Minutes of the Ordinary Meeting of Council of the City of Prospect held in the Prospect Civic Centre, 128 Prospect Road, Prospect on Tuesday 25 October 2016, at 7:00pm

PRESENT:

Mayor D O’Loughlin
Councillors K Barnett, A De Backer, T Evans, A Harris, M Larwood, and M Standen

C Atkinson - Chief Executive Officer
N Cunningham - Director Community & Planning
G Georgopoulos - Director Infrastructure Assets & Environment
C Newby - Acting Director Economic Development & Communications
G Moon - Director Corporate Services
C Birch - Manager Financial Services
J Tanti - Manager Governance & Administration
J Page - Minute Secretary

ITEM 1: OPENING

Item 1.1 Acknowledgment of the Kaurna people as the traditional custodians of the land

Item 1.2 Council Pledge

We seek wisdom and understanding as we face the duties of our united task, praying for the peace and prosperity of our City.

Item 1.3 Declaration by Members of a Conflict of Interest

Cr K Barnett declared a Perceived Conflict of Interest in Item 15.3 ‘Annual Community Grants Program 2016-2017’ as she is a committee member of the Prospect Local Environment Group Inc and is a member of the Prospect Local History Group.

Cr K Barnett intends to stay in the chamber when this item is discussed.

Cr A De Backer declared a Perceived Conflict of Interest in Item 15.3 ‘Annual Community Grants Program 2016-2017’ as she is a member of the Prospect Local History Group.

Cr A De Backer intends to stay in the chamber when this item is discussed.

Cr T Evans declared a Perceived Conflict of Interest in Item 15.3 ‘Annual Community Grants Program 2016-2017’ as he supported the Prospect Rotary Clubs application.

Cr T Evans intends to stay in the chamber when this item is discussed.

Cr M Larwood declared a Material Conflict of Interest in Item 15.3 ‘Annual Community Grants Program 2016-2017’ as he is the President of the Eagles Lacrosse Club.

Cr M Larwood intends to leave the chamber when this item is discussed.

ITEM 2: ON LEAVE:

Nil.

ITEM 3: APOLOGIES:

Cr M Groote and Cr M Lee.
ITEM 4: CONFIRMATION OF MINUTES:
C K Barnett moved Cr A Harris seconded

(1) The Minutes of the Ordinary Meeting of Council held on Tuesday 27 September 2016 be taken as read and confirmed as a true record.

Carried Unanimously 161/16

ITEM 5: MAYOR’S REPORT:
Cr K Barnett moved Cr M Standen seconded

(1) The Mayor’s report be received and noted as amended.

Carried Unanimously 162/16

ITEM 6: VERBAL REPORTS FROM COUNCIL REPRESENTATIVES:
Cr De Backer reported on the Local Government Association Annual General Meeting.
Cr M Larwood reported on the Smart Cities Program.

ITEM 7: PETITIONS:
Item 7.1 Gerard Fritsch – Removal of Gum Tree

Mayor D O’Loughlin invited the head petitioner Mr Gerard Fritsch, of 5 Iona Street, Broadview to make his presentation to Council.

Mr Fritsch addressed Council and answered questions from the Elected Members.

Cr A Harris moved Cr K Barnett

(1) That Council receives and notes the petition from Mr Gerard Fritsch in relation to the removal of gum tree located at 3 Iona Street, Broadview.

Carried Unanimously 163/16

ITEM 8: DEPUTATIONS:
Nil.

ITEM 9: MOTIONS ON NOTICE:
Nil.

ITEM 10: QUESTIONS WITH NOTICE:
Nil.
ITEM 11: QUESTIONS WITHOUT NOTICE:

Nil.

ITEM 12: PROTOCOL:

As per Council’s protocol, only those items reserved by members will be debated.

The following items were reserved:

Mayor D O’Loughlin reserved item 15.1
Cr A De Backer reserved item 15.2
Cr A Harris reserved item 15.3
Cr M Larwood reserved item 16.1
Mayor D O’Loughlin reserved item 18.1
Cr A De Backer reserved item 19.5

Recommendations adopted en bloc:

Cr A Harris moved Cr M Standen seconded


ITEM 13: REPORT OF COMMITTEES

Item 13.1 Report of the Audit Committee Meeting held on 17 October 2016

Item 10.1 Fourth Budget Review 2015-2016

Cr A Harris moved Cr M Standen seconded

(1) The Audit Committee having considered Item 10.1 Fourth Budget Review 2015-2016, as being carried out in accordance with the Budget Framework Policy, receives and notes the report.

Carried Unanimously 164/16

Item 10.2 Waste Care SA Financial Statements for Year the Ended 30 June 2016

Cr A Harris moved Cr M Standen seconded

(1) The Audit Committee recommends Council notes the Audited Financial Statements of Waste Care SA for the year ended 30 June 2016.

Carried Unanimously 165/16

Item 10.3 Eastern Health Authority Financial Statements for the Year Ended 30 June 2016

Cr A Harris moved Cr M Standen seconded

(1) The Audit Committee recommends Council notes the Audited Financial Statements of the Eastern Health Authority for the year ended 30 June 2016.

Carried Unanimously 166/16
Item 10.4  Update of Asset Valuation and Depreciation 2015-2016

Cr A Harris moved Cr M Standen seconded

(1) The Audit Committee recommends Council receives and notes the updated Asset Valuation and Methodology Report.

Carried Unanimously 167/16

Item 10.5  Draft General Purpose Financial Statements for the Year Ended 30 June 2016

Cr A Harris moved Cr M Standen seconded

(1) The Audit Committee is satisfied that City of Prospect’s Draft General Purpose Financial Reports for the year ended 30 June 2016 as per Attachments 1-58, present fairly the state of affairs of the Council and are in accordance with the Local Government Act 1999, the Local Government (Financial Management) Regulations 1999 and Australian Accounting Standards.

(2) The Audit Committee recommend to Council to authorise the Mayor and Chief Executive Officer to sign the Audited Financial Statements for 2015-2016 once complete.

Carried Unanimously 168/16


Cr A Harris moved Cr M Standen seconded

(1) That the Audit Committee receives and notes the Risk Management Report.

(2) That the Audit Committee having considered Item 10.6 Risk Management Report recommends Council receives and adopts the revised Risk Management Policy, dated October 2016.

(3) That the Audit Committee having considered Item 10.6 Risk Management Report recommends Council receives and adopts the Risk Management Framework, dated October 2016.

Carried Unanimously 169/16

Item 10.7  Update on Managed IT Service Transition

Cr A Harris moved Cr M Standen seconded

(1) That the Audit Committee having considered Item 10.7 Update on Managed IT Service Transition, as being one year after commencement of the new co-sourced Managed IT Service, receives and notes the report.

Carried Unanimously 170/16

Item 10.8  Review of External Auditor Contract

Cr A Harris moved Cr M Standen seconded

(1) That the Audit Committee is satisfied with the external auditor performance against the contract specification for 2015-2016.

Carried Unanimously 171/16
**Item 10.9  Audit Committee Outstanding Resolutions**

Cr A Harris moved Cr M Standen seconded

(1) That the Audit Committee receives and notes the Audit Committee Outstanding Resolutions Report and associated scheduled action items for the period ending 22 August 2016.

Carried Unanimously 172/16

**Item 10.10  Audit Committee Work Program Status Report**

Cr A Harris moved Cr M Standen seconded

(1) That the Audit Committee receives and notes the Audit Committee Work Program Status Report September 2015 – October 2016 provided as Attachments 1-13.

Carried Unanimously 173/16

**Item 13.2  Report of the Chief Executive Officer Performance Development Review Committee Meeting held on 18 October 2016**

**Item 4.1  Review of Chief Executive Officer Key Performance Indicators for 2016-2017**

Cr A Harris moved Cr M Standen seconded

(1) The Chief Executive Officer Performance Development Review Committee recommends Council endorse the Chief Executive Officer Key Performance Indicators 2016-2017 as amended.

Carried Unanimously 174/16

**ITEM 14: COUNCIL REPORTS**

**Item 14.1  Appointment of Acting Chief Executive Officer**

Cr A Harris moved Cr M Standen seconded

(1) Council receives and notes the Appointment of Acting Chief Executive Officer report.

Carried Unanimously 175/16

**Item 19.1  Change of Ordinary Council Meeting Date for April 2017**

Cr A Harris moved Cr M Standen seconded

(1) Council endorse the date for the Ordinary Meeting of Council in April 2017 be changed from Tuesday 25 April 2017 to Tuesday 18 April 2017.

Carried Unanimously 176/16
Item 19.2 City of Prospect Annual Report 2015-2016

Cr A Harris moved Cr M Standen seconded

(1) That the City of Prospect Annual Report 2015-2016 as provided under separate cover and subject to minor administrative edits and the inclusion of the Audited Financial Reports, be received and adopted.

Carried Unanimously 177/16

Item 19.3 Annual Business Plan 2017-2018 and Budget Process

Cr A Harris moved Cr M Standen seconded

(1) Council adopts the proposed timetable for the development of the Annual Business Plan 2017-2018 as summarised in Attachments 1-3 of this report.

(2) Council adopts the following format of community consultation in line with Council’s Community Engagement and Consultation Policy – Level 2, regarding the 2017-2018 Draft Annual Business Plan:

1. Public Meeting
2. Focus Group
3. Feedback Form

Carried Unanimously 178/16

Item 19.4 First Budget Review 2016-2017

Cr A Harris moved Cr M Standen seconded

(1) Council approves the First Budget Review adjustments for the three month period to 30 September 2016.

(2) Council approves the revised projected operating deficit (before capital amounts) of $339,727, a projected net deficit (total comprehensive income amounts) of $127,289, and a projected Net Borrowing position of $2,815,029.

Carried Unanimously 179/16

ITEM 15: COUNCIL REPORTS – Core Strategy 1 – Our Community

Item 15.1 Community Hub, Library and Innovation Centre Project Update

The Mayor sought leave of the meeting to suspend meeting procedures until 8.10pm to discuss Item 15.1 on the agenda.

Leave granted.

Meeting procedures suspended at 7.34pm

Cr M Larwood left the meeting at 8.00pm.

Cr M Larwood re-entered the meeting at 8.01pm.

Meeting procedures resumed at 8.10pm.
The Mayor sought leave of the meeting to suspend meeting procedures until 8.20pm to discuss Item 15.1 on the agenda.

Leave granted.

Meeting procedures suspended at 8.10pm.

Meeting procedures resumed at 8.16pm.

Cr T Evans moved Cr M Standen seconded

(1) That Council receives and notes the Community Hub, Library and Innovation Centre Project Update Report.

_Carried Unanimously 180/16_

**Item 15.2  2017 Prospect Fair**

Cr A De Backer moved Cr A Harris seconded

(1) The 2017 Prospect Fair will not proceed in March 2017 at St Helens Park.

(2) That a new ‘Fair’ style event be developed for Broadview Oval to be held in October or November 2017.

(3) That the new Spring Fair event includes a sport and recreation program of activities, aligned with the ‘Play Well Sport & Rec Fair’ concept also outlined in the current 2016/2017 Annual Business Plan.

(4) The new ‘Fair’ style event will be established as a trial at Broadview Oval over a three (3) year period commencing late in 2017.

(5) That $10,000 be made available from the Budget allocation set aside for the March 2017 Prospect Fair for the development, planning and consultation required to create a brand new Fair event based at Broadview Oval.

(6) That the full Recreation and Sport Fair (Playwell) budget allocation of $6,500 as well as the balance (less the $10k) of the 2017 Prospect Fair Budget, being $21,062 be offered up as favourable budget variance in Budget Review 2 of 2016/2017.

(7) That Council consider a budget allocation for the new “Fair” event for Broadview Oval which includes the Recreation and Sport Fair (Playwell) during the 2017/2018 budget deliberations.

_Carried 181/16_

**Item 15.3  Annual Community Grants Program 2016-2017**

Cr M Larwood declared a Material Conflict of Interest at Agenda Item 1.3 ‘Declaration by Member of Conflict of Interest’ in relation to Item 15.3 ‘Annual Community Grants Program 2016-2017’. Cr M Larwood left the chamber at 8.31pm and did not participate in the discussion or vote.

Cr K Barnett declared a Perceived Conflict of Interest in relation to Item 15.3 ‘Annual Community Grants Program 2016-2017’ as she is a member of the Prospect Local Environment Group Inc and is a member of the Prospect Local History Group. Cr K Barnett stayed in the chamber and participated in the discussion.

Cr A De Backer declared a Perceived Conflict of Interest in relation to Item 15.3 ‘Annual Community Grants Program 2016-2017’ as she is a member of the Prospect Local History Group. Cr A De Backer stayed in the chamber and participated in the discussion.
Cr A Harris moved Cr M Standen seconded

(1) Funding of $24,981 is allocated for the 2016-2017 Community Support Fund as follows:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Agreed Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Broadview Neighbourhood Watch</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Collinswood Combined Probus</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Eagles Lacrosse Club</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Ink Pot Arts Inc</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Operation Flinders Foundation Inc</td>
<td>$1,917.00</td>
</tr>
<tr>
<td>Prospect Blair Athol Lions Club</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Prospect Local Environment Group Inc (PLEG)</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Prospect Local Environment Group Inc (PLEG)</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Prospect Local History Group</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Prospect Local History Group</td>
<td>$ 540.00</td>
</tr>
<tr>
<td>Prospect Meals on Wheels</td>
<td>$1,650.00</td>
</tr>
<tr>
<td>Prospect Rotary Club</td>
<td>$4,500.00</td>
</tr>
<tr>
<td>Prospect Sub Branch RSL Inc</td>
<td>$1,250.00</td>
</tr>
<tr>
<td>Prospect View Club Inc</td>
<td>$ 424.00</td>
</tr>
<tr>
<td>SPOTS Community Playgroup</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>St Philips Preschool Kindergarten</td>
<td>$1,500.00</td>
</tr>
</tbody>
</table>

| Total                                      | $24,981.00     |

(2) Council’s Events Team to provide active support to Prospect Blair Athol Lions Club according to the Club’s receipt of a Council grant to assist their planning and delivery of their annual Christmas Carols in the Park (Memorial Gardens).

Cr K Barnett and Cr A De Backer both voted in favour of the motion.

Carried Unanimously 182/16

Cr M Larwood re-entered the meeting at 8.35pm.

ITEM 16: COUNCIL REPORTS – Core Strategy 2 – Our Economy

Item 16.1 Opportunity to Partner in the Australian Driverless Vehicle Initiative

Cr M Larwood moved Cr K Barnett seconded

(1) That the Council delegates the Chief Executive Officer to confirm participation in the Australian Driverless Vehicle Initiative, as a supporting partner.

Carried 183/16
ITEM 17: COUNCIL REPORTS – Core Strategy 3 – Our Environment

Nil.

ITEM 18: COUNCIL REPORTS – Core Strategy 4 – Our Character

Item 18.1 Draft 30 Year Plan for Greater Adelaide 2016 Update – Response from City of Prospect

The Mayor sought leave of the meeting to suspend meeting procedures until 9.15pm to discuss Item 18.1 on the agenda.

Leave granted.

Meeting procedures were suspended at 8.48pm.

Cr K Barnett left the meeting at 9.05pm.

Cr K Barnett re-entered the meeting at 9.08pm.

Meeting procedures resumed at 9.09pm.

Cr K Barnett moved Cr A De Backer seconded

(1) That Council’s feedback on the Draft 30 Year Plan for Greater Adelaide 2016 Update (as presented in Attachment 28-45 as amended) be adopted for submission to the Department for Planning, Transport and Infrastructure.

Carried Unanimously 184/16

ITEM 19: COUNCIL REPORTS – Core Strategy 5 – Your Council

Item 19.5 Report on the Digital Transformation Initiative

The Mayor sought leave of the meeting to suspend meeting procedures until 9.30pm to discuss Item 19.5 on the agenda.

Leave granted.

Meeting procedures suspended at 9.11pm.

Meeting procedures resumed at 9.28pm.

Cr T Evans moved Cr M Larwood seconded


(2) That Council continues to support the Digital Transformation initiative with consideration given to future resourcing.

(3) That Council acknowledge and support the grant funded analysis of the Facilities Booking System.

(4) That Council make an adjustment to its budget in the second budget review to reflect the receipt of LGR&DS funding and associated project costs of $25,000.

Carried Unanimously 185/16
ITEM 20: COUNCIL DIARY:

Mayor D O’Loughlin brought Members’ attention to forthcoming diary dates noting that the Diwali Festival will be held in St Helens Park from 2.00pm – 8.00pm.

ITEM 21: GENERAL BUSINESS:

Elected members raised matters of a minor nature for action by the Administration.

Item 21.1 Review of Register of Significant and Regulated Trees

Cr T Evans moved Cr A Harris seconded

(1) Council undertakes to review the register of Significant and Regulated Trees, with particular reference to the gum tree at 3 Iona Street, Broadview, during the relevant Development Plan Amendment process.

Carried Unanimously 186/16

Item 21.2 Distribution of Council and Workshop Agenda Papers

Cr T Evans moved Cr K Barnett seconded

(1) That a report be prepared and presented to Council within 3 months that analyses options, and provides a recommendation, on an appropriate format(s) to distribute publicly accessible council and workshop agenda papers.

Carried Unanimously 187/16

ITEM 22: GENERAL BUSINESS – URGENT MATTERS:

Nil.

ITEM 23: CONFIDENTIAL ITEMS:

Item 23.1 Order to Exclude Public - Order to Exclude - Report of the Audit Committee Meeting held on 17 October 2016 - Item 14.2 Appointment of External Financial Auditor 2017-2021

Cr K Barnett moved Cr A Harris seconded

(1) That under the provisions of section 90 (2) and (3)(K) of the Local Government Act, 1999, an order be made that the public, with the exception of the Chief Executive Officer, Director Corporate Services, Director Infrastructure Assets and Environment, Acting Director Business and Economic Development and Communications, Director Community and Planning, Manager Financial Services, Manager Governance and Administration and the Minute Secretary, be excluded from attendance at the meeting in order to receive, discuss or consider in confidence Item 23.4 Report of the Audit Committee Meeting held on 17 October 2016 - Item 14.2 Appointment of External Financial Auditor 2017-2021:

(k) tenders for the supply of goods, the provision of services or the carrying out of works.

Carried Unanimously 188/16
Item 14.2  Appointment of External Financial Auditor 2017-2021

Cr K Barnett moved Cr A Harris seconded

(1)  This Item was dealt with “In Confidence”.

(2)  Pursuant to Section 91(7) of the Local Government Act 1999 the Council orders that the report, attachments and minutes relating to this Agenda Item be kept confidential as it was considered by the Council under Section 90(2) and (3) (k) to be tender for the supply of goods, the provision of service or the carrying out of work.

(3)  The Order of Confidentiality be released following the engagement of the preferred service provider.

Carried Unanimously 189/16

The meeting closed at 9.47pm.

Mayor D O’Loughlin
22 November 2016