

## **Audit Committee**

### **Wednesday 24 April 2019**

### **(Chairperson: Corinne Garrett)**

The meeting of the Audit Committee will be held in the Nailsworth Community Hall,  
31 D' Erlanger Avenue, Collinswood commencing at 5:30pm

## **AGENDA**

1. **On Leave** – Nil
2. **Apologies** – Mayor D O'Loughlin
3. **Confirmation of the [Minutes](#) of the Audit Committee Meeting Held on 18 February 2019**
  - 3.1 [Audit Committee Minutes 18 February 2019](#)  
(Pages 1-4)
4. **Chairperson's Report** – Nil
5. **Questions With Notice** – Nil
6. **Reports for Decision**  
*Declaration by Members of Conflict of Interest*
  - 6.1 [Draft Annual Business Plan and Budget 2019-2020](#)  
(Pages 5-106, Recommendation Page 5)
  - 6.2 [Financial Hardship Policy](#)  
(Pages 107-117, Recommendation Page 107)
  - 6.3 [Revised Corporate Risk Management Policy & Framework](#)  
(Pages 118-126, Recommendation Page 118)
7. **Reports for Information**  
*Declaration by Members of Conflict of Interest*
  - 7.1 [Second Budget Review 2018-2019](#)  
(Pages 127-155, Recommendation Page 127)
  - 7.2 [Dispensation Register 1 January 2019 to 31 March 2019](#)  
(Pages 156-159, Recommendation Page 156)
  - 7.3 [Service Review Progress – Library & Customer Services](#)  
(Pages 160-168, Recommendation Page 161)
  - 7.4 [Internal Audit Findings – Progress Report](#)  
(Pages 169-172, Recommendation Page 169)

7.5 [Business Continuity & Emergency Management Response Plans](#)  
(Pages 173-176, Recommendation Page 173)

7.6 [Risk & Audit Work Plan](#)  
(Pages 177-180, Recommendation Page 177)

**8. Confidential Items**

**8.1 Community Hub, Library and Innovation Centre (CLIC) – Risk and Financial Management Report and Project Prudential Report Update**

**Order pursuant to section 90(3)(b)**

That under the provisions of Section 90(2) of the Local Government Act 1999, an order be made that the public with the exception of the Cate Hart, Chief Executive Officer; Ginny Moon, Director Corporate Services; Chris Newby, CLIC Project Lead; Chris Birch, Manager Finance; Victor DiMaria, Risk Officer and Jasmyn Page, Minute Taker be excluded from attendance at the meeting of the Audit Committee in order to consider in confidence Agenda Item 8.1 titled "Community Hub, Library and Innovation Centre (CLIC) – Risk and Financial Management Report and Project Prudential Report Update".

The Committee is satisfied that it is necessary that the public be excluded to enable the Committee to consider the report at the meeting:

- on the grounds provided by Section 90(3)(b) of the Act, information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting business and would prejudice the commercial position of the Council.
- the disclosure of this information would, on balance, be contrary to the public interest. The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information within the report and attachments will potentially impact the capacity of Council to negotiate or enter into a contract that will obtain the best outcome for the community.

**Order pursuant to section 91(7)**

That in accordance with Section 91(7) and Section 91(9) of the Local Government Act 1999 and on the grounds that Item 8.1 for the meeting of Audit Committee held on 24 April 2019 was received, discussed and considered in confidence pursuant to Section 90(3)(b) of the Local Government Act 1999, this meeting of the Committee, orders that the report titled "Community Hub, Library and Innovation Centre (CLIC) – Risk and Financial Management Report and Project Prudential Report Update" and the attachments and any other associated information submitted to this meeting in relation to the matter be retained in confidence and not available for public inspection for a period of 12 months and that this order be reviewed every 12 months.

**9. Closure**



**Ginny Moon**  
Director Corporate Services