



Workshop Program

Tuesday 20 October 2015 commencing at 6.15pm

Reception Room, Civic Centre, 128 Prospect Road, Prospect SA 5082

**Workshop Chair: Ginny Moon,
Director Corporate Services**

Agenda

Workshop Opening

- Apologies – Cr Talis Evans
- On Leave - Mayor David O'Loughlin

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Meeting Close

Workshop Guidelines

The following details provide an overview of the procedures to be observed:

1. The Workshop will be held on the first and second Tuesday of each month, other than January of each year, between the hours of 6.15pm and 9.30pm (commencing with a light meal for elected members and staff), for the term of the Council or until the Council determines to discontinue the Workshop structure.
2. The need for extraordinary Workshops will be assessed and determined by the CEO.
3. The Workshops will be held in the Reception Room, Civic Centre, 128 Prospect Road, Prospect SA 5082.
4. The time, date and location may be subject to change by the CEO where necessary.
5. The Workshops will be open to the public and media. Notice of a Workshop and the program for a Workshop is to be placed on the Council's website.
6. No decisions will be made at the Workshops. There will be the opportunity for discussion and questions and answers only, and the provision of guidance to the Administration.
7. The CEO or proxy will convene and chair the Workshop to ensure the smooth running of the meeting. The proxy will be determined by the CEO on a needs basis.
8. All Elected Members will be encouraged to attend.
9. The CEO will ensure the Program and papers for the Workshop, which will include Agenda items for the following Council Meeting, will be provided to members by the Friday preceding the Workshop to allow time for members to read the reports and prepare their questions prior to the Workshop.
10. Notes will be made of the general issues and items covered by the Workshop, given that no decisions can be made, and distributed to Elected Members for information.
11. The format for the Workshop may vary on a meeting by meeting basis and could include training, planning, presentations, and discussions.
12. The format for the Workshop will be determined by the CEO.
13. External parties may make Presentations/ deputations to the Workshop, subject to prior agreement by the CEO.
14. Elected Members, employees and consultants will be required to disclose any financial and/or conflicts of interest in matters to be discussed. The disclosure of such interest and participation in the Workshop will need to be made as if the matter was considered in accordance with the Local Government Act 1999. A record of the disclosures of interest will be made and maintained by the CEO.

Workshop Protocol

The protocols are a set of guiding principles that aim to achieving enhanced, meaningful engagement of members and to facilitate an equal and equitable participation of all members.

The individual members commitment to active listening and disciplined talking, displaying both courtesy and respect to other members is paramount.

1. The Chair ensures that every members' input is heard and not overlooked or lost, and will enforce a limit on speakers' time when it is best required.
2. No rank and/or officer position of administrative or governance authority recognised within the workshop (except for the Chair), and protocols are enforced when deemed necessary.
3. Members and staff are to be addressed by their first name and not by their title of office they hold.
4. Discussion must be focussed on the issues and matters being the subject of discussion.
5. One member speaking at a time is a right, and must be enjoyed by all members.
6. Interrupting another member speaking is not desired and members are encouraged to exercise restraint for the benefit of all concerned. Equally, there should be no dialogue between members and person(s) in the gallery that interrupts the workshop discussion.
7. No ridicule, blame or shame to be expressed and/or exchanged during the workshop and care should always be taken with the words used in debate.
8. Problems and solution expressed by members are a healthy part of the discussion and may lead to positive outcomes, and should not be frowned upon but rather encouraged.
9. Although it is not a decision-making forum, it is an important part of ensuring a well-informed and enhanced decision-making process for Council.
10. The imperatives for a successful conduct of these workshops are that all members need to work together, displaying courtesy and respect to each other.

It is important that all members recognise the above list of protocols is not about rules; protocols are a set of guiding principles that are agreed on and committed to by all participating members.

Notes from previous workshop

Notes from Workshop 06/10/2015

- Chair:** Ginny Moon, Director Corporate Services
- Present:** D O'Loughlin, K Barnett, A Bowman, T Evans, M Groote, A Harris, M Larwood, M Lee,
- On leave:**
- Apologies:** M Standen

Notes from previous workshop 06/10/2015

- Taken as read.

Workshop Items

1 Activity Centres Ministerial Development Plan Amendment – for consultation

Chris Newby and Rick Chenoweth provided information on the Draft Activity Centres Ministerial Development Plan Amendment currently out for consultation until 21 October 2015. This is Part 1 of a 2 stage DPA process being implemented by the State Government.

- The areas in Prospect affected are:
 - District Centre Zone
 - Neighbourhood Centre Zone
 - Urban Corridor Zone
- DPA Rationale –
 - Productivity Commission (2011 & 2014 Reports) and Australian Competition Policy Review (March 2015)
 - New trends in Retail Industry
 - State Government economic growth strategy/ 30 Year Plan – declining manufacturing and mining sectors and activation of retail and commercial sectors
- Key Issues in Planning Policy that are considered to have a negative impact on retail and commercial economic growth –
 - Lack of complying development for envisaged uses
 - Vehicle parking requirements
 - Mandatory floor space limits for shops, offices & consulting rooms
 - Category 3 Public Notification and third party appeals
- Summary of response to be provided to the Minister for Planning -
 - City of Prospect appreciates the opportunity to provide written comment on DPA
 - City of Prospect does not wish to present at a Public Meeting
 - Support the general policy shift to encourage economic development in activity centres subject to local considerations and various technical matters related to policy content which need further consideration.
- Next Steps -
 - Draft feedback to be provided to Department Planning Transport and Infrastructure by 21 October 2015.
 - A report to be provided to Council by 27 October 2015 with a final response to follow that Council meeting.

2 Community Halls Hire Policy Review

Brendan Lott gave a presentation on the current Community Halls Hire Policy, why it is being reviewed and prompted discussion around the updated Draft Policy direction.

- The Policy is due for review.
- Most of the new interest in the Halls is from groups that do not reflect the intent of the existing Policy.
- Fees and Charges are not equitable across all Groups.

- **Notes from Previous Workshop continued**

- Council is committed to maintaining three Community Halls – Nailsworth Community Hall, Prospect Community Hall and Cottage Community Room.
- Council recognises that there should be equitable access to the Community Halls.
- Council aims to maximise use of the Halls.
- The current Booking Schedule shows there are plenty of time slots not being utilised.

Discussion Points and questions posed around the table:

- Do clubs actually use the facility each time it is booked or could it be better utilised. Also, what kind of 'numbers' of attendees are utilising this valuable space regularly?
- Could we partition sections of the Prospect Community Hall (& Nailsworth Hall) and have multiple users at the same time?
- What are we trying to achieve – do we have any preference for the types of groups using the halls?
- Are we making ties with the Indian population in Prospect, specific age groups etc.?
- Does 'community' mean only Prospect or do we prefer to maximize usage?
- The Fee structure should not penalize business/activity groups, e.g. Yoga, Zuma rather than a group meeting for discussion and a cup of tea.
- Under a new fee structure we could charge more for 'Prime Time' (7 – 9pm) bookings.
- Can a Community Notice Board type facility show what other activities are available at the Hall or Centre?
- Could we have an on-line booking program so people can see / book available spaces?

In summary, we want the Community Halls to be busy, loved and to feature a variety of activities available.

Next steps:

Community Development Team to draft a new Policy in line with the direction of the Workshop discussions to be presented to Council for adoption.

3 **CEO – Summary of Key Issues**

During Mark's eight years at Prospect:

- He has been through 16 Performance Reviews with the CEO Performance Review Committee
- There have been 2 General Elections and 1 By-Election
- There have been 9 Directors – 4 have now moved on to bigger Councils – the challenge is to retain the current crop
- There has been a large growth and development in staff – 3 women in key roles at the Johns Road Depot shows the excellent calibre of the staff
- The culture has improved – there is a lot of pride and enjoyment in working at Prospect.

Achievements:

- Efficiency & Economy Audit
- Digital Economy and the NBN – Prospect is leading the State
- Churchill Road Development
- Ministerial DPA for Urban Corridor Zoning – partnership with the State Government
- Digital Hub
- Charles Cane Reserve leasing arrangements and localized amenity improvements
- Tourrific Prospect – TDU – puts the spotlight on Prospect Road and Prospect in general
- Multi-skilled / dual qualified staff at the Depot which is unique in South Australian Councils

Regrets:

- 250 Churchill Road hasn't got off the ground
- RM Williams and Percy Street – very understated and actually quite disappointing

Views on Current Key Issues:

- Civic Centre –
 - the library could be re-located here in the lower floor
 - co-working space concept should also be pursued to maximize Town Hall use

- Prospect Road –
 - Work with Port Adelaide/Enfield to further develop the whole road
 - Village Heart has to remain relevant – it needs to be reinvented every couple of years
 - Maris Development / Cinema Complex – needs to be incorporated into the Village Heart as that will be a game-changer for the community and night-time economy
- Prospect Oval –
 - Needs a grant for RSL re-development
- Broadview Oval –
 - Concept Plan needs to be finalized
 - Talk more to Tennis Australia and recognize them as a key ally
- Main North Road Masterplan –
 - There is a team of people in Council doing great work on this
- Johns Road Depot –
 - Should relocate to PAE Depot on Grand Junction Road
 - Joint use of equipment and skills to achieve cost efficiencies.

Thanks to Mayor David O'Loughlin:

- For a great working relationship
- Has great standards
- Always approachable

Meeting closed at 8.00pm.

Workshop Items

1 Future Plans for North Adelaide Football Club Clubrooms

Responsible Director:

**Greg Georgopoulos,
Director Infrastructure, Assets and Environment**

Expected Duration: 15 minutes

Presented by:

Greg Edwards, Chief Executive Officer of the North Adelaide Roosters Football Club (NAFC), will be presenting proposed plans to reinvigorate the NAFC Masterplan that over past years has not sustained momentum.

Greg would like to extend the invitation to Elected Members to reconsider a future partnership and new synergy between City of Prospect and NAFC.

Greg will provide an overview of the club's attraction strategy for the community and discuss the reconfiguration of gym facilities and function room, along with programs offered and other potential opportunities.

Attachments: Nil

2 Strategic Plan

Responsible Director:

**Nathan Cunningham,
Acting Chief Executive Officer**

Expected Duration: 120 minutes

Presented by: Nathan Cunningham and Mark Booth (BRM Holdich)

Following on from previous workshops, Nathan and Mark Booth (together with EMT) have progressed the notes captured, grouped strategies and ideas into themes and started to combine this information into the format for a 'new-look' Draft 2020 Plan.

The workshop proposes to talk through the themes, groupings and draft strategies with Elected Members before considering projects and measures that can be attached to the strategies.

Attachments: Nil

Future Workshop and Council Agenda Items

Members may seek advice as to the purpose, or intended resolutions planned for the next Council meeting. These items are subject to change.

Council Workshop 03/11/2015

- Town Hall Future Use Options
- Library PLUS – Process / Sites / Consultation Options

Council Workshop 10/11/2015

- Tourrific Prospect Update
- Good Design Forum Program (for 2016/2017 Budget consideration)
- Review Volunteer Management Policy and Code of Conduct
- Main North Road Masterplan Initiative

Council Meeting 27/10/2015

- Mayoral Report
- Information Report
- Budget Review 1
- EHA Charter Review
- Community Street Parties
- Braund Road Bike Boulevard – Endorsement of Final Plan
- Local Government Association Annual General Meeting Voting Preferences
- CEO Recruitment Committee Recommendations
- Audit Committee Recommendations
- Code of Conduct for Council Members – Complaint Handling Procedure under Part 2 – Review
- Planning, Development and Infrastructure Bill
- Local Government Elections Discussion Paper