

Councillor Information & Workshop Session

Tuesday 5 February 2019 commencing at 6.15pm

Prospect Petanque Club, 14-32 Buchanan St, Nailsworth

Chair: Cate Hart, Chief Executive Officer

Agenda

1. Workshop Opening

- Apologies
- On Leave

2. Confirmation of Notes from previous Councillor Information & Workshop Session

3. Items for Discussion

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3.3 Community Engagement and Consultation Policy	5

Guidelines

The following details provide an overview of the procedures to be observed:

1. Councillor Information & Workshop Sessions will be held on the first and second Tuesday of each month, other than January of each year, between the hours of 6.15pm and 9.30pm (commencing with a light meal for council members and staff from 6pm).
2. Additional Councillor Information & Workshop Sessions may be held subject to the determination of the CEO.
3. The Councillor Information & Workshop Sessions for 2019 will be held at the Prospect Petanque Club, 14-32 Buchanan Street, Nailsworth, although the location may vary subject to availability of other Council venues.
4. The Councillor Information & Workshop Session will be open to the public and media with notice of the session being given on the Council's website.
5. The Agenda and any associated information will be provided to Councillors by the Friday preceding the Councillor Information & Workshop Session so that Councillors are able to brief themselves on the items thereby allowing the session to focus beyond the basic information.
6. The purpose of the Sessions is to provide an opportunity for discussion in respect to a wide range of strategic issues across the Council area, as well as those of State and National significance. They are designed to provide an opportunity for staff and presenter to provide information and updates only; no decisions will be made. A confidentiality declaration may be determined by the CEO if necessary in accordance with Council's Informal Gatherings Policy.
7. The format for the Councillor Information & Workshop Session may vary on a meeting by meeting basis and could include training, planning, presentations, and discussions.
8. External parties may make Presentations/ deputations to the Councillor Information & Workshop Session, subject to prior agreement by the CEO.
9. The CEO or proxy will convene and chair the Sessions to ensure the smooth running of the meeting. A proxy will be determined by the CEO on a needs basis.
10. Notes will be made of the general issues and items covered by the Councillor Information & Workshop Session. No decisions can be made, meaning the notes will be quite general in nature. Notes will be distributed to Council Members following the meeting.
11. Council Members, employees and consultants will be required to disclose any financial and/or conflicts of interest in matters to be discussed. The disclosure of such interest and participation in the Councillor Information & Workshop Session will need to be made as if the matter was considered in accordance with the Local Government Act 1999. A record of the disclosures of interest will be made and maintained by the CEO.

Protocol

The following protocols provide a set of guiding principles that aim to achieve enhanced, meaningful engagement of members and to facilitate an equal and equitable participation of all members.

1. The Chair ensures that every members' input is heard and not overlooked or lost, and will enforce a limit on speakers' time if it is required.
2. Discussion must be focussed on the issues and matters being the subject of discussion. Councillors make a commitment to active listening and disciplined talking, whilst displaying both courtesy and respect to one another.
3. Council Members and staff are to be addressed by their first name and not by their title of office they hold.
4. Problems and solutions expressed by members are a healthy part of the discussion and may lead to positive outcomes, and should not be frowned upon but rather encouraged.
5. The imperatives for a successful conduct of these workshops are that all members need to work together, displaying courtesy and respect to each other.

Councillor Information & Workshop Session Items

3.1 North Park Lands Upgrade

Anticipated duration: 30 min

Responsible Director: Simon Bradley, Director Infrastructure & Environment

Presented by: Simon Bradley, Director Infrastructure & Environment

The North Park Lands project has been initiated through significant advocacy by the City of Prospect to the previous State Labour Government and the City of Adelaide. The area is vastly underutilised and is an important strategic priority for Councils' growing community.

Work commenced on the project 2 years ago, and culminated in the confirmation of \$3.2M funding from the then State Government. Since that time, a initial draft concept has been developed which has now been the subject of a further tender to undertake detailed site planning and delivery of the first of three stages.

The first stage will see the enhancement of the Denise North Park / Pardipardinyilla (Park 2) and Yam Daisy Park Kantarilla (Park 3). The concept plan addresses the recreation and open space needs of the existing and growing communities in the City of Prospect, North Adelaide and surrounds and to act as a destination for metropolitan Adelaide. Strengthening the connections between the City and suburbs will support cycling and walking and investment in the Urban Address, and Gateways will increase the quality and amenity of the landscape and celebrate the Park Lands.

The funding required to deliver the whole of the concept plan is in the order of \$ 12M. The works within Stage 1 will be presented which includes:

- Prospect Road Boulevard, and improved Fitzroy Terrace frontage
- Improved facilities and formalization of an area identified as a Community Activity Hub around the existing tennis courts

This budget includes all consultant fees, site investigations and associated transport, civil, electrical, lighting and landscape improvements within the project boundary.

This presentation will detail important components of the concept plan, what has been done within the tender process, a timetable of works and Council's position on the project.

Attachments:

Nil.

3.2 Recyclable Products in Road Resurfacing

Anticipated duration: 45 min

Responsible Director: Simon Bradley, Director Infrastructure & Environment

Presented by: Simon Bradley, Director Infrastructure & Environment

A series of local and National Councils are trialling the use of recyclable materials in road resurfacing. The trial will provide important data when considering future resource allocation to the design and construction of the local road network. South Australian Councils who have commenced this trial include the City of Onkaparinga and City of Salisbury.

As a crucial component to Council's Strategic Plan, City of Prospect is committed to reducing its environmental footprint and to consider "green" strategies within development activities across the City. This discussion will provide an overview of road resurfacing strategies and will discuss the existing complexities of the current contract the organisation has with Boral Asphalt.

Additionally, Council has recently become accredited members of the Tyre Stewardship Australia (TSA). TSA is a not for profit environment-oriented industry organisation set up to implement the National Tyre Product Stewardship Scheme to enhance outcomes associated with the disposal of end of life tyres in Australia. Local government plays a vital role in the tyre supply chain, as purchasers of tyres, as manager of illegal dumping and through waste management services such as transfer stations and resource recovery facilities.

Attachments:

Nil.

3.3 Community Engagement and Consultation Policy

Anticipated duration: 45 min

Responsible Director: Nathan Cunningham, Director Community & Planning

Presented by: Brendan Lott, Manager Community Development

Council's current Community Engagement and Consultation Policy was endorsed in November 2012. The intent of any Policy around engagement is to provide the framework to engage and consult with our community to enable their participation in and contribution to Council's decision making.

Given the importance and age of the Policy, a review of it commenced in 2018 which included multiple Council workshops and Council reports. Council ultimately endorsed a new Draft Community Engagement and Consultation Policy as suitable for community consultation at the Ordinary Meeting 22 May 2018.

The consultation undertaken has resulted with much of the feedback being pitched at a philosophical view of engagement. Additionally, there were submissions regarding the merits of provisions within the Policy allowing Council to vary from its policy position should it be warranted. Upon considering the feedback received, staff did not amend the endorsed Draft Policy, which was presented to Council for its adoption at the Ordinary Council Meeting held on 22 January 2019. At that meeting, Council also received a representation from a resident outlining some concerns in general around consultation as well as comments in respect to the potential flexibility contained within the policy.

The following recommendation was included in the staff report, and whilst it was moved, it lapsed for want of a seconder with the minutes being recorded as:

Item 13.4 Community Engagement Consultation Policy – Consultation

Or M Larwood moved

- (1) Council having considered Item 13.4 Community Engagement Consultation Policy – Consultation receive and note the report.
- (2) Council endorse the Community Engagement and Consultation Policy (as provided in Attachment 1-15), to guide the administration to enable our community's contribution to decision making that affects them in a meaningful way through open and accountable processes.

The motion lapsed for want of a seconder.

This Councillor Information Session will provide an opportunity for Councillors to discuss their consideration of the draft Policy and to provide guidance to staff on further updates before being represented to Council for adoption.

The draft Policy has been complemented by a procedure (toolkit) for staff as well as an internal training program which aims to lift the standard and consistency of engagement across all Council teams.

Attachments:

Nil.