Minutes of the Ordinary Meeting of Council of the City of Prospect held in the Prospect Civic Centre, 128 Prospect Road, Prospect on Tuesday 24 October 2017, at 7:00pm

PRESENT:

Mayor D O’Loughlin
Councillors K Barnett, A De Backer, T Evans, M Groote, A Harris, M Larwood, M Lee and M Standen

C Hart - Chief Executive Officer
C Hannaford - Director Business & Innovation
N Cunningham - Director Community & Planning
G Moon - Director Corporate Services
C Birch - Manager Financial Services
J Tanti - Manager Governance & Administration
J Page - Minute Secretary

ITEM 1: OPENING

Item 1.1 Acknowledgment of the Kaurna people as the traditional custodians of the land

Item 1.2 Council Pledge
We seek wisdom and understanding as we face the duties of our united task, praying for the peace and prosperity of our City.

Item 1.3 Declaration by Members of a Conflict of Interest

Cr Evans declared a perceived conflict of interest in Item 15.2 Annual Community Grants Program 2017-2018 on the Agenda as he is a member of the Prospect Rotary Club.

He intends to stay in the chamber when this item is discussed.

Cr M Larwood declared an actual Conflict of Interest in Item 15.2 Annual Community Grants Program 2017-2018 as he is the president of the Eagles Lacrosse Club.

Cr M Larwood intends to leave the chamber when this item is discussed.

ITEM 2: ON LEAVE:

Nil.

ITEM 3: APOLOGIES:

Nil.

ITEM 4: CONFIRMATION OF MINUTES:

Cr M Lee moved Cr T Evans seconded

(1) The Minutes of the Ordinary Meeting of Council held on Tuesday 26 September 2017 be taken as read and confirmed as a true record.

Carried Unanimously 184/17
ITEM 5:  MAYOR’S REPORT:

Cr M Larwood moved Cr M Lee seconded

(1) The Mayor’s report be received and noted.  

Carried Unanimously 185/17

Item 6: VERBAL REPORTS FROM COUNCIL REPRESENTATIVES:

Nil.

ITEM 7: PETITIONS:

Nil.

ITEM 8: DEPUTATIONS:

Item 8.1: Wendy Fewsdale – Palace Nova Prospect Cinema – Application for Liquor Licence

Mayor O’Loughlin invited Wendy Fewsdale to make her presentation to Council.

Wendy Fewsdale of 5 Azalea Street Prospect presented on behalf of some residents in Azalea Street on their objection to the Palace Nova Prospect Cinema Application for Liquor Licence.

The Mayor sought leave of the meeting to bring Item 18.1 forward on the agenda.

Leave granted.

ITEM 18: COUNCIL REPORTS – Core Strategy 4 – Our Character

Item 18.1 Palace Nova Prospect Cinema – Application for Liquor Licence

The Mayor sought leave to suspend meeting proceedings until 8.00pm to discuss Item 18.1 on the agenda.

Leave granted.

Meeting proceedings were suspended at 7.36pm.

Meeting proceedings resumed at 8.00pm.

The Mayor sought leave to suspend meeting proceedings until 8.15pm to discuss item 18.1 on the Agenda.

Leave granted.

Meeting proceedings were suspended at 8.01pm.

Meeting proceedings resumed at 8.15pm.

Subject to Confirmation
Cr A Harris moved Cr T Evans seconded

(1) Council, having considered Item 18.1, advise the Palace Nova Prospect Cinema and the Liquor Licensing Commissioner that Council does not object to the grant of a Special Circumstances Liquor Licence for the Palace Nova Prospect Cinema premises at 94-98 Prospect Road, Prospect in accordance with the following amended trading hours;

- Monday to Saturday: 10:00am-12:00am
- Sunday: 10:00am-11:00pm

(2) The Liquor Licensing Commissioner be requested to adopt the following conditions, to ensure that the use would not unreasonably affect the amenity of the locality and would not unduly offend, annoy or disturb people who reside in the vicinity of the premises:

1. No garbage or refuse (including empty bottles and cans) is to be moved from inside the premises to outside storage bins or area between the hours of 10:00pm and 7:00am the following morning, except for Sunday where no garbage or refuse (including empty bottles and cans) is to be moved from inside the premises to outside storage bins before 10.00am.

2. Garbage and refuse is not to be collected by waste disposal or similar operators (other than those employed or organised by City of Prospect) between the hours of 10:00pm and 7:00am the following morning, except for Sunday where no garbage or refuse (including empty bottles and cans) is to be collected by waste disposal or similar operators from the outside storage bins before 10.00am.

3. The licensee shall at all times have displayed at all exits from the premises clearly visible signs in the form of: “Out of respect for our neighbours, please leave these premises as quietly as possible.”

Carried Unanimously 186/17

ITEM 9: MOTIONS ON NOTICE:
Nil.

ITEM 10: QUESTIONS WITH NOTICE:
Nil.

ITEM 11: QUESTIONS WITHOUT NOTICE:
Nil.
ITEM 12: PROTOCOL:

As per Council’s protocol, only those items reserved by members will be debated.

The following items were reserved:

Cr T Evans reserved item 13.1
Mayor D O’Loughlin reserved item 15.1
Cr A Harris reserved item 15.2
Mayor D O’Loughlin reserved item 15.3
Mayor D O’Loughlin reserved item 19.1
Cr A Harris reserved item 19.2
Mayor D O’Loughlin reserved item 19.3
Mayor D O’Loughlin reserved item 19.4
Mayor D O’Loughlin reserved item 19.5

Recommendations adopted en bloc:

Cr A Harris moved Cr M Groote seconded

(1) The remaining items, namely 13.2 and 16.1 be adopted.

Item 13.2 Chief Executive Officer Performance Development Review Committee
Minutes 18/10/2017

Cr A Harris moved Cr M Groote seconded

(1) The Minutes of the Chief Executive Officer Performance Development Review Committee Meeting held on Wednesday 18 October 2017 be received and the following be adopted:

1. Council notes Item 4.1 Chief Executive Officer’s Performance Report 2016/2017:

   1.1 The Chief Executive Officer’s Development Review Committee having considered Item 4.1 Chief Executive Officer’s Performance Report 2016/2017 received and noted the report and requested that some matters be clarified before presentation to Council.

   1.2 The Chief Executive Officer be awarded a 1.6% increase to her base salary effective from 1 July 2017.

Carried Unanimously 187/17

ITEM 16: COUNCIL REPORTS - Core Strategy 2 - Our Economy

Item 16.1 Network Prospect Annual Report 2016 - 2017

Cr A Harris moved Cr M Groote seconded


Carried Unanimously 188/17

The Mayor sought leave of the meeting to bring forward Item 15.2 on the agenda.

Leave Granted.
**Item 15.2  Annual Community Grants Program 2017-2018**

Cr M Larwood declared an actual Conflict of Interest in Item 15.2 ‘Annual Community Grants Program 2017-2018’ as he is the president of the Eagles Lacrosse Club and left the meeting at 8.26pm and did not participate in the discussion or vote.

Cr T Evans declared a Perceived Conflict of Interest at Agenda Item 1.3 ‘Declaration by Member of Conflict of Interest’ in relation to Item 15.2 ‘Annual Community Grants Program 2017-2018’. Cr T Evans stayed in the chamber, participated in the discussion and voted.

Cr T Evans voted in favour of the motion.

The majority of persons who were entitled to vote at the meeting voted in favour of the motion.

Cr A Harris moved Cr M Groote seconded

(1) Funding of $27,944 is allocated for the 2017-2018 Community Support Fund as follows:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelaide Miniature Steam Railway Society Inc.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Adelaide Roots and Blues Association (ARBA)</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Broadview Baptist Church</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Collinswood Combined Probus</td>
<td>$230.00</td>
</tr>
<tr>
<td>Connecting Up Inc.</td>
<td>$954.00</td>
</tr>
<tr>
<td>Eagles Lacrosse Club</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Girl Guides SA - Prospect</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Music SA</td>
<td>$2,450.00</td>
</tr>
<tr>
<td>North Adelaide Croquet Club</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>Prospect Blair Athol Lions Club</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Prospect Local Environment Group Inc.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Prospect Local History Group</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>Prospect Local History Group</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Skill Teaching and Resources Inc. (STAR)</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>The Great Adelaide Ukulele Picnic</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>YMCA (Youth and Family Services)</td>
<td>$3,210.00</td>
</tr>
</tbody>
</table>

| Total                                             | $27,944.00 |

(2) Funding of $2,000 is allocated for the 2017-2018 Small Public Arts Grants as follows:

2.1 $1,000 (ex gst) to St Helens Park Kindergarten to create a mural with artist Mark Warren working with the Kindy children.

2.2 $1,000 (ex gst) to Bridget Minuzzo to create bus shelter public art installations at two locations adjacent Prospect main roads.

(3) Funding of $14,500 is allocated for the 2017-2018 Cultural Festival and Events Grants as follows:

3.1 $10,000 (ex gst) to South Australian Multicultural Association of South Australia (SAMASA) to hold a South Asian Festival in St Helens Park in March 2018.

3.2 $4,500 (ex gst) to Prospect Rotary Club to deliver a free twilight cinema event for the community.
3.2 As per the suggestion from the Elected Members assisting with assessment, staff are encouraged to re-contact various Arts/Events/Community groups to advise of the remaining $5,500 from this budget line to conduct an event during 2018.

ITEM 13: REPORT OF COMMITTEES

Item 13.1 Audit Committee Meeting Minutes 16/10/2017

Cr M Larwood re-entered the meeting at 8.34pm.

Cr M Groote left the meeting at 8.34pm.

Cr M Groote re-entered at 8.36pm.

Cr T Evans moved Cr K Barnett seconded

(1) That Council receives and note the Minutes of the Audit Committee Meeting held on Monday 16 October 2017, as presented in Attachments 1-4.

Carried Unanimously 190/17

Cr T Evans moved Cr K Barnett seconded

(2) That Council considers the recommendation of Audit Committee Item 11.2 Expiation Income Write Off endorses the write off for the amount of $190,384.03 in unpaid expiation income.

Carried Unanimously 190/17

Cr T Evans moved Cr K Barnett seconded

(3) That Council considers the recommendation of Audit Committee Item 11.6 Prudential Review Policy, adopts the policy as presented in Attachments 5-9.

Carried Unanimously 190/17

ITEM 14: COUNCIL REPORTS - Nil

ITEM 15: COUNCIL REPORTS - Core Strategy 1 - Our Community

Item 15.1 Project Update - Community Hub, Library & Innovation Centre (CLIC)

Cr M Lee left the meeting at 8.36pm.

Cr K Barnett moved Cr T Evans seconded

(1) Council having considered Item 15.1 Project Update - Community Hub, Library & Innovation Centre receives and notes the progress update for the Community Hub, Library and Innovation Centre for the period 26 September 2017 until 24 October 2017.

Carried Unanimously 191/17
Item 15.3 Community Hub, Library & Innovation Centre (CLIC) Concept Plans for Endorsement

The Mayor sought leave to suspend meeting proceedings to discuss Item 15.3 on the agenda until 9.15pm.

Leave granted.

Meeting proceedings were suspended at 8.37pm.

Cr M Lee re-entered the meeting at 8.38pm.

Meeting proceedings resumed at 9.15pm.

The Mayor sought leave to suspend meeting proceedings to discuss Item 15.3 on the agenda until 9.45pm.

Leave granted

Meeting proceedings were suspended at 9.15pm.

Meeting proceedings resumed at 9.48pm.

Cr M Lee moved Cr M Groote seconded

(1) Council having considered Item 15.3 Community Hub, Library & Innovation Centre (CLIC) Concept Plans for Endorsement, notes the concept (as described in the attachments to the report) and requests the staff seek comments from Council's CLIC Community Reference Group, and for staff to prepare Funding Models for further consideration of Council.

Carried 192/17

ITEM 17: COUNCIL REPORTS - Core Strategy 3 - Our Environment

Nil.

ITEM 19: COUNCIL REPORTS - Core Strategy 5 - Your Council

Cr A Harris left the meeting at 10.07pm.

Cr A Harris re-entered the meeting at 10.08pm.

Item 19.1 Annual Business Plan 2018-2019 and Budget Process

Cr M Groote moved Cr A De Backer seconded

(1) Council having considered Item 19.1 Annual Business Plan 2018-2019 and Budget Process, endorse the planning and timeline as presented in Attachments 1-2 noting that the workshop on the 6 March 2018 will incorporate a review of the recurrent expenditure.

Carried Unanimously 193/17
Item 19.2  Review Code of Practice - Meeting Procedures

Cr M Groote moved Cr A De Backer seconded

(1) Council having considered Item 19.2 Review Code of Practice - Meeting Procedures, endorse the Code of Practice - Meeting Procedures (as presented in attachments 1-33).

Carried 194/17

Item 19.3  Resident Satisfaction Survey 2017 Results

Cr M Larwood moved Cr K Barnett seconded

(1) Council having considered Item 19.3 Resident Satisfaction Survey 2017 Results receive and note the report.

(2) That a findings analysis will be undertaken by Council staff and incorporated into the Annual Business Plan 2018-2019 budget process.

Carried Unanimously 195/17

As the time was approaching 10.30pm the Mayor sought to extend the meeting until 11.00pm.

Cr M Groote moved Cr De Backer seconded

(1) That the meeting time be extended until 11.00pm.

Carried Unanimously 196/17

Item 19.4  Local Government Association 2017 Annual General Meeting - Voting Preferences

The Mayor sought leave of the meeting to suspend meeting proceedings to discuss Item 19.4 on the agenda until 10.45pm.

Leave granted.

Meeting proceedings were suspended at 10.34pm.

Meeting proceedings resumed at 10.40pm.

Cr M Groote moved Cr M Lee seconded

(1) That Council having considered Item 19.4 Local Government Association 2017 Annual General Meeting - Voting Preferences endorse the voting preferences as outlined in Attachments 1-4 (as amended) and supports Council delegate, Mayor David O'Loughlin, subject to debate at the meeting, altering such preferences accordingly.

Carried Unanimously 197/17

ITEM 20: COUNCIL DIARY:

Mayor D O'Loughlin brought Members’ attention to forthcoming diary dates.
ITEM 21: GENERAL BUSINESS:

Item 21.1 Report on Liquor Licence Complaints
Cr M Larwood moved Cr M Groote seconded

(1) That Council receive a report on the number and nature of complaints received by Council about patrons leaving licenced premises over the last 5 years.

Carried Unanimously 198/17

ITEM 22: GENERAL BUSINESS – URGENT MATTERS:

Item 22.1 Sign Removal in City of Prospect
Cr A Harris moved Cr K Barnett seconded

(1) That the safety houses signs be removed at the earliest opportunity.

The Mayor sought leave of the meeting, with the consent of the mover and seconder of the Motion to vary the Motion to add additional words “and the removal of neighbourhood watch signs be investigated.”

Leave granted.

The motion as varied:

(1) That the safety houses signs be removed at the earliest opportunity and the removal of neighbourhood watch signs be investigated.

Carried Unanimously 199/17

ITEM 23: CONFIDENTIAL ITEMS:

Nil.

The meeting closed at 10.58pm.

Mayor D O’Loughlin

28 November 2017