



Workshop Program

Tuesday 9 May 2017 commencing at 6.15pm

Reception Room, Civic Centre, 128 Prospect Road, Prospect

Workshop Chair: Cate Hart, Chief Executive Officer

Workshop Opening

- Apologies
- On Leave – Mayor D O’Loughlin

Page

Notes from previous workshop	3
Workshop Items	6
1 Percy Street Precinct - Prospect Road Footpath Widening	6
2 Local Area Traffic Management (LATM) – North East and South East Precinct	7
3 Open Space Strategy	8
Future Workshop and Council Agenda Items	9

Meeting Close

Workshop Guidelines

The following details provide an overview of the procedures to be observed:

1. The Workshop will be held on the first and second Tuesday of each month, other than January of each year, between the hours of 6.15pm and 9.30pm (commencing with a light meal for elected members and staff), for the term of the Council or until the Council determines to discontinue the Workshop structure.
2. The need for extraordinary Workshops will be assessed and determined by the CEO.
3. The Workshops will be held in the Reception Room, Civic Centre, 128 Prospect Road, Prospect SA 5082.
4. The time, date and location may be subject to change by the CEO where necessary.
5. The Workshops will be open to the public and media. Notice of a Workshop and the program for a Workshop is to be placed on the Council's website.
6. A confidentiality declaration may be determined by either the Council or CEO in accordance with Council's Informal Gatherings Policy.
7. No decisions will be made at the Workshops. There will be the opportunity for discussion and questions and answers only, and the provision of guidance to the Administration.
8. The CEO or proxy will convene and chair the Workshop to ensure the smooth running of the meeting. The proxy will be determined by the CEO on a needs basis.
9. All Elected Members will be encouraged to attend.
10. The CEO will ensure the Program and papers for the Workshop, which will include Agenda items for the following Council Meeting, will be provided to members by the Friday preceding the Workshop to allow time for members to read the reports and prepare their questions prior to the Workshop.
11. Notes will be made of the general issues and items covered by the Workshop, given that no decisions can be made, and distributed to Elected Members for information.
12. The format for the Workshop may vary on a meeting by meeting basis and could include training, planning, presentations, and discussions.
13. The format for the Workshop will be determined by the CEO.
14. External parties may make Presentations/deputations to the Workshop, subject to prior agreement by the CEO.
15. Elected Members, employees and consultants will be required to disclose any financial and/or conflicts of interest in matters to be discussed. The disclosure of such interest and participation in the Workshop will need to be made as if the matter was considered in accordance with the Local Government Act 1999. A record of the disclosures of interest will be made and maintained by the CEO.

Workshop Protocol

The protocols are a set of guiding principles that aim to achieving enhanced, meaningful engagement of members and to facilitate an equal and equitable participation of all members.

The individual members commitment to active listening and disciplined talking, displaying both courtesy and respect to other members is paramount.

1. The Chair ensures that every members' input is heard and not overlooked or lost, and will enforce a limit on speakers' time when it is best required.
2. No rank and/or officer position of administrative or governance authority recognised within the workshop (except for the Chair), and protocols are enforced when deemed necessary.
3. Members and staff are to be addressed by their first name and not by their title of office they hold.
4. Discussion must be focussed on the issues and matters being the subject of discussion.
5. One member speaking at a time is a right, and must be enjoyed by all members.
6. Interrupting another member speaking is not desired and members are encouraged to exercise restraint for the benefit of all concerned. Equally, there should be no dialogue between members and person(s) in the gallery that interrupts the workshop discussion.
7. No ridicule, blame or shame to be expressed and/or exchanged during the workshop and care should always be taken with the words used in debate.
8. Problems and solution expressed by members are a healthy part of the discussion and may lead to positive outcomes, and should not be frowned upon but rather encouraged.
9. Although it is not a decision-making forum, it is an important part of ensuring a well-informed and enhanced decision-making process for Council.
10. The imperatives for a successful conduct of these workshops are that all members need to work together, displaying courtesy and respect to each other.

It is important that all members recognise the above list of protocols is not about rules; protocols are a set of guiding principles that are agreed on and committed to by all participating members.

Notes from previous workshop

Notes from Workshop 02/05/2017

Chair: Greg Georgopoulos
Present: K Barnett, T Evans, A De Backer, M Standen, M Lee, M Groote, M Larwood
Apologies: Cate Hart, D O'Loughlin, A Harris

Notes from previous workshop held on 11/04/2017

- Taken as read.

1. Smart Cities

Chris Hannaford introduced presenters for the first session Assoc. Professor Nick Falkner and Dr. Lisa Mensforth, Adelaide University, outlining the University of Adelaide Consortium's vision and mission. The University is interested in entering into a Memorandum of Understanding with the City of Prospect and keen to explore the establishment of a joint industry advisory committee.

Chris outlined the 3 elements of Connected Places as Parks, Mainstreet and Facilities Booking using sensor technology incorporated into the Digital Transformation Initiative (DTI). City of Prospect are seeking a partnership with between 2 – 6 other local councils.

Elected Member comments and questions included:

- It is difficult to benchmark proposed savings as this is new, do you have any indications from other regions or internationally of what the potential savings may be? *We are working through this with Port Adelaide Enfield.*
- With the sensors in the parks the benefits may be to identify the utilization of the sites and help to inform future servicing requirements. Who owns the data, what is the feeling of what all of this aggregated information will be worth in the future? *The University will help with this, from my understanding the company's and universities want this information to be 'open' data for public exchange.*
- What is our first mover advantage here as the investor in developing this technology? Do we have access to or gain benefits? *We have the reputational gain, the long term savings may be retained, although we are not sure on the proprietorial rights at this time. We will likely collect a lot more data than we would use which may be provided to other organisations.*
- Street sensors, are these actual cameras? I am conscience of the adverse global publicity about monitoring people's movements. *It is not cameras nor is it identifiable data.*
- Regarding the other councils how many are proposed to commit to the project? *It is estimated at 3-4.*
- Does this benefit the council in savings? *The Federal Government is looking for \$100k or 50% matching funding as grant eligibility criteria, meaning the starting value of any project is \$200k or more.*
- If the University contributes financially, would that reduce our contribution? *I think we would retain our level of contribution.*
- Assuming we are successful with our grant application what are the timeframes? *The government would want us to start within two months of the approval which is estimated to be known by September 2017.*
- When would we be getting outcomes from the data? *It would likely take until early 2018 until any real data will be available.*
- Are there any opportunities for us to make a public announcement? *We are sorting through our communications, so once we have our Memorandum of Understanding sorted that will be part of this.*
- We already have a lot of data that we need to liberate. I think we need to see the University present in the city, students or researchers to be positioned in a space. *If there is a space available, we would be interested.*

Senior Lecturer Damith Ranasinghe delivered a presentation on Connected Places, he uses sensor technology to monitoring places. This is an innovative approach with the use of robust and unobtrusive sensors located in places to capture play equipment usage, step counting and gates

opening. The sensors are designed to be retrofitted to existing assets and are essentially tamperproof.

The analytics platform, displayed on a dashboard, provides granular data enabling predictive maintenance, capable to detect malicious usage and determine real-time activity information.

- Do you notify the public that the park is being monitored? *This issue has not really come up because we are not using cameras or capturing personal information.*
- We are talking about a lot of measuring of people is there any for measurements of dogs? *Yes, we have considered that with measuring sounds like barking.*
- We already have My Services App so it would be good to have something different; my concerns are surrounding the use of ovals and sports surfaces such as tennis courts. *We are more about collecting data.*
- Integration with other platforms, the information may help with people making decisions and people may be able to register their interest to have data pushed to them, how localised will the information be when put into a large park and some areas have higher usage? *It would depend on where you position the sensors, what you want measured, what questions you would like answered. Gate counting can be very useful in smaller areas, where we have different concerns with larger areas with so many entry points.*
- We talked about usefulness in asset management; does that extend right down to wear and tear on grass and not doing maintenance to early or late? *Yes, that is exactly what we are exploring, this will tell us when to mow the lawns.*
- It was interesting to see the busy park versus the quiet park, this data will turn that around. And when maintenance is required it can tell you when the number of people using the site is higher and not to go there then.
- With the sensors on the play equipment it won't tell you how many people are using it but how many steps on the equipment? *We can look at activation times which will tell you about people movement.*
- In terms of the project we are talking about 20 sensors? *That is across two parks, 20 at each, we will need to be clear on what we want to measure.*
- I am trying to understand how we will get the data from the sensors and use it. *Soundwave travel will help with working out how full a bin is, if you know the speed of sound you can work out when to empty the bin.*
- In terms of servicing our infrastructure, what about fallen branches, as part of this trial are we looking at personnel type services? *We are looking at crack analysis to try predict when a limb may break and fall. The personnel side is the second part; we are looking to complete the simpler actions first to achieve some early goals.*

Where to from here:

Development of a business case for funding and submit a report to Council.

2. Business Incubation

Chris Hannaford explained the criteria surrounding the potential securing of government funding that will improve the prospect of Australian start-ups in international markets. Early indication of interest is strong from Eastern Region Alliance member councils on being involved.

Kirk Drage (LeapSheep) presented a New Economy Business Incubation session including topics on the New Economy, Personal International & Broad Technology Experience and Start-up Builder & Investment. Key risks were determined as Time Frame; Appropriate Advisors; Process Focus and Sustainability.

Elected Member comments and questions included:

- You talked about a number of different focus areas, is the thinking there to respond to the governments priorities?
- I think the brand of the place is critical e.g. Little City and other similar venues, whatever we do here the brand has to be right, to attract the right people. *To run a co-working space you need tenants that can pay the rent, there is not anything in Adelaide that is a real start-up working space.*
- In terms of the limited start-up investment how is the model we are looking at seeking to resolve that? *Primarily the University resourcing that will bring people into Adelaide, most*

people want to build something but once that is done they cannot sell it. We need to encourage planning upfront with market research to prevent that from happening.

Shaun Lyon & David Menner (Little City) & Helen Ahrens (Good Things Marketing & Little City), co working space on Prospect Road, currently at capacity with 35 people of which 70% are within walking distance.

- The businesses that have been through, do you keep in touch with them? Where do they go? *Yes, we keep in touch, some take up general office space, many do not want to go, they like the lifestyle. Some now are nearly ready to go.*
- The ABC Building do you think it will have the same appeal? *It is a different attraction, the businesses that really want to grow, different price points, those that don't have high traffic areas.*
- The ABC Building not paying rates, with the increase in private use when will the tipping point be? *As soon as a non-government business is set up there we will be able to raise rates. We see the business spin-offs in the immediate area for Walkerville; Norwood and Adelaide City areas.*
- I think this is a great project, we can look at a regional level such as Pt Augusta and others. *People travel for up to half an hour to our site, we are at a point where we cannot grow like we want to, having an opportunity like this will take us to a state level.*
- Being in the ABC Building we haven't spoken about the opportunities for broadcast.
- Can we paint a huge mural on the outside of the building?

Where to from here:

Finalise a funding application for the incubator support initiative and provide a report to Council.

3. Intelligent Communities Forum

Chris Hannaford demonstrated the difference between Smart Cities (Applications) and Intelligent Communities (Engagement with Communities). The suggestion is to redesign our approach to focus more on the Intelligent Communities themes instead of Smart Cities.

A brief discussion considered the inclusion of Smart Cities Six Principles: Broadband; Knowledge Workforce; Innovation; Digital Equality; Sustainability, in Council's Strategic Plan or alternatively future Annual Business Plans and Budgets.

Elected Member comments and questions included:

- Concerning business model innovation, is there a greater role for us in advocacy by reviewing our By-Laws to enable business growth, such as the use of drones? *This could be achieved under our Memorandum of Understanding with University of Adelaide.*
- Does the Strategic Plan inhibit the Smart Cities goals? I don't think so; we don't really need to edit the Plan. Next year's budget is ready for consultation, we cannot really go back. *We are looking at future budgets not this current period.*
- We do not want this control; we should look at integrating the six principals, to ensure the output will be included in next year's proposals.
- How does this benefit the people working here, it is not just about getting another award. We should pick the low hanging fruit not target the harder ones first. Capitalise more on our digital hub capacity e.g. Prospect Local History Group, train up more volunteers to help groups like that.
- We are redoing our Digital Economy Strategy and the Information Technology Strategy Plan; these principles could underpin those documents.

Where to from here:

Teleconference next Tuesday 9 May, ICF Australia, to discuss the concept.

Workshop closed at 9.15pm

Workshop Items

1 Percy Street Precinct - Prospect Road Footpath Widening

Responsible Director: Greg Georgopoulos, Director Infrastructure Assets and Environment

Expected Duration: 20 minutes

Presented by: Gene Fong – Urban Strategy Designer

Streetscape upgrade for Percy Street Precinct Stage 1

The opportunity of undergrounding powerlines in Prospect Road stage 3 PLEC has initiated the chance to help realise this vision for the Precinct in the Prospect Road Master Plan.

The Prospect Road Master Plan identifies the Percy Street Precinct as a small local residing place with seats, lighting, art, landscaping and heritage information that is steeped in history through the presence of the local icon, R.M. Williams.

The intention is to create a place to shop, eat, and explore history and walkable environment in line with the Green Neighbourhood strategy.

Following the initial community engagement in October 2016 with surrounding properties and existing traders, Council Administration developed a number of concept design iterations investigating the opportunities for zebra pedestrian crossings, footpath widening, turning movements off Prospect Road and various ways to create the journey.

These designs have been evaluated and have in principle been approval by the department of Infrastructure, Transport and Planning (DPTI) and are currently in the process for formal DPTI approval.

The types of design changes to the precinct include:

- Widening of footpaths areas to enable small shop outdoor dining
- Provide places to stop and rest including seating at the bus stop
- Increase vegetation and streetscape planting
- Pedestrian refuge to improve linkages across Prospect Road

Stage 2, designs are being developed in collaboration with R M Williams to include opportunities for lighting, public art to celebrate and illustrate the interpretation of R.M. Williams at the Percy Street intersection.

Attachments:

Street Design Plan – Prospect Road

2 Local Area Traffic Management (LATM) – North East and South East Precinct

Responsible Director: Greg Georgopoulos, Director Infrastructure, Assets and Environment

Expected Duration: 30 minutes

Presented by: Paul Simons, Tonkin Consulting

The purpose of this presentation is to present Elected Members the Draft Local Area Traffic Management plan for the Prospect North East and South East Precinct. Tonkin Consulting has been engaged by the City of Prospect to undertake a Local Area Traffic Management (LATM) study in the Prospect NE and SE area, bounded by Prospect Road, Regency Road, Main North Road and Fitzroy Terrace.

- The preparation of this LATM Plan has been based on:
- Community consultation including:
 - General mailout to all residents identifying traffic and road safety concerns
 - Two meetings with the Residents Control Group to discuss issues and potential solutions
- Mail out of proposed treatment options for comment
- An analysis of traffic volumes, speeds and vehicle classifications using the network
- An analysis of crash data in the area; and
- Independent site inspections/observations of driver behaviour

Following the above process, the plan was submitted to the 'Residents Control Group' and the wider community. This final plan has been amended to take into account the recommendations based off the subsequent feedback received.

The plan is intended to provide Council and the community with a clear direction for traffic management in the Prospect NE and SE LATM precincts.

Attachments: N/A

3 Open Space Strategy

Responsible Director:

Greg Georgopoulos, Director Infrastructure Assets and Environment

Expected Duration: 60 minutes

Presented by:

Gene Fong – Urban Strategy Designer

The Draft Open Space Strategy will be introduced based on the park and reserves classification and has been developed to provide a strategic direction for the future provision and management of parks, reserves, gardens, shared open space and greenways within the City of Prospect.

The planning of open space is a critical component of understanding what open space assets you have now, likely demands from existing and potential population, demographic change and cultural preference, where you need new or improved open space to meet the community recreational and leisure needs.

To determine the appropriateness of the parks and reserves classification in the Draft City of Prospect Open Space Strategy, a desktop review of reserve and open space classification in other inner-rim suburb planning documents was conducted.

The planning documents compared were:

- The Draft City of Prospect Open Space Strategy
- City of Prospect Draft Parks Strategy (2011)
- Prospect Development Plan (Open Space Excerpts)
- SA Planning Policy Library
- Norwood Payneham St Peters Development Plan (Open Space Excerpts)
- West Torrens Open Space And Public Place Plan
- City of Unley Open Space Strategy
- Charles Sturt Open Space Strategy

The naming hierarchy of “Regional”, “District”, “Neighbourhood” and “Local” used in the Draft City of Prospect Open Space Strategy is largely consistent with that of the planning documents reviewed. In addition to these the draft open space strategy includes references to “Link” and “Greenway” type open spaces to strategically better utilise these spaces. Prospect’s access to Public open space is considered the lowest (3%) compared to other inner metropolitan Councils.

The benefits of public open space has a range of health and wellbeing benefits that sport and recreation provides to the community. Population growth, climate change and resource depletion will place continued importance on the provision of accessible and diverse urban green space. Easy to access and well-designed parks provide a wealth of benefits to individuals, families, communities, the economy and environment.

Although the size, functionality and facilities vary across our parks and open spaces, from district ovals to pocket parks, there is significant research on the benefits of urban green space at each scale.

Attachments:

Benefits of public Open Space

Strategic Direction

Draft Timeline

Future Workshop and Council Agenda Items

Members may seek advice as to the purpose, or intended resolutions planned for the next Council meeting. These items are subject to change.

Council Workshop 19/05/2017

- CLIC Spatial Layout

Council Meeting 23/05/2017

- Mayoral Monthly Report
- Australian Local Government Association Voting Preferences
- Elected Member Training and Development 2017-2018
- EHA Third Budget Review
- EHA Annual Business Plan
- CLIC Update
- City of Prospect Art Collection Policy
- Acting CEO Report
- Prospect - Excellence in Urban Design Awards – 2017
- CEO Performance Development Review Committee Minutes 19/04/2017
- CEO Performance Development Review Committee Membership
- Menzies
- 2016-2017 Capital and Operating Projects Report
- Audit Committee Minutes - Confidential - 27/04/2017
- Audit Committee Minutes - 17/05/2017
- Right of Way at 8 North Street Collinswood
- Community Land revocation 218 Main North Road

2017-2018 Budget Consultation Public Meeting 30/05/2017

Workshop 6/06/2017

- 2017-2018 Budget Community Consultation Feedback & Final Rates Modelling
- Leasing and licencing options
- Events Hot Weather Policy (Stage 1)
- Community Engagement Policy and Toolkit Stage 1

Workshop 13/06/2017

- Review Code of Practice - Meeting Procedures
- Charles Cane Master Plan
- Percy Street - RM Williams
- Main North Master Plan