ensure, so far as reasonably practicable, that:

- Workers and other persons are protected against harm to their health and safety through the elimination or minimisation of risks arising or work
- Safe systems of work, structures, plant, and chemicals are provided
- Effective consultations, cooperation, coordination and communications with other duty holders and workers in relation to workplace health and safety are established
- Adequate information, instruction, training, and supervision is provided for a safe and health workplace
- WHS legislation and other relevant laws that relate to health and safety are compiled
- Injured workers are provided with adequate injury management to enable them to remain at work or return to work at the earliest opportunity
- Ongoing actions are developed to prevent incident, including workplace inspections, and ensuring that these records are kept.

#### **Policy Review**

To ensure that the system remains effective in providing a safe and healthy work environment. Centina systems will be reviewed periodically. This review will focus on the effectiveness of individual elements of the systems, the relevance of changes to Commonwealth and State legislation which may have occurred, and any other matters which potentially impact on the system.

Managing Director

Paul Nardinocchi

Date ...25.../...05.../...2023...



#### 2.0 Introduction

#### 2.1 Purpose of this Plan

The purpose of this CSMP & WHSP is to provide a framework through process, procedures and agreed deliverables that will ensure Centina complies with all its site and Work Health and Safety obligations.

It is noted that this plan is subject to review and amendment in consultation with project stakeholders so that their needs have been correctly interpreted and clearly addressed.

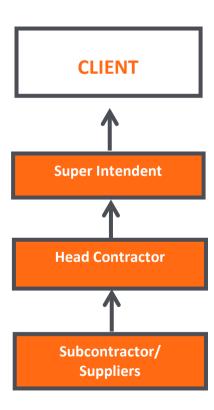
This plan will also provide the Centina team with the framework, procedures, and controls to implement and monitor the Work Health and Safety requirements of the project.

#### 2.2 Scope of the Plan

The scope and approach of Centina's Construction Site Management & Work Health and Safety Plan will be consistent with statutory & legislative requirements and the requirements of the Head Contract.

We will ensure that the CSMP & WHSP is set out in adequate detail, all of the procedures we will implement to manage the works from a safety perspective. It will describe how we will ensure the construction activities will be performed consistently with Work Health and Safety requirements.

#### 2.3 Stakeholders





#### 2.4 Key Personnel Responsibilities

#### 2.4.1 Brad Weaver - Project Director

Providing and maintaining, so far as reasonably practicable:

- Safe systems of work
- The work environment, plant, structure, and chemicals in a safe condition
- Provide adequate information, instruction, training, and supervision
- Ensuring policies and procedures are prepared and maintained
- Providing first aid facilities as required
- Notifying SafeWork SA of any notifiable incident

#### 2.4.2 Nicholas Agrios – Project Manager

Ensuring overall compliance with this plan including:

- Ensuring WHS systems are complied with on site
- Ensuring the traffic management plan is adhered to.
- Ensuring workers undertaking work on site can comply with WHS policies and procedures
- Ensuring documentation relating to CSMP & WHS is reviewed and implemented
- Ensuring that the requirements of this plan relating to site activities are complied with, communicated to all workers and the necessary training, instruction and supervision is identified and provided.

#### 2.4.3 Nick Hayward - Site Manager

- Ensuring that each worker prior to commencement of work has received a site induction
- Ensuring the traffic management plan is adhered to.
- Monitoring the safety of working conditions on site, and ensuring that all workers are aware of any possible safety hazards
- Ensuring, so far as reasonably practicable, that risks and hazards identified are eliminated or minimised
- Conducting site safety inspections as required
- Ensuring all site facilities are provided and maintained in good order, and good housekeeping practices at the worksite are implemented and monitored
- Ensuring safe systems of work are adhered to and promote the safe performance of work
- Assisting in incident investigations as necessary and ensure all corrective actions are implemented and monitored

#### 2.4.4 Workers

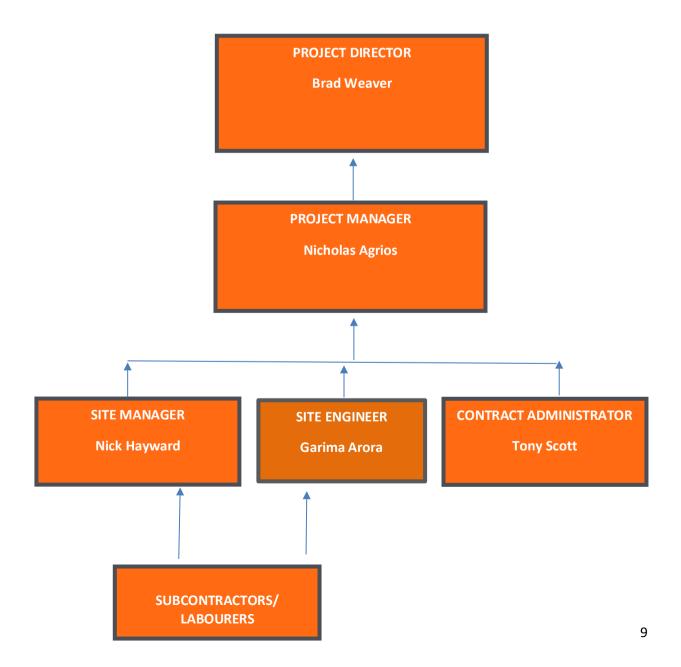
- Taking reasonable care to protect their own safety and the safety of others on site
- Complying with all reasonable instructions/directions given to protect their own health and safety and the health and safety of others on site
- Reporting all incidents, hazards, or unsafe work methods they are aware of to the Site Manager immediately
- Attend pre-start and toolbox meetings as required



#### 2.5 Emergency Personnel

Position	Contact	Phone Number
Site Manager	Nick Hayward	0447 977 066
Project Manager	Nicholas Agrios	0409 032 897
Contract Administrator	Tony Scott	0402 293 190
Project Director	Brad Weaver	0427 184 847

#### 2.6 Organisational Chart





#### 3.0 Objectives

#### 3.1 Key Objectives of the CSMP & WHSP

Centina is committed to ensuring all workers are provided with a working environment that is free from unacceptable risks to health and safety. To achieve this outcome Centina will introduce and maintain a work health and safety (WHS) system which provides for:

- identification and control of hazards and risks
- outline key traffic movements throughout the project.
- construction staging.
- instruction and training
- consultation, cooperation and coordination
- monitoring of the work environment and worker's health
- incident and injury management

The objectives of this plan are to ensure, so far as is reasonably practicable, that:

- Safe systems of work, structures, plant and chemicals are provided
- Effective consultation, coordination and communication with other duty holders and workers in relation to workplace health and safety are established
- Adequate information, instruction, training and supervision is provided for a safe and healthy workplace
- WHS legislation and other relevant laws that relate to health and safety are complied with
- Injured workers are provided with adequate injury management to enable them to remain at work or return to work at the earliest opportunity
- Ongoing actions are developed to prevent incidents, including workplace inspections, and ensuring that these records are kept

#### 4.0 Process and Procedures

#### 4.1 Dilapidation Report

The Principal Contractor is to prepare a dilapidation report of adjacent structures and existing infrastructure prior to the commencement of the works. A copy of the dilapidation report is to be provided for reference to the Client prior to the commencement of the works.

Refer appendix: E

#### 4.2 Inductions

All workers engaged by Centina to work on this project must have, prior to commencement of work, undertaken:

- The Construction Industry National White Card course
- Centina Site Induction
- Induction into relevant Project Plans & SWMS

A representative from the Centina Site Management Team will provide a site specific induction to all new workers on site. A site induction register will be kept and maintained by the Site Manager for all workers engaged by Centina to work on this project.

Workers who do not comply with these requirements will not be allowed to commence work and will be required to leave this site.



#### 4.3 Construction Hours

Construction hours are between 7am and 5pm Monday to Saturday.

#### 4.4 Training and Licensing

The Site Manager shall make sure all workers have the necessary instructions and supervision to ensure all workers are reasonably competent to undertake the allocated task.

Workers required to undertake high risk work (e.g. scaffolding, rigging, dogging, crane, hoist, and forklift) must be hold the requisite license and associated valid certificate of competency).

Workers required to undertake work involving the operation of load shifting equipment or earthmoving equipment (e.g. front end loaders, excavators, dozers, skid steers) must hold an accredited and current vocational certificate of competency (i.e. ticket).

Older style 'tickets' and Certificates of Competency (pre-High Risk Work) have now expired and are no longer valid. In order to undertake high risk work you must be trained and deemed as competent by an assessor registered with SafeWork SA and have been issued with a license to undertake the high risk work.

Workers required to sling loads to and from a truck fitted with a vehicle mounted crane, or sling and/or direct loads where load-shifting equipment, or multi-purpose tool carriers are being used must hold a high risk work license for rigging or dogging.

The Site Manager will check all workers required for a specific task have the appropriate training or licenses.

#### 4.3 Consultation, Cooperation and Coordination

#### 4.3.1 Pre-Start Meetings

Pre-start meetings will be conducted prior to commencement of work for the day and require attendance by all workers required to work that day, including subcontractor and labour hire workers engaged by them. Pre-start meetings will be used to discuss proposed daily work activities and required resources, any changes to design or construction methods (this may require a review of the SWMS), communicate health, safety and quality (HSEQ) issues, identify hazards and associated risks.

#### 4.3.2 Safety Meetings

Centina will hold safety meetings at regular intervals and requires attendance by subcontractor representatives currently working on site. Safety meetings will be used to involve and encourage all workers to discuss site specific and other relevant safety issues and to exchange and/or provide any additional safety, environmental and legal information as required.

The safety meeting will be conducted by the Site Manager or delegate and the minutes will be recorded on the Safety Meeting form. The attendees at the meeting will be required to sign the attendance sheet.

Additional toolbox meetings may be held in the event of a serious incident or injury or to identify critical works and safety objectives.

#### 4.4 Safe Work Method Statements

All SWMS will be provided to Centina prior to the commencement of work, including any SWMS provided by subcontractors engaged Centina.



All relevant workers will be inducted into the SWMS prior to undertaking the work and the SWMS signed off by those workers.

All active SWMS will undergo a general review with the relevant workers as noted on the SWMS. If any changes are made to the SWMS the relevant workers must re-sign the SWMS.

SWMS will also be reviewed when the scope of work changes, new or different plant/equipment are introduced, design changes affect the work, if the task is moved to a different location, a hazard or incident report has been made.

A SWMS will be monitored to evaluate its effectiveness and also ensure it is being correctly implemented by the Site Manager at regular intervals. If any discrepancies are observed the Site Manager will stop the work until the SWMS has been reviewed with the relevant workers. A note of the discrepancy will be noted by the Site Manager in the site diary.

#### 4.5 Subcontractor Management

Any subcontractor engaged to work for Centina on this project will be required to comply with this plan and the requirements set out by Centina including the Work Health & Safety Management Plan.

The Site Manager will monitor and review the safety performance of the subcontractor against the requirements of this plan through regular site safety inspections, incident reviews and safety/task observations.

All subcontractors will be required to attend all safety meetings and pre-start meetings and will be involved, when requested, in the site safety inspections.

Subcontractors are required to provide their own SWMS and will be required to review the SWMS when the scope of work changes, when required by an incident or hazard report, or when required by Centina's Site Manager.

#### 4.6 Disciplinary Procedures

#### 4.6.1 Centina Workers

Any worker or subcontractor who acts in an unsafe manner or whose conduct contravenes any reasonable work instruction or requests regarding safety issues, policies, procedures or safe work instruction will be subject to disciplinary action.

Failure to comply with the harmonised Work Health and Safety laws (WHS 2012), Codes of Practice (CoP), prescribed Australian and International Standards (AS, AS/NZS, ISO) and this plan will also result in disciplinary action.

All disciplinary action will be dealt with by the Site Manager after consultation with the Project Director.

#### 4.6.2 Subcontractor and Labour Hire Workers

A written safety warning may be issued to a subcontractor or labour hire worker engaged by Centina if observed breaching the Work Health and Safety laws, the SWMS they are working under, or this plan. The safety warning will be issued by the Site Manager after consultation with the Project Manager.

Minor safety breaches may be handled by a verbal warning, however, repeated minor breaches will result in the issue of a written safety warning. The Site Manager will be responsible to issuing verbal warnings which will be noted in the site diary and reported to the Project Manager.



Major safety breaches will result in an immediate written safety warning and depending upon the seriousness of the breach, may also result in immediate removal from this site.

#### 4.7 Incidents, Injuries and Near Misses

In the event of an incident, injury or near miss the Site Manager must be immediately notified. The incident, injury or near miss will be reported and investigated using the Incident and Injury Report Form.

Where medical treatment is required the Site Manager will organise appropriate transport of the injured person to a medical facility. The injured person must not drive themselves to the medical facility and where possible, be accompanied by another person.

The medical facility to be used for the treatment of injuries suffered or work-related illnesses whiles on this project will be:

Medical Facility Name: Prospect Medical Centre

Contact Number:

Address: 188 Main N Rd, Prospect SA 5082

In the event of a major incident, the Site Manager must immediately notify the Project Director and all work stopped until the SWMS covering the work has been reviewed, amended and approved and commencement of work authorized by the Project Director.

In the event that the incident/injury is a notifiable incident as set out in the Work Health and Safety Act the Site Manager will immediately notify the Project Director who will notify SafeWork SA. If this situation arises, apart from facilitating rescue or making the area safe, the incident site and any plant/equipment involved must remain undisturbed until SafeWork SA inspectors, and any other relevant authorities, have concluded their investigations or given authorisation in writing.

Where SafeWork SA issues an improvement or prohibition notice to a worker, that worker must immediately notify the Site Manager who will in turn immediately notify the Superintendent.

Centina and/or their Subcontractor's Manager will, where they are reasonably able to, provide alternative/modified duties to all workers who suffer work related injuries or illnesses, after consultation with a practicing Medical Practitioner and the Centina rehabilitation and return to work coordinator or other nominated person. These alternative/modified duties may include but are not limited to:

- Spotting duties
- Administrative duties
- Supervisory roles
- Plan reading
- Survey assistance
- Procedure reviewing
- Training, such as
- Manual handling
- Senior first aid training



#### 4.8 Emergency Situations

The subcontractor will abide by Centina's emergency plan in the event of an emergency situation arising on this site and participate in any drills as required. An Emergency Evacuation Plan with the nominated Emergency Evacuation Point will be developed and implemented in due course.

The subcontractor will develop task specific emergency arrangements which will be documented in the SWMS for that task and will provide the relevant emergency equipment unless otherwise provided by Centina.

Where requested, further information regarding task specific emergency arrangements will be developed and provided to Centina

Centina will ensure the emergency contacts and evacuation details are displayed in their designated site office.

#### 4.9 Emergency Equipment

#### 4.9.1 First Aid

The subcontractor will provide its own first aid requirements unless otherwise provided by the Centina. As a minimum Centina where required will provide:

- One designated senior first aider
- One first aid kit in the designated site office

The subcontractor and Centina ensure that first aid kits required to be provided by them are checked and restocked at regular intervals.

Please find the First Aid Risk Assessment attached at Appendix A.

#### 4.9.2 Fire Extinguishers

The subcontractor will provide its own fire extinguishers unless otherwise provided for by Centina. As a minimum Centina where required will provide fire extinguishers:

- In the designated construction area.
- Adjacent to any fuel storage areas, refueling locations and chemical storage areas
- When hot work is being undertaken

Centina will ensure fire extinguishers required to be provided by them are checked at regular intervals to ensure they are within test date. The Site Manager will be responsible for arranging re-testing or replacement of a fire extinguisher in the event it is out of test date.

#### 5.0 Construction Staging

The project will be completed in 2 stages. Stage 1 will be constructed within Stage 2 area (refer to site management and traffic management plan.

Stage 2 to be constructed from Gurr Street (half road closure refer site management and traffic management plan)

#### **5.1** Stage 1

Construction of apartments. Expected duration is June 23 to November 23, this will allow all major lifts, concrete pours and the like to be completed within the building footprint reducing impact on Gurr street and Devonport. Major truck routes will be consistent with the project TMP, and will have minimal impact



on neighboring properties and streets. Cranage locations are indicated within the TMP for stage 1, this provides semi trailers access in and out without having to block or close Gurr street. On occasions there may be a requirements to close Gurr street when we are expecting large concrete pours or multiple major deliveries, however given our proposal we feel confident this would be minimal.

#### **5.2** Stage 2

Construction of townhouses. These works are scheduled from November through to early March 24, this will include road closures for the following works.

- Ground Floor concrete pours approximately 2 continuous days.
- G-L1 Structural Steel approximately 2 continuous days.
- L1 Hollowcore flooring installation 2 continuous days.
- L1 Concrete pour 2 continuous pour days.
- L1-L2 Structural Steel 3 continuous days.
- L2 Hollow core Flooring installation 2-3 continuous days.
- L2 Concrete pours 2-3 days
- L2-3 Structural steel 3-4 continuous days
- L3 Hollowcore flooring installation 2-3 continuous days
- L3 Concrete Pours 3 continuous days.
- L3-Roof Structural Steel 5 continuous days.

Miscellaneous Cranage – we expect lifts to be completed in and around these closures to maximise construction costs and disruption, these include, steel reinforcement, formwork materials, service equipment (pipes, cables etc), roofing materials and the like, these lifts are usually 1-3 hours. There may be requirements for minor closures for these lifts if we are not able to coordinate with other closures, however our preference is to undertake this as infrequently as possible.

These closures will have breaks in between the above stages ranging from 3-10 days, therefore access will remain consistent between each stage. The majority of deliveries will be complete by semi-trailers and small rigid trucks, all concrete pours will attempted with semi-trailer trucks to reduce the additional trucks on the road, i.e. 7m3 capacity for a standard trucks vs 13-14m3 for semi's. The closures allow for crane set up and an 'in/out' bay for the trucks to avoid further congestion, the intention is to time deliveries carefully to avoid multiple trucks parking in the neighbourhood and surrounding streets.

Centina may also work with the city of prospect for a potential S221 permit for lay down space within stage 2, however this is in review internally.

Centina intends to work collaboratively with the neighboring builder and the City of Prospect to ensure a smooth and successful construction. There will be regular contact with the neighboring builder prior to major deliveries and or closures as issues arising from poor coordination will be detrimental to both projects. Additionally our intention will be to door knock and provide letter drops to neighbors during the process, allowing us to gather details and provide updates and information on major pours, deliveries and closures.



#### 6.0 Site Operations

#### 6.1 Site Access

Site access to be from Gurr Street (refer appendix A)

#### 5.2 Site Carparking

Site carparking during stage 1 will be within stage 2 area with surplus to be on western side of Devonport Terrace. During stage 2 the intention is to maximise the ground floor parking spaces within the development for as much contractor parking as possible, this will greatly reduce parking congestions on both Devenport and Gurr, avoiding major issues such as accidents, futile deliveries due to nil access and neighbour complaints.

Refer Appendix A

#### 5.3 Site Storage

Refer to Appendix A.

#### 7.0 Traffic Management

Half road closures will be required during both Stage 1 & 2.

Refer Appendix: C for details.

#### 8.0 Environmental Management

#### 8.1 Waste Management

General waste, steel, concrete/masonry bins will be used during construction. Shade cloth covers (tied down) used on general waste to stop waste blowing away.

#### 8.2 Noise Management

SAPN temporary power is installed onsite to eliminate noisy gensets. Construction hours to be kept with 7am-7pm Monday to Saturday to comply with noise pollution requirements.

#### 8.4 Dust Control

Sprinklers/hoses to be used for dust suppression.

#### 8.5 Stormwater Management

Utilisation of silt sock in various locations to eliminate wastewater runoff into stormwater catchment. Refer site management plan appendix A.

#### 9.0 Amenities and Housekeeping

Centina will provide appropriate amenities for its workers unless otherwise provided by the Client. As a minimum Centina where required will provide: (Please see attached, Appendix B – Site Management Plan)



- The appropriate number of toilets with toilet paper
- A hand wash area with soap
- A lunch area
- Drinking water

Centina will ensure the regular cleaning and re-stocking of any amenities required to be provided by them.

Centina will provide and use the appropriate waste and recycling bins and ensure they are emptied on a regular basis unless otherwise provided by the Client.

All workers, including subcontractors and labour hire workers are responsible for keeping the site, their work area and any plant/equipment in a clean and tidy condition, this includes:

- Depositing all waste and recycling material in the appropriate bins as provided
- Cleaning up any mess made while using the amenities
- Leaving areas of access/egress safe and clear of debris, clutter and other tripping hazards
- Storing equipment and materials when not in use

#### 10.0 High Risk Construction Work

Where a specific work task involves high risk construction work this will be identified, with hazard control measures documented in the task specific SWMS.

#### 11.0 Hazardous Chemicals

Hazardous chemicals must be clearly labeled, stored and used in accordance with the requirements of the SDS. Storage areas will require appropriate signage to be displayed and if the chemical is a flammable substance a suitable fire extinguisher is to be provided adjacent to the storage area.

A hazardous chemicals register will be kept and maintained by the Site Manager along with copies of all SDSs. Additional copies of SDSs will be kept in the storage areas.

Hazardous chemical used in the completion of a specific work tasks will be identified, with hazard control measures documented in the task specific SWMS.

If chemicals are to be decanted on-site for any reason, the container must be clearly and correctly labeled with the required details of the chemical being decanted.

#### 12.0 Mobile Plant

The following documentation will be provided upon request to Centina for any mobile plant brought onto site:

- Plant risk assessment for all mobile plant
- Plant log book
- Plant safety inspection checklist
- Public liability insurance certificate of currency
- Service schedule/maintenance history
- Evidence of plant certification
- Evidence of statutory crane inspection

All mobile plant will be fitted with an audible reversing alarm, flashing amber light, fire extinguisher and UHF radio, and first aid kit prior to its use.



A plant identification and maintenance register will be kept and maintained on site by the Site Manager and a copy provided to Centina as required.

Operators of plant will be required to inspect the plant prior to each use and record the details on the plant safety inspection checklist. This checklist must remain with the plant until collected by the Site Manager for filing.

Any maintenance or repairs must be reported to the Site Manager and if the plant is found to be faulty, the plant will be tagged out of service until required maintenance or repairs are carried out. Maintenance and/or repairs will be recorded on the plant identification and maintenance register.

#### 13.0 Electrical Plant

Portable electrical equipment, power leads and electrical tools must be inspected and tested by a competent person on a three monthly basis and be appropriately tagged using the correct colour coding. Electrical equipment discovered without a tag will be locked out of service and removed from use until it can be tested.

An electrical equipment register will be kept and maintained on site by the Site Manager and a copy provided to the principal contractor as required.

All portable electrical equipment, power leads and electrical tools must only be connected to a power source through a portable RCD.

Portable electrical equipment, power leads and electrical tools must be visually inspected for faults or damage prior to use. Any faults or damage must be immediately reported to the Site Manager and the equipment locked out of service and must not be reused until repaired by a competent person. If the equipment is not to be repaired for any reason it must be removed from site.

#### 14.0 Lifting Equipment

All lifting and working at heights equipment must be tested and tagged by a competent person at regular intervals in accordance with the manufacturer's specifications and/or any respective Australian Standards.

A lifting equipment register will be kept and maintained on site by the Site Manager and a copy provided to the principal contractor as required.

Prior to the lifting equipment being used a competent person will be required to inspect the equipment for faults or damage.

#### 14.1 Working at Heights Equipment

All working at heights equipment including any device or system such as, harnesses, hardware, temporary anchors, slings etc. must be tested, tagged and inspected by a competent person at regular intervals in accordance with the manufacturer's specifications and/or any respective Australian Standards.

A working at heights equipment register will be kept and maintained on site by the Site Manager and a copy provided to the principal contractor as required.

Prior to the lifting equipment being used a competent person will be required to inspect the equipment for faults or damage.



#### **Permit to Work**

Permit to work is a core element of integrated safe system of work systems, which along with risk assessment and isolation planning, enable as low as reasonably practicable (ALARP) reduction of unsafe activities.

- Electrical work
- Pressure testing
- Work in a confined space
- Scaffolding
- Work on excavations
- Welding or other hot work
- Mechanical (maintenance)

#### 15.0 Plant Storage

An area will be designated for plant parking prior to work commencing unless otherwise provided by Centina. Plant must be left in a safe configuration whenever it is unattended and parked in the designated parking area at the end of each shift. Where possible the designated parking area will be within the confines of the site.

#### 16.0 Essential Services

Centina will take steps to identify all underground and overhead essential services in their work area and will not allow work to commence until services identified as live have been isolated. Essential services identified and the isolation procedure used will be document on the relevant SWMS.

#### 17.0 Security and Public Safety

The subcontractor will abide by Centina's planning for general site security and public safety. (Please see attached, Appendix B – Site management Plan)

The subcontractor will develop task specific security and public safety Emergency Evacuation and Response arrangements in the event that a particular task should impact upon site security or public safety which will be document in the SWMS for that task. Centina will provide the relevant equipment necessary if not otherwise provided by the subcontractor.

Centina's workers, including subcontractors or labour hire workers engaged by them, must not tamper with any equipment provided for general site security and public safety purposes.

The following precautions must also be followed in respect of security of all visitors, workers, plant, equipment, materials, tools and hazardous substances:

- Plant energy source/s must be isolated at the end of each shift where possible
- Operator cabins of mobile plant must be locked and where supplied, vandal covers used and locked
- Any auxiliary removable equipment in mobile plant such as reversing cameras, GPS, laser monitors, portable UHF radios etc, must be removed from the plant when possible at the end of the shift and locked in the site containers or removed from site overnight
- Locked containers must be on-site to store hazardous substances, hand tools, power tools and any small plant and equipment
- Small plant and equipment must be locked up after hours in the site containers



#### 18.0 Project Specific Work Health & Safety Rules

The following rules are applicable to this project:

- Any person engaging in horseplay or fighting will be removed from site
- Abusive language or offensive behavior directed at members of the public is not accepted and may result in the offender/s being barred from this site
- Harassment of, or discrimination towards any person is not accepted and the offender/s will be barred from this site
- Pornographic or other offensive materials is not permitted on site
- Radios and music players with earphones are not permitted to be used on site
- Sending text messages is prohibited during work times and is only permitted during designated breaks
- Walking or carrying on work while using a mobile is prohibited in all work areas
- Use of mobile phones whilst operating mobile plant, vehicle and machinery is strictly prohibited
- The speed limit for this site is 10 km unless sings posted state otherwise
- No pets or children under the age of 16 are permitted on site
- All visitors must attend the principal contractors site office prior to entering this site
- Other rules may be introduced as a result of recommendations from toolbox or safety meetings
- The following personal protective equipment is mandatory on this site unless sings posted state otherwise:
  - Steel toed safety boots
  - High visibility clothing
  - o Long pants and long sleeved shirts
- All workers and visitors are prohibited from consuming or being under the influence of alcohol
  or illicit drugs on this site and all illicit drugs and/or alcohol is not permitted to be kept on this
  site, and may result in the offender/s being barred from this site
- Smoking is not permitted on this site unless a designated smoking is agreed upon in consultation with the principal contractor
- A permit to work will be required prior to commencement of any:
  - Confined space entry
  - Electrical work
  - Hot work
  - o Excavation work
  - Work at heights
  - Work on pressure systems
- Power leads will require suspension above the ground so as not to create a tripping hazard or be subjected to damage from plant, equipment or construction materials.

#### 19.0 Risk Assessment

The risk assessment is of vital importance to the success of any project and is pivotal to the creation of relevant and site specific project plans, processes and procedures.

It is imperative that the risk assessment process is conducted on an ongoing basis throughout the course of a project. It should be used to continue to identify and manage risk to ensure that key project objectives are not jeopardised.

An effective risk management process will include the following activities:

• identify hazards which could give rise to a risk



- eliminate the risk, so far as is reasonably practicable
- minimise the risk by implementing control measures in accordance with the hierarchy of control,
   if it is not reasonably practicable to eliminate the risk
- maintain the control measure so that it remains effective
- review risk control measures.

In this way, one of the key deliverables of the WHSP is the Risk Assessment. Centina will conduct an initial risk assessment pre-commencement. This risk should review all legislated high risk works that will be required on the project of the associated controls that will be implemented.

The risk assessment will be reviewed and revised as required throughout the course of the project.

#### 19.1 High Risk SWMS

Site specific SWMS will be developed and implemented for all high risk works identified as part of the Risk Assessment process.

#### 19.2 Site Safety Inspections

Centina personnel will conduct site safety inspections at regular intervals. Observations will be recorded on the Site Safety Inspection Checklist. Any remedial actions required will be completed as soon as reasonably practicable. All findings, observations and remedial actions resulting from the inspection will be raised in the pre-start meeting and/or toolbox meeting.

#### 20.0 Reporting

The Site Manager will provide reports to the Project Director on a monthly basis on all matters or any other relevant matters as the Principle may require from time to time, including a summary of Centina's compliance with the WHS Legislation.

Centina will also provide all internal reporting as required as part of the company Work Health & Safety Plan.

## 21.0 Construction Site Management & Work Health & Safety Management Plan Review Process

This Site management and Work Health and Safety Plan represent Centina's ongoing commitment to workers wellbeing. The Site Management Team is responsible for implementing and monitoring this plan. This plan will be reviewed by the team if new information becomes available regarding this site, a significant change to this site occurs or as required when a hazard report, incident/injury report, safety/audit report or legislative change indicates that an amendment is required. Any amendments made will be recorded and revisions of this Plan will be controlled and distributed accordingly.



Appendix A: Site Management Plan



Appendix B: Traffic Management Plans



Appendix C: First Aid Risk Assessment

First Aid Assessment					
Project:	Revision Date:				
Project No:	Revision No:				
Date Undertaken:	Assessment Conducted By:				
Approved By:					

PROJECT FIRST AID ASSESSMENT						
FACTORS:	DETAILS REQUIRED:	COMMENTS:				
Size & Layout of the Workplace	What is the Maximum Distance to First Aid Facilities? (in metres)					
	Detail Ambulance Access					
	Patient Retrieval (all work areas)	1)				
		2)				
		3)				
Location of the Workplace	Where is the nearest Hospital? (give details)					
	Where is the nearest Medical Centre? (give details)					
	Is the site isolated?	Yes	No			
	Distance from nearest Emergency Services (i.e. ambulance etc.)	Under 20 mins.	Over 20 mins.			
First Aid / Medical Resources	How many designated Senior First Aiders are required on site?					
Required	Is a designated First Aid Room required					
	What type, and how many 1st Aid kits are required?					
	Locations where 1st Aid Kits will be required?					
	Additional 1st Aid requirements	1)				



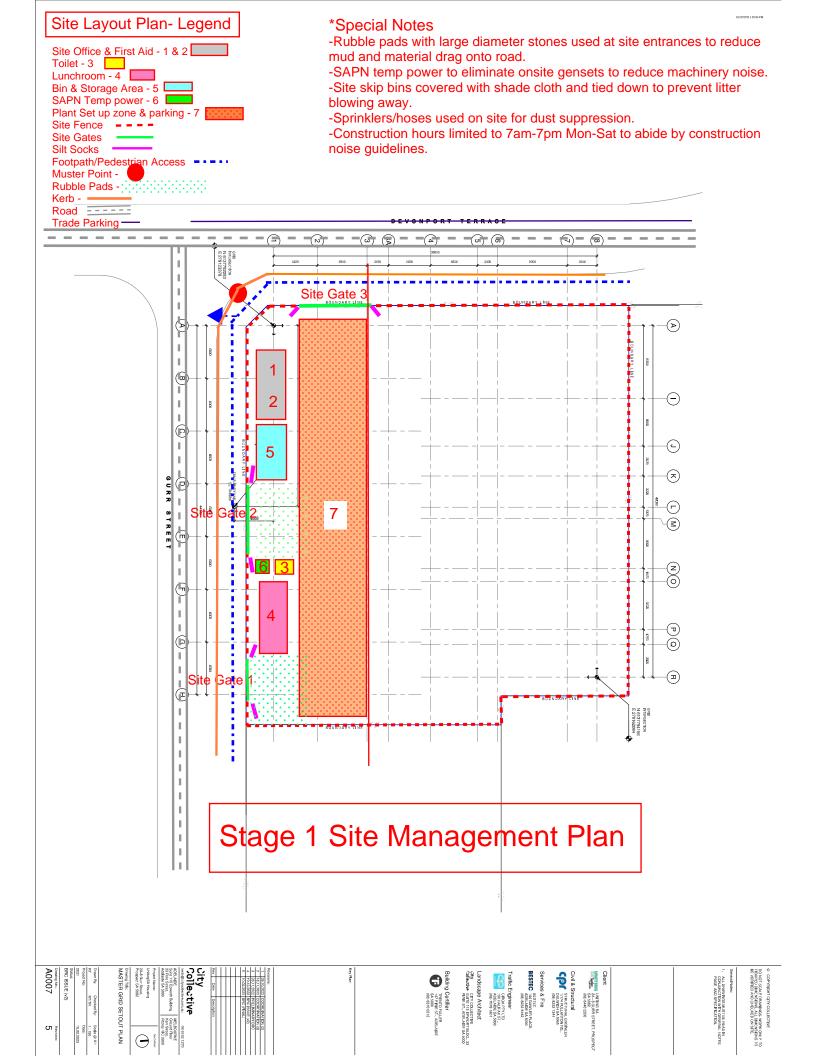
		1)
	Additional 1st Aid requirements	2)
		3)
	Additional 1st Aid requirements Is inoculation required for any personnel?	Yes No
Inoculation	What type of inoculation will be required?	
	What frequency will the inoculations be required?	
	Maximum Number of Personnel expected on site at peak construction?	
Additional Factors	Will personnel be in isolated locations? (give details)	
	Could there be public interface? (give details)	
	What are the expected working hours for the project?	
	Will night shift be required?	

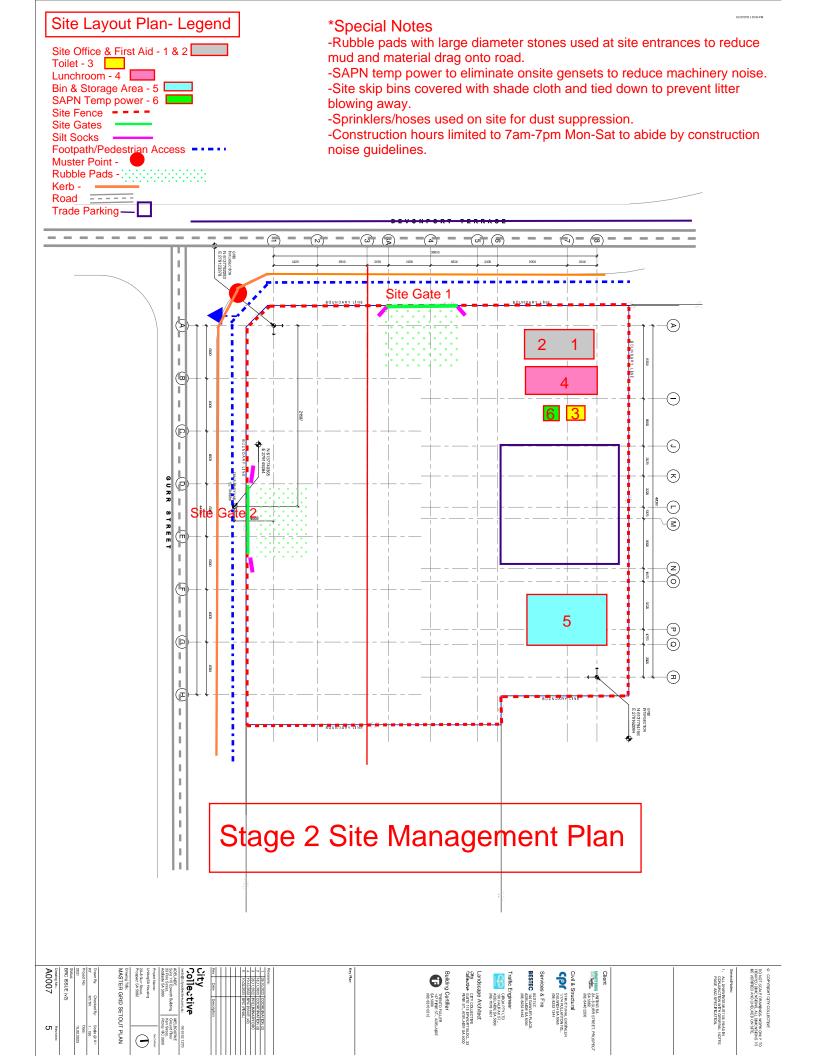


Appendix E: Dilapidation Report



Appendix A: Site Management Plan







Appendix B: Traffic Management Plans

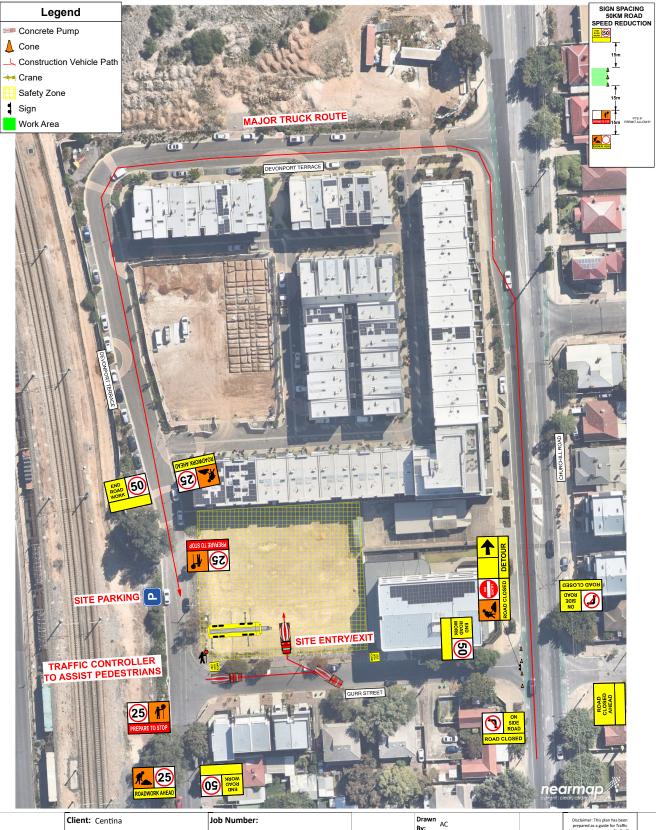
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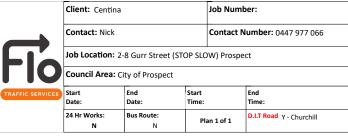




		Drawn By:			Disclaimer: This plan has been prepared as a guide for Traffic Management purposes. Flo Traffic	
Traffic Controller to login to	Date Drawn: 25.05.23			Services disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages ar costs you might incur as a result o		
	prior to commencing works	Revisions:	Date	Description	the information being inaccurate or incomplete in any way, and for any reason.	Ä
	SAPOL: 13 14 44	A			TCP drawn in conjunction with: AS 1742.3-2009 SA Standards Version 3 2014	
	Plan Scale	В			SA Field Guide Version 7 2012	
	1:805 (1cm = 8m)	_	l		The Subject Plan remains the	Plan not

allity in negligence) losses, damages and it incur as a result of rmation being complete in any way, any reason.	, N	
conjunction with: /42.3-2009 is Version 3 2014 de Version 7 2012		
Plan remains the lo Traffic Services	Plan not to scale	





	Drawn By: AC			Disclaimer: This plan has been prepared as a guide for Traffic Management purposes. Flo Traffic	, z
Traffic Controller to login to	Date Drawn: 25.05.23			Services disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages and costs you might incur as a result of	
prior to commencing works	Revisions:	Date	Description	the information being inaccurate or incomplete in any way, and for any reason.	
SAPOL: 13 14 44  Plan Scale  1: 805 (1cm = 8m)	A			TCP drawn in conjunction with: AS 1742.3-2009 SA Standards Version 3 2014	
	В			SA Field Guide Version 7 2012	
	С			The Subject Plan remains the property of Flo Traffic Services	Plan not to scale



Appendix C: First Aid Risk Assessment

First Aid Assessment					
Project:	Revision Date:				
Project No:	Revision No:				
Date Undertaken:	Assessment Conducted By:				
Approved By:					

	PROJECT FIRST AID ASSESSMENT						
FACTORS:	FACTORS: DETAILS REQUIRED:		NTS:				
Size & Layout of the Workplace What is the Maximum Distance to First Aid Facilities? (in metres)							
Detail Ambulance Access							
	Patient Retrieval (all work areas)	1)					
		2)					
		3)					
Location of the Workplace	Where is the nearest Hospital? (give details)						
	Where is the nearest Medical Centre? (give details)						
	Is the site isolated?	Yes No					
	Distance from nearest Emergency Services (i.e. ambulance etc.)	Under 20 mins.	Over 20 mins.				
First Aid / Medical Resources	How many designated Senior First Aiders are required on site?						
Required	Is a designated First Aid Room required						
	What type, and how many 1st Aid kits are required?						
Locations where 1st Aid Kits will be required?							
	Additional 1st Aid requirements	1)					

23



		1)
	Additional 1st Aid requirements	2)
		3)
	Additional 1st Aid requirements Is inoculation required for any personnel?	Yes No
Inoculation	What type of inoculation will be required?	
	What frequency will the inoculations be required?	
	Maximum Number of Personnel expected on site at peak construction?	
Additional Factors	Will personnel be in isolated locations? (give details)	
	Could there be public interface? (give details)	
	What are the expected working hours for the project?	
	Will night shift be required?	



Appendix E: Dilapidation Report

# CENTINA

Gurr Street, Prospect

Dilapidation Report



#### **TABLE OF CONTENTS**



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- 02 DISCLAIMER / SCOPE OF WORKS
- 03 CERTIFICATE OF INSPECTION
- 04 INSPECTION NOTES AND PHOTOS
- 05 APPENDIX
  - APPENDIX VIDEO





# **DILAPIDATION REPORT**

Location: 2 – 8 Gurr Street, Prospect

Owner: Uniting Sa Housing

Date of inspection: 23 November 2022

Builder: Centina



#### DISCLAIMER

This report has been prepared on the basis of a visual inspeciton and video recording. Centina has successfully inspected (visually) all roadways, pits, pavers etc, to check proper installion occurred and record any damage before construction has occurred. The visual report has been prepared by Centina soley for the client to whom is addressed. It is for the use of that client only.

# **SCOPE OF WORKS (VISUAL INSPECTION)**

- Centina to do visual inspection of interal kerbing, record and provide comment.
- Centina to do visual inspection of all installed/crossovers and kerbing, record and provide comment.
- Centina to do visual inspection of all installed lanscaping, record and provide comment.
- Centina to do visual inspection of all exsisting kerbing, record and provide comment.



## **CERTIFICATE OF INSPECTION**

This certiticate realtes to an assessment of the footpaths, Kerbs and boundary fences prior to starting works at 2-8 Gurrs road, Prospect. The inspection was carried out by Josh Bell on the 23 November 2022.

Location:	2A – 8 Gurrs street, Prospect SA
Owner:	Uniting SA Housing
Date of inspection:	23 November 2022
Builder:	Centina
Centina representiative:	Joshua Bell
Contractor:	N/A
Centina representiative:	N/A
Surveyor:	Joshua Bell



#### **INSPECTION NOTES AND PHOTOS**

Site at 2-8 Gurr Street, Prospect is to be demolished and a new 4 storey apartment is to be constructed. The existing footpath and kerbs are in okay condition for its age. The footpath is lipping in areas and has gaps in pavement. The kerb and gutter has some existing damage and cracks. The boundary fence on the northern side has overgrown vegetation the full length of the fence. The Easter boundary consists of a dilapidated fence and a recently rendered wall.

### INSPECTION NOTES AND PHOTOS CONT'D

Video No #	Comments/Mark Ups
Video 01 – Video will be provided to client.	<ul> <li>Kerbing has cracking as expected with age</li> <li>Stone faced wall with "Prospect 1838" in good condition</li> <li>Footpath generally in good condition, some pavers missing and lipping in areas</li> <li>Some pavers have existing concrete staining and general staining</li> </ul>
Video 02 - Video will be provided to client.	<ul> <li>Trees are generally in good condition</li> <li>Gardens beds are generally rubble with small weeds, no exsisitng vegetation</li> </ul>
Video 03 – Video will be provided to client	<ul> <li>Video is of the boundary fence to adjoining development running on Parnta Avenue</li> <li>Fence has an overgrown vine running along the full length and existing fence is not visible</li> </ul>
Video 04- Video will be provided to client.	<ul> <li>Video is of the boundary fence and wall adjoining 246 Churchill road,         Prospect</li> <li>New rendered wall in good condition</li> <li>Fence at rear adjoining property 244 Churchill road, Prospect damaged, with gaps and in poor condition</li> </ul>
Video 05– Video will be provided to client.	<ul> <li>Kerb and footpaths on other side of the road generally in okay condition</li> <li>Generally limited plants in garden beds</li> </ul>





# **STREET VIEW**





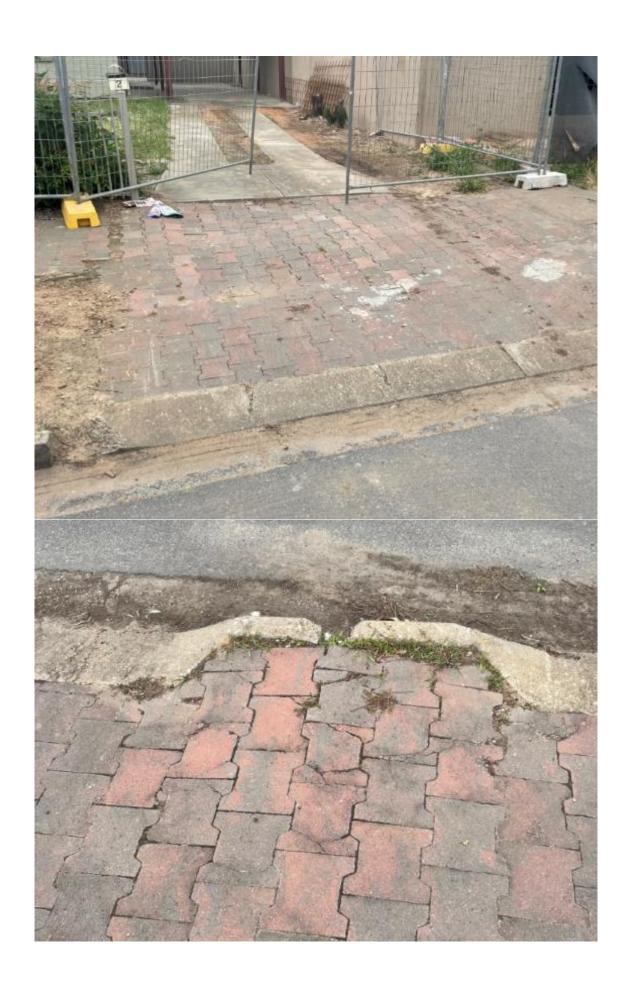


# **KERB AND FOOTPATH**

Generally the footpath is in okay condition, with minor lips, some pavers missing and some existing staining in areas.









**Adjoining Boundary Wall**Existing boundary wall is in good condition. The wall has recently been rendered.



# **Boundary Fence**

Boundary fence on the eastern side adjoiing 244 Churchill road, Prospect is dilapidated and damaged. The boundary fence on the Northern side has an overgrown bush with the fence underneath.



