



OVINGHAM COMMUNITY ACTIVATION GRANTS



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City of Prospect is pleased to support our community with the delivery of community led activities, projects and initiatives through the Ovingham Community Activation Grants. These grants will support the community to deliver projects, activities and events that encourage community use of the newly completed Ovingham Underpass green space, enhance community life and encourage connectedness for people living, working and playing in the City of Prospect.

PROGRAM OBJECTIVES

We are looking to fund projects that support creative ongoing activation of the newly completed Ovingham underpass green space (within the City of Prospect boundaries); and align with one or more of the following:

- Delivery of community led cultural, creative or social activities that grows participation in community life
- Enhances neighbourliness and community connections
- Builds local networks and community co-operation
- Addresses locally identified needs that cultivate a community village
- Looks to create a sustainable and ongoing community activation

HOW MUCH CAN I REQUEST?

Applicants can request up to \$1000 for activities, projects and events that clearly demonstrate alignment to the Grant's objectives.

You might want to deliver:

- Small events (e.g. Long Lunch, Neighbour Day, live music)
- Neighbourhood-based activities
- Community improvement programs (eg. Grow Free Cart, Little Library)
- Activities that benefit the Ovingham and surrounding community
- Community events (eg. Halloween event, Easter event, picnic, movie night)

WHO IS ELIGIBLE?

Applications will be accepted from individuals, community groups and non-for-profit organisations that are based in or are active within the City of Prospect.

TIMEFRAMES

The Grant is open for applications until 30 June 2023 or until the pool of funding (\$10,000) is fully distributed, whichever is sooner.

Requests can be submitted at any time and will be assessed on an ongoing basis. Recipients will be notified of the outcome of their application within fifteen working days from submission.

Successful applicants will be required to spend the funds within six months of the date of their approval and acquit within two months of the completion of the activity.

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HOW IS MY APPLICATION ASSESSED?

Each application will be assessed on its individual merit against the following criteria:

NO.	CRITERIA
1	Demonstrated alignment with grant objectives
2	Expected impact on people in City of Prospect
3	Activity can be delivered safely and effectively
4	Has obtained all relevant Council permissions, permits and approvals

Assessment of requests is undertaken by Council staff and the decision of awarding funds will be made by staff with appropriate delegations.

WHAT ELSE DO I NEED TO KNOW?

- Only one application can be made per activity, project or event.
- Applications will be considered utilising an equity and equality lens to allow for all parts of the community to apply for the fund and support the funds longevity. For example, an applicant requesting funding, who is from the same organisation as a recently approved applicant may not be considered for funding.
- Applicants may need to purchase public liability insurance (if applicable to the project). Council can assist with this process.
- Applicants must seek and comply with any relevant permits and/or approvals.
- Applicants will need to work with City of Prospect to identify any traffic management or road closure requirements.
- Funded projects may be promoted by the City of Prospect.
- Grants will need to be acquitted following delivery of your funded activity.

GST REQUIREMENTS

Funds are subject to GST legislation and Council requires supply of either:

- ABN status
- GST status
- GST exemption declaration

WE WILL NOT PROVIDE FUNDING FOR/TO:

- State or Federal Government Departments and Services (or agencies working within State or Federal Government programs) unless the projects or activities clearly engage, benefit or involve the City of Prospect, and specifically the Ovingham community, in a significant way.
- Organisations and individuals that have not provided a satisfactory Evaluation/Acquittal form for any previous funding received from Council
- Organisations and individuals requesting retrospective payments or budget deficit payments
- Businesses
- Applicants whose project is not located within the City of Prospect boundary
- Overheads and operational costs associated with the idea (e.g. salaries, insurance, electricity, rent, etc.)
- Fundraising or profit generating activities.

HOW TO APPLY

This application can be saved at any time to your computer as a PDF document. Once completed, save this application form, and email the application as an attachment and include any supporting documentation to admin@prospect.sa.gov.au

WHO CAN I TALK TO?

You are strongly encouraged to contact Council's Senior Events Coordinator Officer to discuss your idea prior to submitting an application.

JUSTIN SHEINING

Senior Community Events Coordinator

✉ justin.shening@prospect.sa.gov.au

☎ (08) 8269 5355