Instructions for completing a statutory declaration

Please complete the following form using the notes in the left-hand margin for guidance. More guidance on making statutory declarations can be found at **www.sa.gov.au/statdec**

When making the statutory declaration the declarant must say aloud: "I solemnly and sincerely declare" *when prompted by the authorised witness who witnesses the signing and making of the statutory declaration.*

Statutory Declaration

State of South Australia - *Oaths Act 1936*

Insert the full name of person making the statutory declaration (declarant)

I,

do solemnly and sincerely declare that:

Set out what is declared. Cross through any blank space here with a 'Z' and declarant and witness initial and date the start and end of the 'Z'.

I declare that the contents of this statutory declaration are true to the best of my knowledge, information and belief and I understand that making a false statutory declaration is a criminal offence.

Signature of person making the declaration [to be signed in view of an authorised witness]

_____

Place (City, town or suburb) and State

Declared at ***in South Australia**

Date

on

I am an authorised statutory declaration witness and I witnessed the declarant sign the declaration:

Signature of authorised witness

_____

Date

on

Name and capacity in which authorised person has authority to witness statutory declaration (writing, typing or stamp)

A person authorised under section 25(2) of the ***Oaths Act 1936*** to witness the signing of a statutory declaration.

Statement to be included if the declaration was witnessed remotely online	**This declaration was taken remotely under the observation of the authorised witness through an audio-visual link and the requirements under the *Oaths Act 1936* for taking declarations by audio visual link were complied with.**
Statement to be included if the declaration was signed electronically	**This declaration was signed/ initialled by electronic means.**
Details to be included of any assistance the witness provided to the declarant. For example, state here that the statement was read to the declarant and/or they nodded their agreement	**I certify that the following modifications were made to the witnessing process:**
Signature of authorised witness	_____
Name and address of any other person who assisted the declarant to make the declaration (not including assistance in a professional capacity to prepare/ write the declaration on the instructions of the declarant).	
Nature of assistance the other person provided, eg translation assistance.	