

Kerbside Waste and Recycling Management Policy

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Type:	Council Policy
Responsibility:	Director City Works and Presentation
Responsible Officer (s):	Environment and Sustainability Officer
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Last Review Date:	May 2023
Next Review Date:	May 2026
Legislation:	<i>Nil.</i>
Related Documents:	City of Prospect By-Law 6 – Waste Management. City of Prospect Fees and Charges Register Waste and recycling information on Council's website: www.prospect.sa.gov.au

1 Purpose

- 1.1 The Kerbside Waste and Recycling Management Policy (the “Policy”) sets out the entitlement of properties to a kerbside waste and recycling collection service in City of Prospect.
- 1.2 This Policy provides guidance in the provision of an environmentally and financially sustainable and efficient kerbside waste and recycling service for the community, and assists with the minimisation of waste material directed to landfill from City of Prospect.

2 Scope

- 2.1 Applies to all properties within the designated kerbside waste and recycling collection area provided by Council.
- 2.2 Through the implementation of the Policy, Council will provide a kerbside waste and recycling collection service comprising:
 - (a) 140 litre Radio Frequency Identification Device System (RFID) enabled residual waste to landfill (red lid) Mobile Garbage Bin (MGB), collected weekly;
 - (b) 240 litre RFID enabled recycling (yellow lid) MGB, collected fortnightly;
 - (c) 240 litre RFID enabled food and garden organics (lime green lid) MGB, collected fortnightly;
 - (d) One x 8 litre kitchen organics basket with an annual supply of 150 compostable bags, for households only;
 - (e) At call hard waste collection, limited to three free collections per financial year, for households only.
- 2.3 All separate assessments are entitled to access one set of the three bins as described in 2.2 above, except where provided separately in this policy (see clause 5.1 and 5.2 for multi-dwelling developments).
- 2.4 Services 2.2 (d) and (e) are available to households only. Variations to this will be by written consent of Council only.
- 2.5 This service assists ratepayers and residents to reduce the amount of household waste going to landfill, by diverting recyclable and green organic matter (including food waste) from the waste system, through regular collection services.

3 Definitions

- 3.1 “MGB” is a Mobile Garbage Bin.
- 3.2 “Bin” is either a 140L or 240L Mobile Garbage Bin.
- 3.3 “The Act” means the *Local Government Act 1999, as amended*.
- 3.4 “Assessment” is rateable land as defined in The Act.
- 3.5 “Council” means City of Prospect including any of its authorised representatives or staff under delegated authority of Council.

- 3.6 “Household” means a residential dwelling, whether a house, townhouse, unit, or other living unit.
- 3.7 “Residual waste to landfill” is that part of the waste stream remaining after the removal of Recyclables and Organics, and includes refuse and rubbish.
- 3.8 “Food and Garden Organics” means domestic organic matter as nominated by Council and published on Council’s website.
- 3.9 “Recyclables” means containers, packages and products as nominated by Council and published on Council’s website.
- 3.10 “Compostable bags” means compostable bags that meet Australian Standard AS 4736-2006, and are used to line the kitchen organics basket.
- 3.11 “Waste” means any discarded object or material (whether or not it has any apparent value).
- 3.12 “RFID system” means Radio Frequency Identification Device system.
- 3.13 “Granny Flat” means detached independent accommodation located on the same allotment as the main dwelling.
- 3.14 “Multi-dwelling Development” means dwellings in residential flat buildings, group dwellings, or any other type of dwelling within a strata or community corporation.
- 3.15 “Environmental Protection Act” means the *Environmental Protection Act 1993, as amended*.

4 Provision of Additional Bins

- 4.1 Additional bins are to be consistent with the following:
- Recycling – 240L, yellow lid;
 - Food and Garden Organics – 240L, lime green lid.
- 4.2 No additional residual waste to landfill bins will be provided, unless extenuating circumstances can be demonstrated, and a request is submitted in writing to Council (e.g. medical conditions, or large families with six or more adults). If an additional bin is approved, it is subject to compliance with the requirements described in 4.4.
- 4.3 The presence of a ‘granny flat’ is not sufficient grounds for the provision of an additional waste to landfill bin. Recycling and Food and Garden Organics bins may be leased for use by the occupant(s) of a ‘granny flat’.
- 4.4 Households will have access to additional recycling, and food and garden organics bins, subject to compliance with the following requirements:
- 4.4.1 Additional bins will be provided upon payment of an Annual Lease Fee as described in Council’s Fees and Charges Register.
 - 4.4.2 Additional bins will be provided by way of annual lease agreement between Council and the Resident.
 - 4.4.3 Residents must advise Council in writing if they wish to cease the annual lease agreement.

- 4.4.4 The annual lease fee is provided for a financial year from 1 July - 30 June every year.
- 4.4.5 A half-year lease will be available from 30 December at a reduced fee, and will provide access to a bin from 1 January - 30 June every year.
- 4.4.6 These bins will be required to be returned to the Council, should the property cease to require and pay for the additional service.

5 Multi-dwelling developments

- 5.1 Owners of units in new multi-dwelling developments are entitled to access all three bins, provided the number of bins presented for kerbside collection is no more than 10 at any one time.
- 5.2 In cases where the number of bins to be collected kerbside would be 10 or more at any one time, the community corporation may:
- Choose, with agreement of Council, to share a combination of bins, provided no more than 10 are presented kerbside at any one time. Any sharing arrangements will need to maintain waste collection standards to the satisfaction of Council, and must include all three waste streams: waste to landfill, recycling, and food and garden organics.
 - Organise for an on-site shared waste collection arrangement with a private waste contractor. Collection provisions must be made for all three waste streams: waste to landfill, recycling, and food and garden organics.
- 5.3 To maximise access to Council's kerbside collection service in cases where the number of bins to be collected kerbside would be 10 or more at any one time, the community corporation will be encouraged to consider the sharing of bins before determining to enter in to a private waste collection arrangement.
- 5.4 Community corporations with existing kerbside collection arrangements are entitled to maintain those arrangements, but may apply to Council to vary those arrangements if they so desire.

6 Commercial Premises

- 6.1 All commercially rated properties are entitled to access the kerbside waste management system as described in 2.2 and 2.3 of this Policy, for the disposal and recycling of domestic levels of waste.
- 6.2 No additional bins over and above the single set of three bins will be provided to commercially rated properties. Any waste requirements over and above the three bin system are deemed to be commercial in scale, and as such, suitable waste management arrangements are the responsibility of the business.

7 Schools

- 7.1 Council will provide schools with the three bin system for use as an educative tool, not as a collection option for all waste needs. Request to access the three bin system, as an educational tool, must be submitted in writing to Council.

- 7.2 Educational material will accompany any bins to be used by schools as part of their waste education programs.

8 Kindergartens and Child Care Centres

- 8.1 Kindergartens and Child Care Centres are entitled to access the kerbside waste system.
- 8.2 Additional bins for Kindergartens and Child Care Centres will be subject to an assessment of user need, and must be consistent with the following:
- Residual waste to landfill – 140L, red lid
 - Recycling – 240L, yellow lid
 - Food and Garden Organics – 240L, lime green lid
- 8.3 Access to additional bins is subject to compliance with the following requirements:
- 8.3.1 Additional bins will be provided by way of an annual lease fee for each additional bin, as described in Council's Fees and Charges Register, or may be provided free of charge to not for profit child care centres and kindergartens that can demonstrate a commitment to recycling and composting.

9 Community Groups and Not for Profit Organisations

- 9.1 Community groups and not for profit organisations are entitled to access the kerbside waste system.
- 9.2 Community groups and not for profit organisations can access additional bins subject to an assessment of user need, and must be consistent with the following:
- Residual waste to landfill – 140L, red lid
 - Recycling – 240L, yellow lid
 - Food and Garden Organics – 240L, lime green lid
- 9.2.1 Additional bins will be provided free of charge provided the community group or not for profit organisation can demonstrate a commitment to recycling and composting.

10 Vacant Allotments

- 10.1 Vacant allotments are not entitled to access the kerbside waste and recycling collection service.

11 Provision of kitchen baskets for the collection of food organics

- 11.1 Council has provided each household with a kitchen basket. New residents without a kitchen organics basket at their property, can contact Customer Service and be issued a kitchen organics basket.
- 11.2 Council will supply a roll of 150 compostable (corn starch) bags each financial year, to each household.

12 Ownership of Bins

- 12.1 Council will retain ownership of all bins (140L Residual waste to landfill, 240L Recycling, 240L Food and Garden Organics), including any additional bins.
- 12.2 Repairs/replacements of MGBs are the responsibility of Council.

13 Refusal of Service

- 13.1 Service may be refused for:
- Failing to use an approved MGB;
 - Placing prohibited waste out for collection;
 - Placing an MGB that weighs more than 60kg out for collection;
 - Failing to place the MGB in a location that can be reached by the collection vehicle; and
 - Failing to use the MGBs correctly, leading to contamination of recyclables and organics.
- 13.2 Hazardous substances are prohibited from collection by the Council waste collection service. Prohibited waste means hazardous materials as nominated by Council and published on Council's website
- 13.3 Council may cease a collection service where there is repeated misuse of the MGB.
- 13.4 Council may refuse service where it is impractical to collect, store, or present MGBs or where as part of planning approval conditions, responsibility for waste management is passed to the owner/occupier.
- 13.5 Bins are not collected from other than a kerbside location, unless prior arrangements including a signed agreement that indemnifies Council and the collection contractor against any claims for damages from the property owner or occupier.
- 13.6 If the service is withdrawn and then subsequently reinstated, Council reserves the right to pass on the cost of the re-delivery of the bins.

14 Review

- 14.1 The Policy will be reviewed in line with Council's Corporate Governance Framework.

15 Access to the Manual

- 15.1 The Policy is available for public inspection on Council's website at www.prospect.sa.gov.au, and from Customer Service at Payinthe, 128 Prospect Road, Prospect SA 5082.

16 Further Information

- 16.1 For further information about this Policy please contact:
- Director City Works and Presentation
City of Prospect
128 Prospect Road

Prospect SA 5082

Ph 8269 5355

Email: admin@prospect.sa.gov.au