Minutes of the Ordinary Meeting of Council of the City of Prospect held in the Prospect Civic Centre, 128 Prospect Road, Prospect on Tuesday 22 August 2017 at 7:00pm

PRESENT:
Mayor D O’Loughlin  
Councillors K Barnett, T Evans, M Groote, M Larwood, M Lee and M Standen  
C Hart - Chief Executive Officer  
C Hannaford - Director Business & Innovation  
N Cunningham - Director Community & Planning  
G Moon - Director Corporate Services  
C Birch - Manager Financial Services  
A Cortes - Manager Infrastructure Assets & Environment  
J Page - Minute Secretary

ITEM 1: OPENING

Item 1.1 Acknowledgment of the Kaurna people as the traditional custodians of the land

Item 1.2 Council Pledge  
We seek wisdom and understanding as we face the duties of our united task, praying for the peace and prosperity of our City.

Item 1.3 Declaration by Members of a Conflict of Interest  
Nil.

ITEM 2: ON LEAVE:

Nil.

ITEM 3: APOLOGIES:

Cr A De Backer and Cr A Harris.

ITEM 4: CONFIRMATION OF MINUTES:

Cr M Lee moved Cr K Barnett seconded

(1) The Minutes of the Ordinary Meeting of Council held on Tuesday 25 July 2017 be taken as read and confirmed as a true record.

Carried Unanimously 131/17

ITEM 5: MAYOR’S REPORT:

Cr M Lee moved Cr M Groote seconded

(1) The Mayor’s report be received and noted.

Carried Unanimously 132/17

ITEM 6: VERBAL REPORTS FROM COUNCIL REPRESENTATIVES:

Nil.
ITEM 7: PETITIONS:
Nil.

ITEM 8: DEPUTATIONS:

Item 8.1 Corinne Garrett—Member of the Audit Committee on behalf of Laurie Kozolovic (Presiding Member)

Mr Laurie Kozolovic was unable to attend the meeting and Ms Corinne Garrett is attending on his behalf.

Mayor D O’Loughlin invited Corinne Garrett to make her presentation to Council.

Ms Garrett presented the annual work of the Audit Committee and provided an overview of the role of the Audit Committee and the scope of work, confirming that the Audit Committee is there to assist in managing risk, overseeing governance structures and processes. Ms Garrett commended Council in respect to the Audit Committee, the quality of the staff reports, its approach and expertise.

Ms Garrett answered questions from Elected Members.

Mayor D O’Loughlin sought leave of the meeting to bring forward Item 13.1 on the agenda.

Leave granted.

Item 13.1 Audit Committee Meeting Minutes – 7 August 2017

Cr K Barnett moved Cr T Evans seconded

(1) The Minutes of the Audit Committee Meeting held on Monday 7 August 2017 be received and the following be adopted:


1.1 That the Audit Committee having considered Item 11.1 Economic Development Annual Progress Report receives and notes the report.

1.2 The Audit Committee recommend Council develop the future program of works for the Business and Innovation portfolio continuing to be informed by Council’s Strategic Economic Development Plan 2020 and Next Generation Digital Economy Strategy 2014 – 2018 with funding of this program of work incorporated into Council’s Long Term Financial Plan.

1.3 The Audit Committee recommend Council develop measures to quantify the outcomes of the initiatives and investments undertaken.

2. Council notes Item 11.4 Procurement Policy Review

2.1 That the Audit Committee having considered Item 11.4 – Procurement Policy (as presented with amendments in Attachments 1 – 4) recommend to Council that the Procurement Policy be adopted:
   a. with the inclusion of reporting to Council regarding the expenditure after an emergency has been declared by the Chief Executive Officer;
   b. with Dispensation from Policy clause 5.2.1 limited to Council or Chief Executive Officer.
3. Council notes Item 11.7 2016-2017 Audit Committee Annual Report

3.1 The Audit Committee having considered Item 11.7 2016-2017 Audit Committee Annual Report receives and notes the report, acknowledging the incorporation of further Committee Member responses in the updated member report as tabled and discussed (as provided in Attachments 12-17).

3.2 The Council receives the 2016-2017 Audit Committee Annual Report and provides feedback on the meeting of performance objectives as outlined in the committee work program, including improvements and additions.

Carried Unanimously 133/17

Item 8.2  Fuzzy Trojan – Co-Housing Association of South Australia

Mayor D O’Loughlin invited Fuzzy Trojan to make his presentation to Council.

Mr Fuzzy Trojan of , addressed Council on the opportunities for a co-housing project within the City of Prospect and particularly on the existing Council depot site and answered questions from Elected Members.

ITEM 9: MOTIONS ON NOTICE:

Item 9.1 Cr Talis Evans– Process Review in Managing Customer Requests

Cr T Evans moved Cr K Barnett seconded

(1) That council investigate, and subsequently present to a workshop within 4 months, options available to streamline and improve the process through which elected members raise local service / maintenance requests and interface with administration during the resolution process.

Mayor D O’Loughlin sought leave of the meeting, with the consent of the mover and seconder of the Motion to vary the Motion to change within 4 months to “within 3 months”.

Leave granted.

The motion as varied:

(1) That council investigate, and subsequently present to a workshop within 3 months, options available to streamline and improve the process through which elected members raise local service / maintenance requests and interface with administration during the resolution process.

Carried Unanimously 134/17

ITEM 10: QUESTIONS WITH NOTICE

Nil.

ITEM 11: QUESTIONS WITHOUT NOTICE:

Nil.
ITEM 12: PROTOCOL:

As per Council’s protocol, only those items reserved by members will be debated.

The following items were reserved:

Mayor D O’Loughlin reserved item 15.1
Mayor D O’Loughlin reserved item 18.1
Mayor D O’Loughlin reserved item 19.1
Mayor D O’Loughlin reserved item 19.3
Mayor D O’Loughlin reserved item 19.4
Mayor D O’Loughlin reserved item 19.8

Recommendations adopted en bloc:

Cr M Groote moved Cr M Lee seconded

(1) The remaining items, namely items 13.2, 16.1, 19.2, 19.5, 19.6, 19.7 and 19.9 be adopted.

ITEM 13: REPORT OF COMMITTEES

Item 13.2  Strategic Planning & Development Policies Committee Meeting Minutes – 9 August 2017

Cr M Groote moved Cr M Lee seconded

(1) The Minutes of the Strategic Planning and Development Policies Committee Meeting held on Wednesday 9 August 2017 be received (as presented in Attachments 1-2).

Carried Unanimously 135/17

ITEM 16: COUNCIL REPORTS – Core Strategy 2 – Our Economy

Item 16.1  Excellence in Urban Design Awards

Cr M Groote moved Cr M Lee seconded

(1) That the Judging Panel is congratulated for its efforts in selecting the winners for the awards

(2) That Council include the allocation of funds to initiate a second Prospect Excellence in Urban Design Awards in 2018/2019 budget deliberations.

Carried Unanimously 136/17

Item 19.2  Fourth Budget Review 2016-2017

Cr M Groote moved Cr M Lee seconded

(1) Council approves the Fourth Budget Review adjustments for the twelve month period to 30 June 2017.

(2) Council approves the revised projected operating surplus (before capital amounts) of $203,765, a projected net surplus (total comprehensive income amounts) of $429,474, and a projected Net Borrowing position of $165,201.

Carried Unanimously 137/17
Item 19.5  Draft Environmental Action Plan – For Community Consultation
Cr M Groote moved Cr M Lee seconded
(1) Council endorse the key themes and draft actions of the Environmental Action Plan 2017-2021 (as provided in Attachments 1-3) for community consultation.

Carried Unanimously 138/17

Item 19.6  Eastern Region Alliance (ERA) Governance Framework Review
Cr M Groote moved Cr M Lee seconded
(1) Council receives the report and findings of the Eastern Region Alliance governance framework review as tabled to the Eastern Region Alliance Mayors and Chief Executive Officer’s on 22 March 2017 (as presented in Attachments 28-66);
(2) Council adopts the report’s conclusion that the current Eastern Region Alliance governance framework provides the flexible platform for regional collaborations;
(3) Council agrees that Eastern Region Alliance maintain its current membership;
(4) Council adopts the revised ‘Memorandum of Understanding of the Eastern Region Alliance’, which sets out the governance framework and membership for the informal alliance (as presented in Attachments 1-11); and
(5) Council adopts the updated ‘Eastern Region Alliance Strategic Plan’ (as presented in Attachments 11-27).

Carried Unanimously 139/17

Item 19.7  Local Government Finance Authority Annual General Meeting
Cr M Groote moved Cr M Lee seconded
(1) Mayor David O’Loughlin to be appointed as Council’s voting delegate at the Local Government Finance Authority Annual General Meeting on Thursday 16 November 2017.

Carried Unanimously 140/17

Item 19.9  Waste Tender Update
Cr M Groote moved Cr M Lee seconded
(1) Council having considered Item 19.9 Waste Tender Update receive and note the report.

Carried Unanimously 141/17

ITEM 14:  COUNCIL REPORTS
Nil.

ITEM 15:  COUNCIL REPORTS – Core Strategy 1 – Our Community
Item 15.1  Project Update – Community Hub, Library & Innovation Centre (CLIC)
Mayor D O’Loughlin sought leave of the meeting to suspend meeting procedures, to discuss item 15.1 on the agenda, until 8.00pm.
Leave granted.

Meeting procedures were suspended at 7.31pm.

Meeting procedures resumed at 8.00pm.

Mayor D O’Loughlin sought leave of the meeting to suspend meeting procedures, to discuss item 15.1 on the agenda, until 8.15pm.

Leave granted.

Meeting procedures were suspended at 8.00pm.

Meeting procedures resumed at 8.15pm.

Cr M Groote moved Cr M Larwood seconded

(1) Council receives and notes the progress update for the Community Hub, Library and Innovation Centre (CLIC) for the period 26 July 2017 until 22 August 2017.

(2) Council receives and notes the Project Executive Group (PEG) Actions List (as presented in Attachment 1).

(3) Council receives and notes the conclusion of the work undertaken by Brown Falconer which analyses the site capacity of 128-134 Prospect Road and outlines the needs of Council for its Community Hub, Library & Innovation Centre which is to incorporate a new Civic Centre.

Carried Unanimously 142/17

ITEM 17: COUNCIL REPORTS – Core Strategy 3 – Our Environment

Nil.

ITEM 18: COUNCIL REPORTS – Core Strategy 4 – Our Character

Item 18.1 Appointment of Council Assessment Panel

Mayor D O’Loughlin called for nominations for the Deputy Elected Member position on the Council Assessment Panel.

Cr M Groote nominated Cr M Lee. Cr M Lee accepted the nomination.

Cr K Barnett moved Cr M Groote seconded

(1) Council appoints Cr Alison De Backer to the Elected Member position on the Council Assessment Panel commencing 1 October 2017 and concluding following the October 2018 meeting of the Council Assessment Panel.

(2) Council appoints Cr Monica Lee to a Deputy Elected Member position on the Council Assessment Panel commencing 1 October 2017 and concluding following the October 2018 meeting of the Council Assessment Panel.

(3) Council appoints David Cooke to the position of Presiding Member of the Council Assessment Panel commencing 1 October 2017 and concluding following the October 2019 meeting of the Council Assessment Panel, or unless this appointment is affected by the commencement of the accredited professional scheme, whichever is the shorter period.
(4) Council appoints Julian Rutt, Sam Green and Rob Gagetti to the positions of Independent Members of the Council Assessment Panel commencing 1 October 2017 and concluding following the October 2019 meeting of the Council Assessment Panel, or unless this appointment is affected by the commencement of the accredited professional scheme, whichever is the shorter period.

(5) Council appoints Ruan Perera to the position of Deputy Independent Member of the Council Assessment Panel commencing 1 October 2017 and concluding following the October 2019 meeting of the Council Assessment Panel, or unless this appointment is affected by the commencement of the accredited professional scheme, whichever is the shorter period.

(6) Council notes that should any full member not be able to fulfil their duties, then the recruitment/selection panel of Mayor, Cr Kristina Barnett and Senior Staff (Director Community & Planning and Senior Development Officer Planning) will reconvene to consider the skills gap and determine the process for appointing a replacement; noting the replacement will still be subject to a Council resolution.

(7) Remuneration for the Presiding Member will be set at $550 per meeting attended and the Independent Members remuneration will be set at $450 per meeting attended.

(8) Council formally records its thanks Mr Simon Weidenhofer for his seven years of service to City of Prospect and its Development Assessment Panel.

Carried Unanimously 143/17

ITEM 19: COUNCIL REPORTS – Core Strategy 5 – Your Council

Item 19.1 2016-2017 Capital and Operating Projects Progress Report

Cr T Evans moved Cr M Groote seconded


Carried Unanimously 144/17

Item 19.3 Community Land Management Plan Adoption

Cr K Barnett moved Cr M Standen seconded

(1) Council adopted the Community Land Management Plan 2017-2021 (as provided in Attachments 1 – 18) with the deletion of the column titled “Infrastructure” in the Community Land Holdings table on Attachments 5 and 6.

Carried Unanimously 145/17

Item 19.4 Open Space Strategy Report

Cr K Barnett moved Cr T Evans seconded

(1) Council notes progress towards the Draft Open Space Strategy as a basis for developing a comprehensive plan for the City of Prospect’s open space.

(2) A workshop be undertaken to facilitate engagement on the objectives for each park and the future financial commitments required to implement the Draft Open Space Strategy.

Carried Unanimously 146/17
Item 19.8 Community Engagement: Electrification of the Railway Line along Devonport Terrace

Mayor D O’Loughlin moved Cr M Larwood seconded

(1) That Council endorses a community engagement project for Devonport Terrace residents to inform Council’s maintenance strategies, and to guide in the formulation of budget bids for potential capital upgrades.

(2) That Council advocates with the Department of Planning Transport and Infrastructure for replacement fencing and an improved public realm in association with or prior to the electrification of the Adelaide – Gawler railway line.

Carried Unanimously 147/17

ITEM 20: COUNCIL DIARY:

Mayor D O’Loughlin brought Members’ attention to forthcoming diary dates noting that the Prospect Local History Group event will be held on Thursday 5 October 2017 in the Prospect Town Hall at 7pm.

ITEM 21: GENERAL BUSINESS:

Item 21.1 Compliance and enforcement, on and near development sites

Cr T Evans moved Cr M Lee seconded

(1) Council investigate and prepare a report (within 4 months) that considers options, including options within existing resource constraints, that would improve Council’s approach to:

1. Traffic and pedestrian management around building sites

2. Development compliance and ensuring developments meet the specified conditions of their approval

3. Damage caused to council assets (roads, curb and gutter, footpaths, signage and plantings) during the construction of new developments, and their repair in a timely manner to the previous quality or better

4. Process and remuneration improvements that seek to address instances where builders occupy council space (such as blocking footpaths and roads), including consideration of a rent style charge to discourage unnecessary occupancy

5. Collaborating with the state government (DPTI) to form a more holistic approach to compliance, including developing a deeper understanding of the state government’s management and audit processes for Private Certifiers.

Mayor D O’Loughlin sought leave of the meeting, with the consent of the mover and seconder of the Motion to vary the Motion to change within 4 months to “within 3 months”.

Leave granted.

The motion as varied:
(1) Council investigate and prepare a report (within 3 months) that considers options, including options within existing resource constraints, that would improve Council’s approach to:

1. Traffic and pedestrian management around building sites
2. Development compliance and ensuring developments meet the specified conditions of their approval
3. Damage caused to council assets (roads, curb and gutter, footpaths, signage and plantings) during the construction of new developments, and their repair in a timely manner to the previous quality or better
4. Process and remuneration improvements that seek to address instances where builders occupy council space (such as blocking footpaths and roads), including consideration of a rent style charge to discourage unnecessary occupancy
5. Collaborating with the state government (DPTI) to form a more holistic approach to compliance, including developing a deeper understanding of the state government's management and audit processes for Private Certifiers.

Carried Unanimously 148/17

ITEM 22: GENERAL BUSINESS – URGENT MATTERS:

Nil.

ITEM 23: CONFIDENTIAL ITEMS:

Nil.

The meeting closed at 8.58pm.

Mayor D O’Loughlin
26 September 2017